SAN JOSE STATE UNIVERSITY ACADEMIC SENATE

2018/2019

Agenda

September 17, 2018, 2:00 pm – 5:00 pm

Engineering 285/287

I. Call to Order and Roll Call –

II. Approval of Minutes:

Senate Minutes of May 14, 2018 Last meeting of 2017-2018
Senate Minutes of May 14, 2018 First meeting of 2018-2019

III. Communications and Questions:

A. From the Chair of the Senate

B. From the President of the University

IV. Executive Committee Report:

A. Minutes of the Executive Committee –
EC Minutes of May 7, 2018
EC Minutes of May 21, 2018
EC Minutes of June 14, 2018
EC Minutes of July 17, 2018
EC Minutes of August 16, 2018
EC Minutes of August 27, 2018

B. Consent Calendar –

C. Executive Committee Action Items –

AS 1704, Sense of the Senate Resolution, Information to the campus community for serving and assisting undocumented Spartans (First Reading)

Senate Calendar amendment (see attached calendar).

V. Unfinished Business:

VI. *Policy Committee and University Library Board Action Items (In rotation)*

A. Organization and Government Committee (O&G):

AS 1707, Senate Management Resolution, Rescind Outdated Resolutions: SM-F82-3, SM-S84-4, SM-S87-3, SM-F88-2, SM-S89-3, SM-S90-3 (Final Reading)

AS 1669, Amendment to Senate Constitution Regarding Administrative Representatives (First Reading)

AS 1656, Modification of Bylaw 1.10 Pertaining to Administrative Representatives on the Senate (First Reading)

AS 1708, Policy Recommendation, Charge and Membership of the Institutional Review Board (First Reading)

AS 1709, Senate Management Resolution, Modification of Membership of Professional Standards Committee (Final Reading)

B. University Library Board (ULB):

C. Curriculum and Research Committee (C&R):
AS 1705, Policy Recommendation, Rescind S02-6: Metropolitan University Scholars Experience (MUSE) New Student Seminar Program in Core General Education (First Reading)

AS 1706, Policy Recommendation, Rescind S73-10, Admission of Disqualified Students to Extension Courses (First Reading)

D. Instruction and Student Affairs Committee (I&SA):

E. Professional Standards Committee (PS):
AS 1711, Policy Recommendation, Principles Regarding Privacy of Electronic Information, Rescinds and Replaces F97-7, Policy on Privacy of Electronic Information (First Reading)

AS 1710, Sense of the Senate Resolution, Advocating Additional Protections for the Privacy of Electronic Information at San José State University (First Reading)

VII. State of the University Announcements:

A. Provost
B. Associated Students President
C. Vice President for Administration and Finance
D. Vice President for Student Affairs
E. Chief Diversity Officer
F. CSU Faculty Trustee (by standing invitation)
G. Statewide Academic Senators

VIII. Special Committee Reports:

A. Annual Report on Recruitment Hiring, and Retention of a Diverse Faculty by Interim Provost Joan Ficke, Time Certain: 3:00 p.m.

B. Annual Report from the University Library Board, Chair Nick Taylor and Dean Tracy Elliott, Time Certain: 3:30 p.m.

IX. New Business:

X. Adjournment:

2017/2018 Academic Senate

MINUTES
May 14, 2018

I. The meeting was called to order at 2:00 p.m. and roll call was taken by the Senate Administrator. Fifty Senators were present.

Ex Officio:
Present: Frazier, Van Selst, Manzo, Lee, J., Rodan

Administrative Representatives:
Present: Willey, Feinstein, Faas, Wong(Lau), Papazian
Absent: None

Deans:
Present: Ehrman, Stacks, Elliott, Jacobs
Absent: None

Students:
Present: Busick, Gill, Norman, Donahue
Absent: De Guzman, Hospidales

Alumni Representative:
Present: Walters

Emeritus Representative:
Present: Buzanski

Honorary Representative:
Present: Lessow-Hurley

General Unit Representatives:
Present: Higgins, Matoush, Kauppila
Absent: Trousdale

CASA Representatives:
Present: Schultz-Krohn, Shifflett, Grosvenor, Chin, Sen
Absent: None

COB Representatives:
Present: Bullen, He, Jensen
Absent: None

EDUC Representatives:
Present: Marachi, Mathur
Absent: None

ENGR Representatives:
Present: Chung, Sullivan-Green, Pyeon
Absent: None

H&A Representatives:
Present: Khan, Riley, McKee, Bacich, Ormsbee
Absent: None

SCI Representatives:
Present: Cargill, French, Kim, White
Absent: None

SOS Representatives:
Present: Peter, Wilson, Curry, Trulio, Hart
Absent: None

II. Approval of Academic Senate Minutes–

The minutes of April 30, 2018 were approved.

III. Communications and Questions –

A. From the Chair of the Senate –

Chair Frazier thanked Senators for their service this year and presented service awards to all departing Senators.

B. From the President of the University –

President Papazian congratulated Provost Feinstein on becoming the President of the University of Northern Colorado.

The May revise has just come out and additional information will come out from the Chancellor's Office in the next few days. However, there is no change and we are still $171 million short. The one bright spot is $100 million in one-time funds for deferred maintenance. This is something we need desperately. That is at least a positive. Please continue to advocate. We still have the opportunity for the legislature to act. The Governor has said he will accept the recommendation of the legislature and not line item it out. The legislature has been very supportive, but they have a lot of pressure on them and we want to stay in the top one or two priorities for the legislature. Keep up the advocacy.

