

**SAN JOSE STATE UNIVERSITY ACADEMIC SENATE**

**2015/2016**

**Agenda**

**May 11, 2015, 4:00 pm – 5:00 pm**

**Engineering 285/287**

- I. **Call to Order and Roll Call –**
- II. **Approval of Minutes: None**
- III. **Communications and Questions:**
  - A. From the Chair of the Senate
  - B. From the President of the University
- IV. **Executive Committee Report:**
  - A. Minutes of the Executive Committee – **None**
  - B. Consent Calendar – **Initial committee appointments for 2015-2016**
  - C. Executive Committee Action Items –
- V. **Unfinished Business:**
- VI. ***Policy Committee and University Library Board Action Items (In rotation)***
  - A. Curriculum and Research Committee (C&R):
  - B. Instruction and Student Affairs Committee (I&SA):
  - C. Professional Standards Committee (PS):
  - D. Organization and Government Committee (O&G):
  - E. University Library Board (ULB):
- VII. **State of the University Announcements:**
  - A. Provost
  - B. Vice President for Administration and Finance
  - C. Vice President for Student Affairs
  - D. Associated Students President
  - E. Vice President for University Advancement
  - F. Statewide Academic Senators
- VIII. **Special Committee Reports:**

**IX. New Business:**

**Election of Senate Officers for 2015-2016**

**a. Election of Vice Chair**

**Statement from Senator Frazier**

**b. Election of Associate Vice Chair**

**Statement from Senator Backer**

**Statement from Senator Grosvenor**

**c. Election of Chair of Professional Standards Committee**

**Statement from Senator Peter**

**d. Election of Chair of Curriculum and Research Committee**

**Statement from Senator Mathur**

**e. Election of Chair of Instruction and Student Affairs Committee**

**Statement from Senator Frazier (If not elected Vice Chair – if so, withdrawn)**

**Statement from Senator Michael Kaufman**

**Statement from Senator Jason Laker**

**f. Election of Chair of Organization and Government Committee**

**Statement from Senator Bethany Shifflett**

**Statement from Senator Jason Laker**

**Statement from Senator Michael Kaufman**

**g. Election of CSU Statewide Representative to the Executive Committee**

**Statement from Senator Van Selst**

**X. Adjournment:**

Consent Calendar 2015-2016

11-May-15

<b>Policy Committees</b>				
<b>COMMITTEE</b>	<b>NAME</b>	<b>UNIT</b>	<b>TERM</b>	<b>NOTES</b>
Curriculum & Research	Peter Buzanski	Emeritus Faculty Rep EXO	2016	
Curriculum & Research	Winifred Schultz-Krohn	Applied Sciences & Arts	2016	
Curriculum & Research	Gita Mathur	Business	2016	
Curriculum & Research	Ravisha Mathur	Education	2016	
Curriculum & Research	Patricia Backer	Engineering	2016	
Curriculum & Research	Toby Matoush	General Unit	2016	
Curriculum & Research	Damian Bacich	Humanities & the Arts	2016	
Curriculum & Research	Michael Kaufman	Science	2016	
Curriculum & Research	Stephanie Coopman	Social Sciences	2016	
Instruction & Student Affairs	Soma Sen	Applied Sciences & Arts	2016	
Instruction & Student Affairs	Bill Campsey	Business	2016	
Instruction & Student Affairs	Laura Sullivan-Green	Engineering	2016	
Instruction & Student Affairs	Cynthia Medina	General Unit	2016	
Instruction & Student Affairs	Stefan Frazier	Humanities & the Arts	2016	
Instruction & Student Affairs	Mary Wilson	Social Sciences (1)	2016	
Instruction & Student Affairs	Sheryl Walters	Alumni Rep	2016	
Organization & Government	Bethany Shifflett	Applied Sciences & Arts (1)	2016	
