

**SAN JOSE STATE UNIVERSITY ACADEMIC SENATE**

**2017/2018**

**Agenda**

**May 14, 2018, 2:00 pm – 4:00 pm**

**Engineering 285/287**

- I. **Call to Order and Roll Call –**
- II. **Approval of Minutes:**  
**Senate Minutes of April 30, 2018.**
- III. **Communications and Questions:**
  - A. From the Chair of the Senate  
**Senator Service Awards**
  - B. From the President of the University
- IV. **Executive Committee Report:**
  - A. Minutes of the Executive Committee  
**Executive Committee Minutes of April 16, 2018**  
**Executive Committee Minutes of April 30, 2018**
  - B. Consent Calendar –
  - C. Executive Committee Action Items –
- V. **Unfinished Business: None**
- VI. **Policy Committee and University Library Board Action Items (In rotation)**
  - A. Instruction and Student Affairs Committee (I&SA):  
***AS 1700, Policy Recommendation, Amendment A to University Policy F08-2, Repetition of Courses; Academic Renewal (Final Reading)***
  - B. Professional Standards Committee (PS):
  - C. Organization and Government Committee (O&G):  
***AS 1693, Policy Recommendation, Alcohol and Drug Abuse Prevention Committee (Final Reading)***
  - D. University Library Board (ULB):
  - E. Curriculum and Research Committee (C&R):  
***AS 1701, Policy Recommendation, Amendment A to University Policy S89-2, Graduate Credit for Undergraduates (Final Reading)***
- VII. **State of the University Announcements:**
  - A. CSU Faculty Trustee (by standing invitation)
  - B. Statewide Academic Senators AS President
  - C. Provost
  - D. Vice President for Administration and Finance
  - E. Vice President for Student Affairs
  - F. Chief Diversity Officer
- VIII. **Special Committee Reports:**

**IX. New Business:  
Break for Cake!!!!**

**X. Adjournment:**

**2017/2018 Academic Senate**

**MINUTES  
April 30, 2018**

**I. The meeting was called to order at 2:00 p.m. and roll call was taken by the Senate Administrator. Forty-Seven Senators were present.**

**Ex Officio:**

Present: Frazier, Van Selst, Manzo,  
Lee, J., Rodan

**CASA Representatives:**

Present: Schultz-Krohn, Shifflett, Grosvenor, Chin, Sen  
Absent: None

**Administrative Representatives:**

Present: Willey, Feinstein, Faas,  
Wong(Lau)  
Absent: Papazian

**COB Representatives:**

Present: Bullen, He, Jensen  
Absent: None

**Deans:**

Present: Ehrman, Stacks  
Absent: Elliott, Jacobs

**EDUC Representatives:**

Present: Marachi, Mathur  
Absent: None

**Students:**

Present: Busick, De Guzman,  
Hospidales, Gill, Norman,  
Donahue  
Absent: None

**ENGR Representatives:**

Present: Chung  
Absent: Sullivan-Green, Pyeon

**Alumni Representative:**

Present: Walters

**H&A Representatives:**

Present: Khan, Riley, McKee, Bacich, Ormsbee  
Absent: None

**Emeritus Representative:**

Present: Buzanski

**SCI Representatives:**

Present: Cargill, French, Kim, White  
Absent: None

**Honorary Representative:**

Present: Lessow-Hurley

**SOS Representatives:**

Present: Peter, Wilson, Curry, Trulio  
Absent: Hart

**General Unit Representatives:**

Present: Trousdale, Higgins,  
Matoush  
Absent: Kauppila

**II. Approval of Academic Senate Minutes–  
The minutes of April 9, 2018 were approved.**

**III. Communications and Questions –**

**A. From the Chair of the Senate:**

Chair Frazier reminded Senators that on May 14, 2018 there are two meetings. The first meeting is the last meeting of the 2017-2018 Senate and is two hours. The second meeting is the first meeting of the 2018-2019 Senate and is one hour. During the first meeting of the 2018-2019 Senate we will elect Senate Officers for next year including the policy committee chairs, the Associate Vice Chair, the CSU Statewide representative to the Executive Committee, and a Faculty-at-Large representative to the Executive Committee (takes the place of the Past Chair of the Senate when there is

no past chair).

In a few days, information will go out to Senators about nominations for Senate Officer seats. AVC Riley is working on the Committee Preference Forms and putting Senators in committee seats for next year. These seat assignments will come to the May 14, 2018 first meeting of AY 2018-2019 for approval.

The President is in Armenia and will not be here today.

Chair Frazier and the Academic Senate congratulated Provost Feinstein and wished him well in his new job as President of the University of Northern Colorado.

**B. From the President of the University – No report.**

**IV. Executive Committee Report:**

**A. Minutes of the Executive Committee:**

**Executive Committee Minutes of April 2, 2018 – No questions.**

**Consent Calendar:**

The consent calendar of April 30, 2018 was approved.

**B. Executive Committee Action Items:**

**V. Unfinished Business:**

**VI. Policy Committee and University Library Board Action items (In rotation):**

**A. Professional Standards Committee (PS):**

Senator Peter presented *AS 1683, Policy Recommendation, Amendment A to F81-7, Appointment Procedures for Grant-Related Instructional Faculty of Exceptional Merit (GRIF)*. **The Senate voted and AS 1683 was approved unanimously.**

Senator Peter presented *AS 1690, Policy Recommendation, Amendment A to S13-6 (Campus Awards) To Provide for System Award Nominations (Final Reading)*.

Senator Peter commented that Senator Trousdale had brought to his attention a category of faculty that were being excluded from all faculty awards and those are the Student Services Professionals (SSP) III and IV. The Senate Administrator clarified that the General Unit is a term the Senate uses and includes all faculty that do not fall under one of the colleges and all SSP IIIs and SSP IVs. It is not a bargaining unit. There are SSP IIIs and SSP IVs in bargaining unit 3 (faculty) and bargaining unit 4 (staff). The Senate currently has three SSPs from the MLK Library and one SSP staff member from International Student Services, Senator Trousdale. The staff in the general unit represent the faculty on the Senate and not the staff of the university. The constitution does not differentiate between the SSPs that are staff and the SSPs that are faculty. Changes have been made to the policy since the first reading that will

allow all SSP IIIs and SSP IVs to be eligible for the four faculty awards each year. Senator Peter presented an amendment that was friendly to the body to strike the word “tenured” from line 540. Senator Peter presented another amendment that was friendly to the body to line 307 to add, “(see II.A.2.d.)” after “member.” Senator Shifflett presented an amendment to line 131 to read, “b. For the Outstanding Lecturer Award, a lecturer must have been employed at SJSU for at least six years.” The amendment was seconded. Senator Jensen presented a substitute amendment to change it to read, “employed at SJSU for at least 12 semesters.” The Senate voted and the substitute amendment failed. The Senate voted and the Shifflett amendment was approved with 3 Abstentions. Senator Wilson presented an amendment that was friendly to the body change line 122 to read, “The faculty member will be regarded for this policy as retaining the academic rank held prior to the early retirement and.” **The Senate voted and AS 1690 was approved unanimously.**