The VPSA search is progressing and the President hopes to have some announcements in the near future.

The President has met with the UCCD, Deans, and the Executive Committee regarding the Interim Provost selection and the search committee for a new Provost. Please encourage those that would be good on the search committee to nominate themselves. Hopefully, we can at least target a new Provost by the end of December and possibly have a new Provost in place by the end of next summer. The Interim Provost will not be a candidate for the position.

The President thanked the Senate for all the hard work done this year.

The President wished the Student Senators success in their finals.

IV. Executive Committee Report:

A. Minutes of the Executive Committee:

Executive Committee Minutes of April 16, 2018 –
Executive Committee Minutes of April 23, 2018 –

Questions:

Q: On page 2 of the April 16 minutes the VPAF talks about testing facial recognition software and I'm wondering what kind of software this is, because there is some racial and gender bias in software. Is UPD aware of this?
A: We aren't testing anything on campus yet, we are just looking at it to see if we might want to try it.

Q: Would the data gathered in a pilot be available to everyone, because that is also a concern? Would there be any opportunity for faculty participation?
A: What we would probably do is setup a committee and ask for volunteers to evaluate it.

Q: In the April 23, 2018 minutes there is a question on page 2 about donations from the Koch brothers and it says the VPUA "keeps a close eye on these donations to ensure no strings are attached." How much money comes from those folks?
A: There is information available on that, but we don't have it here right now. Chair

Frazier will get the information and report back to the Senate.

Consent Calendar:
There was no consent calendar.

B. Executive Committee Action Items:
Chair Frazier presented a ***Sense of the Senate Resolution, Expressing Our Appreciation and Good Wishes to Provost Andy Feinstein (Final Reading) from the floor of the Senate.*** **The Senate voted and the SS was approved unanimously as presented.**

V. Unfinished Business:

VI. Policy Committee and University Library Board Action items (In rotation):

A. Instruction and Student Affairs Committee (I&SA):
Senator Sullivan-Green presented ***AS 1700, Amendment A to University Policy F08-2, Repetition of Courses; Academic Renewal (Final Reading).*** Senator Sullivan-Green announced there was a typographical error to the third line of I.A.1 and it should read, "Registration period no earlier than the conclusion of all registration." Senator Shifflett presented an amendment to line 35 to change, "no earlier than the conclusion of all registration appointments, which conclude by the third week of Advance Registration" to read, "no earlier than two weeks prior to the start of the semester." The Shifflett amendment was seconded. Senator Van Selst presented an amendment to the Shifflett amendment to change it to read, "no earlier than approximately three weeks prior to the start of the semester." The Van Selst Amendment to the Shifflett Amendment was seconded. The Senate voted and the Van Selst Amendment to the Shifflett Amendment passed (21-18-4). The Senate voted and the Shifflett/Van Selst Amendment passed (24-17-2). **The Senate voted and AS 1700 passed as amended with 8 Nays and 1 Abstention.**

B. Professional Standards Committee (PS): No report.

C. Organization and Government Committee (O&G):
Senator Shifflett presented ***AS 1693, Policy Recommendation, Alcohol and Drug Abuse Prevention Committee (Final Reading).*** **The Senate voted and AS 1693 passed with 2 Abstentions.**

D. University Library Board (ULB): No report.

E. Curriculum and Research Committee (C&R):
Senator Schultz-Krohn presented ***AS 1701, Policy Recommendation, Amendment A to S89-2, Graduate Coursework for Undergraduates (Final Reading).***
Senator Schultz-Krohn presented a friendly amendment distributed on the yellow sheet. On line 24 where it says, "degree in one of three scenarios:" change it to read,

"degree in one of the three following scenarios." Senator Schultz-Krohn presented an amendment to lines 34 and 35 to change it from, "…none of the courses to be taken for graduate credit are required for…" to read, "…none of the courses to be taken for graduate credit are used for …". The amendment was seconded. The Senate voted and the Schultz-Krohn amendment passed with 2 abstentions. Senator Lee presented an amendment to line 49 on the yellow sheet to change the word, "student" in a. with these words, "departments be allowed to offer and students matriculate into blended programs (4+1) offered according to CSU policies (i.e. coded memo AA-2012-01)." The amendment was seconded. The Senate voted and the amendment failed with 2 yeas, and 6 abstentions. Senator Shifflett presented an amendment that was friendly to line 71 to add after "appropriate," "departments/school" before "program." Senator Jensen presented an amendment that was friendly to line 15 to change "Executive Order 971 allows," to "Executive Order 971 and Coded Memo AA-2012-01 allow." Senator Mathur presented an amendment to line 37 of the yellow copy to strike the word, "additional" and insert, "different." Then in the next line down change, "the department offering the…" to "the department/school offering the…" The amendment was seconded. Senator Marachi presented an amendment to the Mathur amendment to change, "different" to "higher GPA and different requirements." The Marachi amendment to the Mathur amendment was not seconded. Senator Van Selst presented an amendment to the Mathur amendment to change "different" to read, "higher GPA." The amendment was seconded. The Senate voted and the Van Selst amendment to the Mathur amendment failed (3-47-0). The Senate voted and the Mathur amendment failed (1-46-30). Senator Peter presented a motion to refer back to committee. The motion was seconded. The Senate voted and the Peter motion failed (4-39-7). Senator Van Selst presented an amendment to line 44 to add, "post baccalaureate credential" after "to any" in line 64. The amendment was seconded. The Senate voted and the Van Selst amendment passed (25-11-7). Senator Marachi presented an amendment to change "additional" to read, "Additional requirements, including higher GPA, may be specified by the department/school." The amendment was seconded. The Senate voted and the Marachi amendment passed (37-11-2). Senator Buzanski called the question. The Senate voted and the Buzanski motion passed (48-1-1). **The Senate voted and AS 1701 passed as amended unanimously**.