Organization & Government	Billie Jo Grosvenor	Applied Sciences & Arts (2)	2016	
Organization & Government	Robert Sibley	Business	2016	
Organization & Government	Jason Laker	Education	2016	
Organization & Government	Kell Fujimoto	General Unit	2016	
Organization & Government	Beverly Grindstaff	Humanities & the Arts	2016	
Organization & Government	Gilles Muller	Science	2016	
Organization & Government	Julia Curry	Social Sciences	2016	
Professional Standards	Sang Lee	Applied Sciences & Arts	2016	
Professional Standards	Meg Virick	Business	2016	
Professional Standards	Paul Kauppila	General Unit	2016	
Professional Standards	Shannon Rose Riley	Humanities & the Arts (1)	2016	
Professional Standards	Brandon White	Science	2016	
Professional Standards	Kenneth Peter	Social Sciences	2016	
Committee on Committees	Dolores Mena	Education	2017	
<b>Operating Committees</b>				
<b>COMMITTEE</b>	<b>NAME</b>	<b>UNIT</b>	<b>TERM</b>	
Graduate Studies & Research	Linda Main	Applied Sciences & Arts	2018	
Graduate Studies & Research	Dolores Mena	Education	2018	
Graduate Studies & Research	Hilary Nixon	Social Sciences	2018	
Institutional Review Board--Human Subjects	Meg Virick	Business	2016	
Institutional Review Board--Human Subjects	Emily Slusser	Education	2018	
Institutional Review Board--Human Subjects	Bernd Becker	General Unit	2018	
Institutional Review Board--Human Subjects	Brandon White	Science	2018	
International Programs & Students	Geoffrey Liu	Applied Sciences & Arts	2018	
International Programs & Students	Sage Hopkins	General Unit	2018	
International Programs & Students	Sen Chiao	Science	2018	
International Programs & Students	Natalie Boero	Social Sciences	2018	
Program Planning	Colette LaSalle	Applied Sciences & Arts	2018	
Program Planning	Tanvi Kothari	Business	2018	
Program Planning	Mary Wilson	Social Sciences	2018	
Student Evaluation Review Board	Shailaja Venkatsubrama	Business	2018	
Student Evaluation Review Board	Magdalini Eirinaki	Engineering	2018	
Student Fairness	CJ Silberman	Business	2018	
Undergraduate Studies	Emily Bruce	Applied Sciences & Arts	2018	
Undergraduate Studies	Christina Mune	General Unit	2017	

<b>Special Agency Assignments</b>				
COMMITTEE	NAME	UNIT	TERM	
Campus Planning Board	Tamara McKinnon	Applied Sciences & Arts	2018	
Campus Planning Board	Craig Clements	Science	2018	
Campus Planning Board	Silke Higgins	General Unit	2018	
Sustainability Board	Indumathi Jeyachandran	Social Sciences	2018	
University Library Board	Shu Zhou	Business	2016	
University Library Board	Grinell Smith	Education	2018	
University Library Board	Sen Chiao	Science	2018	
University Library Board	Joni Bodart	Sch Libr & Info Sci	2018	
<b>Other Committees</b>				
COMMITTEE	NAME	UNIT	TERM	
Board of General Studies	Revathi Krishnaswamy	Humanities & the Arts	2016	
<b>Remove:</b>				
COMMITTEE	NAME	UNIT	TERM	
Institutional Review Board--Human Subjects	Jang Hyung Cho	Business	2016	replaced Meg Virick for 1 year
Academic Senate seat--H&A	Andrew Fleck	Humanities & the Arts	2018	Leaving SJSU

Candidate: Ms. Billie Jo (BJ) Grosvenor

Position: Associate Vice Chair of the Senate

Statement: It is with great respect for this body that I put forth my name as a candidate for the position of Associate Vice Chair of the Senate. I understand that with this position comes the responsibility of leadership as the Chair of the Committee on Committees and the Elections Chair.