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Senator Peter presented *AS 1699, Policy Recommendation, Amendment G to S15-7 (RTP Procedures), Clarifying the period of review for Periodic “Annual” Reviews for Probationary Faculty (Final Reading)*. Senator Peter presented amendments that were friendly to the body to lines 24, 38, and 43. In line 24, change “sometimes call” to “sometimes called,” and change “smaller review” to “smaller reviews.” In line 38 change “an be submitted” to “and be submitted. In line 43, do not capitalize “Academic Year.” Senator Peter presented an amendment to line 70 to change it to read, “The annual summary shall cover achievements since submission of the last review....” The Peter amendment was seconded. The Senate voted and the Peter amendment passed. **The Senate voted and AS 1699 passed unanimously.**

**B. Organization and Government Committee (O&G):**

Senator Shifflett presented *AS 1697, Senate Management Resolution, Rescinds SM-S95-2, Standing Rule 6 (Final Reading)*. **The Senate voted and AS 1697 was approved unanimously.**

Senator Shifflett presented *AS 1698, Policy Recommendation, Rescinds F97-4 (Educational Equity Advisory Board) (Final Reading)*. **The Senate voted and AS 1698 passed unanimously.**

**C. University Library Board (ULB): No report.**

**D. Curriculum and Research Committee (C&R):**

Senator Schultz-Krohn presented *AS 1676, Policy Recommendation, Department or School Name Change (Final Reading)*. **The Senate voted and AS 1676 was approved unanimously.**

Senator Schultz-Krohn presented *AS 1701, Amendment A to University Policy S89-2, Graduate Credit for Undergraduates (First Reading)*.

C&R was asked to review University Policy S89-2 to allow for “Blended” or “4+1”

Bachelor's and Master's Degree Programs. S89-2 allows UG students to take graduate classes only during their last 14 units of their program. This is a severe limitation for any department that wants to establish a 4+1. C&R is suggesting that UG students be allowed to take graduate classes during the last year instead of the last semester. Students would also be allowed to transfer nine units into a graduate program instead of six units.

**Questions:**

**Q:** On line 41 it says, "None of the courses taken for graduate credit are required by the baccalaureate degree," can you explain how that will work when you have a 4+1 and some of the classes are required for the baccalaureate degree?

**A:** The idea would be that you can't double dip. If there is a baccalaureate program that requires those classes of study then they can't be counted for the graduate degree.

**Q:** You are saying the student can't double dip, but that is not what this is saying.

**A:** My copy says, "None of the classes taken are required for the baccalaureate degree." Okay, we'll talk more offline about this.

**Q:** The credential program used to allow students to take some graduate classes as an undergraduate. The faculty found that some of those students felt that they were entitled to then be admitted to the credential program and that should be up to the faculty not the student. I think some students will feel that if they take nine graduate units they are then entitled to be admitted to the graduate program. Could you run this situation past some of the faculty in the College of Education?

**A:** Yes.

**Q:** On line 65, could the committee look at this language clarify if the intention here is that any student can count nine units of graduate credit taken anywhere to transfer to the graduate program at SJSU, or is the intention that an SJSU student can take nine units?

**A:** Yes.

**Q:** At the undergraduate level students can get a "C" but at the graduate level students must get a "B," so if an undergraduate student gets a "C" in a class will that class count in the graduate program?

**A:** As a graduate student you have to maintain a 3.0 gpa, but if you look at the graduate program students can get a C or a C+ in a class and offset that with an "A" in another class. This is also controlled locally and if the department requires that every graduate student get a 3.0 in each class then that would be up to the department.

**Q:** I fear that what this policy is doing in trying to accommodate some programs is actually having the consequence of weakening and damaging other programs. For my graduate programs I do not want to see students after nine units enter in the graduate program. There may be a need to differentiate programs, but I think within 30 units of graduation is appropriate. I encourage the committee to separate out the programs.

**A:** The committee did not change item 1 or 2, those are in current policy. The only

things C&R changed is bolded. If you have specific language you think should be changed, please send to me.

**Q:** On line 41 where it says, “none of the courses taken for graduate credit are required for the baccalaureate degree,” does this mean none of the units taken for graduate credit can be used in the 120 units for the baccalaureate degree?

**A:** Correct.

**Q:** So, it has to be above the 120 units?

**A:** Correct. In both the coded memorandum and EO 971 they say four degrees can be awarded. You need to have the 120 units for the baccalaureate degree and 30 units for the master’s degree.

**Q:** I think that sentence on line 41 needs to somehow be clarified. It is confusing because of the 120 and it having to be above.

**A:** It is very clear in the EO that you have to have 120 units separate from the 30 units. This language is what we currently have in our policy. Please send me suggested language for the committee to consider.

**Q:** In line 43, where it says the gpa must be 2.5 or better in all graduate courses, there was a comment made before that this is in context with other graduate courses. I think the question of gpa needs to be clarified. This is in context with the undergraduate degree and not the graduate degree.

**A:** This is why we specified there could be additional parameters by the department. If you have additional language, please send it to the committee.

**Q:** What happens if a student that was in a blended 4+1 program decides not to finish, can those extra classes taken still not be counted towards the baccalaureate degree?

**A:** That is a curricular issue that would be handled by the department.

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Senator Schultz-Krohn presented *AS 1702, Policy Recommendation, Rescinds S67-31, Standards for Awarding Academic Credit: Faculty Appointment at SJSU; Discipline Specific Expertise of Faculty; Catalog Publication of Course (First Reading)*.

The current policy is from 1967 and that policy has language that no longer exists.

**Question:**

**Q:** Is it necessary for this to be a first reading, or could we move this to a final reading today?

**A:** The committee would appreciate moving it to a final reading today.

**Q:** Could you explain the other policies that cover what this covers?

**A:** Those other policies this policy affects are handled through department expectations, and other policies like F15-6, F10-7, and other policies. There is no longer a permanent record card for students.

**Q:** If you look at item 2 of the old policy, “the course taught must fall within the

discipline of the department to which the faculty member is assigned,” how are we covering that restriction without this policy?

**A:** I don't think there is a policy dictating, but that is the purview of the departments and there is also a statement about exceptions may occur where disciplines have overlap. The question is do we need a policy talking about that if the practice is determined in the recruitment process?

**Q:** Did the committee consider there are sometimes conflicts between departments where a department wants to teach a course, but another department feels it falls within its discipline and this policy might protect a departments expertise in teaching a course?

