SAN JOSE STATE UNIVERSITY ACADEMIC SENATE
2019/2020
Agenda
September 14, 2020, 2:00 pm – 5:00 pm
via Zoom:
https://sjsu.zoom.us/meeting/j/98680833410/

If you would like to attend this meeting, please contact the Chair (Ravisha.Mathur@sjsu.edu) or the Senate Administrator (Eva.Joice@sjsu.edu) for the password.

I. Call to Order and Roll Call:

II. Land Acknowledgement:

III. Approval of Minutes:

Senate Minutes of May 11, 2020, Last meeting of 2019-2020
Senate Minutes of May 11, 2020, First meeting of 2020-2021

IV. Communications and Questions:

A. From the Chair of the Senate
B. From the President of the University

V. Executive Committee Report:

A. Minutes of the Executive Committee –
EC Minutes of May 4, 2020
EC Minutes of June 1, 2020
EC Minute of June 16, 2020
EC Minutes of June 29, 2020
EC Minutes of July 20, 2020
EC Minutes of August 24, 2020

B. Consent Calendar –
Consent Calendar of September 14, 2020

C. Executive Committee Action Items –

VI. Unfinished Business:

VII. Policy Committee and University Library Board Action Items (In rotation)

A. University Library Board (ULB):

B. Curriculum and Research Committee (C&R):

C. Instruction and Student Affairs Committee (I&SA):

D. Professional Standards Committee (PS):
AS 1778, Policy Recommendation, Amendment C to University Policy S15-8, Retention, Tenure and Promotion

for Regular Faculty Employees: Criteria and Standards to Provide Flexibility during Campus-wide Disasters (Final Reading)

AS 1779, Policy Recommendation, Amendment A to University Policy S20-4, Optional Exclusion of Student Opinion of Teaching Effectiveness surveys (SOTEs) Administered During Spring, <u>Summer and Fall</u> 2020 (Final Reading)

E. Organization and Government Committee (O&G):
AS 1780, Senate Management Resolution, Updating Membership on the Professional Standards Committee (Final Reading).

AS 1781, Senate Management Resolution, Adding the Senate Administrator to The Committee on Committees (Final Reading)

AS 1782, Policy Recommendation, Amendment C to University Policy S08-4, Updating Membership on the Campus Planning Board (Final Reading)

AS 1783, Policy Recommendation, Amendment M to University Policy S78-7, Updating Membership on the Student Evaluation Review Board (Final Reading)

VIII. Special Committee Reports:

IX. New Business:

X. State of the University Announcements:

A. Chief Diversity Officer
B. CSU Faculty Trustee (by standing invitation)
C. Statewide Academic Senators
D. Provost
E. Associated Students President
F. Vice President for Administration and Finance
G. Vice President for Student Affairs

XI. Adjournment

2019-2020 Academic Senate

MINUTES
May 11, 2020

I. The meeting was called to order at 2:00 p.m. and roll call was taken by the Senate Administrator. Fifty-One Senators were present.

Ex Officio: Present: Van Selst, Frazier, Curry Parent, Mathur, Rodan Absent: None	**HHS Representatives:** Present: Schultz-Krohn, Shifflett, Grosvenor, Chin, Sen Absent: None
Administrative Representatives: Present: Day, Faas, Del Casino, Wong(Lau), Papazian Absent: None	**COB Representatives:** Present: He, Khavul Absent: None
Deans / AVPs: Present: Lattimer, Ehrman, d'Alarcao Absent: None	**EDUC Representatives**: Present: Marachi Absent: None
Students: Present: Kaur, Gallo, Trang Birrer, Roque, Delgadillo Absent: None	**ENGR Representatives:** Present: Sullivan-Green, Kumar, Okamoto, Ramasubramanian Absent: None
Alumni Representative: Absent:: Walters	**H&A Representatives:** Present: Riley, Kitajima, McKee, Coelho, Khan Absent: None
Emeritus Representative: Present: McClory	**SCI Representatives:** Present: Cargill, French, White, Kim Absent: None
Honorary Representative: Present: Lessow-Hurley	**SOS Representatives:** Present: Peter, Hart, Sasikumar, Wilson, Lombardi Absent: None
General Unit Representatives: Present: Masegian, Monday, Higgins Absent: None	

II. Approval of Academic Senate Minutes–The Senate minutes of April 20, 2020 were approved (41-0-0).

III. Communications and Questions –

A. From the Chair of the Senate:

This meeting will be recorded for purposes of transcribing the minutes. Only the Senate Administrator and Chair Mathur will have access to it.

The Senate Administrator and Vice Chair will be using the Participant List to do Roll Call.

Please ensure you mute when not speaking. If you are having bandwidth issues, please consider stopping your video. Please wait until you are called, but you may post your questions in the chat. Do not use the raise hand feature. Also, please identify whether you are speaking to the amendment or main resolution. Senators will get only one chance to speak to an amendment or the main resolution. We will vote using the polling feature. When we get to the proposals, please type amendments in the chat window. Use the "raise hand" feature to get on the speakers' list. Please do not email the Chair during the meeting, use private chat instead.

Chair Mathur will be posting a picture of the Senate on Twitter with no objection.

Please be cautious when offering amendments to keep them to a minimum and only if something is missing or glaringly wrong.

Chair Mathur thanked all senators, student senators and especially AS President Branden Parent for their service to the Senate and University during these trying times and noted the amount of extra work being done this year. Chair Mathur also offered special thanks to Senior Vice Provost Carl Kemnitz who is leaving SJSU to accept a Provost position at CSU, San Marcos.

Chair Mathur presented the University Governance Award to student senators and announced it will be posted to their transcripts.

Chair Mathur presented senate service award plaques to Senator Shifflett and AVP Pam Stacks.

Chair Mathur announced that President Papazian had signed a record 12 University policies in one day for a total of 14 policies in one week. The Senate thanked the president.

B. From the President:

President Papazian thanked the senate for being patient with her in waiting to get the policies signed.

President Papazian announced she had had the pleasure to work with several great senate chairs including Stefan Frazier, Michael Kimbarow, and Ravisha Mathur as well as several AS Presidents including AS Presidents Manzo and Parent.

President Papazian thanked the senate for their participation in the university and announced it couldn't be more important than it is now during this pandemic.

The president commented that one of the most difficult things she had to do this year is move away from an in person commencement. This is a very important milestone for every student and their families. We've been looking for ways to honor these students in a virtual environment. There will be a multitude of ways that students will receive their diplomas. Initially, we had hoped to be able to gather in August, but it is still very unclear where we will be headed at that time. There are multiple guidelines we have to follow in bringing large groups together and commencement is multi-generational. We don't have the space to have social distancing. While we are saying goodbye to certain group of students, we are saying hello to another group. This group of incoming students is coming into a very different environment. Our graduating students are facing a job environment that is worse than probably that of the great depression. Our enrollment management team is doing a wonderful job reaching out to our incoming students. We are reaching out individually to each student.

The problem is we don't actually know what our enrollment numbers will look like in August and September. However, so far our numbers are not that far off, our returning student numbers look pretty good. We will know a lot more after orientation. All of this comes in a horrible budget year. We are looking at a $54 billion shortfall in California alone. Some of the western state governors have asked for a trillion dollars from the federal government. There will be extraordinary pressures on the state budget this year in terms of the lack of revenue and in terms of the increased costs. That combination will put education in a very precarious position. Right now, we don't know what that will look like. Our advocacy group are doing a tremendous job. Education will be a critical part of the recovery. We will continue to make that case, but this will be a very tough budget year.

Planning for the fall is underway. The Chancellor's Office is working with the leadership on some large scale policies. We anticipate some information will be released this week. It is unlikely that a vaccine for COVID-19 will be developed by the fall. We are going to have to figure out some kind of combination of virtual and in-person classes. Virtual classes wherever possible with some very limited small classes. We are also thinking about what housing will look like and what we will be able to offer students. There are lots of moving parts right now. We have groups looking at how we bring housing back online; what does student engagement look like; how do we bring research back online; and how do we address the needs of staff. We will still have staff that need to telecommute due to their own personal circumstances.

The Silicon Valley Roundtable met today bringing business, education, government, and industry together to design recovery over the next 100 days and what that will look like. How do we activate the economy? How do we

bring back the transportation system? President Papazian will reach out to the Executive Committee going forward over the summer.

Questions:
Q: Can you talk a little about the tenor and flavor of the roundtables that emerged from the discussion at the SV Roundtable?
A: Hard to tell just yet. The most important piece in the materials I've seen is that we cannot emerge from this with the same disparities that we went into it with. We need to address the disparities in the community as a value. Another part is how does innovation help us and how can we be strengthened by it.

Q: Can you give us an update on the direct impact to the university, to students, faculty, and staff who have been diagnosed or exposed and suspect they have COVID-19?
A: At this point, we had some early exposures and cases but each of those individuals have recovered well, so that is positive. Since everyone has been disbursed, we really haven't heard of more. However, we will follow-up on that. In order to have a repopulation of the campus, we are going to have to have a number of things in place. We will need testing for employees and the appropriate Personal Protective Equipment (PPE). We will also need to know what the ability to quarantine will look like. On our campus we can't close access or streets. It is as wide open as it can be. We have to understand how that flow of people will look like. We haven't even looked at what the reopening of the MLK Library will look like. We are following the cases in Santa Clara County to see if they are going down. However, we also need to be able to test and do contact tracing. Once we have a broader plan we will begin putting those pieces in place to protect people. If anyone is going to be on campus, we want them safe. Also, we need to think about the possible reemergence of cases in late October or November.

IV. Executive Committee Report:

A. Minutes of the Executive Committee:

Executive Committee Minutes of April 13, 2020- No Questions.
Executive Committee Minutes of April 27, 2020- No Questions.

B. Consent Calendar:

Consent Calendar of May 11, 2020. There was no dissent to the consent calendar as presented by AVC Marachi.

C. Executive Committee Action Items:

Senator Peter presented a motion to suspend the rules and introduce a Sense of the Senate Resolution from the floor of the Senate. The motion was seconded. The Senate voted and the motion passed. Senator Peter presented ***Sense of the Senate Resolution, Honoring Dr. Bethany Shifflett for her Service to the Senate and the University (Final Reading).*** **The Senate passed the resolution by acclamation.**

Senator Peter presented a motion to suspend the rules and introduce a Sense of the Senate Resolution from the floor of the Senate. The motion was seconded. The Senate voted and the motion passed.
Senator Peter presented ***Sense of the Senate Resolution, Honoring Dr. Pamela Stacks for her Service to the Senate and the University (Final Reading).*** **The Senate passed the resolution by acclamation.**

V. Unfinished Business:

A. Senator Shifflett presented ***AS 1733, Policy Recommendation, Amendment B to University Policy S13-9, Merging, Dividing, Transferring, and Eliminating Academic Units (Final Reading).*** Senator Khan presented an amendment that was friendly to the body to change all references to "regular faculty" be changed to "tenure track faculty" and all references to "temporary faculty" be changed to "lecturer faculty." **The Senate voted and AS 1773 passed as amended (43-1-1).**

VI. Policy Committee and University Library Board Action Items (In rotation)

A. Professional Standards Committee (PS): None

B. **Organization and Government Committee (O&G)):**
Senator Shifflett presented ***AS 1776, Senate Management Resolution, Update of Senate Bylaws (Final Reading).*** Senator Marachi presented an amendment to add, "Senate Administrator (non-voting)" to line 657. The amendment was seconded. The amendment passed (24-17-5). Senator Shifflett presented a motion to approve as amended. The motion was seconded. The Senate voted and AS 1776 passed as amended (40-1-4).

C. University Library Board (ULB): No report.

D. Curriculum and Research Committee (C&R): No report.

E. Instruction and Student Affairs Committee (I&SA):
Senator Sullivan-Green presented ***AS 1765, Policy Recommendation, Instructor Drop Policy (Final Reading).*** Senator Parent presented an amendment to change, "48 hours…" to "Instructors must state the reason for the drop, as defined above, and provide a 24-hour timeframe within which the student would need to respond after which the instructor would be allowed to follow the Registrar's Office deadline" in lines 82-87. The amendment was seconded. The Senate voted and the amendment failed (15-26-1). The Senate voted and AS 1765 passed (40-1-2).

VII. Special Committee Reports:

VIII. New Business:

IX. State of the University Announcements:

A. Provost:

The Provost has been working through RTP cases. That has kept him very busy. It has been fun and exciting to read the work of colleagues.

Our FTE for student enrollment is up 706 for fall over last fall at this point in time. We are measuring days out from census. We are down a little in graduate students by about 35 FTES. We are up about 800 FTES in returning undergraduate students. We are tracking this very carefully.

We have the summer teaching institute for anyone who is interested. We have 600 applicants at this point. Everyone who applies and wants to do it will be put in this institute. Our plan is not to exclude anyone. Even if they don't have a guaranteed contract for the fall.

We have about 70 people apply for the mentorship program. It is voluntary and the Provost is excited about that. In the fall people are still looking at classes. There is a section of classes that will need to be in-person on the campus such as art, dance, and labs. Some people will continue to work remotely.

