I. Call to Order and Roll Call:

II. Approval of Minutes: None

III. Communications and Questions:
   A. From the Chair of the Senate
   
   B. From the President

IV. State of the University Announcements:
   A. Statewide Academic Senators
   B. Associated Students President
   C. Provost
   D. Vice President for Student Affairs
   E. Vice President for Administration and Finance
   F. Chief Diversity Officer

V. Executive Committee Report:
   A. Minutes of the Executive Committee –

   B. Consent Calendar – Initial appointments for 2017-2018

   C. Executive Committee Action Items –

VI. New Business:
   Election of Senate Officers for 2017-2018

   A. Election of Vice Chair

       Statement from Senator Mathur

       Statement from Senator Rodan

   B. Election of Chair of the Curriculum and Research Committee

       Statement from Senator Mathur (if not elected Vice Chair)

       Statement from Senator Riley

       Statement from Senator Schultz-Krohn
Statement from Senator White

C. Election of the Associate Vice Chair

Statement from Senator Hart

Statement from Senator Riley (if not elected Chair of C&R)

Statement from Senator Schultz-Krohn (if not elected Chair of C&R)

D. Election of the Chair of the Instruction and Student Affairs Committee

Statement from Senator Kaufman

Statement from Senator Riley (if not elected Chair of C&R or AVC)

E. Election of the Chair of the Organization and Government Committee

Statement from Senator Shifflett

F. Election of the Chair of the Professional Standards Committee

Statement from Senator Peter

G. Election of the CSU Statewide Representative to the Executive Committee

Statement from Senator Lee

Statement from Senator Van Selst

VII. Unfinished Business:

VIII. Policy Committee and University Library Board Action Items (In rotation)

A. Organization and Government Committee (O&G):

B. University Library Board (ULB):

C. Curriculum and Research Committee (C&R):

D. Instruction and Student Affairs Committee (I&SA):
E. Professional Standards Committee (PS):

IX. Special Committee Reports:

X. Adjournment:
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**REMOVE:**

Faculty Diversity Committee | Boveda, Benny       |       |       | CoBusiness                |
Candidate Statement of Interest for Vice Chair, Academic Senate

Ravisha Mathur

I am a proud member of the Academic Senate here at San José State University. Over the past three years in the Senate, with the last two years serving as chair of the Curriculum and Research Committee and on the Executive Committee, I have the opportunity to provide guidance on university policies, weigh in on critical campus initiatives, and work with other senate and campus leaders to make SJSU an even better educational institution.

For the last 14 years at SJSU, I have endeavored to serve the university at all levels; a perspective that I believe has provided me with a breadth of skills and knowledge as well as given me the opportunity to build strong relationships with faculty, administrators, staff, and students across campus units. It is through these service experiences that I have developed a passion and commitment for collegial governance and shared decision-making and this has fostered my interest in serving as your Vice Chair and Chair-Elect.

In addition to serving as chair on C&R, I was a member of the Undergraduate Studies Committee for 8 years and served as chair for 5 of those years. By having the chance to lead both operating and policy senate committees, I gained a deeper understanding of the way our senate structure operates and understood the real importance and meaning of shared governance across administrators, faculty, staff and students here at SJSU. With this understanding, I have negotiated complex policies to ensure that all voices are heard and that all stakeholders are part of the policy development process. I have also served as a member on the WASC Steering Committee and currently serve on the Accreditation Review Committee which has given me familiarity with all aspects of the university. Within my department, I have served as the Graduate Coordinator, served on tenure and hiring committees, as well as on scholarship and curriculum committees; all of which have helped me become acquainted with current campus policies, practices, and procedures across a variety of key sectors of the university. Also, this academic year I am a member of the College of Education’s Dean Search Committee. With the committee, I look forward to hiring a visionary, collegial leader who will help our college further grow and expand educational opportunities for our SJSU faculty and students, school districts, and local communities.

