

S73-4 GUIDELINES FOR SECOND BACCALAUREATES

Legislative History:

The Academic Council, at its meeting of February 26, 1973, passed the following policy recommendation as presented by Dr. Theodore Norton, Chairman of the Curriculum Committee. The President, John H. Bunzel signed and approved University policy S73-4 on 3/12/73. Copies sent to AVP, Dean of the Faculty, all School Deans, Dean of Undergraduate Studies, Dean of Graduate Studies and Research.

On December 4, 2006, the Academic Senate passed a policy recommendation as presented by Dr. Sigurd Meldal for the Instruction and Student Affairs Committee that amended S73-4 by removing item number 2, and renumbering the document. The President, Don Kassing, approved and signed University policy F06-5 on December 11, 2006. F06-5 was relabeled as Amendment A to University Policy S73-4 and S97-1 on January 10, 2018.

GUIDELINES FOR SECOND BACCALAUREATES

S73-4

1. California State University, San Jose, shall admit second baccalaureate degree candidates.
2. All second baccalaureate degree candidates shall be counted in the undergraduate quotas in the admission procedures.
3. No special departmental review for admission shall be made for second baccalaureate students.
4. All FTE generated by students in the second baccalaureate status will be counted as undergraduate FTE.
5. No course taken while the student is in second baccalaureate status shall be used as credit toward a Master's Degree, until the student is within the last semester of meeting all requirements for the baccalaureate degree.

Students may petition through their major departments to use the number of units between those required for the baccalaureate degree and a total of fifteen units as "graduate" credit, provided the following conditions are met:

- A. The student has a minimum of 2.5 average in all upper division work completed at California State University, San Jose.
- B. Neither the courses involved nor the credit for them is needed to complete requirements for the baccalaureate degree.
- C. The student agrees to enroll for no more than the maximum load of 15 units for the semester in which this work is taken.
- D. The student has been cleared for graduation.
- E. The department endorses the request.