**A:** This policy didn't seem to speak to that or to provide those protections, because it is really talking about faculty appointments and discipline of the faculty and not how one department might claim it was their discipline or area. If the question is does this protect the discipline within a department, the committee did not see in this policy that that was being protected.

**Q:** Has the committee considered or looked at other policies that address what is in item two of S67-31?

**A:** We have not found a policy that specifically addressed that or talked about a discipline having to be within a specific department. The items under number one and some of the appointment issues were handled under F10-7 and F15-6, but there was discussion that with the course falling within the discipline that we didn't have things that said this discipline had to be exclusively within one department.

**Q:** I think there could be problems that arise with the removal of item number two. My department has actually used this policy in the last decade. Would the committee consider looking at item two more closely before they rescind the policy?

**A:** The committee will consider it.

**Q:** Has the committee considered that when F67-31 was written San José State University was San José State College?

**A:** Yes, we did.

**Q:** What this policy really says is that they must be an officially appointed member of the university faculty.

**A:** Right. When we were looking at this, we were looking at the college as any faculty member hired by the university.

**C:** But they would have to be appointed under our appointments policy before credit could be awarded.

**Q:** Just to clarify, am I correct in that all of the discussion we have had so far might not be pertinent, because the heart of the resolved is about a permanent record card which does not exist? I'm questioning what we will do away with.

**A:** Correct. What is underneath that is criteria for having something reported on the student's permanent record card. The permanent record card does not exist, so we are recording something on something that no longer exists.

**Q:** Isn't the permanent record card now called the student's transcript?



A: The committee will consider it.

Q: Has the committee considered the editorial procedures of the Senate Office that could change “permanent record card” to read, “transcripts”?

A: No, we were looking at the policy as it exists and considering if it should be retained.

Q: Given the fact that you are trying to do away with something that doesn't exist, is there any reason we can't make this a final reading?

A: With the discussion we have had so far, it would seem we need to bring this back to the committee. In the committee, we thought we were rescinding something that doesn't exist. However, this body has raised issues that the committee needs to consider.

**E. Instruction and Student Affairs Committee (I&SA):**

Senator Khan presented *AS 1696, Policy Recommendation, Amendment A to University Policy S17-13, Undergraduate Student Honors at San José State University (Final Reading)*. Senator Peter presented an amendment to add a section 2.7.3 to read, “2.7.3. The university shall host an honors convocation (at least yearly) held by the Office of the Provost.” The amendment was seconded. **The Senate voted and the Peter amendment was approved with 5 Nays and 2 Abstentions.** Senator Van Selst presented an amendment to lines 14 and 15 to read, “Whereas, policies should allow for some flexibility in establishing procedures for enacting policies; therefore be it.” The amendment was seconded. **The Senate voted and the Van Selst Amendment was approved with 3 Nays and 5 Abstentions.** Senator Riley presented an amendment that was friendly to the body to the Resolved clause to change it to read, “Resolved, that S17-13, Section 2.7.1 and 2.7.3 be amended to say:”. Senator Khan presented an amendment to the Resolved clause to add to the end of section 2.7.1 to read, “The means of recognition will be determined by the Provost Office and may include a convocation, a tradition of San José State University.” The amendment was seconded. The Senate voted and the Khan amendment failed with 3 Yeas and 4 Abstentions. **The Senate voted and AS 1696 passed as amended with 4 Nays and 1 Abstention.**

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Senator Khan presented *AS 1700, Amendment A to University Policy F08-2, Repetition of Courses; Academic Renewal (First Reading)*.

This is an amendment to University Policy F08-2. F08-2 does not allow a student that is retaking a class to enroll during advance registration. There are some problems with this because it locks a repeat student out of a class for a semester and this is especially a problem if it is a graduating senior. Sometimes students that can't get the classes they need take a class they don't need to fill out their units. The other problem is that it makes it difficult for department chairs to know if they need to open up additional sections.

**Questions:**

Q: Is it necessary to have so much prescriptive detail in a policy in 1A and 1A1?

A: The Registrar was there during our meetings and did participate, but is there

anything specific you'd like me to take back to the committee?

**C:** The Provost will speak with the committee chair offline.

**Q:** Can the committee cleanup some of the language in 1.A.1? While it does allow students repeating a course to register during advance registration, it isn't clear until the end when they can register. Also, whenever we speak about grades can we specify the gpa?

**A:** The committee will consider it.

**Q:** When the committee cleans up the language, I would like to suggest that the committee not lose the language about students repeating a course not being able to register before first time students?

**A:** Yes, the committee will consider it.

**Q:** In line 39, when you are talking about conclusion of all registration appointments, did the committee consider transfer orientation appointments that are usually happening in the summer? Are these students included?

**A:** The committee will consider it.

## **VII. State of the University Reports:**

### **A. CSU Statewide Senators:**

No report at this time. The next meeting ASCSU meeting is next week.

### **B. AS President:**

Elections ended and AS still had five positions open and asked faculty to spread the word. AS then received a total of 35 applications, which is more than the number of applications they had during the elections. AS is reviewing the applicants now for the vacant positions.

AS is hosting a gubernatorial debate on May 10, 2018, 5-7:30 p.m. in the Student Union Theatre. AS invited the top nine candidates to campus. More details to follow.

AS is currently wrapping up their budget for next year, as well as their Executive Director Report.

### **Comment:**

The AS 120<sup>th</sup> Anniversary Event was amazing. It was very well put together and the Senate commended AS President Manzo. The AS President from 1952 was in attendance. AS is going to continue to have annual reunions.

### **C. Provost:**

There will be a party next Monday from 3-5 p.m. in the Student Union Ballroom in honor of Provost Feinstein.

There will be a Strategic Planning event also in the Student Union Ballroom from 10 to 11 a.m. on Monday, May 7, 2018.

The Provost is conducting RTP Dossier reviews.

The campus received an email regarding the The College of Applied Sciences and the Arts name change. Provost Feinstein thanked those that participated in that process.

**Questions:**

**Q:** You worked really hard to ensure the departments were properly funded and recently we learned that the budget model that you rolled out is being rolled back up. Now departments are being asked to provide budgets that relay expenses outside of salary dollars, and salary dollars are going to be centralized. Can you help me understand why?