The senate is a great place to be and being a senator has been one of the most rewarding experiences of my academic career. My start in the senate began with Chair Frazier, who I have known for many years and who encouraged me to join. I look forward to assisting him in his role as Senate Chair if elected. Overall, I truly believe in our University as a community; a community that listens to all viewpoints, that seeks input from critical stakeholders and makes supportive decisions and effective policies for all. If elected as Vice-Chair and Chair-Elect, I will bring an experienced perspective to this position and will continue to ensure that the voice of the Academic Senate reflects the needs of the campus community.
Senators,

I have little in the way of a specific agenda to put before you, but rather I would like to use this opportunity to set out the guiding principles which shape my contribution to the University, to the Senate and with your support, as Vice Chair.

1) **Shared governance**
   I understand that our administration reserves the right in many matters to have the final say. Nevertheless, shared governance in my view means a frank and open discussion about priorities, particularly with regards to spending. One of the lessons my students take from their capstone experience (a business simulation) is that seeing things from the perspective of another part of the organization helps them to make better informed trade-off decisions. That idea, looking at the opportunity cost and comparing the benefits of different spending proposals, is one that I believe is central to the notion of shared governance.

2) **Respect for others**
   I recently talked with some of my students about their experiences at San Jose Sate, and some of the things they said were, to say the least, disturbing; not everyone on our campus treats our students with the respect that is a bare minimum for civil social interaction. This needs to be addressed.

3) **Compromise and flexibility**
   In a meeting recently, a question came up as to whether we as faculty should “push back” on a directive that came from our administration. Pushing back seems to me to lead us towards confrontation and conflict. While on occasion it may come down to a binary choice, do we do something or not, my instinct is to look for a possible “third way”. We need not necessarily take situations and solutions as given, but try to find alternatives that meets the goals of both parties.

4) **A rejection of silos and fiefdoms, and the fostering of productive collaboration**
   As chair of my college’s curriculum committee I have worked relentlessly for a number of years to frame questions, particularly those which appear as turf battles between departments, in terms of the holistic benefit to student learning. As chair of the Board of General Studies, my aim has been to try to make the GE approval process smooth and collaborative, rather than adversarial.

I hope I can count on your support.

Cordially,

Simon Rodan
Candidate Statement of Interest for Chair, Curriculum and Research

Ravisha Mathur

I welcome the opportunity to continue to serve as Chair of Curriculum and Research. I have greatly enjoyed serving as chair, and I am very proud of the work this committee has completed under my leadership.

In the last two years, our committee has reviewed over 30 curricular proposals, 6 Organized Research and Training Unit proposals, and forwarded 12 policy recommendations to the Senate. As chair, I worked with many groups on campus to facilitate these proposals and recommendations and to help maintain the curricular and research integrity of this campus from the senate perspective.

Although the committee has accomplished quite a bit, there are many initiatives that I would like to continue to lead. Several key policies, such as a policy to allow for programs to develop Blended masters’ programs and revising our concentration policy, are still underway. In addition, the committee has undertaken the work of developing a university-wide Curriculum policy that will need careful guidance over the next year. I would like to ensure that these policies have momentum through the committee and university processes.

I believe that curriculum and research are the central core of the university and are directly tied into our mission at SJSU. To facilitate high quality curriculum and support research, the Curriculum and Research Committee serves a critical role; working with different stakeholders across campus to develop effective policies and provide instructional and research opportunities for faculty and students. I am very committed to these endeavors and look forward to the opportunity to continue as chair of Curriculum and Research.
Statement of Interest for Chair of C&R
Shannon Rose Riley

This coming academic year will mark my third term on the Senate. During the last two terms, I have served on O&G, Professional Standards, the University Library Board, and as the Faculty-at-Large on the Senate Executive Committee. In these various capacities, I have been a part of important discussions on topics such as intellectual property and the RTP process. I am currently an Associate Professor concluding a second year as Chair of the Dept. of Humanities and my 9th year as Coordinator of the Creative Arts Program at SJSU—I am up for promotion to Full Professor and have had positive reviews at every level thus far.

My work on Senate has been tremendously rewarding to me personally and professionally and I would very much like to serve the University by taking on the leadership role of the Committee Chair of C&R. C&R is a particularly important committee as it is charged with developing an academic master plan and guarantees faculty input into policies that impact every level of what we do as scholars, educators, and artists. I have the organizational skills, the energy, and the passion to direct this important committee in its increasingly urgent scope of work.