We are working on a strategy plan. There will be a townhall meeting next week for all faculty and staff.

B. Associated Students President:

AS President Parent stressed how important the Credit/No Credit option was for students.

AS will vote tomorrow on giving $20,000 to our international students and students who are undocumented who did not receive funds from the Cares Act.

AS is happy to report that the search committee has decided on a candidate for their Executive Director, and hopefully the board will vote him/her in tomorrow.

AS has created update videos that talk about CAPS, the Credit/No Credit option, and other questions. This is the first time AS has paired up with Undergraduate Education (Vice Provost Thalia Anagnos) and the Provost and it has been very successful.

AS President Parent thanked the Senate for a wonderful experience and for being so helpful.

C. Vice President for Administration and Finance: No questions.

D. Vice President for Student Affairs:

VP Day announced that we have had 10 cases of Covid-19 cases and all of those folks have recovered. Six of these were students, three were staff, and one was a faculty member. This does not count the families of people with COVID-19.

We are in the process of allocating funds from the CARES Act. The funds are being distributed in two direct allocations. The first is a direct allocation of $14 million to our students. All students who apply must be Title IV eligible and have a FAFSA on file. We have dollars allocated for the automatic distributions. We are trying to figure out how many of the students are not Title IV eligible and are trying to find other funds to support them.

We have moved our intent to enroll deadline to June 1, 2020. It is difficult to determine where we will land in terms of enrollment. Typically, we get almost half of our Frosh students in the last ten days. We will have a better picture where our enrollment is going to land after June 1, 2020.

E. Chief Diversity Officer:

On May 7, 2020, the Department of Education issued new regulations on Title IX in higher education and the K-12. Universities and schools have until August 14, 2020 to implement the new regulations. With guidance from the Chancellor's Office, we will be looking at how we implement those regulations. We have an interim Title IX coordinator, Gloria Godinez. She is working very hard to ensure we carry out all our cases.

There could be a decision any day now on the Deferred Action for Childhood Arrivals (DACA) program. It is important for you to know that there is a committee working on what the CSU is doing in partnership with the state and the county to support our students and employees as best as we can. We are watching this very closely.

The Campus Climate Survey came to a close recently. We met our 30% quota for staff and faculty. We did not get as many students as we would have liked.

F. CSU Faculty Trustee (by standing invitation):

Updates distributed via email.

G. Statewide Academic Senators

X. Adjournment: The meeting adjourned at 4:00 p.m.

2020-2021 Academic Senate

MINUTES
May 11, 2020

I. The meeting was called to order at 4:00 p.m. and roll call was taken via Zoom Participant List by the Senate Administrator. Fifty Senators were present.

Ex Officio: Present: Van Selst, Curry, Rodan, Delgadillo, Mathur Absent: None	**HHS Representatives:** Present: Schultz-Krohn, Grosvenor, Sen, Smith Absent: None
Administrative Representatives: Present: Day, Faas, Del Casino, Wong(Lau) Absent: Papazian	**COB Representatives:** Present: Rao, Khavul Absent: None
Deans / AVPs: Present: Lattimer, Ehrman, d'Alarcao Absent: None	**EDUC Representatives**: Present: Marachi Absent: None
Students: Present: Kaur, Quock, JimenezWalker, Chuang, Gomez Absent: None	**ENGR Representatives:** Present: Sullivan-Green, Saldamli, Okamoto Absent: None
Alumni Representative: Absent:: Walters	**H&A Representatives:** Present: Riley, Kitajima, McKee, Khan, Frazier, Taylor, Delacruz Absent: None
Emeritus Representative: Present: McClory	**SCI Representatives:** Present: Cargill, French, White, Maciejewski Absent: None
Honorary Representative: Present: Lessow-Hurley	**SOS Representatives:** Present: Peter, Hart, Sasikumar, Wilson, Raman Absent: None
General Unit Representatives: Present: Masegian, Monday, Higgins Absent: None	

II. Approval of Academic Senate Minutes– There were no minutes for approval.

III. Communications and Questions –

A. From the Chair of the Senate:

Chair Mathur welcomed new Senators for AY 2020-2021.

Chair Mathur announced that today's meeting was primarily to elect Senate Officers for the 2020-2021 Academic Senate and thanked all the candidates for their willingness to serve as leaders in the Senate.

This meeting will be recorded for purposes of transcribing the minutes. Only the Senate Administrator and Chair Mathur will have access to it.

The Senate Administrator will be using the Participant List to do Roll Call.

Please ensure you mute when not speaking. If you are having bandwidth issues, please consider stopping your video. Please wait until you are called, but you may post your questions in the chat. We will vote using the polling feature. Please do not email the Chair during the meeting, use private chat instead.

The President had an emergency work-related conflict and is unable to be here.

B. From the President: Not present/no report.

IV. Executive Committee Report:

A. Minutes of the Executive Committee:
There were no minutes for approval.

B. Consent Calendar:
There was no dissent to the initial consent calendar of appointments for 2020-2021 as presented by AVC Marachi.

C. Executive Committee Action Items:
None

V. Unfinished Business: None.

VI. Policy Committee and University Library Board Action Items (In rotation)

A. Instruction and Student Affairs Committee (I&SA): None
B. Professional Standards Committee (PS): None
C. Curriculum and Research Committee (C&R): None
D. Organization and Government Committee (O&G): None
E. University Library Board (ULB): None

VII. State of the University Announcements:

A. CSU Faculty Trustee (by standing invitation):
Faculty Trustee Sabalius gave a brief update as follows:
Tomorrow is the Board of Trustees meeting. It will be web-streamed. The March meeting was short and they rushed through the agenda. There were no action items pertaining to SJSU.

The Chancellor will give a report on COVID-19 at 10 a.m.

The Title 5 change would result in an Ethnic Studies and Social Justice course requirement systemwide for graduation with an anticipated implementation date of 2023-2024. The Title 5 change could take 3 units from area D.

Questions:
Q: What is the latest on Chancellor White's retirement?
A: Chancellor White has agreed to stay until the end of the year. The search will continue in the Fall where it left off in March.

B. Statewide Academic Senators: No report.
C. Provost: No report.
D. Associated Students President: No report.

E. Vice President for Administration and Finance:
It is most likely that the Senate meetings for Fall will be required to be via zoom. VP Faas has a meeting tomorrow with the Santa Clara County Health Department regarding COVID-19 testing, etc.

Questions:
Q: Any budget news given COVID-19?
A: It is horrible news. We anticipate a $54 million cut.

Q: What is the status of the Alquist Building?
A: We need this building for faculty and staff. There will be a new Director of FDO starting in May finally. We will not be taking our foot off the gas as far as construction projects. The South Campus parking garage will be done in November. We are facing a horrible parking situation because no one will want to take public transit.

Q: Any news on the Cares Act funds?
A: We received $28.5 million from the Cares Act. Of that, $14.5 million was sent out to students. The other half of that stays with the university. Decisions haven't been made yet on where that money will go, but there are many things we need to cover including losses from refunds from housing and parking fees, etc.

F. Vice President for Student Affairs: No report.

G. Chief Diversity Officer: No report.

VIII. Special Committee Reports:

IX. New Business:
Election of Senate Officers for 2020-2021.

A. Election of the Associate Vice Chair:
Chair Mathur announced the candidate Senator Roxana Marachi and called for any nominations from the floor. There were no additional nominations. Senator Marachi presented her statement of interest. Senator Marachi was elected.

B. Election of the Chair of the Instruction and Student Affairs Committee:
Chair Mathur announced the candidate Senator Laura Sullivan-Green and called for any nominations from the floor. There were no additional nominations. Senator Sullivan-Green presented her statement of interest. Senator Sullivan-Green was elected.

C. Election of the Chair of the Professional Standards Committee:
Chair Mathur announced the candidate Senator Kenneth Peter and called for any nominations from the floor. There were no additional nominations. Senator Peter presented his statement of interest. Senator Peter was elected.

D. Election of the Chair of the Curriculum and Research Committee:
Chair Mathur announced the candidate Senator Brandon White and called for any nominations from the floor. There were no additional nominations. Senator White was elected.

E. Election of the Chair of the Organization and Government Committee:
Chair Mathur announced the candidates Senators Laura Sullivan-Green and Karthika Sasikumar and called for any nominations from the floor. There were no additional nominations. Senator Sullivan-Green withdrew her nomination. Senator Sasikumar presented her statement of interest. Senator Sasikumar was elected.

F. Election of the Faculty-at-Large to the Executive Committee:
Chair Mathur announced the candidates Senators Stefan Frazier and Karthika Sasikumar and called for any nominations from the floor. There were no additional nominations. Senator Sasikumar withdrew her nomination. Senator Frazier presented his statement of interest. Senator Frazier was elected.

G. Election of the CSU Statewide Representative to the Executive Committee:
Chair Mathur announced the candidates Senators Mark Van Selst and Julia Curry. There were no additional nominations. Senators Van Selst and Curry presented their statements of interest. Senator Curry was elected.

X. Adjournment: The meeting adjourned at 5:06 p.m.

Executive Committee Minutes
May 4, 2020
via Zoom, 12:00 p.m. to 1:30 p.m.

Present: Curry, Faas, Frazier, Marachi, Mathur, McKee, Peter, Shifflett, Sullivan-Green, White, Day, Parent, Del Casino, Wong(Lau), Papazian

Absent: None

1. Chair Mathur thanked President Papazian for signing so many policies at once.

2. The Executive Committee minutes of April 27, 2020 were approved (15-0-0).

3. Updates from the President:
   President Papazian thanked the Executive Committee for the comments about the policies she signed and returned today.

   The President announced the appointment of Theresa Davis as the new VP of University Advancement. Theresa will join us on July 1, 2020. She comes from Cal Tech and has worked at CSU Fullerton. She has deep knowledge in the area of Alumni which should be of great benefit to us. Theresa's experience and caliber should be of great help with our budget over the next few years.

   There is still a great deal of uncertainty about how to move back to campus once the shelter in place is lifted. The President is happy to take any questions.

   Questions:
   Q: Regarding the article on the athletic trainer. Can you update us on what steps are going to be taken?
   A: This is in the hands of the investigator right now. However, President Papazian is committed to taking the appropriate action afterwards. A new website has been created called SJSUFYI. Any updates that can be shared will be posted there.

4. A motion was made to move into Executive Session. The motion was seconded. The Executive Committee voted and the motion was approved (15-0-0).

5. The Executive Committee discussed a confidential matter.

6. A motion was made to extend the meeting for 10 minutes past 1:30 p.m. The motion was seconded. The committee voted and the motion was approved.

7. A motion was made to accept all names recommended for the search committee for the Dean of the University Library. The motion was seconded. The committee voted and the motion was approved (15-0-0).

8. Updates from the Policy Committees:
   a. From the Curriculum and Research Committee:
      C&R has two degree program elevations that it will review and complete. Then the committee will wrap up the GE Program Learning Outcomes by voting to approve so that the committee can start working on the GE Guidelines and policy in the fall.

As far as policy activities lined up in the fall; update the GE and Curriculum policies. C&R has also been asked to update the First-Year-Experience policy. C&R anticipates that these three policies will take the entire year.

b. From the Organization and Government Committee:
The O&G Committee will bring two final reading items to the May 2020 Senate meeting; updates to the Senate Bylaws and revision of the Merging, Dividing, Transferring, and Eliminating Academic Units Policy. The committee has also requested that the President reconsider the Athletics policy recommendation passed by the Senate in Spring 2019. O&G will review the athletics board's charge. O&G will also consider incorporating into SERB's charge the review of evaluation instruments for counselors and librarians.

c. From the Instruction and Student Affairs Committee:
I&SA will bring a final reading of the Instructor Drop Policy and follow-up on a few suggestions made last week with regards to the content on the SJSU Syllabus website. Student Affairs wanted to add a few things with respect to their services on the site. Since I&SA made changes to the site last semester to separate the university policies from the support services, it seems appropriate to include some of those key support services on the website now. I&SA will then discuss any feelings on being flexible on the Final Exam policy. I&SA will then finalize their meeting by talking about the work done on the Excused Absences policy, so that they have a good record of the work done and can start up next year as soon as they begin the semester.

d. From the Professional Standards Committee:
Professional Standards will spend its final meeting with the Provost discussing RTP reforms to consider for the future.

9. The meeting adjourned at 1:49 p.m.

These minutes were taken by the Senate Administrator Eva Joice on May 4, 2020. The minutes were transcribed by Senate Administrator Eva Joice on May 5, 2020. The minutes were reviewed by Chair Mathur on May 15, 2020. The minutes were approved by the Executive Committee on June 1, 2020.

Executive Committee Minutes
June 1, 2020
via Zoom, 12:00 p.m. to 1:30 p.m.

