

# **S67-2 GUIDELINES FOR INDIVIDUAL STUDIES (180) AND SPECIAL STUDIES (196)**

## **Legislative History:**

**Document dated March 20, 1967.**

**At its meeting of February 27, 1967, the Academic Council accepted the following guidelines as presented by the Curriculum and Instruction Committee**

## **ACTION BY COLLEGE PRESIDENT:**

**"Approved." Signed: Robert D. Clark, March 22, 1967.**

## **GUIDELINES FOR 180 (INDIVIDUAL STUDIES) AND 196 (SPECIAL STUDIES)**

### **S 67-2**

#### **Guidelines for 180: Individual Studies**

- 1. Under the 180 number a single student pursues independent work under the supervision of a faculty member. No formal course may be offered under this number.**
- 2. Credit for 180 will range from 1 to 4 units. Only 4 units total may be counted toward a student's graduation. Only under extraordinary circumstances will more than 4 units be counted, and this by petition.**
- 3. 180 should be restricted to students who either major or minor in the department or school in which it is taken. Under unusual circumstances, however, such as the necessity to complete a single unit of general education in order to graduate, general students may be accommodated.**
- 4. It is a departmental responsibility to maintain an adequate record of individual study projects and credits.**

## Guidelines for 196: Special Studies -Title

1. 196 is the number reserved for experimental courses. Departments which wish to experiment with new subject-matter, to meet demands voiced by the community, etc. will use this number.
2. Initial approval to offer a 196 course must be secured from the Academic Vice-President's office before it appears in the Schedule of Classes. Request for approval will include all pertinent data about the course--a description of the content (a "green sheet," if possible), the number of units, the reason for offering it, etc. Subsequent approval for same course must be secured from the College Curriculum Committee.
3. No department may ordinarily offer more than two courses under the 196 number in any one semester.
4. No student will be permitted to count more than two 196 courses towards his major.
5. Departments may not offer under the 196 number courses which have been disapproved by College Curriculum Committees, nor subject-matter which impinges on or duplicates the offerings of other departments.