As I’ve stated before, I care very deeply for San José State University—like many of our own students, I am the first person in my family to graduate from college. I would be very grateful for an opportunity to do more for the students, staff, and faculty at this institution and I believe my work on Senate partly provides such an opportunity.
Candidate: Winifred Schultz-Krohn, Professor and Chair of Occupational Therapy

Statement for position: Chair of the Curriculum and Research Committee

I have served on the Academic Senate for several years as a member of the Curriculum and Research Committee and during this past year I served as the Associate Vice Chair of the Academic Senate. I would be honored to serve as the Chair of the Curriculum and Research Committee this upcoming Academic Year.

Service to the campus community has been a major focus of my past 20 years at San Jose State, whether serving/chairing departmental and college committees, the Program Planning committee, serving on the WASC Task Force charged with addressing the Meaning of the Degree that developed the University Learning Goals (fondly referred to as ULGs), and working with previous Senator Marc d’Alarcao and AVP/Senator Pamela Stacks on developing the Sense of the Senate resolutions on research.

But what makes me qualified to pursue this position? In various committees, across all levels of the campus community, there seem to be three elements needed to be a successful and productive committee member: be focused, be willing to work, and listen carefully to others. These are skills I possess and continually work to further develop. My ability to focus is derived from a need to be productive and yet this is balanced with viewing the issue within a larger context of the entire institution. My willingness to work is closely linked with my need to complete a project instead of having a project linger for years without resolution. To meet this goal, I search for and then examine available information so I am well prepared to complete a task. I also make a conscious effort to listen carefully to the opinions of others. Although I am not hesitant to offer an opinion when needed, listening to others provides additional information that can be merged with other sources to make an informed decision. This is particularly important in matters discussed in the Academic Senate. This ability is particular important when seeking feedback from various constituencies for policies involved with Curriculum and Research.

As the Chair of the Occupational Therapy Department I successfully guided the department through the external accreditation visit in spring of 2016 where evidence was provided for 190 national standards. I have served as Chair of the American Occupational Therapy Association Commission of Continuing Competence and Professional Development where professional position papers were developed and presented to the occupational therapy membership for review. This dedication and willingness to work will be skills brought to the Academic Senate Executive Committee if I am elected as Chair of the Curriculum and Research Committee. I respectfully ask for your support for this position.

Sincerely,

Winifred Schultz-Krohn, PhD, OTR/L, BCP, FAOTA
Professor and Chair of Occupational therapy
Having just completed my first three years on the academic senate and being re-elected as a senator in the College of Science, I feel I am prepared to move to the next level of service in the senate. I am seeking the nomination for chair of curriculum and research. Having served as chair of the program planning committee for the last three years in addition to my service on numerous other university committees notably the AVP for Graduate and Undergraduate Programs (FA14) and the Provost Search Committees (SP14) have given me a lot of insight and working knowledge that it takes to be productive at a high level at a university like SJSU. In addition, I have worked closely with faculty and administrators on this campus to be productive and efficient in achieving success on all committees that I have served. I would like to take that experience and apply it to being chair of the Curriculum and Research committee for the next year. Thank you for your consideration of me for this position.

Brandon White
AVC Statement from Dr. Tabitha Hart

The 2016-2017 academic year, my first ever term serving on the SJSU Academic Senate, has been rewarding and inspiring. Being on the Academic Senate has taught me how good governance works, and I’ve learned this not merely as an observer, but as an active participant. Being on the Senate has intensified the sense of connection that I feel with SJSU as a community, and, simply put, this motivates me to increase my own engagement as a citizen.

I understand that the AVC chairs the Committee on Committees and works with Eva Joice and the Senate Chair to ensure that all Senate committees, boards and special agencies are fully populated. Given this, the AVC must be skilled in conducting outreach to and cooperating with many different parties across our campus community. I believe that my experience in this area makes me a very good fit. In 2014-2015 I served as the Faculty Lead of the SJSU Internship Faculty Advisory Committee (IFAC). IFAC was charged with drafting internship procedures that were both compliant with EO1064 and feasible for faculty to implement and maintain. As Faculty Lead, I was the key communication liaison between our group members (senior faculty from each of the seven colleges, plus additional members from GUP and the Career Center) as well as all external parties. I coordinated IFAC’s meetings, organizing dates and times, crafting the agendas, following up on action items, etc. I was also in charge of creating all new materials and documentation. To this end, I facilitated communication between IFAC members, campus administrators, SJSU Contracts & Purchasing Services, SJSU risk management, and other key personnel such that our goals could be met. Most significantly, I led collaborative work sessions during which we hashed out new protocols for managing internships for academic credit. By the end of its term, IFAC had successfully created the University-Organization Agreement (UOA), a user-friendly contract for use with any organization hosting an internship for academic credit (which replaced the universally disliked University Organization Contract). We helped draft what later became AS1583. Finally, we developed an agreed-upon procedure for handling internships for academic credit (laid out in my 2016 report for GUP, Internships for academic credit at SJSU). I think that this work gives me a strong foundation for learning and carrying out the duties of AVC.