Present: Curry, Faas, Frazier, Marachi, Mathur, McKee, Peter, Shifflett, Sullivan-Green, White, Day, Parent, Wong(Lau), Papazian

Absent: Del Casino

Guest: Thalia Anagnos

1. Chair Mathur welcomed the new AS President Zobeida Delgadillo.

2. Chair Mathur informed the Committee that the University Writing Committee, the University Library Committee, and the University Sustainability Board were inadvertently left in the category of Special Agencies in the Senate bylaws passed at the last Senate meeting of the 2019-2020 Academic Senate. Due to changes in policies linked to these committees, and in consultation with past Chair of O&G Bethany Shifflett, they will be moved to the category of Other Committees in accordance with these policies. This matter will be addressed at the first full meeting of the Senate in Fall 2020.

3. The Executive Committee approved the minutes of May 4, 2020 (14-0-0).

4. There was no dissent to the Consent Calendar of June 1, 2020.

5. The Executive Committee reviewed statements from faculty seeking Faculty-at-Large appointments to the Sustainability Board. The committee discussed appointing interested members that had time remaining on their current appointment to the open Faculty-at-Large seats to ensure continuity on the board. A motion was made to approve the four current members. The motion was seconded. The committee voted and the motion was approved (14-0-0).

6. Updates from the President:
   The President announced that there had not been a big mutation of the Coronavirus and this was a good sign. Over the summer the campus is being evaluated to determine how we can bring employees and students back with physical distancing. As far as academic planning, we are working to determine what courses can be held face-to-face, and what courses can be held in a hybrid mode. VP Day is also working on plans for physical distancing in housing, dining and athletic areas. We have 85% occupancy in deposits right now, but we expect to land somewhere around the 50%-60% occupancy. VP Day and VP Faas are working together as far as dining is concerned. We will be moving away from buffets. As far as Athletics is concerned, we are looking for guidelines from the NCAA and the Chief Health Officer for higher education. There are five campuses in the Mountain West division and five campuses in the Big Sky division. We are waiting for guidelines on returning to competition and are also concerned about the health of our athletes.

   Questions:

Q: What if the NCAA has a different standard than Santa Clara County?
A: All campuses are not being treated the same. We are going with local guidelines and health advice for our students.

Q: How will this affect student scholarships?
A: We will be allowing students to come back, but we won't be giving out new scholarships right now.

Concerning current community issues, we shouldn't be surprised that there is such outrage from the community, and we have seen peaceful demonstrations. However, the looting is unfortunate. The University Police Department (UPD) is responsible for protecting the campus and they have been locking the doors. UPD has been instructed not to engage demonstrators, but Friday night there were attempts to start fires downtown. The only violence on campus were a couple broken windows and some graffiti. There is concern that the DACA ruling may come down from the Supreme Court and if rescinded it could add fuel to the protests. We are looking at the safety of our employees and have even told our custodians to stay home.

Q: Is UPD ready to handle the response if the DACA ruling is rescinded?
A: The DACA ruling means a lot to our students. However, we may not see an onslaught here on campus since no students are here right now. Our students are following social media. We don't know their anger will be expressed.
C: Even though students are not present on campus, they live in the community. This is a moment of great emotion and fear. My recommendation is to issue a statement from the President saying we have a team working on this and will have a town hall meeting. We are living in challenging times.
C: Also, we should be prepared when the DACA decision comes down.

7. The committee discussed notation on transcripts and the need for a statement to indicate shifts in Spring 2020 grading. The committee reviewed the proposal and discussed wording of the statement, location of the statement, and clarity of the statement. Vice Provost Anagnos provided information regarding logistics and reasoning as well as comparison with other CSUs. Student perspectives on transcript notation were also shared. The committee provided several suggestions (e.g., a longer more explanatory statement was suggested, using the words- "global pandemic" or "pandemic" vs. COVID-19 or Coronavirus, including language that refers to the disruption of the online modality shift). Also noted were concerns about placement of notation. The committee noted the positive that students had the option to remove the statement upon request.

8. Updates from Associated Students:
   AS held its first new AS Board meeting this week.

9. Updates from the VPSA:
   VP Day announced that we have met 94% of our goal of 4,000 frosh. We have met 108% of our goal of transfer students. Our continuing students are up 2%. However, there has been a significant decline in International students.

   Questions:

Q: Will students have to use WIFI in the parking lot since the library isn't open and there are limited meeting places on campus, or will we provide WIFI access at home for them?
A: Students will be able to use spaces in the Student Union and won't have to be using WIFI in the parking lots.

10. Updates from the VPAF:
    Chair Mathur commented that she had heard very positive statements regarding the new Director of FDO.

    Questions:
    Q: How is the Cares money going to be used, do we know?
    A: The student funding part of Cares has already been dispensed. We will not draw down on the campus funds until probably July 2020. There are lots of places that money will be needed this year such as extra funds for additional custodial staff to wipe down the campus.

    Q: Can we open the SJSU part of the MLK Library and not the public side of the Library?
    A: The library is one blended unit. We reopened with our librarians, but it is very big and hard to clean. The library will probably not be the first building we open.

    C: We have academic experts that have researched pandemics and could help the community cope.

11. Chair Mathur announced the next meeting would be on Tuesday, June 16, 2020.

12. The meeting adjourned at 1:47 p.m.

These minutes were taken by the Senate Administrator Eva Joice on June 1, 2020. The minutes were transcribed by Senate Administrator Eva Joice on June 12, 2020. The minutes were reviewed by Chair Mathur on June 12, 2020. The minutes were approved by the Executive Committee on June 16, 2020.

Executive Committee Minutes
June 16, 2020
via Zoom, 12:30 p.m. to 2:00 p.m.

Present: Curry, Faas, Frazier, Marachi, Mathur, McKee, Peter, Sasikumar, Sullivan-Green, White, Day, Wong(Lau), Papazian, Del Casino

Absent: Delgadillo

Guest: Mohamed Abousalem

1. The Executive Committee minutes of June 1, 2020 were approved (14-0-0).

2. There was no consent calendar for June 16, 2020.

3. Updates from the President:
   a. Adaptation Plan: President Papazian has submitted the plan to the Chancellor's office. She noted the highlights of the Adaptation plan include the safety protocol for housing, dining, and student athletes. Another part of the plan includes returning employees to the campus, protocol for research, and the development of a database with an analysis of every course offered at SJSU. The President noted the extraordinary job Vice Provost Anagnos had done on the Adaptation Plan regarding this database and detailed course analysis. The Chancellor also wants to see the plans each campus has for meeting the goal of saving money. SJSU has met and continues to meet $1 million a month in savings partly as a result of travel restrictions, etc.

   b. Budget Issues:
   The legislature continues to work through the budget. The Governor's budget includes hard cuts now, whereas the legislature wants to wait until all the tax revenue is in.

   c. Ethnic Studies:
   The Board of Trustees is expected to act on Ethnic Studies. The Provosts across the system had a very big discussion about this issue. At the end of the last academic year, the GE Taskforce Report was not accepted by the ASCSU. Nevertheless, we need to prepare our students and faculty to consider these issues via our courses. There is concern that a social justice component should be added to an ethnic studies addition. SJSU will be embracing Black Lives Matter to bring the campus together. We are committed to real change and will find a way to move forward.

   d. Racism:
   President Papazian will be putting together a working group to address racism on our campus. We will be looking at our policing practices. We must address the underlying problems.

4. From the VP of Research and Innovation, Mohamed Abousalem:
   The VP of Research and Innovation will officially launch plans for RSCA this week. Twenty-seven requests have been received.

The recovery plan includes four phases. We are in phase 2. Employees are expected to work remotely if they can. If you are essential or cannot work remotely, you must fill out a form explaining why your work on campus is critical and time-sensitive. Undergraduate students are not being allowed back to campus for research and classes in this phase. It is mainly graduate students that must complete research projects. Our focus is on safety right now and hiring additional personnel to ensure safety such as for cleaning common areas; elevators, stairs, etc. During phase 2, Environmental Health and Safety (EH&S) personnel will go down a checklist to determine the number of people that can be in each office on campus. We will begin with the return of about 30% of our employees and move up to 50%.

Questions:
Q: EH&S only has four staff members and one is currently on maternity leave. In comparison, SDSU has eight employees in their EH&S Department. We have a very small department with a very large job to do. Is there a discussion to expand EH&S to meet demands on the campus and to review proposals?
A: Resources are tight, and we need to make decisions about how to invest limited resources. Right now, EH&S is handling the workload.

Q: There is concern about the lack of access to physical books due to the closure of the MLK Library. When can we expect the library to open? The public library has curbside pick-up. When will be able to offer some services to pick up key research texts?
A: The Dean of the MLK Library is working on a plan to bring a limited number of employees back to work in the fall. During Phase 2, the library will remain closed and there will only be digital access. There is digital access to about 56% of our library materials. Opening the library for access to hard copies is too risky. It is too difficult to ensure safety protocols are met given the size of the library and the joint access with the public. The Provost will check on where we are at with regard to limited library access for SJSU faculty and students especially to continue RSCA over the summer and fall.

Q: How is RSCA assigned time being funded?
A: The award of RSCA announced this year was based on a 5-year plan. The funds were set aside to ensure funding was in place for the 5-year cycle.

Q: What happens if faculty can't finish their research due to COVID-19, will their grants be pulled?
A: The Provost has no plans to touch those funds.

Q: Could the IRB website be updated to modify IRB protocols?
A: Yes, this should be done. Human subject research will be very limited this year.

Q: Are new faculty being communicated with? Have they been informed about how to extend or modify IRB protocols?
A: The Provost was in contact with all new faculty in March. We will ensure that we are in contact with new faculty.

Q: Could information on campus plans for each phase be put on the website?
A: We are working on it.

Q: Can the cost of sanitation supplies in research labs be charged to COVID-19?
A: The university plans on paying for those supplies. They should not come out of research funds.

Q: Is the VP for Research and Innovation working on a process for faculty to return to research and what kind of support will be available for faculty?
A: We do not know the exact return dates yet. The VPRI will continue to build those programs and will apply grants to get the process started for fall.

C: Some faculty don't know how to do research in this environment and need lots of support. Students may also need assistance with how to do their research projects. We should be looking at diverse ways to give support. Faculty, students, and staff can have caretaking responsibilities in addition to mental health needs as well.

C: We are bringing students to campus to finish some research projects now in departments. We are also pushing out deadlines and will assist faculty in filing for grant extensions.

C: It would be a good idea to hold town hall events where the campus can ask these types of questions and to give out information like President Papazian has been sending to the campus via email.

C: Some department chairs are reporting difficulty in getting extensions from granting agencies.
A: The VPRI and Provost will assist where needed.

5. From the Professional Standards (PS) Committee:
   PS will be asking the Executive Committee to act on a couple of policy recommendations at the June 29, 2020 meeting. The first policy recommendation would be an amendment to the RTP policy to recalibrate the three criteria due to COVID-19. The second policy amendment would extend the optional SOTEs from Spring 2020 through Fall 2020. President Papazian expressed concern about amending the RTP policy and amending SOTEs again. PS has drafted a memo to provide evaluation guidance and examples for RTP committees. This draft memo should come from the president or provost with further elaboration and guidance. PS still needs to discuss how the change in modality will affect SOTEs and peer observations with the Provost.

   Q: The PS Committee passed these two resolutions, should they be asked to pull them back?
   A: The President suggested PS complete the draft memo at this time.

6. The meeting adjourned at 2:15 p.m.

These minutes were taken by the Senate Administrator Eva Joice on June 16, 2020. The minutes were transcribed by Senate Administrator Eva Joice on June 23, 2020. The minutes were reviewed by Chair Mathur on June 25, 2020. The minutes were approved by the Executive Committee on June 29, 2020.

Executive Committee Minutes
June 29, 2020
via Zoom, 12:00 p.m. to 1:30 p.m.