I was hired by and have been serving this university in a lecturer position since 1996. I have greatly enjoyed my departmental and college based teaching and service work. After completing the process of securing a successful re-accreditation for the Recreation degree and participating in the development of the Health Science and Recreation program plan, I decided it was time to devote some energy, expertise and service in the larger university community.

My prior department, college and professional association work allowed me to develop strong organizational and leadership skills. I have served in a variety of capacities in multiple professional associations such as legislative, educational program, and elections chair and president of one of the associations. I believe my service background as well as my years on the SJSU campus will serve me well, if elected.

## **Candidate's Statement for Patricia Backer, College of Engineering**

### **Associate Vice Chair**

I have been a professor at San Jose State since 1990 and I have served on a wide range of department, college, and university committees. I am fully committed to the ethos of shared governance at SJSU.

I would like to be considered for election to the position of Associate Vice Chair for the next academic year. For two years, I served as chair of the Organization & Government Committee and for one year I served as chair of Professional Standards. As chair of both committees, I have been able to participate in the Academic Senate Executive Committee and broaden my understanding of the workings of our university.

I have served as a faculty administrator at SJSU for 12 years. This experience has allowed me to develop my administrative skills. I hope to bring these skills to this position on the Academic Senate.

Thanks

Patricia Backer

**Bethany Shifflett**  
Candidate for the Chair of Organization & Government  
SJSU Academic Senate

I am seeking your vote for the position of Organization & Government Committee Chair. Since I began my career here at SJSU in 1987 I have been actively engaged in service at the department, college, university, and system levels. I served on the senate for 14 years and in that time was senate chair, a statewide senator, and chair of the committee of committees. I understand well the importance of giving attention to governance issues in their broadest application in addition to operational matters specific to our Academic Senate.

As a firm advocate of shared governance I take responsibilities seriously and can be relied upon to listen respectfully to all views, search for creative solutions to challenges, actively promote efforts to support students, faculty, and staff, seek information and input to guide the development and implementation of sound university policies, and build bridges to strengthen the senate's effectiveness. I look forward to continued service on the senate and if elected, chairing the Organization and Government Committee.

# Jason Laker

## STATEMENT FOR CHAIR OF ORGANIZATION AND GOVERNMENT COMMITTEE OR CHAIR OF THE INSTRUCTION AND STUDENT AFFAIRS COMMITTEE

My name is a Jason Laker, and I am a Professor in the Counselor Education Department and Ed.D. Program in Educational Leadership here at SJSU. You may also know that I originally joined SJSU as as the Vice-President for Student Affairs, hired by former President Whitmore. During my time as VP I served on the Senate Executive Committee and had very positive relationships with Academic Colleagues, which have continued over these past few years as I have been on the faculty. I have an unusual background for being a professor here. SJSU is actually the sixth university where I have worked in my career, but I have been here the longest and of course as a tenured, full professor it is my intention to remain for the foreseeable future. My family and I like it here very much, and I have become involved in the community as well.

Since moving to faculty, it has been both interesting and enjoyable to continue those relationships as a colleague. I have served on two Senate Committees for the past two years. The Board of Academic Freedom and Professional Responsibility and the Organization and Government Committee. The O & G Committee is very fortunate to have some incredibly committed, wise and thoughtful colleagues serving on it, so I am happy to continue whether as Chair or general member. I also submitted my name for consideration to serve as Chair of the Instruction and Student Affairs Committee since the majority of my career as both an administrator and faculty member over more than 20 years has focused on issues of recruitment, admission, retention equity and campus life issues. I teach graduate courses focused on these issues as well. Although I haven't attended meetings of the ISA since serving as VP, I obviously know most of the members well and have extensive experience with the issues it works on, so I am happy to do that if the Senate would find it beneficial.