Please let me know if I may provide you with any further information.

With warm regards,

Dr. Tabitha Hart
I am incredibly interested in serving as the Associate Vice Chair/Chair of Committee on Committees of the Academic Senate—indeed, while I am running for two other Senate positions, AVC is my first preference. This coming academic year will mark my third term on Senate; during the last two terms, I have served on O&G, Professional Standards, the University Library Board, and as the Faculty-at-Large on the Senate Executive Committee. In these various capacities, I have been a part of important discussions on topics such as intellectual property and the RTP process. Taking on the role of AVC/Chair of Committee on Committees would be the perfect next step for building my working knowledge of Senate business. I am quite eager to help with Senate recruitment and to assist the Senate Chair at our regular meetings. Above all, I have the organizational skills, the energy, and the interpersonal skills needed to serve the senate in this capacity and would love to do so!

I am currently an Associate Professor concluding a second year as Chair of the Dept. of Humanities and my 9th year as Coordinator of the Creative Arts Program at SJSU—I am up for promotion to Full Professor and have had positive reviews at every level thus far. As I’ve stated before, I care very deeply for San José State University—like many of our own students, I am the first person in my family to graduate from college. I would be very grateful for an opportunity to do more for the students, staff, and faculty at this institution and I believe my work on Senate partly provides such an opportunity.
Candidate: Winifred Schultz-Krohn, Professor and Chair of Occupational Therapy

Statement for position: Associate Vice Chair of the Academic Senate

I have served on the Academic Senate for several years and during this past year I served as the Associate Vice Chair of the Academic Senate. I would be honored to serve as the Associate Vice Chair for the upcoming Academic Year.

Service to the campus community has been a major focus of my past 20 years at San Jose State, whether serving/chairing departmental and college committees, the Program Planning committee, serving on the WASC Task Force charged with addressing the Meaning of the Degree that developed the University Learning Goals (fondly referred to as ULGs), and working with previous Senator Marc d’Alarcao and AVP/Senator Pamela Stacks on developing the Sense of the Senate resolutions on research.

But what makes me qualified to pursue this position? In various committees, across all levels of the campus community, there seem to be three elements needed to be a successful and productive committee member: be focused, be willing to work, and listen carefully to others. These are skills I possess and continually work to further develop. My ability to focus is derived from a need to be productive and yet this is balanced with viewing the issue within a larger context of the entire institution. My willingness to work is closely linked with my need to complete a project instead of having a project linger for years without resolution. To meet this goal, I search for and then examine available information so I am well prepared to complete a task. I also make a conscious effort to listen carefully to the opinions of others. Although I am not hesitant to offer an opinion when needed, listening to others provides additional information that can be merged with other sources to make an informed decision. This is particularly important in matters discussed in the Academic Senate. As a Senator, I prepare brief notes before each meeting and for many years I distributed these notes throughout the College of Applied Sciences and Arts. This was extra work but it not only informed the college I represented but also provided a means for the college to contact me if concerns arose regarding resolutions.

As the Chair of the Occupational Therapy Department I successfully guided the department through the external accreditation visit in spring of 2016 where evidence was provided for 190 national standards. I have served as Chair of the American Occupational Therapy Association Commission of Continuing Competence and Professional Development where professional position papers were developed and presented to the occupational therapy membership for review. This dedication and willingness to work will be skills brought to the Academic Senate Executive Committee if I am elected as Associate Vice Chair. I respectfully ask for your support for this position.