**A:** If you look at the way budgets are done at universities, there are dozens of ways to manage resources. Some others work best when resources are growing, some work best when resources are flat, and work better when there are concerns about declining resources. Also, budget models shouldn't remain flat, they should always reevaluate those models and make changes, and that is what they are doing right now. The Provost is still hoping that before he leaves we have a plan to implement that discusses the teaching reduction for faculty members and allows faculty to expand their research. However, the costs of these budget models could impact the campus up to \$9 million a year. This is a significant resource need. The largest costs at this university are for personnel benefits and salaries. This is 3/4<sup>th</sup> of our budget. We are in a different environment from when we created this budget model five years ago. With salaries, we have a number of lines that remain unfilled each year, and the way the colleges and divisions utilize those resources is to backfill other priorities in the budget. However, at the end of the year there isn't a lot of clarity in how we strategically utilize those resources at the end of the year. The model we are talking about will have a lot more clarity. Departments will need to clarify where their needs are instead of just spending that money.

**Q:** In my department we have been growing 5% to 10% each year. We've had two hires that were based on need. Both were turned down because there wasn't enough overhead in our budget. What can we do as a department or program to highlight that need?

**A:** That is a good question. What has happened over the last five years is that when we received a large infusion of base funding back to the division, those funds went back into the colleges and were used to hire faculty. One of the challenges was that we had so much resources infused that it took us four years of hiring faculty with those resources. Now we are seeing a plateau on those carry forward monies that tethered to a particular faculty member, so the question is how do we move forward beyond this. We need to grow faculty lines and reduce our FSR. The President has made it clear that instruction and having faculty to teach our students is a priority. Let's say the College of Business has four or five

faculty lines that remain unfunded this year, are they ways they can prioritize other faculty lines on campus. This will be much more clear once we finish this exercise.

**D. Vice President for Administration and Finance:**

The VPAF will send an email to the Senate listserv about the rehiring of students once Spartan Shops has moved on.

**E. Vice President for Student Affairs:**

May 1, 2018 is the intent to enroll deadline. SJSU has 3,300 Freshmen that have said they are coming, and 3,681 transfer students. The VPSA will give you a final report at the next meeting. The VPSA will not know the number of graduate students until we get closer to the fall as intent to enroll is optional for graduate students.

On May 8, 2018, we will be celebrating our student leaders on campus with our Leadership Gala. The VPSA recognized the student Senators. The Senate gave the student Senators a round of applause.

May 14, 2018 is our last day of instruction and then we will start our finals tables where students can come by and pick up scantrons and snacks. There will be a little pet therapy as well. The Student Union and our Student Success Centers will be open later than usual during finals week.

May 1, 2018 is the first day of Fall registration.

Our last mobile food pantry will take place next Monday, May 7, 2018. The average attendance at the mobile food pantry is over 500 students.

**F. Chief Diversity Officer:**

The CDO has completed two faculty learning communities this semester. These were mixed race groups.

The CDO also completed a Pre-Tenure Workshop for underrepresented faculty. In addition, three Intergroup Dialogues were completed.

SJSU received a grant for Faculty Diversity from the Chancellor's Office and the CDO is using that grant to take 10 chairs to NCOR to experience and attend the conference.

SJSU hosted the first ever Native American Pow Wow last Saturday, April 28, 2018. Tribes sent delegations from Arizona and all over Northern California to SJSU.

The President's Commission on Inclusive Excellence and Diversity has decided to formally start in the Fall. They are working on setting up a handbook.

The CDO recently completed diversity training for Student Orientation leaders. They anticipate training 9,000 students this summer.

The Title IX Coordinator search is almost completed and the CDO hopes to be able to make an offer soon.

The CDO thanked Scott Heil on aggregating for Native Americans. Due to the way SJSU aggregates ethnicity if a student reports they are Hispanic and or Latinx and Native American, they count as Latinx. When events are held for Native Americans and the CDO goes to get a list of students to invite, she only gets those that have declared 100% Native American. What the CDO has found is 780 students that are half Latinx and half Native American. If you look at more than two races there are about 1,100 students that are part Native American.

Asian Americans is the opposite. It is disaggregating the information. Among Southeast Asian Students the graduation rate is lowest among all groups on campus by 7%. If you look at four-year graduation rates from first-time frosh, Filipinos are second from the bottom. The groups that are doing well are Japanese, Asian-Indian, and Chinese.

**G. CSU Faculty Trustee (by standing invitation): Updates distributed electronically.**

A motion was made and seconded to extend the meeting for five minutes to hear the CSU Faculty Trustee updates. The Senate voted and the motion was approved.

The Faculty Trustee recently visited CSU Los Angeles. They have a Re-entry Faculty Program at Lancaster Prison for inmates. Trustee Sabalius will be teaching for one day at the prison.

Last Sunday, Monday, and Tuesday, the Faculty Trustee attended the National Conference on Trusteeship.

Most states have no student and faculty trustees. Most trustees don't like stake holders on the Board of Trustees. Our Board of Trustees doesn't think that way.

The Chancellor of the University of Maryland will be at the CSU Statewide meeting next week.

**VIII. Special Committee Reports:**

**Report on Exceptional Admissions by Interim VP for Student Affairs, Sharon Willey, Director of UG and Graduate Outreach, Deanna Gonzales, and Interim Associate VP for Enrollment Services, Coleeta McElroy. Time Certain: 3:30 p.m.**

Director Gonzales distributed a printed Report on Exceptional Admissions going back

to 2007 in accordance with University Policy.

Exceptional admissions codes provide access to students that might not meet all of the requirements for admission to SJSU. The exceptions come in two types. The first are general exceptions, and the second are exceptions based on special categories labeled disadvantaged.

In 2007 there were a large number of exceptions. The policy at that time was to let all students in, but as we went forward to the Fall of 2009 you will see the decline in those numbers when we declared impactation. Each academic year the CSU provides us access codes and requires us to track and monitor those exception codes. After 2009, we became much stricter on admissions. The student that might come to us would be a freshmen admitted as provisional and when we get his/her transcripts in the summer we would determine if he/she is truly CSU eligible. Director Gonzales reviews each case and determines if that student is eligible for an exception code. That student might be missing an Art class, but this is a 4.0 student and maybe they became ill and missed one class. This is something we would look at in possibly granting the student an exception code. The other exception codes we have are for EOP students. These students meet some of the requirements of the CSU, but maybe their gpa is low or other circumstances that allow them to fall into the disadvantaged category. Another exception category is veterans. We allow freshmen and transfer student veterans, but they only get an exception for admission and not for graduation. They must meet all graduation requirements. The other codes are for transfer students that are missing one of the four basic skills classes in either oral communication, critical thinking, written communication, or math. If their overall gpa is high but they are missing one of these classes, we might issue an exception code. Another exception we have is for transfer students that don't meet the 60-unit minimum by a unit or two. Last year we were provided 116 codes and we only used 90. That is across the board and includes EOP and the EOP codes are highly encouraged to use. Most of the codes were EOP.

**Questions:**

**Q:** On page 12 you have a category for non-disadvantaged athletic ability, can you explain those numbers there?

**A:** Sure. The number 13 refers to the number of codes we allowed during that time. The other code is athletic ability. We do get codes under the non-disadvantaged codes for athletic ability.