Present: Curry, Del Casino, Delgadillo, Frazier, Marachi, Mathur, McKee, Papazian, Peter, Sasikumar, Sullivan-Green, White, Wong(Lau)

Absent: Day, Faas

1. Approval of meeting minutes of June 16, 2020 (13-0-0).

2. Consent calendar for June 29, 2020 was approved.

3. There was unanimous support to recommend a faculty candidate for IRB.

4. Updates from the President:

    a. Adaptation Plan: The Chancellor's Office (CO) had questions regarding SJSU's Adaptation Plan, particularly around such areas as Kinesiology, athletics, and labs. These issues have been worked through, the plan has been resubmitted, and the hope is to receive the results as early as sometime this week.

    b. Public Health: There has been some outreach from the Santa Clara County Office of Public Health who want to work with us on repopulation. We are seeing some spikes in COVID-19 cases in Santa Clara County.

    c. Labor Council: The President has formed a Labor Council to meet with the leaders of the various unions, and it will convene for the first time tomorrow in order to begin opening up conversations that are separate and distinct from bargaining or meet-and-confer processes. The frequency of the meetings has yet to be determined.

    d. Time, Place, and Manner Regulations: The President has created an initiative to resolve three different presidential directives which have been difficult to align over time, and a group is working on this now. The hope is to move toward something coherent by sometime in Fall 2020. There needs to be consultation with different stakeholder groups (e.g., Labor Council, groups within LC, students, etc.). We need a single document that will speak to the campus as a whole, and some issues may require a meet-and-confer. For example, there is a lot of desire to be in public spaces right now, so we need to provide clarity about such issues as how groups can post things and where they can gather. These policies must be content-neutral and consistent.

    e. Budget: We don't know yet how cuts will be allocated across the CSU. There is a net loss of $299 million dollars.

    f. Response to current events, particularly anti-Black racism: The President has received strong expression of different points of view and ideas via letters from various groups and stakeholders and is considering them and different forms of action. Some will involve changing culture, processes, and protocols over time, but we need to take specific action to

work toward these changes now. The President will send out periodic emails to campus regarding these actions. She is forming an advisory committee to work with UPD and welcomes suggestions for candidates for this committee (contact Lisa Millora). We need to think carefully about all the voices that need to be heard, including those of students. The goal is to reach out in the next couple of weeks and name the group and its members by the end of July.

g. Equity and Inclusion: There will be a formation of something that is currently called the President's Commission (the name will probably change) that will focus on equity and inclusion issues. It will be launched soon. This work will be done at the institutional level but also within individual units. Change can't all be driven from the top; it must happen at the grass roots level as well.

h. New Positions and VPs: Our office will be hiring Director of Presidential Initiatives (particular focus on equity initiatives) to bring all initiatives together and ensure progress. The position will complement Chief Diversity Officer Kathleen Wong(Lau)'s Office of Diversity, Equity and Inclusion (ODEI) and work hand in glove with the ODEI. The search for that Director is going on now. The goal is to have someone in place this summer before Fall 2020. Lisa Millora's role has been reclassified and she will now be Vice President of Strategy and Chief of Staff. Theresa Davis has been appointed the Vice President for University Advancement and the CEO of the Tower foundation and starts July 1. These announcements will go out on Wednesday. We have welcomed Traci Ferdolage as the new Senior Associate Vice President of Facilities and she will be the lead person for development of the Alquist Building.

Questions:
C: Time, Place, and Manner: It is important to recognize that some key groups are not available during the summer who need to weigh in on this merging of these directives. These groups may present unique perspectives and provide useful feedback.

Q: Is there an idea to look back at older iterations of UPD, prior leadership, and past unfortunate events and revisit them in order to achieve greater transparency?
A: The purpose of the Advisory Committee is to really look at UPD, how to be as transparent as possible (i.e., specific budget numbers), and to make public everything that we can. Should we divert funds, how do we bring in counselors, do we have the resources to do these things, do we need to shift or augment budgets? Everything should be on the table for discussion. Regarding past events and prior cases, there are issues of confidentiality that have to be respected, but UPD chief Gina Dei Napoli has been very responsive.

C: Everyone is really concerned about doing what's right and no one is here to protect the institution. Most of campus leadership team wasn't here when some of these past incidents happened.

Q: The nation is appropriately focused on anti-Black racism right now. But other minority groups who have also experienced racism feel left out of current discussions. How difficult is it to balance anti-Black racism concerns with general reform involving wider issues?
A: The President had a call with 100 black faculty and staff last week. Right now, we need to keep a laser focus on anti-Black racism at this particular moment in history in order to effect change, but we also need to address those wide issues, perhaps through the Presidential Commission and discussions of inclusion and equity across campus. We're all in this together,

so what lifts up one group will also help other populations. However, we will look at data regarding success in different population groups in order to understand both different and shared experiences. There will be a time when we can bring other voices to the table, but we don't want to blink on this issue right now.

C: Systemic anti-Black racism is intersectional. Anti-Black racism crisscrosses other groups in addition to white groups. It is both specific and unique, but it has also been taken up by other cultures and global populations. Last week the President met with the leaders of SJSU's Solidarity Network which includes several campus organizations aimed at enhancing student life. There has to be a commitment on the part of the campus as a whole to combat systematic racism. The President wants to hear from all communities. As one example, approximately 100 staff, faculty, students were on last week's DACA informational call.

Q: Students are still very concerned about 2008 incident of on-campus racism. Social media is labeling SJSU a racist university. Is there any way that the university will make a statement about this?
A: Ideally we would like to get to a place where we can make that kind of statement.

5. Consultation regarding new chair of Accreditation Review Committee. The Provost recommended a faculty candidate who brings many skills and history to this position. Committee members discussed the candidate.

6. Updates from the Associated Students President:
   AS President Delgadillo hopes to open the CDC in July. AS is preparing for its financial audit in August.

   Questions:
   Q: How are students feeling during these times?
   A: They're experiencing great difficulty and stress because of COVID-19, racial unrest, and the recession and economy. There is a lot of angst about returning in Fall 2020 and what that return will look like.
   C: Chair Mathur thanked AS President Delgadillo for her remarkable work thus far in only the first month of her term.

7. Updates from the CDO:
   CDP Wong(Lau) noted that ODEI continues to support SJSU Teach Online Summer Institute. There are three cohorts of approximately 300+ people each. The Campus Belonging Committee is ending its work, and the results of the survey will be rolled out to campus in November. ODEI is working with the President's Leadership Council on anti-Black racism and how to effect systemic change. ODEI is working on mandatory training for staff re: micro-aggressions, and VPs and AVPs will be included. There have been a series of DACA town hall events (SJSU, CSU, and community) and smaller seminars both regarding resources and information for students, faculty, and staff. Title IX: We're awaiting CSU system's executive orders per the Department of Education. Due date is August 14. There would be a need for rapid turnaround, and we're still doing fact-finding. The search for a Title IX coordinator is also happening now. ODEI staff has been helping various units and departments with curricular innovation. Felicia McKee Higgins starts July 1 as the ODEI Executive Assistant.

8. Updates from the Provost and Senior Vice President:
   There is a restructuring of the Academic Affairs Division in order to have a greater faculty focus. There will be a Vice Provost of Faculty Success, and Dr. Magdalena Barrera will assume that role

on an interim basis as of July 31. Dr. Deanna Fassett will now be the Assistant Vice Provost for Faculty Development, and Dr. Jennifer Redd will be become the Senior Director of eCampus. The Provost will have budget conversations with the Deans tomorrow. The goal is to protect the core mission of the University, but many things must be evaluated. Rather than imposing cuts across the board, they will be made strategically. Given the current economic/financial scene, this may impact faculty hiring. We do want to hire faculty, however, and there are three-year hiring plans being discussed. There's potential for cluster hires focused on equity and inclusion, but we don't know what budgets will look like yet. The CSU may come down with its own budget plans that will impact SJSU.

Questions:
Q: What is the relationship between the new office for Faculty Success and University Personnel?
A: RTP 2019-2020: There were 122 cases overall. The rate across all levels was 92%. The unsuccessful population aligns ethnically with those who successful (i.e. there was no evidence of ethnic bias in the numbers). The Provost and the President did have lot of disagreement with University RTP recommendations. We overturned a number of their decisions, often very positively. There was the lack of a depth of analysis of some dossiers, including SOTEs.

Q: URTP has some challenges in terms of policy application. Will you work with URTP to address issues?
A: The Vice President of Faculty Success will be the one to work with URTP

C: RTP is a peer review process, and we don't want to tell faculty what to do, but we do have to align with University policy. SOTEs are only partially evaluated. We have to talk about student learning questions and not consider the only the so-called teaching effectiveness number.

Q: How useful a tool are SOTEs?
A: The Vice President of Faculty Success will be considering such question. Further training is needed.

Q : Will a Dean of the Library be hired?
A: Yes. The committee has been formed. Walt Jacobs was recently appointed as the dean representative on the committee.

Q: What library services can faculty and students expect to have for Fall 2020 for both research and instruction? (A recommendation followed: that the library arrange for the paging of hard-copy resources and plan for electronic selections from those resources.)
A: I am working on a plan with the Interim Dean now.

C: Faculty are planning their fall courses now, so please communicate with them as soon as possible. Students will be making decisions about classes to take based on whether they can afford assigned textbooks and readings, and this issue is time-sensitive.

Q: Can you speak to the issue of RSCA funding and the possibility of doing a diversity audit to determine if there are structural inequities in the awarding of those funds?
A: This issue fell off my radar in March when COVID-19 happened. I will look into it. SJSU has given out a lot of RSCA support through College and Departments in terms of assigned time, and it is not always distributed in the same amounts and manner in each unit.

C: The Research Foundation should be examined as well in terms of how we could align better with anti-racist principles and also what evaluators believe counts as research.
A: What does responsible peer review look like? SJSU has not done a good job in training

faculty how to document peer review. What does it look like across disciplines? This is one of the reasons I'm in favor of external peer review.

9. The meeting adjourned at 1:52 p.m.

These minutes were taken by the Vice Chair Alison McKee on June 29, 2020. The minutes were transcribed by Vice Chair on July 3, 2020. The minutes were reviewed by Chair Mathur on July 10, 2020. The minutes were approved by the Executive Committee on July 20, 2020.

Executive Committee Minutes
July 20, 2020
via Zoom, 11:00 p.m. to 1:10 p.m.

Present: Curry, Faas, Frazier, Marachi, Mathur, McKee, Peter, Shifflett, Sullivan-Green, White, Day, Parent, Wong(Lau), Papazian, Del Casino

Absent: Peter

1. The consent agenda was approved [consent calendar, Executive Committee Minutes of June 29, 2020, Executive Committee Agenda of July 2, 2020) (12-0-0)].

2. Chair Mathur informed the Committee that the Executive Committee is moving to a consent agenda for the meetings, but the full Senate will not at this time. Individuals have approached the Chair and suggested the Senate meetings need to be more open and accessible to those not used to senate procedures.

3. The Executive Committee discussed candidate statements for the Student Success Committee. One candidate was nominated and approved (9-0-3).

4. There was discussion about the RTP Evaluation memo and whether the memo should cover all types of catastrophe, not just COVID-19. There was further discussion about whether the memo should be placed in every dossier and what to do about lecturers since they don't have dossiers. Having the memo endorsed was also discussed. Instead of endorsement, the provost suggested messaging, placing in the dossiers, and making this memo salient in the committee training. The Provost will discuss with the Deans and send it to Chairs and bring back to the Executive Committee on August 3, 2020. The deadline to send any further feedback to the Provost is the end of the week. It was noted that this process needs to happen before the RTP cycle begins.

5. University Updates:
   a. **From the Vice President of Administration and Finance (VPAF):**
      This will be a brutally challenging year. We are looking at how to preserve our goals in Transformation 2020. The next part of the process will be very, very difficult.

      Questions:
      Q: Is the Alquist Building still moving forward?
      A: The Alquist Building is one of our priorities. We received 5 responses to the RFPs about how to bring the building down. There will be 800 to 1200 units in the building. We are continuing to move forward. Senior AVP of FD&O, Traci Ferdolage will be overseeing this project.

      Q: If we are using consultants/contactors in construction/building projects they could be charging us way too much. Do we track those expenses and what we actually get for those expenses? Is there any trimming going on in this area?
      A: Yes, everything is on the chopping block.

      Q: What is the gap in funds the CSU didn't get from the governor?
      A: $70 million - $80 million.
      International student enrollment is down significantly. We are making some of that up with transfer students. We also are having to look at how to safely house those students who want to live on campus. We can only put one per room with bathroom rotations. Last year we had to give refunds in housing, parking, and dining. This year we will absolutely go

through much of our reserves. This is a moving target at this point. Best guess is 50-60% this year and need them for the next three years. Our reserves only cover about three to four months. Typically, we want to have enough reserves to cover at least six months.

b. From the Associated Students President (AS):
AS has been doing internal training and on Tuesday will hold training in support of International Students.

c. From the Vice President of Student Affairs (VPSA):
We are in a strong enrollment position. Enrollment is up six percent. We are usually up about 3% to 4% at this time. Our Frosh enrollment is 93% of target. We have not seen the usual drop in enrollment in the summer thus far. Our enrollment mix will be different and we need to have more discussion about that. Our drop date due to non-payment has moved to August.

The Taskforce on Campus Safety and Policing is being assembled. We will consult with the Executive Committee on selecting a co-chair, please send some names forward. The President and VPSA had an exceptional conversation with our African-American students and learned a lot of valuable information that they will utilize.

There are several Greek houses on 11th Street. They are privately owned, however, the VPSA's Office has had conversations with them on what they need to do to stay safe with COVID-19.

Questions:
Q: I am seeing a larger number of my students struggling. Is there an increase in students withdrawing, or having a higher need for services?
A: Initially there was a decline in Counseling Center appointments when we moved off campus, then it went back up and has stayed there. Nationally, we are hearing about more students who are struggling. We haven't had a large number of students drop courses, but a large number took the Credit/No Credit option in Spring.

Q: Regarding the comments against immigrant and foreign students in the Sammy app, the UPD says that they can't take action because the comments are not a crime or in their arena.
A: We will be working with the UPD to move to a true community policing atmosphere.

d. From the Chief Diversity Officer (CDO):
Changes to Title IX and the process for live hearings is being written and rewritten as we speak. When the process becomes clear, we will let the Executive Committee know. There are lots of changes and we are trying to monitor them. The addendum is embargoed now. In California we are trying to maintain our standards as well. The CDO's Office is working to put together a message to the campus for August 14th when the changes take effect.

The President's Committee on Diversity (temporary name) was established to look at institutional racism. We don't want it to become a response team. It is charged with leading the campus.