VII. State of the University Reports:

A. CSU Faculty Trustee (by special invitation): Report distributed electronically.

Trustee Sabalius reported that Sunday was Mother's Day and he had called his mother and told her he had been to prison and she asked what did he do. She never even considered he was there for work. Trustee Sabalius went to the Lancaster Prison. This is prison and not jail and people are there for life. Most of them are not getting out, so you might wonder why they going to college if they have a life without parole sentence. I can think of three reasons. They are still citizens of California. The 2nd reason is what the Warden told me. They fight with words and ideas. That creates a more peaceful environment. The last reason occurred to me while I was there. Many of them are parents, and have siblings. We watched a documentary about an African-American inmate and his teenage

daughter who was wondering what to do after high school. The father told the daughter to go get her degree and she thought college wasn't for her, but the father worked to get his BA in prison and encouraged his daughter to go to school. She went to Cal State LA and has had a very high GPA for her first year. There was another young Hispanic inmate and he and his sister on the outside were both taking classes. His grades were better than hers, so the next year she applied herself more and got her grades up. The inmates are still role models for people out there. All of the people that complete these programs are kept in a special yard. They have signed contracts agreeing to no violence. They are kept in a special ward together. They are not segregated like the other wards.

As for the budget, I think this is a good first step. We came from $92 million to $192 million. It is for one year only and it is earmarked for deferred maintenance, but it is $100 million more and we can still work to get more money. The legislators will come up with their own budget. The Governor has said that if the legislature gives the CSU more money he will not redo it.

B. CSU Statewide Senators:
Senator Van Selst reported that there was a document, "Tenets of Shared Governance," prepared by the Executive Committee, working with the Chancellor's Office. When it came to the floor at the plenary, the Senate initially voted not to go to a second reading. However, with intervention it became, "we acknowledge that some people have done some things." Earlier in the day, Chancellor White had talked about the distinction between serving the Senate and serving the union, and other kinds of arguments, so the next year could be pretty tough. The ASCSU in response to things like the Executive Orders had worked with the Chancellor's Office to try and reestablish working relationships and this to me felt a little awkward to do it this way.

C. AS President: Meeting adjourned before report could be given.

D. Provost: Meeting adjourned before report could be given.

E. Vice President for Administration and Finance: Meeting adjourned before report could be given.

F. Vice President for Student Affairs: Meeting adjourned before report could be given.

G. Chief Diversity Officer: Meeting adjourned before report could be given.

VIII. Special Committee Reports: None

IX. New Business: None

X. Adjournment: The meeting adjourned at 3:49 p.m.

2018/2019 Academic Senate

MINUTES
May 14, 2018

I. The meeting was called to order at 4:02 p.m. and roll call was taken by the Senate Administrator. Forty-Eight Senators were present.

Ex Officio:
Present: Rodan, Van Selst, Lee, Manzo, Frazier
Absent: None

Administrative Representatives:
Present: Faas, Wong(Lau)
Absent: Papazian, Feinstein, Willey

Deans:
Present: Olin, Ehrman, Elliott, Stacks
Absent: None

Students:
Present: Fernandez-Rios, Gallo, Gill, Pang, Rodriguez
Absent: Kethepalli

Alumni Representative:
Present: Walters

Emeritus Representative:
Present: Buzanski

Honorary Representative:
Present: Lessow-Hurley

General Unit Representatives:
Present: Matoush, Higgins, Hurtado, Monday
Absent: Trousdale

CASA Representatives:
Present: Schultz-Krohn, Shifflett, Grosvenor, Sen, Chin
Absent: None

COB Representatives:
Present: Khavul, Bullen, He

EDUC Representatives:
Present: Marachi, Mathur

ENGR Representatives:
Present: Ramasubramanian, Sullivan-Green
Absent: None

H&A Representatives:
Present: Ormsbee, Khan, Riley, McKee

SCI Representatives:
Present: White, Cargill, French, Kim

SOS Representatives:
Present: Peter, Wilson, Hart, Trulio, Curry
Absent: None

II. Approval of Academic Senate Minutes–
There were no minutes for approval.

III. Communications and Questions –
A. From the Chair of the Senate:
Chair Frazier welcomed new Senators for AY 2018-2019.

Chair Frazier announced that today's meeting was primarily to elect Senate Officers for the 2018-2019 Academic Senate and thanked all the candidates for their willingness to serve as leaders in the Senate.

B. From the President of the University -- No report.

IV. Executive Committee Report –

A. Executive Committee Minutes – No minutes.

B. Consent Calendar –

The Associate Vice Chair, Shannon Rose Riley, presented the initial consent calendar for 2018-2019. **The Senate voted and the consent calendar was accepted**.