Sincerely,
Winifred Schultz-Krohn, PhD, OTR/L, BCP, FAOTA
Professor and Chair of Occupational therapy
Michael Kaufman Candidate for Chair of Instruction & Student Affairs

I would like to be considered for a third year as Chair of the Instruction & Student Affairs Committee. I am currently Chair of the Department of Physics and Astronomy, and I have 11 years experience on the Senate, including two years as Chair of Curriculum and Research, one year as Vice Chair, two years as Chair of the Senate, 1-1/2 years as Chair of O&G, and the last two years as chair of Instruction and Student Affairs. I&SA is the largest of the policy committees, with a twenty person membership comprised of students, faculty, administrators from academic and student affairs, and an alumni representative. We had a very productive year on the committee. Some of our notable achievements include:

- New final exam policy that clarified when exams can be administered and also reaffirmed faculty and department rights to administer appropriate culminating experiences.
- New policy on continuous enrollment for graduate students with only thesis to finish, which allows those students to attend for far less than if they were enrolled in regular session.
- Codification of existing rules on revalidation of lapsed graduate courses.
- New policies on priority registration (to support California Promise) and Honors (to include interdisciplinary course sequences) are expected to be complete this spring.

After two years on I&SA, I am more than ever convinced that our Academic Senate structure, with broad student, faculty and administrative representation, is the one which brings about the fairest and most well-considered results. I&SA is the embodiment of this structure, with especially strong student representation. I would be honored to serve another year in this role that is so central to the lives of SJSU students.
Statement of Interest for Chair of ISA  
Shannon Rose Riley

This coming academic year will mark my third term on the Senate. During the last two terms, I have served on O&G, Professional Standards, the University Library Board, and as the Faculty-at-Large on the Senate Executive Committee. In these various capacities, I have been a part of important discussions on topics such as intellectual property and the RTP process. I am currently an Associate Professor concluding a second year as Chair of the Dept. of Humanities and my 9th year as Coordinator of the Creative Arts Program at SJSU—I am up for promotion to Full Professor and have had positive reviews at every level thus far.

My work on Senate has been tremendously rewarding to me personally and professionally and I would very much like to serve as the Chair of the ISA Policy Committee. I am particularly interested in issues related to student affairs and instruction and have some prior experience on that side of the house, having served as the first Dean of Students at one of the top art colleges in the country, Maine College of Art (1998-2002). In that role, I worked closely with the Vice President for Enrollment Management to create the college’s first Student Services Department, authored the institution’s first ADA compliance policy, and created the Student Learning Center as well as the college’s First Year Experience, which included a service learning component that was co-facilitated by a group of peer mentors. If I am not elected for the AVC position, serving as the Chair of ISA would be my second preference.

As I’ve stated before, I care very deeply for San José State University—like many of our own students, I am the first person in my family to graduate from college. I would be very grateful for an opportunity to do more for the students, staff, and faculty at this institution and I believe my work on Senate partly provides such an opportunity.
I am very interested in serving as chair for the Organization & Government Policy Committee this coming academic year. These past two years O&G has managed a remarkable workload and I thoroughly enjoyed working with committee members who demonstrated repeatedly what can be accomplished when a group, with respect and determination, works together on everything from small changes to update a committee’s charge, to strategic planning, voting rights, and the selection and review of administrators.

Since I began my career here at SJSU in 1987 I have been actively engaged in service at the department, college, university, and system levels. I served on the senate for 16 years and in that time was senate chair, a statewide senator, chair of the committee of committees, a member of the library board, and chaired the Organization & Government Committee. Through these experiences I understand the importance of grappling with issues in a manner that seeks to understand the broadest implications of proposed actions, invites feedback for the committee to consider, and that provides the Senate with the information needed to facilitate good decision making. I look forward to continued service on the senate and if elected, chairing the Organization and Government Committee.
Statement regarding candidacy for Chair, Professional Standards Committee

Kenneth B. Peter

April 14, 2017

I would welcome the opportunity to continue as Chair of the Professional Standards Committee.