The CDO's Office will give out 15 financial awards this year to employee resource groups for recognition and support. They must have bylaws and succession of leadership. The funds will be for service/mission/values.

Two new positions will be created to support racial equity efforts. There will be a Director of Advocacy for Racial Justice in the President's Office, and a Director of Black/African American Equity and Trainer in the CDO's Office. It is critical for collaboration that people be placed throughout the campus to address these issues.

e. From the Provost:

We have launched the repopulation plan. The work scenarios protect the core mission of the university. Everyone (all colleges, programs) will open enrollments in January. We expect a drop in enrollment from fall to spring, and thus we need to open enrollment in Spring.

The Provost and President have discussed widening the service sector. Admissions area and service are two different things. The service area is where we deliver courses. The admissions area is who is eligible for the 2.5 GPA bump. We will be reactivating that conversation with the chancellor.

f. From the President:

The President will be sending out an email along with a letter from the Chancellor in response to questions about furloughs. The process can begin once notice has been given. With the way things look right now, we cannot guarantee there won't be layoffs, but are looking for ways that staff who might be affected can be moved or retrained in other areas such as advisers who worked in housing. University Personnel will work with managers on this. As long as we have work for people, we will move people around. The people that will be hurt the most will likely be in the Auxiliaries.

Questions:

Q: Will we be able to hire student assistants this fall?

A: (Provost) In Academic Affairs, we will be focusing on the most needed students and those are in instructional areas. We will not be allowing the hiring of student assistants in administrative offices such as the Provost and Academic Senate Offices.

6. The meeting adjourned at 1:10 p.m.

These minutes were taken by the Senate Administrator Eva Joice on July 20, 2020. The minutes were transcribed by Senate Administrator Eva Joice on July 22, 2020. The minutes were reviewed by Chair Mathur on July 27, 2020. The minutes were approved by the Executive Committee on August 3, 2020.

Executive Committee Minutes
August 3, 2020
via Zoom, 12:00 p.m. to 1:30 p.m.

Present: Curry, Del Casino, Delgadillo, Frazier, Marachi, Mathur, McKee, Papazian, Peter, Sasikumar, Sullivan-Green, White, Faas

Absent: Day, Wong(Lau)

1. Approval of Executive Committee Agenda of August 3, 2020 [Executive Committee Agenda of August 3, 2020, Executive Committee Minutes of July 20, 2020, Consent Calendar of August 3, 2020] (11-0-0).

2. The Executive Committee discussed statements of interest for the University Library Board. A motion was made to approve Joni Bodart for appointment. The motion was seconded. The Executive Committee voted and the appointment was approved (13-0-0)

3. Updates:

    a. From the Provost:
    The RTP memo has been reviewed by the Provost and sent to the chairs for their input. The President was pleased with the first draft. The Provost will be meeting with Joanne Wright to discuss where to place in the Dossier and what to do regarding lecturers.

    Questions:
    Q: Can we circulate to a few faculty for their input?
    A: If you think it will help.

    Q: The memo was always conceived of as a joint effort that would marshal as much impact behind it as possible. One suggestion was to take this memo out to different groups to have a list of endorsements that would impress upon committees of the need to take the advice seriously. Did you consider getting some endorsements?
    A: The memo has been taken to several groups like the deans and to UCCD. This memo has been vetted and will be coming out of my office.

    Q: The working group had deans and chairs on it. Hopefully the memo will not be rewritten too much? Also, can you confirm that this will be placed in all dossiers? This will reinforce the importance of taking the advice seriously. Many candidates have started working on their dossiers for review, whatever you can do to get it out as soon as possible would be greatly appreciated.
    A: We are committed to having it in the dossier. Meeting with Joanne this afternoon.
    C: In the past, memos were written and placed in the dossiers so there is precedent for it.
    A: Thanks.

    The budget and enrollment gap have been discussed with the deans. Academic Affairs absorbed as much as possible using reserves and some one-time funds. In addition, the only student assistants that will be hired will be those needed for instructional support.

    The university is continuing to work on the repopulation plan. We now have a direct pipeline

to the County Public Health Department.

b. From the President:
President Papazian commented on what a wonderful group the Executive Committee is and how grateful she is to the faculty, students, and administrators. Chair Mathur and other members expressed their thanks to the President as well for all her support.

Questions:
Q: Do you think you could express that gratitude to all faculty early in the semester?
A: We had a town hall meeting in May and the Provost continues to respond individually to every faculty member's email to him.
C: Several members acknowledged that this would really mean something to the faculty.
A: Provost Del Casino is here to support the faculty and staff of Academic Affairs.

C: The Executive Committee acknowledged the lack of vacation time and weekend work the President and Administration have had during this spring and summer.
C: If a forum could be held that answered questions about such things as the wait list and accessing textbooks that would be great.

C: There is a digital divide between our students with some struggling more than others. This is also true of our faculty. The administration is pretty confident that spring will look the same as fall unless we get a vaccine. Having town halls and forums would at least give people a place to vent.

Q: There is a lot of concern from faculty related to the wait list change. Especially, when it comes to graduating seniors not being able to be placed in a class by the faculty. This is a complicated issue and the Instruction and Student Affairs Committee will not have time to address this issue before the start of the semester in two weeks. Maybe I&SA could get to it for the fall next year and it could remain as is for this semester?
A: VP Thalia Anagnos is taking the lead on this issue.
Q: The programming changes alone will take 4 to 6 weeks, and shouldn't graduating seniors get priority?
A: The Provost will follow-up with VP Anagnos.

Q: We recently found out that CR/NC SOTES have not been included with faculty SOTES at least for the past three years. We know that IR is working to remedy this situation. Last semester, we did pass a university policy allowing SOTEs to be optional. However, we know that SOTES are now being automatically uploaded to Interfolio. Is there a mechanism in place to allow faculty to remove them?
A: This should not be occurring. There must be an override or some mechanism for faculty to upload or remove a SOTE. The Provost will speak with VP Anagnos about it.
Q: For three years CR/NC grades were excluded. This became especially salient due to COVID-19. This semester 10% of students elected credit/no credit and the faculty should have the option of including credit/no credit SOTE reviews.
C: This was the result of miscommunication with Institutional Research. Another wrinkle occurred when faculty received their SOTES and then some received a second set of updated SOTES a few weeks later.
A: The Provost will speak with Institutional Research about this and get it fixed.

c: CSU Statewide Senate:
The Board of Trustees (BOT) met and there were intense comments related to AB 1460 and the Ethnic Studies "and/or" Social Justice requirement. What happens next depends on how our campus wants to respond. However, we need to proceed with how we will implement it.

Q: Is there any sense as to whether the legislature might pass AB 1460? Even if the Governor vetoes, the legislature can still override. The Governor must sign by August 31, 2020, or that is the end of it. However, the expectation is that we plan now for it.
C: An editorial was done in the Los Angeles Times that said the BOT cannot legally tell the UC they must implement an Ethnic Studies or Social Justice requirement but can tell the CSU. There was a very emotional and profound discussion at the BOT meeting. There are efforts underway in public spheres such as Ethnic Studies groups and the CFA. We need to ensure the voices from these discussions are heard. The AS President has offered to include her voice in that group.

C: We continue to hire in the areas of Ethnic Studies. As one example, we have hired four new Ethnic Studies faculty, one of whom is the new chair of African-American studies.

C: AB 1460 is still in assembly today.
C: The Governor does not want to have to veto. This is the time discussions are occurring in the Assembly.

d. From the Vice President of Administration and Finance (VPAF):
Note: President provided this information due to connectivity issues. With regard to the budget, there are certain variables we know. We have some mechanisms with reserves and one-time funds. We could drop as much as 30% in housing and this would amount to a $30 million hole. If the federal government comes to an agreement this will help us. We need to teach more students.

There is some funding for research in the budget. Also, negotiation has to take place. Legislature favors unemployment. We could be at $30 billion for higher education, but that is a long way from here. There will be some investment in technology for faculty and staff to go paperless.

Questions:
Q: Is there any funding to help students get better WiFi connections to do their work?
A: This is handled through Information Technology. Students should be working with Information Technology. About $600,000 has been set aside for students related to technology. That is up to Bob Lim.
Q: Students do not always know what is available to them, is there a way we could distribute that information to students? A resource list that streamlined where to go would be excellent!
A: The President will speak with Bob Lim to get that out to students.

Q: We know that layoffs for staff are coming and some faculty will not be rehired. What will happen to Athletics?
A: We won't know anything for sure until we see our final enrollment on August 9, 2020. We

have been waiting for guidelines from the Governor's Office. Coaches are under contract as well. The President does not see us laying off coaches. Coaches still work with students even when not competing. This is still up in the air.

Q: If the games resume, how much money will it cost us for testing athletes?
A: We don't have those answers yet. Students are being tested in the counties, but we don't have the facilities setup to test at the Student Wellness Center. We will have to start testing. The next piece is what is done during conferences. There are NCAA Guidelines that are pretty good. Right now, we just don't know.

Q: In the Pacific Athletic Conference (PAC-12) they are sitting out games until they have a plan in place. There are pretty complicated issues.
A: Student athletes are being tested, but it is still up in the air. For example, we are working with the frat houses on COVID-19 procedures.

e. From the Associated Students President (AS):
AS is working on getting ADA access for students. AS will also reopen the Child Development Center (CDC) on August 19, 2020 to 33 returning children. No new children will be accepted. The CDC will be hiring student workers, but they must be Child Development majors.

Chair Mathur thanked AS President Delgadillo for all her hard work in her first two months.

Questions:
Q: What questions are students asking you?
A: There is a lot of concern surrounding COVID-related issues. There are students near campus that tested positive for COVID-19. Many others do not have the resources to get to testing sites and would like to be tested on campus. Some students have begun to sit on the grass on campus without observing safety protocols.

C: Please take this up with Vice President of Student Affairs, Patrick Day. The Student Wellness Center is not equipped to do this kind of testing, however, maybe we can bring an outside organization into a campus parking lot for testing.

4. The meeting adjourned at 1:33 p.m.

These minutes were taken and transcribed by the Senate Administrator on August 3, 2020. The minutes were reviewed by Chair Mathur on August 12, 2020. The minutes were approved by the Executive Committee on August 24, 2020.

Executive Committee Minutes
August 24, 2020
via Zoom, 12:00 p.m. to 1:30 p.m.

Present: Curry, Day, Del Casino, Delgadillo, Faas, Frazier, Marachi, Mathur, McKee, Peter, Sasikumar, Sullivan-Green, White
Absent: Papazian
Guest: Ann Agee, Interim Dean of MLK Jr. Library.

1. Approval of Executive Committee Agenda of August 24th, 2020 [Executive Committee Agenda of August 24th, 2020, Executive Committee Minutes of August 3rd, 2020, Consent Calendar of August 24th, 2020] (12-0-0).

2. The Executive Committee discussed statements of interest for the Alcohol and Drug Abuse Prevention Committee. A motion was made to approve Dr. Matthew Capriotti for appointment. The motion was seconded. The Executive Committee voted and the appointment was approved (13-0-0). It was recommended that the Associate Vice Chair reach out to other candidates interested in this position to encourage future application for a forthcoming vacancy next year.

3. Ann Agee, Interim Dean of MLK Jr. Library, Use of Library Services for Faculty and Students
What will be available for faculty/students in the next few weeks/upcoming semester?

   Reservation only seating on the 2nd floor – library would control capacity. Students would have to sign up in advance for a block of time. This is still in process and might still change.
   C: This is one of the areas contingent on state guidelines. Strict interpretation of state guidelines, not an open space.

   Lockers: Students can request print books through the catalog and then have contactless pickup through lockers. We will also use lockers for laptop checkouts and other tech (requested online; semester long checkouts for laptops). Looking for digital material for course reserves when possible. 96 hour quarantine on library materials based on current research on the time for the virus to die. This will slow down course reserve system for a while. Leganto is up and going and is integrated with Canvas.

   There is a proactive chat feature in the library system– popup asks if people need help. Individuals can also go directly from chat to Zoom. Student tech training and late night training moved and are staying online. We have new databases, archives and streaming video. Streaming videos are very popular. In addition to 1million plus eBooks, we added 49,000 eBooks over summer. We have emergency access to the Hathi Trust Digital library. 56% of print collection also available electronically. We have controlled digital lending. One print book, one digital copy. Also have 'virtual browse' bottom of the page for any print book.

   Q: Question about Canvas/Leganto integration and data/privacy/security issues. American Library Association has strong protections for patron data. How will these be extended in Canvas integration?
   A: We don't keep records on what people check out. Records of anyone using library are encrypted as well. Leganto offers analytics so you know if someone accessed a reading assigned, but only open to instructor.

   Q: August 26th could be date at which services would be provided. Is there a new date? What are the considerations?
   A: Aug. 26th won't be happening. State guidelines/interpretations are in flux. FD&O is working on accommodations.

   Q: King library open to public for patrons to pick up books. Will contactless lockers be available for public patrons?