C. Executive Committee Action Items: None

V. Unfinished Business - None

VI. Policy Committee and University Library Board Action Items. In rotation.

A. University Library Board (ULB) – None
B. Organization and Government Committee (O&G) - None
C. Instruction and Student Affairs Committee (I&SA) – None
D. Professional Standards Committee (PS) – None
E. Curriculum and Research Committee (C&R) – None

VII. State of the University Announcements. Questions. In rotation.

A. Associated Students President – None
B. Vice President for Administration and Finance – None
C. Vice President for Student Affairs – None
D. Chief Diversity Officer – None
E. CSU Faculty Trustee (by standing invitation) – Distributed electronically.
F. CSU Statewide Academic Senators – None
G. Provost – None

VIII. Special Committee Reports – None

IX. New Business – Election of 2018-2019 Senate Officers

A. CSU Statewide Representative to the Executive Committee

Chair Frazier announced the candidates and called for any additional nominations from the floor. Senators Lee and Van Selst presented their candidacy statements. **Senator Lee was elected.**

B. Chair of the Organization and Government Committee

Chair Frazier announced the candidate and called for any additional nominations from the floor. Senator Shifflett presented her candidacy statement. **Senator Shifflett was elected by acclamation.**

C. Chair of the Instruction and Student Affairs Committee
Chair Frazier announced the candidate and called for any additional nominations from the floor. There were no additional nominees. Senator Sullivan-Green presented her candidacy statement. Senator Trousdale was not present. **Senator Sullivan-Green was elected.**

D. Chair of the Professional Standards Committee
Chair Frazier announced the candidate and called for any additional nominations from the floor. There were no additional nominees. Senator Peter presented his candidacy statement. **Senator Peter was elected by acclamation.**

E. Chair of the Curriculum and Research Committee
Chair Frazier announced the candidates and called for any additional nominations from the floor. There were no additional nominees. Senators Schultz-Krohn and White presented their candidacy statements. **Senator White was elected.**

F. Associate Vice Chair
Chair Frazier announced the candidates and called for any additional nominations from the floor. There were no additional nominees. Senator Riley presented her candidacy statement. **Senator Riley was elected by acclamation.**

A motion was made to extend the meeting by 10 minutes. The motion was seconded and approved.

G. Faculty at Large to the Executive Committee
Chair Frazier announced the candidates and called for any additional nominations from the floor. Senators Cargill and Schultz-Krohn were nominated from the floor. Senators Cargill, Marachi, Schultz-Krohn, and Van Selst presented their candidacy statements. **Senator Marachi was elected.**

X. Adjournment – The meeting adjourned at 5:10 p.m.

Executive Committee Minutes
May 7, 2018
Noon – 1:30 p.m., ADM 167

Present: Shifflett, Mathur, Sullivan-Green, Riley, Peter, Frazier, Schultz-Krohn, Willey, Lee, Feinstein, Faas, Papazian, Van Selst, Manzo

Absent: Wong(Lau)

1. The minutes of April 16 and April 23, 2018 were approved as amended.

2. The committee discussed the Institutional Review Board and its membership. A referral will be made to clarify whether members can be reappointed for multiple terms. The committee also discussed various other issues regarding membership on the Senate and Senate committees.

3. The committee discussed the procedures for appointing a faculty member to the Spartan Shops Board. This lies outside the duties of the Academic Senate, though the Senate chair can provide aid.

4. The committee reviewed statements and selected faculty to serve on the Student Success and Strategic Planning Steering Committees. The committee also selected a faculty member to recommend to the President for the Athletics Board.

5. Summer meetings for the Executive Committee were approved for June 11, July 16, and August 13, 2018 from Noon to 2 p.m. in ADM 167. [Note: the dates were later modified to June 14, July 17, and August 16.]

6. Updates from the President:
   The President recently returned from Armenia, where she reported having seen civic engagement at its finest. There is a yearning for transparency and democracy.

   The Chancellor has confirmed there will be no tuition increase this year. However, there still is no commitment from the legislature for increased funding. The President will know more as soon as the May budget revise comes out.

   The President thanked the Strategic Planning Steering Committee for their hard work.

The President will look at the policies just sent to her this week. She has not had the opportunity yet.

Establishing the Provost's search committee in on the President's to-do list for the near future.

A special Executive Committee meeting will be held on May 21, 2018 at 11 a.m. in ADM 167.

The President announced that she needs to find a replacement for the Faculty Athletics Representative (FAR). Senator Chiao received a major grant and will be unable to continue in this role.

The President met with and got input from the local community regarding the VPSA search. She will meet with the search committee tomorrow.

Questions:

Q: One policy was not returned with the last batch you signed and it rescinds S80-9, is there a reason?

A: The President will check into this and get back to the committee.

Q: Please consider involving the Senate Chair in the selection of the Interim Provost.

A: The President is scheduled to meet with the UCCD and the deans to get their input.

Q: There is a lot of confusion about the new centralized budget process, can you explain?

A: We have to accept we are a university as a whole and learn how to better utilize the funds we have. A centralized budget will allow us to better see where and how funds are being spent. The President has a fiduciary responsibility to manage the university's budget responsibly.