**Q:** Can you explain if there is a limit on how many of those you give, or is it up to the athletics department, or are you free to make those decisions on your own?

**A:** No, I make those decisions in consultation with the Athletics Department. I am given 35 codes. The Chancellor's Office designates which codes we are given and how many we can give out.

**Q:** What factors do you take into consideration in giving out the codes?

**A:** Athletics handles all the documentation. They provide me a packet with a personal statement, two letters of recommendation from their school, and their transcripts.

**Q:** Does the Athletics Department say this student is really important and this student isn't so important?

**A:** They don't tell me I have to do, because the student is important. They tell me the importance of the student to their program.

**Q:** There is a category here called probation. Are these students that are admitted with an exception that are on probation at that point in time?

**A:** It is but I think it says zero there.

**Q:** I'm looking at 41%, 31% etc.

**A:** That is correct.

**Q:** For the cohort continuation, is that the amount of students that were given a code and you follow them?

**A:** Yes

**Q:** For persistence is that where you determine how many students that were given codes that have left the program?

**A:** Yes, it would be showing how many students were out after that point.

**Q:** Getting back to those 13 students given athletic codes, were they evenly balanced between men and women and were they in different sports or one sport?

**A:** For that term I couldn't give you the exact totals without going back over the data. However, it can never be in one sport, and it is usually pretty balanced between men and women.

**Q:** Can a veteran be admitted without a transfer degree?

**A:** If they have the four basic skills and 60 units.

**Q:** One of the CSU overall admissions exceptions is that we can now allow a lower division veteran to transfer. You just have to have the 60 transferrable units. You don't have to have a degree.

**IX. New Business: None**

**X. Adjournment: The meeting adjourned at 5:05 p.m.**

**Executive Committee Minutes**  
**April 16, 2018**  
**Noon – 1:30 p.m., ADM 167**

Present: Shifflett, Mathur, Sullivan-Green, Riley, Peter, Faas, Frazier, Manzo, Van Selst, Schultz-Krohn, Lee, Papazian

Absent: Feinstein, Wong(Lau), Willey

1. Updates from the President:

The President was recently in Washington D.C. speaking with our legislators about higher education reauthorization. Their top concerns include access, affordability, and accountability. Affordability includes discussions about indexing Pell Grants to the Cost of Living, but there are concerns about bankrupting Pell, and also the possibility of repaying the loans with community service. There is some room for input from the CSU regarding accountability, but the question is how intrusive will this be. Other issues of high priority include Deferred Action for Childhood Arrivals (DACA).

**Questions:**

**Q:** To what extent can the CSU sustain engagement?

**A:** The legislature is very engaged. They continue to hold high level meetings with senior staff.

**Q:** When will we hear anything about the Privacy of Electronic Information policy passed by the Senate and sent to the President for approval in April of 2017?

**A:** President Papazian will send a memo detailing her concerns to the Professional Standards Committee this week.

**Q:** When will a search committee be setup for a new Provost?

**A:** The President will not begin any planning until after the offer is official.

**Q:** Are you involved in ethnic studies?

**A:** On again/off again. Senator Weber is opposed to legislators making curriculum. The President will check at the next President's meeting.

2. Updates from the Administrators:

a. From the Vice President of Administration and Finance (VPAF):



The RFP process for a food service vendor on campus has been completed. Two companies have been chosen to come for interviews and they are Chartwell and Aramark. Spartan Shops will remain an auxiliary, but not provide catering or control the student union food services. A majority of food service workers should be hired by the new provider in addition to having more student positions than Spartan Shops currently has.

UPD is testing new facial recognition software to assist in identifying personnel that have been restricted from the campus that would then alert UPD.

- b. From the Vice President of Student Affairs (VPSA):  
Over 10,000 students and guests attended Admitted Spartans Day on April 14, 2018.
- c. From the Associated Student President (AS):  
AS President Manzo was re-elected for this coming year. The new Vice President is Senator Hospidales. There are still five positions open this year.

Only 10.98% of students voted this year. AS tried a number of incentives to get students to vote including door prizes.

AS approved a draft budget for next year. AS operating budget is \$8 million.

AS is celebrating their 120<sup>th</sup> Anniversary.

The CSSA will be lobbying the legislature about funding for student homelessness and food insecurity. They will be attending Student Advocacy Day in Washington D.C.

- d. From the CSU Statewide Senators:  
Last fall there were five workgroups established to discuss elements regarding "Graduation Initiative 2025". The content under the purview of each group inherently overlaps with some of the content from other groups that are meeting. Senator Van Selst reported that, at a recent meeting of the Administrative Barriers workgroup, among other topics the perverse incentives for course taking patterns produced by the tuition structure of the CSU (six units or less vs. more than six units) were discussed. The CFA and the ASCSU met. The CFA does not feel the ASCSU has taken a strong enough position protesting the recent Executive Orders.  
The ASCSU has been discussing the shortage of teacher education students.

A new taskforce called the Administrative Barriers Taskforce has been created to review fee payment structure for CSU students.

3. Updates from the Policy Committees:

a. Curriculum and Research Committee (C&R):

C&R is working on policies pertaining to the TA Fee Waiver, and 4+1.

The committee discussed the Department Name Change policy and changes the President would like implemented. It was decided that authority would rest with the Provost Office.

b. Instruction and Student Affairs (I&SA):

I&SA is working on the Honors Policy and Academic Renewal, F08-2.

c. Professional Standards Committee (PS):

PS is working on a new draft of the GRIF policy. PS is taking suggestions for changes to the Awards policy. PS is conducting research into bullying and ethics.

d. Organization and Government Committee (O&G):

The committee discussed the staff engagement report and who it should be disseminated to.

O&G is suggesting that the standing rules change to allow the Vice President of University Advancement to give his fundraising report at the annual budget presentation to the Senate by the Vice President of Administration and Finance.

4. The meeting adjourned at 1:30 p.m.

These minutes were transcribed by the Senate Administrator, Eva Joice, on April 22, 2018. The minutes were reviewed and edited by the Senate Chair, Stefan Frazier, on April 22, 2018. The minutes were approved by the Executive Committee on May 8, 2018.

**Executive Committee Minutes**  
**April 23, 2018**  
**Noon – 1:30 p.m., ADM 167**

Present: Shifflett, Mathur, Sullivan-Green, Riley, Peter, Frazier, Schultz-Krohn, Willey, Lee, Wong(Lau), Feinstein

Absent: Faas, Papazian, Van Selst, Manzo

Guest: Lanning

1. There was no dissent to the consent calendar of April 23, 2018.
2. The minutes of April 2, 2018 were approved as amended.
3. Fundraising report by the VP of University Advancement (Paul Lanning):  
Last year \$4.3 million was distributed to the campus from endowments. This year investments did so well that 4% or \$5 million was distributed to the campus. Endowments grew from \$109 million to \$156 million. University Advancement (UA) raised \$22 million in new gifts/pledges this year.