A: There is curbside pickup.
Q: Will contactless lockers be available for public patrons or to pickup curbside?
A: Locker route took longer than expected. Training needed on software to run software. Evacuation slowed down process. Need to reschedule the training now due to campus closures. Having SJPL in library makes things complicated. Maintenance is taking longer than expected. Two cases of Covid-19 over the summer. Restarting LinkPlus service which means more delivery people/staff in the building. If we open space up with LSOs (Library Security Officers) like we did last Spring – we could minimize books that would be delivered.
A: Staff have also expressed concerns about going back in indoor space for long periods of time.

Q: If students are off campus or away from San Jose, how do students pick up IT equipment?
A: There are limits to what we can do. We've had students drive long distances to pick up materials. Not going to be able to mail equipment all over the state.

C: Many faculty are awaiting access to the special collections, specifically also for research.

4. University Updates
   a. <u>From the Provost:</u>
   Challenges because of the campus closure. Our goal is to open everything for Wednesday. We are looking at the fire complexes, where they are, the impact on everyone. We have done a geographic analysis of where all faculty and staff live and are able to overlay that onto the evacuation areas to see the density of impact. Heard from a few people who would prefer a full shut down right now but we have stayed the course trying to understand where the majority of people are and who has been impacted. Bookstore will be back up and running so that we can distribute materials, we need to be patient as students may not have materials into next week.

   Patrick Day and staff have done an excellent job of housing displaced colleagues and students. We have had calls from community college partners, UCSC, and City of San Jose for support.

   Traci's (FD&O) team has done well managing the physical plant. We are close to getting additional filtration in the buildings that will help with the particulate matter. When there are fires, you are supposed to close off outside air, but with COVID-19, it is the opposite where you are supposed to run fresh air. Secondary filtration systems let us do both. State guidelines have added challenge to our plans from the last three months. Traci is working right now to set up a technology/support center in the Student Union to support students who are in between classes when they are on campus. Chancellor's office also offered different interpretations to allow for some space. There are significant limits on the use of indoor space in the state guidelines. On our campus, there are also changes to building access. Faculty and students will need tower cards to access buildings, offices, classes.

   In discussions with the President about hiring plan for Tenure/Tenure Track Faculty.

   Q: In the past with hiring, we started advertising in summer and concluded everything by December. That's not workable this year so what's the timeline for faculty hiring?
   A: Meeting with the Deans on September 1st. We will discuss cluster hires for Black/African American and Latinx expertise areas to improve diversity of faculty. Deans are reading other college's plans to discuss intersections and opportunities. Goal is by mid-September or early October, to authorize. Multiple hires (two-for-one hires) will be unlikely. Trying to do replacement, between 45-50, so may authorize more than that. Smaller number than last year but still decent. Biggest impact will be startup funds for these faculty.

   Q: On the topic of replacement - you're talking about a number of those to be hired back. Would there be qualitative question of replacement… is there a need for a replacement by area and not necessarily number? Cluster hires can be great, especially around diversity. But it also seems to take some of the decision out of individual departments' in terms of what they really need to sustain current programming.

A: Every department has a critical need when they put their plan together. Those are always filtered by Deans and ultimately the Provost in making decisions on hires. We don't have the budget to fill everything that's critical and lines don't follow people. Some are FERPS, some are halves, also tied to enrollment. Also, we have asked colleges to think about what may be transformative over critical. A matrix of factors go into the decision making. We wanted the Deans to have a conversation together. One of the things we are not going to be able to do is truly transformative work solely in one college. We have to look at topics that cross cut the university. If we want to be somewhere 5 years from now in some critical areas, what will that look like? We will need more boundary crossing to happen as opposed to disciplinary niches that sometimes we fall back on.

C: Can you speed up the logistics around approval and timing of advertising? It can take several weeks between the time a position is approved and when the call goes out in ads. There is a concern around timeline. If approved mid-September, may not get ads out until November. If there are ways to speed up logistical features, that would facilitate more effective recruiting.
A: Budget cuts will be a challenge too. Agreed that we want to get advertising out sooner than later.

C: If someone violates mask wearing orders in classroom/refuses to wear a mask, you can ask a student to leave. Question is what happens if they refuse, etc. Protocol/script will go out soon.

Q: Library not able to get books, thinking of younger colleagues expected to publish/do research without access to material. University as whole should take this into consideration, not having basic things they need to do their work.
A: Staff nervous about re-entering the library and how many people to get in to do the work. Everyone trying to respond with as many options as possible.

Q: How many faculty have requested one-year extensions for probationary period?
A: We have moved deadline for requesting, it was too early.
C: Different messaging across different colleges regarding extensions, it is important to be consistent and neutral about these extensions.

Q: Concern raised about Online Learning Readiness Questionnaire on the Learn Anywhere site. Some questions may be messaging to students that they wouldn't be 'ready' and it may discourage students from continuing at SJSU if many responses are 'disagree.' Would it possible to review this survey and ensure that it doesn't have unintended consequences?
A: Yes, be sure to invite CFD/eCampus colleagues to a next meeting. Have not seen drop in enrollment as a result currently. It was put together by eCampus.

C: We need to call as many people's attention to the Provost's memo as possible. If research has been stymied because of lack of access to print materials, the memo covers this. Need to ensure that all are reading it. Reminder to keep publicizing this memo. Allowances have been made for situations many are facing.
A: Also, this memo will be embedded in training programs with candidates and committees.
C: In addition to training evaluators, please encourage chairs/colleagues working with junior colleagues to really work on narratives. Narratives are critical.

Q: Now that online classes have started, are there any protocols for students who have offensive Zoom backgrounds? Situation happened with a flag in the background and it caused controversy. The professor was caught off guard and other students were responding. Any protocol, messaging?
A: Good question, first I've heard of this. Now it's in ethos. We will have conversation about what we can/can't do. There are limits to what we can do and what we can accomplish. Maybe neutral backgrounds or authorized backgrounds, that might be option.

<u>b. From the Statewide Senate:</u>

ASCSU will be working with the Chancellor's Office on implementation of the Board of Trustee Title V change (Ethnic Studies and Social Justice requirement) and changes as a result of the passage of AB 1460. Biggest concerns are around the Title V lower division provision, the impact on GE, and the relationship to the community college articulations. ASCSU senators have been assigned to their respective committees and those committee meetings will start September 16th, already some work has already begun. Preparations are being made for the virtual Plenary from Sept. 16th- Sept. 18th. ASCSU has raised questions regarding the use of Zoom and Canvas and the uniformity across the CSU.

c. From the Vice President of Administration and Finance (VPAF):
There is lots of construction on campus Science building will be very functional and it is a very much needed building. We have put bollards up on 7th Street (parking lot by Administration building) and elsewhere to deter cars from going on campus. We will continue to monitor vehicular access to campus.

Our Cogeneration plant produces a lot of electricity. Approximately 70-85% of campus supplied this way. We have also installed solar panels on South Campus to help power that part of our campus.

Q: There was an article in Silicon Valley Business Journal that discussed with no football, we will urgently need a spring season. Is a spring season for Athletics needed for financial sustainability? Otherwise will we be in serious financial difficulty?
A: Yes and no. We have a large conference TV contract that we would get paid for, but Athletics and drop off of revenue is a bigger issue for Fresno and San Diego State.

d. From the Associated Students President (AS):
Our AS departments such as the General Services Center, Transportation Solutions, Child Development Center, and the community garden had opened at the beginning of the semester. They have now closed due campus closure, the fires, and poor air quality. We will re-open when air quality has improved.

Q: Have you heard any concerns regarding issues with the waitlist?
A: We haven't heard concerns about this issue specifically, but have heard from other students about the start of classes.

e. From Vice President of Student Affairs (VPSA):
Continuing enrollment is up by 4.2%. As we have discussed before, the mix of students has shifted. We have more CA residents and upper division students and some decline in Frosh and out of state. We have a significant decline in international students like many other institutions across the country. The financial implications are substantial. We are one of the top CSUs in terms of international students enrolled on campus. What does it mean if that population doesn't come or doesn't come back? As an enrollment management question, this is a concern. Lots of institutions are banking on international student enrollment. It's not a question of should we, shouldn't we, it is where on the continuum. We're taking a significant hit because of the decline in international students.

Housing is a serious problem for us. We have 4200 beds on campus at normal capacity. We were approved to be at 50% of that number. Looks like we'll be at the 20% range, around 840 students in housing this semester. Implications are measured in the tens of millions of dollars. Not much we can do about that. It is what it is. Comparing with other urban universities we're middle of the pack in terms of percentage of student population that we house.

We currently have about 37 Santa Cruz students that we are housing due to evacuations and their campus closure (might go up to 50). We were contacted by Chancellors office of West Valley / Mission College and also contacted by City of San Jose, to request some housing support. We did outreach to approximately 1200 SJSU students around the fires and we have

received about 100 emails with thanks for these check-ins. We had 15 students who said they needed some kind of support as result of fires. We also have SJSU students who are firefighters who are doing the essential work.

We have had 97 events/engagements as part of Weeks of Welcome. All are virtual and using a virtual framework. We will continue to operate our events in this mode.

We are working with Traci Ferdolage for when we will be able to open up the student union and SRAC.

We are launching this year's Spartan Speaker Series this Wednesday with Leslie Odom Jr. (Hamilton). We have some great speakers like Mona Hanna-Attisha and Antoni Porowski.

Lastly, we do have Covid-19 cases. Special thank you to AS President for her leadership. We have a quarantine protocol in place. There are cases in the Greek System. Right now, numbers are between 20 and 30. And, we are working with the Public Health Department. Fortunately, we are not seeing severe symptoms in confirmed diagnoses, but it is still a real challenge.

Q: What is our ability to regulate and intervene when it is private property off campus, if/when students engage in risky behavior?
A: We have a structure where we have a large number of Sorority/Fraternity chapters. Some of them have privately owned facilities/houses. We have no oversight over those houses. However, when they come to be recognized as an affiliate/chapter of the university, then there are codes of conduct that they're required to abide by. In a case like this, challenge is not necessarily our students. The challenge is there are privately managed properties. Some do not want to decrease density or revenue. We are working with property owners and/or management organizations that are somewhere across the country. What happens if a chapter goes away? The challenge is that the student might still be member and they may be in a contractual relationship with the organization.

Q: Letters of concerns from County, DA, etc. attendant ramifications, fines. What is the likelihood of those being followed up on by the issuing office?
A: Three years ago, if it was a party with alcohol, probably pretty low chance. In talking with them about Covid-19, chances are much higher. The DA has issued an order, specifically to our fraternities and sororities. If we find out folks are in violation of the order as part of the code of student conduct, we will follow up for sure. They (and we) are taking this very seriously for obvious reasons.

f. From the Chief Diversity Officer (CDO):
We are working to transition to new federal Title IX Regulations (messaged the campus about a week ago). It has taken a lot of time and effort on the part of ODEI and Student Conduct Office. It involves large coordination with communication and infrastructure for new procedures. Processes have changed, but the reminder is that we still have the current state executive orders that we can use. We do have to go through Federal process first, then we can go back to state process. That adds a delay in there, but our system fortunately decided to keep both of them.

Update on the Title IX coordinator, we are in the final stages of search. Two viable, wonderful candidates visited. In the process now to finalize the permanent Title IX Coordinator.

Cabinet leadership with Patrick, Vin, and Lisa are looking at systemic anti-racism on campus. Specifically looking at assessing gaps in terms of protocols and practices in units. This group is working with the President's Leadership Council (PLC) in doing an assessment and providing plans by November 1st. The PLC members are working on identifying gaps and addressing the issues, particularly on Anti- Black racism, but also on racism in general.

Campus Climate Survey report out will occur in series of Town Halls. Group of people who will also be looking at and evaluating request for data, campus wide. Similar to Human Subjects, this team will evaluate how the data can be provided with anonymity to interested researchers.

CDO is working with Magdalena Barrera looking at fine tuning Faculty Diversity Search Committee training and incorporating how inequities and bias enters into the RTP process in general as well as teaching processes in particular.

C: Regarding biases in the SOTES, please reach out to SERB, Student Evaluation Review Board. They are working on an article about this.

Q: Is the Anti-bullying effort coming along?
A: This group is in discussions and have convened the first meeting. They are in the process of scheduling two meetings a month. Discussion of having robust senate update in December, but possibly pushing work forward to 2021. The group's work has been derailed by Covid-19 in Spring and off to rough start now.

Q: Can you give us an update about whether there's going to be a pause on the Title IX changes?
A: Court cases did not rule in favor of the states. Basic premise of complaint was that because changes were so difficult to pull through right now, it would be difficult to implement properly so delay was sought. Regardless of the outcome of election, we are still likely to have these new regulations and will have to adjust.

Meeting adjourned at 1:45pm.

These minutes were taken and transcribed by the Associate Vice Chair Marachi on August 27, 2020. The minutes were reviewed by Chair Mathur on August 28, 2020. The minutes were approved by the Executive Committee on August 31, 2020.