7. Updates from the University:
    a. **From the Provost:** No report.
    b. **From the Chief Diversity Officer:** No report.
    c. **From the Vice President for Administration and Finance (VPAF):** The VPAF has an interview with a strong candidate for the AVP of Facilities tomorrow.

The tennis tournament to be held at South Campus at the end of July/beginning of August will have Maria Sharapova and Serena Williams. More information will be distributed at a later date.

The catering service chosen to handle all campus catering is Chartwells. Next week they will hold sessions with students. All student employees that worked for Spartan Shops will have a job at their current salary with Chartwells if they apply for it. The VPAF has to send out notice under the Warren Act anytime there is the possibility of employees being laid off. There are about 50 staff members that work for Spartan Shops catering and about 80% of these employees will also be given positions if they apply.

d. **From the Vice President for Student Affairs (VPSA):**
As of May 1, 2018, we have 4,222 freshmen and 4,579 transfer students enrolled for Fall 2018. We wanted our numbers to be lower than last year and they are a little lower. We would like them to be at 4,000 freshmen.

International undergraduate student admissions are up by 14%, while out-of-state admissions went down by 15%.

Admissions for graduate students closed on May 1, 2018, but the intent to enroll is optional for graduate students so we won't know those numbers for certain until later.

The CSU is now allowing students to be redirected to other universities where there are openings in the student's major for the first time.

We are in the middle of Fall 2018 priority registration right now. The last group to register is on May 14, 2018. After May 14, 2018, registration will open to everyone.

The VPSA asked for volunteers to help staff the finals tables where scantrons, water, pencils, etc. will be available for students during finals week.

e. **From the Associated Students President (AS):**
AS passed a resolution from the Student Hunger Committee.

On Thursday, AS will host gubernatorial debates on campus. AS President Manzo will send the invitation to the Executive Committee.

The CSSA recently passed a resolution on civil disobedience and a student bill of rights. The AS President is concerned this bill of rights could come into conflict with university policies.

f. **From the CSU Statewide Senators:**
The GE Taskforce will be carried over into next year.

8. Policy Committee Updates:
   a. **Professional Standards Committee (PS):**
   PS has completed all of their policy recommendations and will not have any for this last Senate meeting on May 14, 2018.

   b. **Organization and Government Committee (O&G):**
   O&G is continuing to review the University policies and the charges of the committees. O&G will be bringing the Alcohol and Drug Abuse Prevention Committee policy recommendation for a final reading at the May 14, 2018 Senate meeting.

   c. **Curriculum and Research Committee (C&R):**
   C&R is continuing to work on a number of items. C&R will be bringing the policy recommendation amending S89-2 to the Senate for a final reading at the May 14, 2018 meeting. C&R got through quite a few of the 18 referrals from the Organization and Government Committee this semester. C&R also continues to work on curricular issues.

   d. **Instruction and Student Affairs Committee (I&SA):**
   I&SA will be bringing a policy recommendation on F08-2 to the Senate for the May 14, 2018 meeting. The rest of the pending policy recommendations will move to next year. I&SA also received 15 or 16 referrals from the Organization and Government Committee and has been working through them.

9. General questions / comments:

A committee member commended the VPAF for selecting Chartwells to provide food service needs to the campus. The VPAF noted that you can order catering from Chartwells starting on July 5, 2018.

A committee member commended AS on hosting gubernatorial debates on campus and asked if we need to RSVP. AS President Manzo said no. However, you will have to present identification and your arrival time will be noted.

10. The meeting adjourned at 1:30 p.m.

These minutes were transcribed by the Senate Administrator, Eva Joice, on May 7, 2018. The minutes were reviewed and edited by the Senate Chair, Stefan Frazier, on May 10, 2018. The minutes were approved by the Executive Committee on June 20, 2018.

Executive Committee Minutes
May 21, 2018
11 a.m. to 1 p.m., ADM 167

Present: Shifflett, Mathur, Sullivan-Green, Riley, Frazier, Marachi, Willey, Faas, Papazian, Manzo, Wong(Lau), White

Absent: Peter, Feinstein, Lee

1. The Executive Committee discussed nominations for the Provost's Search Committee. It was suggested that there be 17 members. Committee members expressed concern this might be too large and 11 or 12 would be a better size. Concern was also expressed that voices not be left out. There was discussion that no one college be overrepresented given that the nominations were heavier in certain colleges. The committee suggested a member of the Executive Committee be selected for the search committee. The committee discussed the cabinet member. The committee also discussed department chairs and it was suggested a balance be struck of not too many nor too few. The committee agreed on the selection of the chair of the search committee. The President and the Chair of the Senate will meet and discuss further.

2. The meeting adjourned at 1 p.m.

(Note: May 21, 2018 special meeting, no agenda prepared per chair)

These minutes were transcribed by the Senate Administrator, Eva Joice, on May 21, 2018. The minutes were reviewed and edited by the Senate Chair, Stefan Frazier on June 11, 2018. The minutes were approved by the Executive Committee on June 20, 2018.

Executive Committee Minutes
June 14, 2018
ADM 167, 12 p.m. to 2 p.m.

Present: Frazier, Riley, Shifflett, Lee, Faas, White, Marachi, Papazian (arrived 12:23).
Absent: Peter, Feinstein, Willey, Manzo, Mathur, Sullivan-Green, Wong(Lau)

1. There was no quorum until President Papazian arrived and no voting was possible until then. The Chair announced a change in the agenda in order to accommodate this situation.

