

**SAN JOSÉ STATE UNIVERSITY
ONE WASHINGTON SQUARE
SAN JOSÉ, CA 95192**

**S18-15, University Policy, Alcohol and Drug Abuse
Prevention Committee (ADAPC)**

Rescinded: University Policies S01-2 and F01-1

Effective: Fall 2018

Legislative History:

At its meeting of May 14, 2018, the Academic Senate approved the following policy recommendation presented by Senator Shifflett for the Organization and Government Committee. University Policy S18-15 superseded previous policies related to the current special agency: Alcohol and Drug Abuse Prevention Committee (ADAPC). The originating policy related to this committee (S89-9, Substance Abuse Committee) was amended by S92-11 (Alcohol and Drug Abuse Prevention Committee) and subsequently rescinded by S96-12 (Alcohol and Drug Abuse Prevention Committee). S01-2 (Alcohol and Drug Abuse Prevention Committee) rescinded S96-12 and was modified by F01-1 (Alcohol and Drug Abuse Prevention Committee Composition). University Policy S18-15 was approved by President Mary A. Papazian on June 20, 2018.

At its meeting of March 4, 2019, the Academic Senate approved Amendment A to University Policy S18-15. Amendment A to S18-15 amends the last paragraph of section 2.1 to specify that the co-chairs shall include one representative from Academic Affairs and one representative from Student Affairs. This corrects an oversight in S18-15 where co-chairs, appointed by the President, were to include an administrator. The non-faculty on this committee are not MPPs, but rather directors/coordinators. Amendment A to University Policy S18-15 was approved and signed by President Mary A. Papazian on April 15, 2019.

At its meeting of November 16, 2020, the Academic Senate approved Amendment B to University Policy S18-15. Amendment B to S18-15 replaced the Assistant Director of International Student Services (ISS) with the International Programs Manager (IPM) in International Student and Scholar Services (ISSS), whose work directly intersects with the goals and mission of this committee. Amendment B to University Policy S18-15 was signed and approved by President Mary A. Papazian on March 18, 2021. Amendments A and B are incorporated into University S18-15 as follows.

S18-15, University Policy Alcohol and Drug Abuse Prevention Committee (ADAPC)

Whereas: The Alcohol and Drug Abuse Prevention Committee has proposed changes to its charge and membership, and

Whereas: SJSU's attention to issues surrounding health and wellness highlights the importance of providing the campus with a resource that can support and facilitate efforts to provide education and support services in the areas of alcohol and drug abuse, and

Whereas: A special agency is particularly well suited to service that brings together knowledgeable individuals who can inform the work of the committee as well as convey information to their respective programs, and

Whereas: Members with expertise and direct engagement with campus programs and initiatives in the areas of alcohol and drug abuse are needed for effective outreach and communication, therefore be it

Resolved: That S01-2 and F01-1 be rescinded and replaced by the following proposal regarding the charge and membership of a special agency called the Alcohol and Drug Abuse Prevention Committee effective Fall 2018.

Rationale: The interest from the current ADAPC in taking on a more active and engaged role is welcome and should be supported. The reflection and subsequent proposal are what O&G hoped to nurture with its call to all committee chairs to review their charge and membership this semester. One of the keys to the group's ability to achieve the work outlined in its charge is to have members include those directly involved in health/wellness programs, initiatives, education, and services.

Approved: 5/7/18
Vote: 9-0-0
Present: Bailey, French, Grosvenor, Hart, Norman, Higgins, Shifflett, Curry, Rajkovic
Absent: Ramasubramanian, Ormsbee
Financial Impact: None
Workload Impact: None

Alcohol and Drug Abuse Prevention Committee

The Alcohol and Drug Abuse Prevention Committee (ADAPC) will be a special agency able to assist with identifying challenges, serve as an advisory resource to the campus community, and communicate information across the campus related to alcohol and drug abuse prevention and intervention activities, programs, and policies. In addition, this committee will serve as a resource to enhance the campus community's understanding of issues pertaining to alcohol and drug abuse; develop a broad and deep understanding of these issues at all levels in order to identify and analyze problem areas and propose solutions; and provide advice to the President and campus programs as needed.

1. Charge

ADAPC serves as a campus resource and advisory group to the University President. The committee will help in facilitating educational awareness and communication on the topics of alcohol and drug abuse, intervention and prevention through various engagement and outreach activities and events across SJSU departments, organizations, and divisions.

ADAPC will identify and assist in promoting current and relevant university policies, Presidential Directives, best practices, and research-informed practices in its committee, coordination, and collaboration efforts.

ADAPC will collaborate with various departments, organizations, and divisions at SJSU to utilize the expertise available around the topics of alcohol and drug abuse, intervention and prevention.

2. Membership (see section 2.1 for administrative designees)

Associate Director, Wellness and Health Promotion or designee (EXO)
Director, Student Conduct & Ethical Development or designee (EXO)
Director, Counseling & Psychological Services or designee (EXO)
Chief of Police or designee (EXO)
Executive Director for Associated Students or staff designee (EXO)
Associate Director for Residence Life (EXO)
Student Engagement Coordinator (Greek Life) from Student Involvement (EXO)
Senior Associate for Academics and Student Services (athletics) (EXO)
International Programs Manager (IPM) in International Student and Scholar Services (ISSS)
2 Faculty-at-large (1 preferably from a health-related discipline)
1 Staff-at-large (non MPP from academic affairs division)
AS Board of Directors student designee

Residential Advisor designated by RHA
Greek Life Student Representative
Student from Peer Health Education Program

2.1 Recruitment and Appointment of Members

Members (other than ex-officio) serve a 3-year term which is renewable for one additional 3-year term. When filling initial appointments, the Associate Vice Chair of the Senate will stagger the terms of non ex-officio seats. Student members serve a 1-year term and can be re-appointed. Solicitation of applications to serve on the Alcohol and Drug Abuse Prevention Committee (ADAPC) will be made through the normal Committee on Committees process for the seats designated for faculty, staff, and student members and will include a brief statement from each applicant regarding their interest and experience in the areas of ADAPC's work. When multiple applications are submitted for a seat, the Executive Committee of the Academic Senate will select individuals to serve. In considering applicants, attention should focus on the person's expertise/ experience in areas related to the committee's work.

For administrative designee appointments, representatives with expertise/experience in areas related to the committee's work should be designated.

From among the committee members, co-chairs, one of which should be a representative from Academic Affairs and one of which should be a representative from Student Affairs, shall be appointed by the President in consultation with the Senate's Executive Committee.

2.2 Interim Appointments.

When a seat will be vacant for no more than 1 semester (e.g., sabbatical/leave) an interim appointment can be made following normal Committee on Committee processes. Any seat that will be vacant for a year or more will require a replacement for the remainder of the term associated with that seat.

2.3 Replacing Members

If a member is absent from three regularly scheduled committee meetings in an academic year, the ADAPC committee co-chairs may request that the Associate Vice Chair of the Senate initiate action to recruit a replacement. If a member repeatedly does not perform assigned committee duties, the co-chairs of the committee may request that the Associate Vice Chair of the Senate initiate action to recruit a replacement.

3. Policy Modifications

Following implementation, if modifications to this policy appear needed, the ADAPC committee co-chairs will provide the Academic Senate Chair with the committee's suggestions. The Chair of the Academic Senate will then refer the recommendation(s) out to the appropriate policy committee for timely review and subsequent action.