SJSU Academic Senate
September 14th, 2020 Consent Calendar

ADD

Committee Name	Name	Zip	Phone	Term	Seat (Title)	Exec/Rec Date
Academic Disq/Reinstatement	Sonja Daniels	0031	45900	EXO	AVP - Student Affairs	09/02/20
Academic Senate	Mark Thompson	0090	44433	2021	Senator - Humanities and the Arts	08/24/20
Academic Senate	Nancy Dudley	0057	43154	Dec.2020	Senator – College of Health and Human Services [Semester Rep]	08/31/20
Accreditation Review Committee	Richardson, Pamela	0049	43072	2021	Seat A – Faculty member serving as Chair	07/20/20
Accreditation Review Committee	Priya Raman	0112	45371	EXO	Seat C - Faculty Director of Assessment	09/01/20
Accreditation Review Committee	Marc d'Alarcao	0279	44962	EXO	Seat E - Provost (Designee) (Mbr. Steering Committee)	09/02/20
Accreditation Review Committee	Sarah Schraeder	0030	43484	2022	Seat H - Staff Member from Academic Affairs	08/24/20
Accreditation Review Committee	Ruma Chopra	0117	45515	2022	Seat O - Faculty At Large	08/24/20
Accreditation Review Committee	Virginia Tucker	0029	42490	2023	Seat S - Faculty At Large	08/24/20
Alcohol & Drug Abuse Prev. Committee	Dalila Gomez	0128	46244	2021	Seat H - AS Board of Directors Student designee	08/24/20
Alcohol & Drug Abuse Prev. Committee	Nadeem Hasan	0035	45910	2021	Seat I – Dir. of Counseling / Psychological Services	08/31/20
Athletics Board	Jin Li	0054	43046	2023	Seat M - Faculty At Large	08/24/20
Budget Advisory Committee	Sami Monsur	0023	43603	EXO	Seat C - AVP Academic Budgets & Planning	08/24/20
Budget Advisory Committee	Eric Rollerson	0133	55624	2022	Seat D - Presidential Appointee from Outside Academic Affairs	08/24/20
Budget Advisory Committee	Tamar Semerjian	0114	43069	2021	Seat F - Department Chair	08/24/20
Budget Advisory Committee	Billie Jo Grosvenor	0052	43003	2023	Seat G - Faculty Senator	08/24/20

Campus Planning Board	Beth Colbert	0256	41119	EXO	Seat B - VP University Advancement or Designee	09/02/20
Campus Planning Board	Traci Ferdolage	0010	41940	EXO	Seat D* - [Senior] AVP of FD & O	08/31/20
Campus Planning Board	Ashraf Fouad	0010	41959	EXO	Seat E** - [Senior] Director Planning, Design & Construction (Non-voting)	08/31/20
Campus Planning Board	Nitin Aggarwal	0244	47711	2023	Seat H - Business	06/01/20
Campus Planning Board	Hyojin Lee (Business)	0069	48160	2021	Seat I - Faculty-At-Large [Education]	08/31/20
Campus Planning Board	Younghee Park	0180	47854	2022	Seat J - Engineering	08/24/20
Campus Planning Board	Diana Stover	0055	43271	2023	Seat K – Humanities and the Arts	06/01/20
Campus Planning Board	Debashish Basak	0013	42332	2023	Seat P - Support Staff	08/31/20
Campus Planning Board	Raj Shah	0128	46244	2021	Seat 1 - AS Director of Business Affairs	08/24/20
Campus Planning Board	Jocelyn Jones Trammell	0128	46244	2021	Seat 2 - AS Director of Sustainability Affairs	08/24/20
Committee on Committees	Sheri Rickman	0057	43167	2022	Seat A – Health and Human Sciences	06/01/20
Committee on Committees	Jennifer Bechkoff	0069	43693	2022	Seat B – Business	06/01/20
Committee on Committees	Marcella McCollum	0079	43151	2021	Seat C - Education	08/24/20
Committee on Committees	Dahyun Oh	0085	43197	2022	Seat D – Engineering	06/01/20
Committee on Committees	Kristen Rebmann	0029	48443	2022	Seat E – General Unit	06/01/20
Committee on Committees	Joanne Rondilla	0107	41543	Dec.2020	Seat H - Social Science (Semester Sabbatical Rep)	08/24/20
Curriculum & Research Committee	Janet Kitajima	0119	44707	2021	Seat I – Humanities/Arts	06/01/20
Curriculum & Research Committee	Anoop Kaur	0128	46244	2021	Seat 1 - Student Senator	08/24/20
Faculty Diversity Committee	Anoop Kaur	0128	46244	2021	Seat 1 - AS Director of Academic Affairs	08/24/20
Faculty Diversity Committee	Christopher Acosta	0128	46244	2021	Seat 2 - AS Director of Intercultural Affairs	08/24/20
General Education Advisory Committee	Priya Raman	0112	45371	EXO	Seat B - Director of Assessment (Non-voting)	09/01/20
General Education Advisory Committee	Ferdie Rivera	0103	45170	2022	Seat H - Science	08/24/20

General Education Advisory Committee	Xiaojia Hou	0117	45520	2023	Seat I - Social Sciences	08/24/20
General Education Advisory Committee	Anoop Kaur	0128	46244	2021	Seat 1 - AS Board Member	09/01/20
Graduate Studies & Research	Wilson Yuan	0050	42968	2023	Seat L - Social Sciences	08/24/20
Institutional Review Board	Danielle Mead	0075	43718	2023	Seat E – Education	07/20/20
Institutional Review Board	Tinson, Leslye	0100	46415	2023	Seat L – Social Sciences	06/29/20
Instruction and Student Affairs	Amy Leisenring	0279	45756	2021	Seat D - Associate Dean of Graduate Studies (Non-voting)	08/24/20
Instruction and Student Affairs	Kadence Walker	0128	46244	2021	Seat H - Student Senator	08/24/20
Instruction and Student Affairs	Nina Chuang	0128	46244	2021	Seat I - Student Senator	08/24/20
Instruction and Student Affairs	Dalila Gomez	0128	46244	2021	Seat J - Student Senator	08/24/20
International Programs and Students Committee	Adrienne Jensen-Doray	0038	45956	EXO	Seat B - Student Affairs (Office Designee)	09/02/20
International Programs and Students Committee	Christie Wright	0017	46806	EXO	Seat D - Graduate Studies Office designee	08/24/20
Organization & Government	Mark Thompson	0090	44433	2021	Seat H - Humanities and the Arts (2)	08/24/20
Organization & Government	Flor Rebeca Jimenez	0128	46244	2021	Seat 1 - Student Senator	08/24/20
Professional Standards	Magdalena Barrera	0020	45583	2021	Seat A* - Senior Vice Provost [Interim Vice Provost for Faculty Success]	08/31/20
Professional Standards	Brendan Quock	0128	46244	2021	Seat 1 - Student Senator	08/24/20
Program Planning Committee	Pam Stacks	0022	42488	EXO	Seat C - Office of AVP, Research	08/24/20
Program Planning Committee	Lillian Zheng	0186	41516	EXO	Seat D – Director of Institutional Research or designee	08/31/20
Program Planning Committee	Priya Raman	0112	45371	EXO	Seat E - Director of Assessment	09/01/20
Program Planning Committee	Megan Chang	0059	43075	2023	Seat G – Health and Human Sciences	06/01/20
Program Planning Committee	Gretchen Lester	0070	43579	2021	Seat H - Business	08/24/20
Strategic Planning Steering Committee	Theresa Davis	0256	41120	EXO	Seat C - Rep. from President's Cabinet	08/24/20
Strategic Planning Steering Committee	Bob Lim	0002	42374	EXO	Seat D - Rep. from President's Cabinet	08/24/20

Strategic Planning Steering Committee	Harriett Arnold	----	----	2023	Seat J - Alumni Member	08/24/20
Student Evaluation/Review Board	Luis Arabit	0059	43077	2021	Seat C - Health and Human Sciences	08/24/20
Student Evaluation/Review Board	Wencen Wu	0180	44206	2023	Seat F – Engineering	06/01/20
Student Evaluation Review Board	Michele Villagran	0029	42494	2023	Seat G - General Unit	09/14/20
Student Fairness Committee	Feyon Lau	0031	45995	EXO	Seat A - Ombudsperson	08/31/20
Student Fairness Committee	Amy Leisenring	0279	45756	EXO	Seat C - Administration Representative	08/24/20
Student Fairness Committee	Nicole (Nicky) Ramos-Beban	0074	43734	2022	Seat F - Education	09/14/20
Student Fairness Committee	Mark Van Selst	0120	45674	2022	Seat J - Social Sciences	08/24/20
Student Fairness Committee	Joe Fessehaye	0107	43648	2022	Seat K - Staff Member (Non-Management)	09/14/20
Student Success Committee	Nina Chuang	0128	46244	2021	Seat E - Undergraduate Student	08/24/20
Student Success Committee	Robert Ovetz	0119	45555	2021	Seat I – Faculty At Large	07/20/20
Undergraduate Studies Committee	Ranko Heindl	0106	45259	2022	Seat H - Science	08/24/20
Undergraduate Studies Committee	Anoop Kaur	0128	46244	2021	Seat 1 - Student	08/24/20
University Library Board	Agee, Ann	0028	82033	EXO	Seat A – Interim Dean (University Library)	08/03/20
University Library Board	Stefan Frazier	0093	44443	2021	Seat B – Faculty-at-Large to the Executive Committee	06/01/20
University Library Board	Jihyun Lee	0054	41986	2023	Seat F – Health and Human Sciences	08/03/20
University Library Board	Smith, Maureen	0075	43774	2023	Seat H – Education	08/03/20
University Library Board	Jeyachandran Indumathi	0083	43824	2023	Seat I - Engineering	09/14/20
University Library Board	Kauppila, Paul	0028	82042	2023	Seat J – General Unit	08/03/20
University Library Board	José Villagrana	0090	44429	2022	Seat K – Humanities and the Arts	08/03/20
University Library Board	Katharine Olson	0117	45521	2023	Seat M - Social Sciences	08/24/20
University Library Board	Joni Bodart	0029	42728	2021	Seat N – School of Information	08/03/20

Undergraduate Studies Committee	Michael Randle	0193	42535	2023	Seat F- General Unit	09/14/20
University Sustainability Board	Paul Cingolani	0126	41861	EXO	Seat F - Spartan Eats (Rep selected by VPAF)	08/24/20
University Sustainability Board	Jocelyn Jones Trammell	0128	46244	2021	Seat G - AS Director of Sustainability	08/24/20
University Sustainability Board	Michael Kaufman	0099	44800	2022	Seat H - Rep of Deans / Selected by Council of Deans	09/01/20
University Sustainability Board	Dina Izenstark	0075	43872	2023	Seat I – Faculty At Large	06/01/20
University Sustainability Board	Tianqin Shi	0164	48443	2023	Seat J – Faculty At Large	06/01/20
University Sustainability Board	David Chai	0025	44340	2023	Seat K – Faculty At Large	06/01/20
University Sustainability Board	Megan Thiele	0122	42975	2022	Seat L – Faculty At Large	06/01/20
University Sustainability Board	Yinghua Huang	0211	43274	2021	Seat M – Faculty At Large	06/01/20
University Writing Committee	Michael Stephens	0029	42490	2023	Seat F- General Unit	09/14/20
University Writing Committee	Amy Leisenring	0279	45756	EXO	Seat H - Dean, College of Graduate Studies or Designee	08/24/20
University Writing Committee	Michelle Hampton	0057	43145	2023	Seat J - College of Health and Human Sciences	08/24/20
University Writing Committee	Lara Kassab	0074	44091	2022	Seat L - Education	08/24/20
University Writing Committee	Anil Kumar	0085	47850	2023	Seat M - Engineering	09/14/20
University Writing Committee	Oona Hatton	0112	45372	2023	Seat P - Science (FAL Seat term ends 2021)	08/31/20

*Seat title to change to "Senior AVP, Facilities, Development, and Operations”

**Seat title to change to "Senior Director, Planning, Design & Construction (Non-voting)"

***Official title change contingent on SMR approval by Senate of revision from "Senior Vice Provost" to "Vice Provost for Faculty Success." M. Barrera holds position as Interim VP, Faculty Success