2. **Facilities Naming (Faas):**

We're working with a company called PIVOT, which is looking at naming opportunities for the Student Recreation Center, the Event Center, and South Campus as a whole. They are going to go out and look for people who don't conflict with CEFCU stadium, etc. This will be a long process—they will figure out who is interested and they have already put out numbers that are attractive. Any possible partnership will be vetted by VP Faas and Development folks before bringing to the Senate, etc.

One member asked whether the Student Union Board will be included at some point; the answer is yes. Another member asked how this makes SJSU look – Is this an exciting opportunity? The answer there is also yes. These things take the profile of this campus up and make it so that we can bring in high level people like Serena Williams. It is very good to get our name out there. A committee member noted that the Hammer is doing the same thing.

3. **ULB meeting time:**

O&G has requested (based on information brought to the committee from ULB faculty and members) that flexibility be given to the ULB to set their own meeting time. The change, if adopted, would be as of 2019/20 academic year. Discussion of pros and cons on this topic. It was clarified that ULB reports to the Executive Committee directly, but it's still unclear who should do that reporting – the Executive Committee representative to the ULB, or the committee chair.

4. **Vote items (after quorum reached):**
   - **Previous Meeting minutes**: no objections—May 7 and May 21 approved with changes via email.
   - **Consent calendar:** approved change CASA to CHAHS (make changes on Senate website, etc.); Amy Andrade is Amy D'Andrade

5. **President's Update:**

We are moving ahead on the VPSA search—announcement coming soon. Hope to have person on in fall. Sharon Willey will stay over summer.

Mike Jaynes has joined the communications team. It is important to tell our stories and make the community aware of us.

Budget update: $20 million one-time money has recently been provided. What does it mean and how do we spend It wisely?

Interim Provost: someone from outside is coming in for a short-term stint. President has looked at a lot of possibilities and appreciates the recommendations. Will not make an announcement today. It was important to have a skill set that can address some of those concerns addressed. The President and Provost spent a lot of time over last two years putting together a Dean's group—notice how many deans have been hired over last several years. This is a group of deans who have not worked together as a group. Thus the President is trying to avoid "ripple effect" of creating a vacancy here by putting a SJSU person in the interim provost spot. No one who is interim can be a candidate; we may hire a provost internally and having an internal interim would take people out of the running for that. The President thinks it will be fine and productive. She hopes to make the announcement for interim next week with a start date of mid-July. She will appoint someone else to do the job in the gap between the Provost's departure and the interim start date—no name given and no date of announcement given.

A member asked, to what extent are you confident that there won't be a clash that causes some crucial programs, etc. to be derailed? The President responded that people can come into an institution from outside when they share the same values.

6. **Discussion of Provost Search Committee Slate:**
The slate of search committee nominees was discussed. Each group – faculty, MPPs, staff, and students—was then put up for a motion, second, and vote. Each group was approved with no dissent.

7. **Discussion of co-chair of Strategic Planning Steering Committee:**
The President proposes to have someone besides the interim provost co-chair the committee. Discussion of pros and cons of making an exception to policy in order to appoint someone other than Provost. A motion is made to do so: make a one-time exception to the Strategic Planning policy to allow for a different co-chair for the SPSC until such time as the new provost is appointed. Further arguments for and against. Motion passes with one vote in opposition.

8. **Committee and ACIP appointments:**
The committee approved members for IRB, ARC, SPSC, and BAC, and they will be notified. A nominee for the Academic Council for International Programs (ACIP) was approved.

9. The meeting adjourned at 2:32 p.m.

These minutes were prepared and transcribed by AVC Shannon Rose Riley. They were reviewed and edited by Chair Stefan Frazier on June 20, 2018. The minutes were approved by the Executive Committee on July 17, 2018.

Executive Committee Minutes
July 17, 2018
ADM 167, 12 p.m. to 2 p.m.

Present: Frazier, Shifflett, Lee, Faas, White, Papazian, Peter, Willey, Sullivan-Green, Ficke, Mathur, Wong(Lau)

Absent: Manzo, Marachi, Riley

1. The committee welcomed Interim Provost Joan Ficke.

2. Referrals will be distributed to all policy committees in the near future as a result of recent work by the Organization and Government Committee (O&G).

3. The Executive Committee minutes of June 14, 2018 were approved as amended with four abstentions.

4. There was no dissent to the consent calendar of July 17, 2018.

5. Updates from the President:
   a. Terminal B at the Mineta San José Airport, Gate 18, will have a power lounge that is SJSU-branded.
   b. The Mubadala Silicon Valley Classic Tennis Tournament will be held at SJSU in two weeks. Serena and Venus Williams will be in the tournament, and one of our student athletes will also get to play in the tournament.
   c. The new Vice President of Student Affairs, Patrick Day, starts mid-August.
   d. The Provost search committee will be charged in August. A position description will then be finalized. The President hopes to be in a position to make an offer by the end of the fall semester. There are currently five Provost searches in the CSU and all are for large campuses.

6. The committee discussed Amendment A to F08-2. The Senate passed this amendment in Spring 2018, but the President has not signed it yet. The President explained her concerns.

