

**SAN JOSÉ STATE UNIVERSITY  
ONE WASHINGTON SQUARE  
SAN JOSÉ, CA 95192**

**Amendment B to University Policy S10-5, Creation of a  
University Sustainability Board Change to Charge and  
Membership**

**Legislative History:**

At its meeting of September 16, 2019, the Academic Senate approved Amendment B to university policy S10-5, Creation of a University Sustainability Board, presented by Senator Shifflett for the Organization and Government Committee. The charge and membership information for the Sustainability Board is contained in S10-5. Amendment B seeks to update the charge and membership of the board.

**Approved and signed on September  
27, 2019 by Mary A. Papazian,  
President, San José State University**

Whereas: A comprehensive review of the charge and membership of university committees with input from committees has been conducted, and

Whereas: Additional consideration related to faculty and administrative representatives, deemed needed for the Sustainability Board, has been done, therefore be it

Resolved: S10-5 be amended as noted in this proposal.

Rationale: Throughout the review process, O&G sought to balance broad representation with the practicality of a reasonable size to committees. In the process of examining the present composition and proposed changes, careful consideration was given to input from the Senate, Vice Presidents, the Deans' representative to the Sustainability Board, the Senate's Executive Committee, and the Sustainability Board.

Approved: 9/9/19  
Vote: 8-0-0  
Present: Altura, French, Gallo, Grosvenor, Jackson, McClory,  
Okamoto, Shifflett  
Absent: Higgins, Millora  
Financial Impact: None  
Workload Impact: None

# **Amendment B to University Policy S10-5, Creation of a University Sustainability Board Change to Charge and Membership**

## **Charge**

Working in conjunction with the University Director of Sustainability, the Board functions as a university committee of the Academic Senate and advises and makes recommendations to the Academic Senate and the President in the following areas: setting and measuring progress towards meeting University-wide goals to promote sustainability across academic and non-academic divisions; and benchmarking SJSU sustainability efforts relative to state and national leaders in university sustainability. The Board serves as an advisory resource to academic departments on sustainability-related curriculum. The Board also works with appropriate units in the university as a resource for centralizing and effectively communicating information to the campus on SJSU's sustainability efforts; integrating sustainability into key planning documents and procedures; and educating and engaging with campus stakeholders on sustainability through research, projects, workshops, and other events.

## **Membership**

Director, Sustainability [EXO]

Executive Director, Student Union [EXO]

AVP of FDO or designee [EXO]

Spartan Eats representative designated by VP Admin-finance [EXO]

1 College Dean [EXO]

1 Representative from Martin Luther King, Jr. Library designated by Dean [EXO]

1 Representative, Transportation Solutions designated by AS Executive Director [EXO]

5 faculty-at-large

1 member of staff

A.S. Director of Sustainability [EXO]

1 student

Note: Process information, originally embedded with membership would now be in a section of the policy as follows:

Faculty. Five at-large faculty members of the Board shall be recommended by the Academic Senate Executive Committee and appointed by the Academic Senate. Faculty members serve a 3-year term which is renewable for one additional 3-year term. When filling initial appointments, the Chair of the Committee on Committees will stagger the terms of non ex-officio seats.

Deans: One college dean will be selected by the council of deans. Deans will serve two-year terms.

Students: One student (preferably with interest and experience with sustainability issues) appointed by Associated Students. Students will serve one-year terms and can be re-appointed.

Staff: One member of the staff appointed by the President in consultation with the Executive Committee. Staff members will serve for three year terms.

The Chair of the Board will be elected by the membership at the last meeting of each spring semester and will serve a one-year term.

Vacancies in appointive seats shall be filled for the balance of the term in the manner prescribed for the original appointments. If any member is absent from three regularly scheduled committee meetings, or repeatedly does not perform assigned committee duties, the committee chair may request a replacement from the Chair of the Committee on Committees.

Solicitation of applications to serve on the Sustainability Board will be made through the normal Committee on Committees process for the seats designated for faculty members. Faculty interested in serving on this committee will submit a brief letter of interest that includes information regarding their background, experience and engagement with sustainability issues. When multiple applications are submitted for a seat, the Executive Committee of the Academic Senate will select individuals to serve. In considering applicants, attention should focus on the person's expertise, background, and interest in areas related to sustainability, and the need for broad representation.

Where Board recommendations to the President involve matters of serious concern to the campus community, the President will normally consult with appropriate Academic Senate committees before implementation.