

**SAN JOSÉ STATE UNIVERSITY  
ONE WASHINGTON SQUARE  
SAN JOSÉ, CA 95192**

**Amendment I to University Policy S15-7, Retention, Tenure and  
Promotion for Regular Faculty Employees: RTP Procedures—  
Procedures Concerning Small Colleges**

**Amends: S15-7**

**Effective: AY 2020-2021**

**Legislative History:**

At its meeting of March 2, 2020, the Academic Senate approved the following policy recommendation presented by Senator Peter for the Professional Standards Committee. The existing RTP policy explicitly excludes the College of International and Extended Studies (CIES) from the RTP process, since at the time of the creation of that policy, CIES lacked any faculty. In 2019 that college was renamed College of Professional and Global Education (CPGE), and the faculty of the School of Information were moved into the renamed college. The RTP policy consequently needs to be revised to provide CPGE normal representation and participation in the RTP system.

**ACTION BY UNIVERSITY PRESIDENT:**

**Approved and signed by  
President Mary A. Papazian,  
San José State University on  
May 4, 2020.**

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Resolved: That S15-7 be amended as shown in the ~~strikeout~~ and underline of the excerpted policy, effective for the 2020-2021 Academic Year.

Rationale: CPGE is at present very small, with two academic departments and 16 tenure/tenure-track faculty listed on the IEA website. To assure that the faculty of this college receive comparable reviews to the faculty of all other colleges, this amendment establishes that all college RTP committees represent a minimum of three academic departments, electing representatives from related disciplines outside the college if necessary to augment their membership.

By deleting the exclusionary language presently in the policy regarding CIES, CPGE becomes entitled to elect a representative to the University RTP committee.

Approved: February 17, 2020.

Vote: 9-0-0.

Present: He, Cargill, Peter, Monday, Kumar, Mahendra, Riley, Birrer, Chin.

Absent: Kemnitz.

Financial Impact: Giving CPGE an elected representative on the University RTP committee will require additional assigned time to support this member.

Workload Impact: No direct impact.

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1.2 When this document refers to colleges it means those colleges that administer departments which are home to Unit 3 tenure/tenure track faculty.

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3.3 College Level Review

3.3.1 The college retention, tenure, and promotion committee shall be composed of tenured full professors, and shall be elected. College committees shall provide the opportunity for representation from each department in the college, and will represent a minimum of three departments. Colleges with fewer than three departments, or otherwise in need of augmenting their committee, will elect faculty from related disciplines outside the college. Election shall be by the probationary and tenured faculty unit employees of each department. Each college shall determine the number to be elected from each department. Department chairs and faculty serving on a college committee may not serve on a departmental committee in that college or on the university committee. The college committee shall elect its own chair and prepare its own report.

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