The comprehensive campaign's goal is to raise \$350 million over the seven-year campaign.

UA is hoping to establish an affordable housing for faculty fund. Donations would be used to build affordable housing to attract faculty.

The town hall meeting held in March 2018 went very well.

A new speaker series was funded by a donor, and began with an appearance by Condoleezza Rice.

There will be a university gala celebrating the 50<sup>th</sup> anniversary of the John Carlos and Tommie Smith Olympic stand in Mexico City.

The committee discussed UA and their handling commencement activities this year. VP Lanning will make adjustments where they need to be after commencement.

Future plans for outreach include bus wraps, new signage for campus buildings, etc. as well as new signage at the airport. Increasing public awareness of the campus is the main goal.

**Questions:**

**Q:** What is the return on investment (ROI) on your office?

**A:** VP Lanning will email this information to Chair Frazier for distribution to the Executive Committee. The formula that UA looks at is to have each development officer generate donations that are three to five times their salary. Right now UA has one development officer that has topped 10 times his/her salary. It does depend on the unit they are representing as well. Some units do not have as many donors in the top ranks. For instance, donations to the MLK Library are not generally as high as donations to some other areas.

**Q:** The VPUA used to have regular reports to the Senate and Executive Committee. O&G is bringing a resolution to the Senate at the April 30, 2018 meeting recommending that the VPUA provide a fundraising report at the Senate Annual Budget meeting along with the budget report from the VPAF and Provost scheduled for October 1, 2018. Is that acceptable to you?

**A:** The VPUA is always happy to report whenever he is needed.

**Q:** The committee discussed donations from the Koch Brothers to SJSU.

**A:** VP Lanning keeps a close eye on these donations to ensure no strings are attached.

**Q:** The committee discussed the J. Edgar Hoover Foundation donation.

**A:** These funds are being used for scholarships for students wanting a career in Criminal Justice, and again the VPUA ensures there are no strings attached.

**C:** The CDO commended the VPUA for the way gender equity sports events are being presented. The events have a serious and thoughtful atmosphere.

4. Policy committee updates:

a. **From the Organization and Government Committee:**

O&G is recommending that the VPUA issue his annual report on fundraising at the October 1, 2018 Senate Budget Meeting. There will be no resolution or any other action brought in front of the Senate. This recommendation was made to the Senate Chair after consultation with the Executive Committee.

O&G will be bringing the policy recommendation on the Alcohol and Drug Abuse Prevention Committee (ADAPC) back to the Senate at the April 30, 2018 meeting. O&G considered adding “(or designee)” to those seats requested at the last Senate meeting. However, there is a problem with almost all positions being allowed to be designees.

b. **From the Curriculum and Research Committee (C&R):**

C&R will be bringing a resolution on TA Fee Waivers and 4+1 BS/MS blended degrees to the April 30, 2018 Senate meeting. C&R will also be reviewing old policies such as S67-31 on Standards for Awarding Academic Credit, and S75-5, Undeclared Undergraduate Category.

c. **Instruction and Student Affairs Committee (I&SA):**

I&SA will be bringing the Honors Policy amendment to the Senate at the April 30, 2018 meeting. ISA also hopes to bring amendments to F08-2 and S79-4 for first readings at the April 30, 2018 Senate meeting.

d. **Professional Standards Committee (PS):**

PS will be bringing the awards policy, the Appointment Procedures for Grant-Related Instructional Faculty of Exceptional Merit (GRIF), and Amendment G to the RTP policy for final readings at the April 30, 2018 Senate meeting.

5. Updates from administrators, AS President, and CSU statewide senators:

a. **From the Chief Diversity Officer (CDO):**

The CDO is conducting a search for a Title IX Coordinator. The last day to apply is May 11, 2018.

The CDO has been deputizing some associate deans/MPPs to act as investigators for student cases.

The CDO’s office held the last of the intergroup dialogues.

The faculty reading group was very successful and did a critical analysis. The CDO will also be establishing a staff reading group.

A pre-tenure workshop was held for tenure-seeking faculty by Maggie Carrera. Feedback was highly rated.

Thanks to a \$230,000 Faculty Diversity Improvement Grant, the CDO and 10 chairs/directors will attend a conference at the end of May on successful recruiting of a diverse faculty.

The CDO continues work on disaggregating the data on our Asian-American students to pinpoint their specific needs.

The CDO is working with Scott Heil to develop a list of all students that identify as Native American. It turns out that many identify across categories such as part Native American and part Latino. When IE&A cross-checked for Native American students with mixed nationalities, the result was an increase to over 1,000 students. This is a much higher presence than we thought.

**Questions:**

**Q:** Are you interested in integrating your training with other training?

**A:** First, the CDO needs to hire additional staff. The CDO then plans on rolling out several new things in the Fall.

**b. Vice President for Student Affairs (VPSA):**

AS will host gubernatorial debates on campus on May 10, 2018. More information is to be distributed.

The VPSA will host a town hall meeting with our undocumented students.

May 1<sup>st</sup> is the intent-to-enroll deadline for undergraduate students. We have 1,995 freshmen, and 2,491 transfer students committed to SJSU. We are down 1% for freshmen, 25% for transfers, and 2% for international students.

AS will be hosting their 120<sup>th</sup> Anniversary celebration on Friday.

Frank Warren is coming to campus. He has a blog with 1 million followers.

The VPSA search is underway.

**Questions:**

**Q:** Is the Ombudsman, Evelyn Ramos, leaving?

**A:** Yes, her last day is Thursday.

Q: We have an interdisciplinary program in Humanities that offers GE classes that no one else does but us. Given the differences between campuses, will transfer students meet the requirements regardless?

A: Yes.

c. **From the Provost:**

Provost Feinstein will be out Thursday and Friday after the Academic Council.

**Questions:**

**Q:** Many of the staff in my department are concerned that with the Chancellor's announcement about budget cuts they will be laid off or have furloughs like in the past. Is this something we should be concerned about?

**A:** Nothing is ever guaranteed, but there has been no talk at all of layoffs or furloughs. The May revise for the budget could revise our funding down, but it looks like it will go the other way.

6. The meeting adjourned at 1:30 p.m.

These minutes were transcribed by the Senate Administrator, Eva Joice, on April 23, 2018. The minutes were reviewed and edited by the Senate Chair, Stefan Frazier, on April 26, 2018. The minutes were approved by the Executive Committee on May 8, 2018.