REMOVE						
Committee Name	**Name**	**Zip**	**Phone**	**Term**	**Seat (Title)**	
Academic Senate	John Delacruz	0055	43261	2021	Senator - Humanities and the Arts	08/24/20
Accreditation Review Committee	Gleixner, Stacy	0082	43838	2021	Seat A – Faculty member serving as Chair	07/20/20
Accreditation Review Committee	Carl Kemnitz	0020	42400	EXO	Seat E – Provost (or designee) (Mbr. Steering Committee)	06/01/20
Accreditation Review Committee	Raquel Coelho	0225	41243	2021	Seat R - Faculty-At-Large	09/04/20
Accreditation Review Committee	Chris Tseng	0249	47255	EXO	Seat C - Faculty Director of Assessment	09/01/20
Alcohol & Drug Abuse Prevention	Celinda Miranda	0031	45910	EXO	Seat I - Director of Counseling / Psychological Services	08/24/20
Alcohol & Drug Abuse Prevention	Katerina Salas-Natchova	0221	43691	EXO	Seat J - Assistant Director, International Student & Scholar Advising	09/04/20
Budget Advisory Committee	Carl Kemnitz	0020	42400	EXO	Seat C – AVP Academic Budgets and Planning	06/01/20
Campus Planning Board	Peter Smits	0237	41160	EXO	Seat B - Interim VP University Advancement	08/24/20
Curriculum & Research	Stef Frazier	0093	44443	2021	Seat I – Humanities/Arts	06/01/20
General Education Advisory Committee	Chris Tseng	0249	47255	EXO	Seat B - Director of Assessment (Non-voting)	09/01/20
General Education Advisory Committee	Peggy Plato	0054	43043	2022	Seat F - Health and Human Sciences	08/24/20
General Education Advisory Committee	Massey, Kimberly	0098	44530	2022	Seat G – Humanities and the Arts	06/29/20
General Education Advisory Committee	Bremer, Martina	0103	41396	2022	Seat H – Science	06/29/20
Instruction and Student Affairs	Kitajima, Janet	0119	44707	2021	Seat R – Humanities/Arts (Seat 2)	06/01/20
International Programs and Students Committee	Tricia Foust	0020	42427	EXO	Seat D - Associate Dean of Graduate Studies (non-voting)	08/24/20
Organization and Government	John Delacruz	0055	43261	2021	Seat H - Humanities and the Arts (2)	08/24/20
Program Planning Committee	Deepika Goyal	0057	43149	2022	Seat F - Health and Human Sciences (One semester leave)	09/04/20
Program Planning Committee	Chao Vang	0186	42766	EXO	Seat D – Director of Institutional Research or Designee	08/31/20

Program Planning Committee	Chris Tseng	0249	47255	EXO	Seat E - Director of Assessment	09/01/20
Program Planning Committee	Ann Agee	0029	82033	2022	Seat U – General Unit	08/31/20
Strategic Planning Steering Committee	Patrick Day	0031	45900	EXO	Seat C - Rep. from President's Cabinet	08/24/20
Strategic Planning Steering Committee	Kathleen Wong(Lau)	0007	41187	EXO	Seat D - Rep. from President's Cabinet	08/24/20
Strategic Planning Steering Committee	Harriett Arnold	----	----	2023	Seat K - Community Member	08/24/20
Student Evaluation/Review Board	Jerilyn Smith	0059	43081	2022	Seat C – Health and Human Sciences	06/01/20
Student Fairness Committee	Catherine Voss Plaxton	0031	46051	EXO	Seat A - Acting Ombudsperson	08/24/20
University Library Board	Tracy Elliott	0028	82419	EXO	Seat A – Dean University Library	08/03/20
University Library Board	Kate Barron	0028	82038	2021	Seat E – Library Faculty (T/TT)	08/31/20
University Library Board	Mary Ann Harlan	0029	42490	2021	Seat N – Schl of Library/Information Sciences	07/20/20
University Sustainability Board	Stephanie Fabian	0145	41834	EXO	Seat F - Spartan Eats (rep selected by VPAF)	08/24/20

San José State University
Academic Senate
Professional Standards Committee
September 14, 2020 **AS 1778**
Final Reading

POLICY RECOMMENDATION
Amendment C to University Policy S15-8 University Policy, Retention, Tenure and Promotion for Regular Faculty Employees: Criteria and Standards To Provide Flexibility during Campus-wide Disasters

Resolved: That S15-8 be amended as shown in the underline of the excerpted policy.

Rationale: This policy recommendation emerged from the Covid-19 pandemic that struck beginning in Spring 2020. The teaching, service, and research of faculty were often deeply affected by the "social distancing" that was imposed to deal with the pandemic. Some research programs, for example, were abruptly suspended due to the loss of access to laboratories, to travel, to human subjects, etc. Teaching was radically transformed on-the-fly as SJSU was forced to move entirely online. Service commitments for many increased as they worked to help the University cope with the new situation, and for others service opportunities were interrupted as they lost the ability to go directly into the physical community. Fairness demands that this pandemic, or any similar campus-wide disasters and emergencies that might occur in the future, should not jeopardize the successful retention, tenure, and promotion of our faculty. Instead, evaluators need a tool to allow them to account for these extraordinary circumstances.

The Committee is aware, and grateful, that the Provost worked with us and others to craft a strong memo designed to advise those who evaluate faculty of the need to account for the current extraordinary circumstances. This is most welcome, but the Committee remains concerned that RTP committees that follow "the letter of the law" may not feel that the memo allows them to set aside what they may perceive as clear policy language about standards. This brief amendment creates room within the policy itself for committees to accept the advice in this, or similar memos, without feeling a contradiction with policy.

In an earlier draft concern was expressed about the nebulous criteria for invoking what is intended to be an "emergency" provision. To remedy this issue, the committee revised the amendment so that it could only be invoked by the President. It would be similar to declarations by Governors and Presidents that clear the way for disaster relief that would otherwise not be available.

Approved:	August 31, 2020
Vote:	(9-0-0)
Present:	Peter, Wang, Raman, Smith, Monday, Cargill, Saldamli, Riley, Quok
Absent:	Mahendra
Financial Impact:	No direct impact
Workload Impact:	No direct impact

POLICY RECOMMENDATION
Amending S15-8
University Policy, Retention, Tenure and Promotion for Regular Faculty Employees: Criteria and Standards
To Provide Flexibility during Campus-wide Disasters

3.1 At each level of review, committees and administrators will provide written recommendations or decisions that evaluate levels of achievement in each of the three categories. These evaluations shall classify the candidate's level of achievement in each category by describing it in terms of one of the four levels described below (3.3) and provide a detailed rationale for the classification.

3.1.1 In extraordinary times when the campus is impacted by an emergency that would hinder the typical career (e.g., natural disaster, campus closure, and similar events), the President may declare that a serious campus-wide disruption to normal faculty activities has occurred. If so, committees and evaluators shall adjust their analysis of the levels of achievement of candidates in the following way: in addition to evaluating all documented achievements of candidates as per normal, they shall also consider the trajectory of each candidate's professional development prior to the disruption and determine whether that trajectory would normally have allowed the faculty member to meet the policy standards.

San José State University
Academic Senate
Professional Standards Committee
September 14, 2020 **AS 1779**
Final Reading

POLICY RECOMMENDATION
Amendment A to University Policy S20-4
Optional Exclusion of Student Opinion of Teaching Effectiveness surveys (SOTEs) Administered During Spring, Summer and Fall 2020

Resolved: That S20-4 be amended as shown by the underlined addition to the single resolved clause as follows (and title above):

Resolved: That faculty be permitted, at their option, to exclude any SOTE results obtained during Spring, Summer and Fall 2020 from future evaluations.

Rationale: This amendment extends the earlier policy that allows faculty to exclude the results of the SOTEs from Spring 2020 from future evaluations to also include results from Summer and Fall 2020. At the time S20-4 was passed it was hoped that Fall 2020 would permit the campus to return to normal patterns of instruction, and so the policy was written to apply only to the disrupted Spring 2020 semester. Unfortunately, the current pandemic continues to disrupt Fall 2020 instruction. While faculty have had time to train and adjust, the situation nevertheless requires some to teach in a manner which is poorly matched to their pedagogical strengths and/or the requirements of their disciplines. It also requires some students to enroll in courses that are ill-suited to their particular learning styles. Others, however, may experience no deleterious effects due to the conversion to the online environment and may opt to include their SOTES/SOLATES. Under these circumstances, the Professional Standards Committee believes it best to give faculty the option to use or not to use the SOTEs collected in Summer and Fall 2020 in their future evaluations.

Approved: June 15, 2020
Vote: (7-1-0)
Present: Peter, Wang, Raman, Smith, Mahendra, Monday, Cargill, Saldamli
Absent: Riley

Amended: August 31, 2020 (added Summer session)
Vote: (8-0-1)
Present: Peter, Smith, Monday, Mahen, Wang, Raman, Cargill, Saldamli, Quock
Absent: Mahendra

Financial Impact: No direct impact

Workload Impact: No direct impact

San José State University
Academic Senate
Organization and Government Committee
September 14, 2020 **AS 1780**
Final Reading

Senate Management Resolution
Updating Membership on The Professional Standards Committee

Whereas: The Provost has created a new position, Vice Provost for Faculty Success, and

Whereas: The position is clearly relevant to the Senate Committee on Professional Standards, and

Whereas: The Committee on Professional Standards currently has a position designated as "Senior Vice Provost (EXO)," therefore be it

Resolved: That the Vice Provost for Faculty Success be given an ex officio position on the Committee on Professional Standards, replacing the Senior Vice Provost position.

Rationale: Changes in organizational structure mean that the Committee on Professional Standards needs to include the occupant of the newly-created position of Vice Provost for Faculty Success.

Approved: August 24, 2020
Vote: 7-0-0
Present: Altura, Grosvenor, Higgins, McClory, Okamoto, Sasikumar, Taylor
Absent: Jimenez, Maciejewski, Millora

Financial Impact: None
Workload Impact: None

San José State University
Academic Senate
Organization and Government Committee
September 14, 2020 **AS 1781**
Final Reading

Senate Management Resolution
Updating Membership on The Committee on Committees

Whereas: At the Senate meeting of May 11, 2020, an amendment to SM-S20-3 was passed regarding Senate bylaw 4.3.2. The amendment (which has now been updated in the bylaws proper) stipulated that the Senate Administrator shall be a "non-voting advisor" member on the Committee on Committees (See also bylaw 3.6.), and

Whereas: That puts the bylaws in conflict with SM-S19-1 and Organization and Government should prepare a resolution of this conflicting information; therefore be it

Resolved: That the Senate Administrator be added as an *ex officio* non-voting member of the Committee on Committees.

Rationale: The Committee on Committees will benefit from the institutional knowledge and input of the Senate Administrator.

Approved: August 24, 2020
Vote: 8-0-0
Present: Altura, Grosvenor, Higgins, Maciejewski, McClory, Okamoto, Sasikumar, Taylor
Absent: Jimenez, Millora

Financial Impact: None
Workload Impact: None

San José State University
Academic Senate
Organization and Government Committee
September 14, 2020 **AS 1782**
Final Reading

Policy Recommendation
Amendment C to University Policy S08-4
Updating Membership on Campus Planning Board

Whereas: University Policy S08-4 (*Campus Planning Board*) established the Campus Planning Board to advise the President of the University regarding physical planning for the campus and the surrounding area, and

Whereas: Amendment B to University Policy S08-4 was passed as University Policy S19-2 (*University Policy, Charge and Membership of University Committees*) and updated the charge and membership of this committee, and

Whereas: The committee currently has an ex officio position for the President's Chief of Staff, and

Whereas: The President would like to designate a representative whose work most closely aligns with that of the Campus Planning Board in any given year, therefore be it

Resolved: That the Chief of Staff ex officio position on the Campus Planning Board be replaced by "President's Designee."

Rationale: The Campus Planning Board handles a wide variety of issues, and the Chief of Staff may not be the most appropriate delegate to participate in the Board's discussions.

Approved: August 24, 2020
Vote: 8-0-0
Present: Altura, Grosvenor, Higgins, Maciejewski, McClory, Okamoto, Sasikumar, Taylor
Absent: Jimenez, Millora

Financial Impact: None
Workload Impact: None

San José State University
Academic Senate
Organization and Government Committee
September 14, 2020 **AS 1783**
Final Reading

Policy Recommendation
Amendment M to University Policy S78-7, Updating Membership on the Student Evaluation Review Board

Whereas: The Student Evaluation Review Board (SERB), in consultation with the appropriate disciplines, designs evaluation instruments to be used by all departments and colleges. In collaboration with IEA, it establishes norm groups and norm ranges, develops and makes available to the University community, information and guidelines for the effective interpretation of the rating instruments and guidelines for the participation of students in the evaluation of faculty; reviews proposals for matters concerned with rating instruments, norm grouping, or any other variance to established policy, and

Whereas: The Organization and Government (O&G) committee was asked to look into having SERB engaged in review/approval of SOTE-like instruments used by librarians and counselors, and

Whereas: A revision to the Charge and Membership of SERB presented by O&G was passed by the Senate on March 2, 2020, and was subsequently signed by the President later in spring 2020, and

Whereas: The membership of O&G in the previous academic year suggested that SERB involvement in the design and administration of the evaluation instruments used by librarians and counselors is a logical and appropriate extension of its functioning, therefore be it

Resolved: The charge of SERB to be revised to read: In consultation with the appropriate disciplines, designs evaluation instruments to be used by all departments and colleges, *counselors, and librarians*. In collaboration with IEA, establishes norm groups and norm ranges. Develops and makes available to the University community, information and guidelines for the effective interpretation of the rating instruments. Develops guidelines for the participation of students in the evaluation of faculty. Reviews proposals for matters concerned with rating instruments, norm grouping, or any other variance to established policy.

Rationale: Counselors and librarians will be able to present results from SOTE-approved instruments with greater confidence.

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Approved: August 24, 2020
Vote: 6-0-0
Present: Altura, Grosvenor, Higgins, McClory, Okamoto, Sasikumar, Taylor
Absent: Jimenez, Maciejewski, Millora

Financial Impact: None
Workload Impact: None