In terms of service as Chair, it seems to me that O & G's role has increased in importance over the past several years. Obviously ensuring a strong commitment to shared governance and to efficient and effective structures to do that are critical for the operation of any university. Since there has been a great deal of tension around these issues during the past several years, it seems to me that my background in both administrative and academic dimensions of the university would be valuable in framing out how the Committee can serve those interests. Because I joined SJSU as a Vice President, I have the unusual experience of being familiar with people and programs across the whole university, as well as with how the political, budgetary, policy and community partnerships influence things like curriculum, retention, human resource issues, morale, task and project completion, and the prevention or resolution of conflicts. For that matter, my Ph.D. is in the Study of Higher Education with a focus on organization and governance as well as socialization within the academic disciplines. In fact, one of my professors and chair of my dissertation committee was Gary Rhoades, who some of you know served as General Secretary of the AAUP. My master's training is as a therapist, and that frankly has proved very helpful in my work at the university too.

During these past two years, I have worked with other O & G members on developing or revising policies, connecting the O & G committee activities with those of other policy and operating committees. As I said, I am happy to continue serving as a general member, but I think it would be a good fit to serve as its Chair. In fact, I am happy to help with whatever role is needed, especially given the difficulty in recruiting people to serve. I do want to say however that this problem has been characterized as a leadership vacuum at the university. I strongly disagree. It seems to me that there has not been enough commitment to consultation and transparency as there should be. This, combined with a number of unilateral decisions being made in private, has generated a great deal of mistrust and resentment, which has then motivated people to shut down or tune out. I mention this not to be provocative, but rather to offer a context about why I had my own hesitations about running for Senate or offering to serve. But, I realize that if I am to urge others to avoid the temptation to disconnect, then I need to demonstrate my own willingness to do that. I actually really enjoy working with the people on the Senate and its committees, so I am glad to have this opportunity to be considered for a Committee Chair role going forward.

## **Statement regarding candidacy for Chair, Professional Standards Committee**

**Kenneth B. Peter**

**April 28, 2015**

I would welcome the opportunity to continue as Chair of the Professional Standards Committee.

I am proud of the record of accomplishments of the Professional Standards Committee under my leadership over the last three years. Here are a few of our accomplishments:

- Weeding of sixteen obsolete policies for which PS is responsible,
- Modernized and consolidated our nine teaching evaluation policies into one clearer document
- Created an important study highlighting the critical need to rebuild our declining base of permanent faculty.
- Revised the Emeritus Faculty policy.
- Drafted and shepherded to passage a complete overhaul of our 17 year old ARTP policy.

Next year Professional Standards needs to devote itself to implementation issues associated with the new RTP policies. We need to help with the conversion of dossiers to an electronic format, we need to draft a Dossier Preparation Guide, and we need to help educate the campus about the new RTP system. Having maximum continuity on the Committee will be helpful in undertaking these tasks.

All policy Chairs also serve on the Executive Committee and have a general obligation to serve as Senate leaders. I believe my depth of experience over approximately a quarter century on the Senate and under six Presidents has given me a perspective that has been valuable during recent years. I have served as Chair of the Senate, ASCSU Senator, and Chair of several policy committees, and been a primary author of more than 40 Senate resolutions and policies.

More important, though, than simply serving in a variety of capacities, is my deep seated commitment to collegial shared governance. I have chosen to spend my life at a University rather than in civil service or business because we are governed differently than those other institutions. Well governed universities function with a healthy component of workplace democracy, which strengthens a sense of commitment and community around a shared social mission. That ideal, however, requires a heavy commitment of faculty to university service, and it is in that spirit that I offer my candidacy to chair the Professional Standards committee.

# Michael Kaufman

## Candidate for Chair of Instruction & Student Affairs

I would like to be considered for Chair of the Instruction & Student Affairs Committee. I am currently Chair of the Department of Physics and Astronomy, and I have 10 years experience on the Senate, including two years as Chair of Curriculum and Research, one year as Vice Chair, two years as Chair of the Senate, and most recently 1-1/2 years as Chair of O&G. Although I have not previously served on this committee, my time as Senate Chair and Department Chair have kept issues of student concern at the forefront. In addition, I have worked over the years with every administrative member of the committee and many of the student members. I would be honored to serve in this role that is so central to the lives of SJSU students.

