



**SAN JOSÉ STATE
UNIVERSITY**

Academic Senate Office

Clark 500, 0024

**GENERAL ELECTIONS
2023 Calendar**

Timeline	Election Events
Tuesday, January 24	Cover letter with instructions and petitions sent to all faculty. Senate Administrator prepares and Senate Chair distributes petitions. Senate Administrator notifies Senators with expiring terms.
Friday, February 17	Nominating petitions due in Senate Office (Clark 500).
Monday - Friday February 20 – February 24	Senate Administrator and the AVC verify signatures and the Senate Administrator prepares online ballots.
Monday, February 27	Ballot links are prepared by Senate Administrator and sent to faculty by Senate Administrator.
Friday, March 10	Voting deadline 5 p.m.
Monday - Wednesday March 13 – March 15	Senate Administrator verifies faculty and appointment times for faculty that vote with College Deans’ Offices.
Thursday - Friday March 17 – March 18	Final ballot count by the Senate Administrator and AVC. (Note: If the AVC or Senate Chair are running in any of the elections, they will not be a part of that election).
Monday, March 20	Results reported to Academic Senate.

Approved: March 11, 2022
Committee on Committees

Approved: March 14, 2022
Executive Committee

Approved: March 21, 2022
Academic Senate