1 SAN JOSE STATE UNIVERSITY  
2 Academic Senate  
3 Instruction and Student Affairs Committee  
4 May 14, 2018  
5 Final Reading  
6

AS 1700

7  
8 **POLICY RECOMMENDATION**  
9 **Amendment A to University Policy F08-2**  
10 **Repetition of Courses; Academic Renewal**

11 Whereas, F08-2 prohibits students from registering for a course during Advanced  
12 Registration; and

13  
14 Whereas, this prohibition negatively affects students' progress to degree; and

15  
16 Whereas, departments have difficulty managing student demand for courses when these  
17 students are unable to be tracked in PeopleSoft; therefore be it

18  
19 Resolved, that F08-2, Section I.A. and I.A.1, be amended to say:  
20

21 *I.A. Undergraduate and post-baccalaureate students (regular enrollment and*  
22 *Open University) may repeat courses only if they earned grades lower*  
23 *than a C (including WU, IC, and NC). **Special programs, such as***  
24 ***credential programs, that are governed by external standards may***  
25 ***require grades higher than a C. In courses specific to those***  
26 ***programs, a course repeat may be permitted when the grade does***  
27 ***not meet the necessary standard. Graduate students may repeat***  
28 *courses only if they earned grades lower than a B (including WU, IC, and*  
29 *NC). Repeating a course with an Incomplete ("I") grade is not allowed; a*  
30 *grade must be assigned or the "I" must revert to an "IC" prior to repeating*  
31 *the course.*  
32

33 *I.A.1. Any matriculated student who is repeating a course for the first time*  
34 *shall be allowed to register for the course during the Advance*  
35 *Registration period bi earlier than the conclusion of all registration*  
36 *appointments, which conclude by the third week of Advance*  
37 *Registration. Students who have received a grade of "W" will be*  
38 *treated as a first-time registrant for a course. Students who are*  
39 *repeating a class for two or more times shall submit a completed*  
40 *petition to the Registrar's Office (the petition form is available*  
41 *through the Registrar's Office).*  
42

43 Approved: April 30, 2018

44 Vote: 13-0-0

45 Present: Busick, Hospidales, Gill, Grindstaff (Non-voting), Khan, Kim, Kinney,  
46 Nash, Ng (Non-voting), Sen, Simpson, Sullivan-Green, Trousdale,  
47 Walters, Wilson

48 Financial impact: None

49 Workload impact: TBD



1 San José State University  
2 Academic Senate  
3 Organization and Government Committee  
4 May 14, 2018  
5 Final Reading  
6

AS 1693

7  
8 **Policy Recommendation**  
9 **Alcohol and Drug Abuse Prevention Committee**

10 Legislative History: This proposal would supersede previous policies related to the  
11 current special agency: Alcohol and Drug Abuse Prevention (ADAP) Committee. The  
12 originating policy related to this committee (S89-9, Substance Abuse Committee) was  
13 amended by S92-11 (Alcohol and Drug Abuse Prevention Committee) and  
14 subsequently rescinded by S96-12 (Alcohol and Drug Abuse Prevention Committee).  
15 S01-2 (Alcohol and Drug Abuse Prevention Committee) rescinded S96-12 and was  
16 modified by F01-1 (Alcohol and Drug Abuse Prevention Committee Composition).  
17

18 Whereas: The Alcohol and Drug Abuse Prevention Committee has proposed  
19 changes to its charge and membership, and  
20

21 Whereas: SJSU's attention to issues surrounding health and wellness  
22 highlights the importance of providing the campus with a resource  
23 that can support and facilitate efforts to provide education and  
24 support services in the areas of alcohol and ~~substance~~ drug abuse,  
25 and  
26

27 Whereas: A special agency is particularly well suited to service that brings  
28 together knowledgeable individuals who can inform the work of the  
29 committee as well as convey information to their respective  
30 programs, and  
31

32 Whereas: Members with expertise and direct engagement with campus  
33 programs and initiatives in the areas of alcohol and ~~substance~~ drug  
34 abuse are needed for effective outreach and communication,  
35 therefore be it  
36

37 Resolved: That S01-2 and F01-1 be rescinded and replaced by the following  
38 proposal regarding the charge and membership of a special agency  
39 called the Alcohol and Drug Abuse Prevention Committee effective  
40 Fall 2018.  
41

42 Rationale: The interest from the current ADAP committee in taking on a more active  
43 and engaged role is welcome and should be supported. The reflection and subsequent  
44 proposal are what O&G hoped to nurture with its call to all committee chairs to review  
45 their charge and membership this semester. One of the keys to the group's ability to

46 achieve the work outlined in its charge is to have members include those directly  
47 involved in health/wellness programs, initiatives, education, and services.

48

49

50

51 Approved: 5/7/18

52 Vote: 9-0-0

53 Present: Bailey, French, Grosvenor, Hart, Norman, Higgins, Shifflett, Curry,  
54 Rajkovic

55 Absent: Ramasubramanian, Ormsbee

56

57 Financial Impact: None

58 Workload Impact: None

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## Alcohol and Drug Abuse Prevention Committee

The Alcohol and Drug Abuse Prevention Committee (ADAP) will be a special agency able to assist with identifying challenges, serve as an advisory resource to the campus community, and communicate information across the campus related to alcohol and ~~substance~~ drug abuse prevention and intervention activities, programs, and policies. In addition, this committee will serve as a resource to enhance the campus community's understanding of issues pertaining to alcohol and ~~substance~~ drug abuse; develop a broad and deep understanding of these issues at all levels in order to identify and analyze problem areas and propose solutions; and provide advice to the President and campus programs as needed.

### 1. Charge

ADAP serves as a campus resource and advisory group to the University President. The committee will help in facilitating educational awareness and communication on the topics of alcohol and ~~substance~~ drug abuse, intervention and prevention through various engagement and outreach activities and events across SJSU departments, organizations, and divisions

ADAP will identify and assist in promoting current and relevant university policies, Presidential Directives, best practices, and research-informed practices in its committee, coordination, and collaboration efforts.

ADAP will collaborate with various departments, organizations, and divisions at SJSU to utilize the expertise available around the topics of alcohol and ~~substance~~ drug abuse, intervention and prevention.