# Michael Kaufman

## Candidate for Chair of Organization and Government

I would like to be considered for Chair of the Organization & Government Committee. I am currently Chair of the Department of Physics and Astronomy, and I have 10 years experience on the Senate, including two years as Chair of Curriculum and Research, one year as Vice Chair, two years as Chair of the Senate, and most recently 1-1/2 years as Chair of O&G. I am indebted to BJ Grosvenor for chairing the committee while I was on sabbatical. O&G has responsibility for a number of Senate and University governance issues, including governance of colleges and departments, and I feel that my experience as a Senate Chair and as department chair will be invaluable. My many years of Senate and University governance experience will also help me to be an effective member of the Executive Committee.

## **Candidate Statement of Interest for Chair, Curriculum and Research**

### **Ravisha Mathur**

I welcome the opportunity to serve as Chair of Curriculum and Research. Curriculum and research are the central core of the university and are directly tied into our mission at SJSU. To facilitate high quality curriculum and support research, the Curriculum and Research Committee serves a critical role; working with different stakeholders across campus to develop effective policies and provide instructional and research opportunities for faculty and students.

In my last 12 years at SJSU, I have participated in a variety of service experiences that have provided me with a breadth of skills and knowledge that allow me to lead C&R. In addition to currently serving on C&R, I have been a member of the Undergraduate Studies Committee for 8 years (reports to C&R), and chaired this committee for the last 5 years. In this role, I have worked with departments as they develop and revise undergraduate curricula, referred several curricular policies to C&R, and become very familiar with the current policies, practices, and procedures that guide curriculum. Aside from my time serving on this committee, I have also served on the WASC Steering Committee, Writing Requirements Committee, General Education Advisory Panel (GEAP), and was appointed to the Taskforce on Student Engagement. Within my own college and department, I have served on personnel and hiring committees, department scholarship and program review committees, and also serve as our department's graduate program coordinator.

Beyond my participation in these service activities, I am very committed to collegial governance and shared decision-making. I truly believe in the University as a community; a community that listens to all viewpoints, that seeks input from our critical stakeholders to make educated decisions and effective policies, and one that provides support to our students, faculty, and staff. If elected, I will bring this philosophical perspective to this position as Chair of Curriculum and Research.

Statement of Interest  
Chair – Instruction & Student Affairs Committee  
*Stefan Frazier*

I have greatly enjoyed serving as your Chair of Instruction & Student Affairs over the last two years (four years a member, in total), and in the event that I am not elected Senate Vice Chair, I would like to remain on as I&SA Chair. The committee has accomplished a lot these past two years, forwarding all of the following to the Senate for ultimate passage:

- Distribution and Spending of Funds from the Student Success, Excellence, and Technology Fee (SSETF) (SS-F13-7)
- Students' Rights to Timely Feedback on Class Assignments (F13-1)
- Student Fairness Dispute Resolution (S14-3)
- Accommodation to Students' Religious Holidays (S14-7)
- Scheduling of Advance Registration and Priority Registration (F14-1)
- Sound Level at Campus Events (S15-2)
- Leaves of Absence for Students (S15-3)

However, we are not finished. Two policies (a large overhaul of academic integrity, and a revision of final exams rules) have recently been ratified in committee and are ready for consideration at the full Senate. In the hopper are still more new policies.

In the interest of continuity and stability, I would like to make sure these policies – and any more that come up in the next year – are given their fullest attention. As continuing Chair, I feel that I can best bring that about.