   The President appreciates what the Senate is trying to do, but feels this is a band-aid and doesn't solve the problem. It is not student-centered and seems to punish students. If a student gets a "D" in a course they feel like they are a failure because they have to retake the course. Then we will not let them register, and that is a constant reminder of their failure. We are telling students they don't really belong. Also, if the student cannot get back into this course, then they have to register for another class in order to get financial aid which leads to excess credits. This also takes away a seat in that class from a student that needs it. We must do this differently. This amendment needs more discussion with the deans about what we are doing to assist these students. The policy needs to be

aligned with advising and focus on the student. The President is concerned that this amendment brands students.

Comments:

C: This amendment came from the Instruction and Student Affairs Committee. The data on this [provided by IEA] doesn't take into consideration all the reasons. There are few restrictions on repeat students. The concept of early intervention is fine, but separate from this policy. This policy is procedural in nature. It is a fact that all higher education students aren't going to be successful. It is hard now for a student to get a withdrawal. If there were more flexibility for professors to do drops/withdrawals that would help.

C: Add codes are not given until right before classes start and this creates chaos.
R: This amendment just feels like it says once a student has failed they cannot recover. How long must these students wait?
C: Until after new students register.
R: The President is not comfortable signing this as written today.

C: Some students have different education needs. We should separate out students getting a C-. Most students with a C- don't have to retake.
C: The data set [provided for the meeting] is flawed. A student can earn a D- and pass the class. Students repeating the class have an "F." Very few particular courses need a repeat with a C-. You can't use this data.
R: Remind me. What would this three-week date be?
C: July 31, 2018

C: Before a student repeats a course, we need to reach out. We should reach out prior to letting them re-register. Having a restriction in registration leaves a place for intervention. Also, we could change the drop deadline. Ours is way earlier than other campuses.

C: What if a student fails a course three times? By the fourth time, we must give students a reality check. We can do other things if stigma is an issue. Two hundred students are coming to orientation and I hate to tell them there are no spots for you. We need equity for all students. We need to consider what we are doing.
R: The President would feel a lot more comfortable signing our policies if they were more student-focused. There is more we can do. She has heard some good ideas here today.

C: There should be a greater focus on students, but other policies could have a greater impact in that area. This policy amendment is a short-term answer to let students in.

C: It is hard for first time students to find lab space. Staff try to fit enrollment, but we need about 15 new labs in Science. This would be a short-term solution.
R: Are you using all labs? Do you have enough classes?
C: Yes.

C: Last year 2,300 students came back. This is a consequence.
R: The President is debating about whether to sign the amendment. The President understands the short-term need, and will consider it if the Executive Committee makes a commitment to look at all our policies with an eye towards student success. We need to also remember it is the first year of no remediation. In addition, we should think about how we use the summer (students could repeat in the summer). The President wants the Senate to examine existing policies and, where appropriate, revise them with a focus on student success.

A motion was made that upon the Presidential approval of Amendment A to F08-2, the Executive Committee will direct the policy committee chairs to review all policies with an eye toward student success. All policy committee chairs will report their agenda for student success by March 15, 2019. An amendment to the motion was presented so it reads, "All policy committee chairs, or an ad hoc committee, would review all university policies with an eye for student success." The motion was seconded. The committee voted and the motion passed unanimously as amended.

7. The current Associate Vice President for Faculty Affairs (AVP FA) will be leaving and the committee asked for information about what is being done to replace the AVP FA. Jaye Bailey is working on a different model that will bring together all areas of University Personnel. The work of the AVP FA will be done under Joanne Wright and will be called the Senior Director of Faculty Affairs. Some duties will stay under the Office of the Provost. Faculty substantive matters need to be handled by the Office of the Provost, but the mechanics need to be handled by Human Resources. The person that would handle this in the Provost Office would most likely be the Deputy Provost.

   The committee expressed concern that the faculty were not consulted about the change. Several members expressed concern that the Deputy Provost would be assuming an additional full-time job. Members also expressed concern that the person in the position is someone that the faculty and chairs contact on a daily basis and needs to be an expert on faculty affairs issues as well as an academic. The President commented that Joanne Wright is an expert on the faculty contract and faculty fully supported hiring Joanne. Faculty will still be supported. Removing the administrative component to Human Resources for faculty will better serve the campus. This is also an administrative decision. The committee suggested that the Interim Provost have time to look at how this would work.

8. The meeting adjourned at 2:05 p.m.

These minutes were prepared and transcribed by the Senate Administrator, Eva Joice. They were reviewed and edited by Chair Stefan Frazier on August 23, 2018. The minutes were approved by the Executive Committee on August 27, 2018.

Executive Committee Minutes
August 16, 2018
ADM 167, 12 p.m. to 2 p.m.

Present: Frazier, Shifflett, Lee, Peter, Day, Sullivan-Green, Ficke, Wong(Lau), Marachi

Absent: Manzo, Riley, Faas, White, Papazian, Mathur

1. The Executive Committee minutes of July 17, 2018 were put on hold until the President can be present at the next meeting.

2. There was no dissent to the consent calendar of August 16, 2018 as amended by Senator Shifflett to add Lorri Capizzi to the Organization and Government Committee and remove Emily Slusser.