I am proud of the record of accomplishments of the Professional Standards Committee under my leadership over the last five years. Here are a few of our accomplishments over that time:

- Weeding of seventeen obsolete policies for which PS is responsible.
- Modernized and consolidated our nine teaching evaluation policies into one clearer document.
- Created an important study highlighting the critical need to rebuild our declining base of permanent faculty and encouraged the Administration to embark on a program to rebuild our permanent faculty base.
- Revised the Emeritus Faculty policy.
- Drafted and shepherded to passage a complete overhaul of our 17 year old ARTP policy and have continued to “debug” it as it goes into implementation.
- Conducted workshops to prepare the campus for transition to the new RTP policy.
- Advised Faculty Affairs on the adoption of an electronic platform to handle RTP and other faculty operations.
- Amended the RTP policy to provide flexibility for early tenure for previously tenured faculty.
- Created a new information privacy policy.
- Updated (after numerous tries!) the SOTE/SOLATE policy.
- Drafted a resolution defending faculty intellectual property from weakening by the system administration.
- Continue to work on improvements to the Chairs and Directors policy.

Next year RTP issues will no doubt become even more salient as the new policy goes into full effect. Having continuity on Professional Standards will be helpful during the ongoing transition.

All policy Chairs also serve on the Executive Committee and have a general obligation to serve as Senate leaders. I believe my depth of experience over approximately a quarter century on the Senate and under eight Presidents has given me a perspective that has been valuable during recent years. I have served as Chair of the Senate, ASCSU Senator, and Chair of several policy committees, and been a primary author of more than 50 Senate resolutions and policies.

More important, though, than simply serving in a variety of capacities, is my deep seated commitment to collegial shared governance. I have chosen to spend my life at a University
rather than in civil service or business because we are governed differently than those other institutions. Well governed universities function with a healthy component of workplace democracy, which strengthens a sense of commitment and community around a shared social mission. That ideal, however, requires a heavy commitment of faculty to university service, and it is in that spirit that I offer my candidacy to chair the Professional Standards committee.
James Lee is Chair of the Department of Justice Studies at SJSU. His research explores the effectiveness of programs and interventions in higher education, juvenile justice, and community settings. His teaching is in the areas of criminological theory, juvenile delinquency, and research methods and statistics. Since joining the faculty in 2005, he has served on numerous committees and held multiple academic leadership and service positions including, CoSS academic senator, statewide senator, and member of senate committees. He chaired the Student Evaluation Review Board for several years. He currently serves on the Executive Committee of the Senate and on the Facilities Development Planning Advisory Committee. James is a member of the Commission on the Accreditation of Programs in Applied and Clinical Sociology (CAPACS) and the board of the Association for Applied and Clinical Sociology (AACS). He also serves as Editor-in-Chief of the Journal of Applied Social Science.

James Daniel Lee, PhD
Professor and Chair

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Editor-in-Chief

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I have been one of three statewide senators from SJSU to the academic senate of the CSU since 2002. I am currently serving an SJSU statewide senate term ending in May 2019 (just re-elected for a three year term).

I seek to be the statewide representative to the executive committee in order to continue the tradition of alternating representation across the three statewide senators (In previous iterations I have served with many of the current, and several anticipated member of the executive but not with members of the current presidential cabinet outside of Senator/Provost Feinstein). In the typical cycle the statewide senator at the end of their term is selected as the representative to the executive committee.

At the departmental, college, and university levels my service is broad but has a particular strength in issues around academic affairs (curriculum, GE) and pre-collegiate preparation and transfer. I anticipate remaining visible and active at both SJSU and statewide for the foreseeable future.

At the state level, I have chaired the Academic Affairs, the Academic Preparation and Education Programs, and the Chancellor’s General Education Advisory Committee. I have also served on the Executive Committee of the Academic Senate CSU. I am, or have been, closely involved in a variety of statewide curriculum and transfer/articulation initiatives including establishing policies surrounding transfer and articulation as well as standards and implementation for our three independent CSU doctoral degrees. I have been the CSU segment lead for various inter-segmental transfer initiatives including the Inter-segmental Major Preparation Articulated Curriculum (IMPAC) project, the Lower Division Transfer Pattern (LDTP) Project, the C-ID course numbering system, and SB 1440 implementation (with a side role as a campus facilitator). My formal contributions as a member of the CSU Quantitative Reasoning Task Force concluded with the final report (Aug/2016) although implementation efforts continue. My most recent “added responsibility” as a member of the ASCSU is as a contributing member of the CSU GE Task Force (second meeting will be May/2017).