Statement of Interest  
Vice Chair – Academic Senate  
***Stefan Frazier***

The past few years – while complicated ones for all of us – have shown how resilient and powerful a campus community can be nonetheless. We have come through some tough times, and the University is stronger for it: people across campus who have given their hard work and industry to making that so should be proud of themselves. That includes students, staff, faculty, administrators, and our own Academic Senate. During the last two years I myself have felt pride in being a member of – and contributor to, in my own way – a robust Executive Committee and Senate leadership.

Reflecting my continuing passion for open and fair shared governance, I would like to serve as your Senate Vice Chair and Chair-Elect. I believe I can do so ably and strongly. As Chair of Instruction & Student Affairs for two years (four total as member), I have learned to deal with the nitty-gritty of policies and their politics, shepherding through important new and revised policies, such as a Sense of the Senate resolution on SSETF, Student Fairness Committee procedures, accommodation to students' religious holidays, and student leaves of absence.

I have a strong commitment to service at all levels of the University. During my ten years at SJSU, I have served as coordinator of the LLD 1 & 2 courses (developmental writing) over nine of those. From 2008 to 2011 I held another coordinator position – of the Master's program in Teaching English to Speakers of Other Languages (TESOL) – and with those two simultaneous coordinatorships I became intimately acquainted with policies and practices throughout both undergraduate and graduate programs. In addition to my four years on I&SA, I have served one year on the Organization & Governance committee.

This academic year, I was a member of the search committee for Vice President for Student Affairs, and I join in the pride of seeing the hire of an promising new VPSA to our campus. Away from the Senate, I have long served on the University's Writing Requirements Committee and several of my department's (LLD's) committees, including curriculum (which I chaired for three years), hiring (for full- and part-time instructors), and RTP. Last year I served on two search committees relevant to the whole University: for a new first-year composition director, and for a coordinator for the Stretch writing program (currently in pilot).

We have come a long way these last years, but there are always paths ahead, and always someone needed to guide us. I look forward to the leadership of Chair Kimbarow, and I would like to work with Michael as he assumes his role, aiding him when necessary and appropriate. The Vice Chair is responsible for the annual Senate retreat, and I already have ideas on that front. Ultimately, I wish to help make the Academic Senate the strongest possible voice for the campus community – students, faculty, staff, and administration – that it can be.

## **Statement of Candidacy**

### **Election as Statewide Senate Representative to the executive committee**

#### **MARK VAN SELST**

I have been one of three statewide senators from SJSU to the academic senate of the CSU since 2002. I am currently serving an SJSU statewide senate term ending in May 2016 (just re-elected for a three year term). I seek re-election to the executive committee both because I believe that I have the depth of experience and perspective to continue to contribute meaningfully. I anticipate remaining visible and active at both the local and statewide levels for the foreseeable future. My home college is the College of Social Science (Distinguished Service Award, 2009), my home department is the Department of Psychology (Full Professor).

At the departmental, college, and university levels my service spans program planning, curriculum, research, graduate studies, personnel selection, recruitment, and assessment. Many of you will know me if not through the senate then through my extensive involvement with the Human Subjects Institutional Review Board. I am one of the two principal undergraduate advisors for Psychology. Of the three statewide senators from SJSU, one of the three always is selected to sit on the SJSU academic senate executive committee. I have been the statewide senate representative to the SJSU executive committee for a total of five years (Senator Romey Sabalious is the outgoing representative).

At the state level, I have chaired the Academic Affairs and the Academic Preparation and Education Programs committees of the Academic Senate CSU and have previously served on the executive committee of that body for two years. Additionally, I am, or have been, closely involved in a variety of statewide curriculum and transfer/articulation initiatives including establishing policies surrounding the Ed.D., the Chancellor's GE Review Committee (currently chair), and the Commission on the Extended University. I have been the CSU segment lead for various inter-segmental transfer initiatives including the Inter-segmental Major Preparation Articulated Curriculum (IMPAC) project, the Lower Division Transfer Pattern (LDTP) Project, the C-ID course numbering system, SB 1440 implementation (with a side role as a campus facilitator) and have been involved with legislative lobbying efforts.