### 2. Membership (see section 2.1 for administrative designees)

Associate Director, Wellness and Health Promotion or designee (EXO)

Director, Student Conduct & Ethical Development or designee (EXO)

Director, Counseling & Psychological Services or designee (EXO)

Chief of Police or designee (EXO)

Executive Director for Associated Students or staff designee (EXO)

~~Residential Life Coordinator~~ Associate Director for Residence Life (EXO)

Student Engagement Coordinator (Greek Life) from Student Involvement (EXO)

Senior Associate for Academics and Student Services (athletics) (EXO)

Assistant Director, International Student & Scholar Advising (CIES) (EXO)

2 Faculty-at-large (1 preferably from a health-related discipline)

1 Staff-at-large (non MPP from academic affairs division)

~~AS Director of programming affairs~~ AS Board of Directors student designee

Residential Advisor designated by RHA

Greek Life Student Representative

Student from Peer Health Education Program

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## 2.1 Recruitment and Appointment of Members

Members (other than ex-officio) serve a 3-year term which is renewable for one additional 3-year term. When filling initial appointments, the Associate Vice Chair of the Senate will stagger the terms of non ex-officio seats. Student members serve a 1-year term and can be re-appointed. Solicitation of applications to serve on the Alcohol and Drug Abuse Prevention Committee (ADAP) will be made through the normal Committee on Committees process for the seats designated for faculty, staff, and student members and will include a brief statement from each applicant regarding their interest and experience in the areas of ADAP's work. When multiple applications are submitted for a seat, the Executive Committee of the Academic Senate will select individuals to serve. In considering applicants, attention should focus on the person's expertise/ experience in areas related to the committee's work.

For administrative designee appointments, representatives with expertise/experience in areas related to the committee's work should be designated.

The co-chairs (1 faculty; 1 administrator) shall be appointed by the President in consultation with the Senate's executive committee.

## 2.2 Interim Appointments.

When a seat will be vacant for no more than 1 semester (e.g., sabbatical/leave) an interim appointment can be made following normal Committee on Committee processes. Any seat that will be vacant for a year or more will require a replacement for the remainder of the term associated with that seat.

## 2.3 Replacing Members

If a member is absent from three regularly scheduled committee meetings in an academic year, the ADAP committee co-chairs may request that the Associate Vice Chair of the Senate initiate action to recruit a replacement. If a member repeatedly does not perform assigned committee duties, the co-chairs of the may request that the Associate Vice Chair of the Senate initiate action to recruit a replacement.

## 3. Policy Modifications

Following implementation, if modifications to this policy appear needed, the ADAP committee co-chairs will provide the Academic Senate Chair with the committee's suggestions. The Chair of the Academic Senate will then refer the recommendation(s) out to the appropriate policy committee for timely review and subsequent action.

1 SAN JOSE STATE UNIVERSITY  
2 Academic Senate  
3 Curriculum and Research Committee  
4 May 14, 2018  
5 Final Reading  
6

AS 1701

7 Amendment A to S89-2 GRADUATE CREDIT COURSEWORK FOR  
8 UNDERGRADUATES

9 Legislative History:

10 On February 27, 1989, the Academic Senate approved a Policy Recommendation on  
11 Graduating Senior Graduate Credit presented by Sandra Kajiwara for the Curriculum  
12 Committee. On March 3, 1989, President Gail Fullerton approved the policy  
13 recommendation as University Policy S89-2, effective immediately. In AY 2016-2017, a  
14 referral was made to the Curriculum and Research Committee requesting 4+1  
15 baccalaureate to master degree programs be reviewed by the committee. Executive  
16 Order 971 allows for blended baccalaureate and master's degrees.

17

18 ~~GRADUATING SENIOR GRADUATE CREDIT~~

19

S 89-2

20 ~~Resolved, That undergraduate students within the last 14 units of graduation shall be~~  
21 ~~provided an opportunity to receive graduate credit for courses not to be used toward the~~  
22 ~~baccalaureate degree (through petition to the Graduate Studies Office).~~

23 **Whereas** *Students may wish to pursue graduate coursework before*  
24 *completing their baccalaureate degree in one of three scenarios:*

25 *1) to use graduate coursework to fulfill requirements of the*  
26 *bachelor degree,*

27 *2) to use as graduate credit in a Blended program as defined in*  
28 *Coded Memorandum AA-2012-01, or*

29 *3) to use up to 9 units of graduate credit, at the discretion of*  
30 *the department, toward a future graduate degree but not use*  
31 *them toward the baccalaureate degree, and*

32 **Whereas** *Coded Memorandum AA-2012-01 allows for “Blended” or “4+1”*  
33 *Bachelor’s and Master’s Degree Programs, and*

34 **Whereas** *EO 971 allows for blended baccalaureate and master degree awards,*  
35 *therefore be it*

36 Resolved, ~~That undergraduate students within the last 14 units of graduation shall be~~  
37 ~~provided an opportunity to receive graduate credit for courses not to be~~  
38 ~~used toward the baccalaureate degree (through petition to the Graduate~~  
39 ~~Studies Office).~~

40

41 Resolved, That, **at the discretion of the department/school offering the graduate**  
42 **program**, undergraduate students within **30** units of graduation from **San**  
43 **José State University may** be provided an opportunity to receive  
44 graduate credit for graduate courses not to be used toward the  
45 baccalaureate degree, and be it further

46 Resolved, That for students to receive graduate credit the following criteria apply:

47 ~~1. No more than 14 units are needed to complete the baccalaureate degree at San~~  
48 ~~Jose State University;~~

49 2. 1. None of the courses to be taken for graduate credit is **are** required  
50 for the baccalaureate degree;

51 3. 2. Grade point average is 2.5 or better on all work completed in upper  
52 division standing at San Jose State University. **As specified in**  
53 **Title 5 Section 41000 for admission to a graduate program, a**  
54 **minimum grade point average of 2.5 is required (additional**  
55 **requirements may be specified by the department offering the**  
56 **graduate program) in all work completed in upper division**  
57 **standing at San José State University; and be it further**

58 ~~4. A maximum of 15 units is attempted in the semester in which the courses for~~  
59 ~~graduate credit are proposed; and~~

60 ~~5. Graduation check has been completed.~~

61 Resolved, That the student may not elect to take letter-graded courses as CR/NC  
62 when graduate credit is requested, and be it further

63 Resolved, **That graduate credit will appear on the student's official transcript,**  
64 **but that credit does not imply admission to any blended or graduate**  
65 **degree program, and be it further**

66 Resolved, That if a student is admitted to a graduate degree program, a maximum of  
67 ~~6~~ 9 units of graduate credit earned through the process described herein  
68 may be applied toward the graduate degree when approved by the  
69 appropriate program authority, and be it further

70 Resolved, **That students in a blended program shall be awarded graduate credit**  
71 **according to coded memorandum AA-2012-01**

72 Approved: May 7, 2018  
73  
74 Vote: 12-0-0  
75  
76 Present: Anagnos, Bacich, Cargill, Chung, De Guzman, Heil, Jensen,  
77 Matoush, Rodan, Schultz-Krohn, Stacks, Trulio  
78 Absent: Buzanski  
79  
80 Workload Impact: Potential increased workload for departments offering blended or  
81 4+1 programs to provide advisement to students enrolled in this  
82 option.  
83  
84 Financial Impact: None anticipated  
85