

**SAN JOSE STATE UNIVERSITY  
ONE WASHINGTON SQUARE  
SAN JOSE, CA 95192**

**Amendment M to S78-7, Updating the Charge of the Student Evaluation Review Board (SERB)**

**Legislative History:**

At its meeting of September 14, 2020, the Academic Senate approved Amendment M to University Policy S78-7 presented by Senator Sasikumar for the Organization and Government Committee. Amendment M updates the charge of SERB.

**Action by the University President:**

**Approved and signed by  
Mary A. Papazian, President  
San José State University  
on September 21, 2020.**

**Amendment M to S78-7, Updating the Charge of the Student Evaluation Review Board (SERB)**

**Whereas:** The Student Evaluation Review Board (SERB), in consultation with the appropriate disciplines, designs evaluation instruments to be used by all departments and colleges. In collaboration with Institutional Research, it establishes norm groups and norm ranges, develops and makes available to the University community, information and guidelines for the effective interpretation of the rating instruments and guidelines for the participation of students in the evaluation of faculty; reviews proposals for matters concerned with rating instruments, norm grouping, or any other variance to established policy, and

**Whereas:** The Organization and Government (O&G) committee was asked to look into having SERB engaged in review/approval of SOTE-like instruments used by librarians and counselors, and

**Whereas:** A revision to the Charge and Membership of SERB presented by O&G was passed by the Senate on March 2, 2020, and was subsequently signed by the President later in spring 2020, and

**Whereas:** The membership of O&G in the previous academic year suggested that SERB involvement in the design and administration of the evaluation instruments used by librarians and counselors is a logical and appropriate extension of its functioning, therefore be it

**Resolved:** The charge of SERB to be revised to read: In consultation with the appropriate disciplines, designs evaluation instruments to be used by all departments and colleges, *counselors, and librarians*. In collaboration with Institutional Research, establishes norm groups and norm ranges. Develops and makes available to the University community, information and guidelines for the effective interpretation of the rating instruments. Develops guidelines for the participation of students in the evaluation of faculty. Reviews proposals for matters concerned with rating instruments, norm grouping, or any other variance to established policy.

**Rationale:** Counselors and librarians will be able to present results from SOTE-approved instruments with greater confidence.

**Approved:** August 24, 2020  
**Vote:** 6-0-0  
**Present:** Altura, Grosvenor, Higgins, McClory, Okamoto, Sasikumar, Taylor  
**Absent:** Jimenez, Maciejewski, Millora

**Financial Impact:** None

**Workload Impact:** None