3. The committee discussed the AVP for Faculty Affairs position. Several members expressed concern about not having an AVP for Faculty Affairs whom the deans and chairs could contact when issues pertaining to faculty arise on a day-to-day basis; the suggestion was made to identify a point person. Other members expressed concern that the AVP for Faculty Affairs historically established the RTP (Retention-Tenure-Promotion) calendar and the Recruitment Guide each fall and wondered who would be handling those this year. It was clarified by the Provost that the Provost's Office – the Provost or Deputy Provost – will be answering questions around RTP or other faculty affairs matters as they work through these processes (questions to be directed first to the Provost's assistant). The suggestion was made for a subgroup of the Executive Committee to provide a summary to the Provost of duties / functions historically undertaken by the AVP for Faculty Affairs, and the Provost welcomed this idea.

4. The committee voted and approved appointing a candidate to the CHaHS seat on the IRB for a two-year term.

5. The committee discussed a policy proposal regarding firearms on campus that would replace S69-18. Members wondered why and how department chairs were to be ultimately responsible for firearms in the few instances in which they would be permitted on campus (e.g. as props for drama classes or in military science classes). A member suggested that the University Police Department (UPD) should keep and ultimately be responsible for all firearms or firearm props on the campus, unless they have serious objections to this procedure for some reason. The chair of O&G took these suggestions and will consult further with UPD and with department chairs.

6. Updates:
   a. CSU Statewide Senate:

The ASCSU has not met yet, but the key issues will probably be the independence of the Senate to make policy recommendations, and the College Opportunity Campaign and the Chancellor's push to alter curriculum such as the removal of remedial Math and English.

b. Provost:
Graduate enrollment is down and this is of concern to the Provost. The Provost will be bringing in a consultant to do a market analysis on graduate programs, and she would like for the consultant to meet with the department chairs and deans to determine where changes should be made.

Q: Are these international or domestic graduate admissions that are down?
A: Mostly international, but the Provost will take a closer look at this.

C: Some programs, such as the MPA program, could easily expand if we had the resources to meet the demand.

c. VP of Student Affairs:
Student Affairs is concerned about enrollment as well and will be monitoring it. In addition, VP Day will be looking at the organization of Student Affairs to see if changes need to be made in resources or structure. VP Day will also be looking at the relationship between faculty and Student Affairs, and making sure Student Affairs is meeting all compliance requirements.

d. Professional Standards Committee (PS):
The PS Committee has six new members this year, and is missing an administrator with the AVP for Faculty Affairs seat being unoccupied.

PS will be working on a Sense of the Senate Resolution regarding faculty bullying, which it not a matter covered in the Collective Bargaining Agreement. Most of the bullying is faculty-to-faculty.

PS will be reviewing the Information Privacy Policy that the President vetoed to see if it can be amended.

PS asked for advice regarding the Academic Freedom and Professional Responsibility Policy. PS had hoped to split the policy and the Senate passed the first policy on Academic Freedom and it was sent to the President for approval. However, the President has not yet signed this policy, and PS cannot move forward until further notice. The committee suggested holding off on further action at this time.

e. Organization and Government Committee (O&G):

f. O&G was going to bring the constitutional amendment passed by vote of the faculty and the Senate as well as the bylaw change that would have added AVPs

to the Senate back for another vote in the Senate this coming semester. With the current change underway in the AVP for Faculty Affairs position, advice was asked for regarding whether to move forward or wait until a decision is made about what replaces the AVP for Faculty Affairs position. The Executive Committee suggested that O&G table the matter for the time being.

7. The meeting adjourned at 2 p.m.

These minutes were taken and transcribed by the Senate Administrator, Eva Joice, on August 16, 2018. The minutes were edited by Chair Frazier on August 23, 2018, and approved by the Executive Committee on August 27, 2018.

Executive Committee Minutes
August 27, 2018
ADM 167, 12 p.m. to 1:30 p.m.

Present: Frazier, Shifflett, Lee, Peter, Day, Sullivan-Green, Ficke, Marachi, Manzo, Faas, White, Papazian, Mathur

Absent: Wong(Lau), Riley

1. The Executive Committee minutes of July 17, 2018 and August 16, 2018 were approved.

2. There was no dissent to the consent calendar of August 27, 2018.

3. Updates:
   a. From the President:
      The committee welcomed Vice President Patrick Day.

      The President has launched the Provost search.

      The Faculty Athletics Representative (FAR) will be resigning to pursue some grant research work. The President will put together a call for a new FAR in the near future.

      Questions:
      C: The committee thanked the President for changing the welcome address to accommodate more faculty/department schedules.

      Q: Will the Board of Academic Freedom and Professional Responsibility (BAFPR) policy revision be approved or returned unsigned?
      A: President Papazian will review again and respond the next few weeks.

      Q: Will a report be given to the campus on Graduation Initiative 2025?
      A: VP Day and Sharon Willey are pulling this together and will get back to the campus on where we are at.

      Q: Are we on track with strategic planning?
      A: We are in a good place. We should have an approved plan by the end of the semester.

   b. From the Provost:

4. Updates from Policy Committee Chairs:
   a. From the Professional Standards Committee (PS):

PS is reviewing department RTP guidelines. Who should they be sent to for approval?
A: Please send to the Deputy Provost.

b. From the Curriculum and Research Committee (C&R):
C&R has 10 to 12 pending referrals from last year and a couple of policy revisions from last spring. C&R will discuss and come up with a roadmap for the semester today.

c. From the Instruction and Student Affairs Committee (I&SA):
I&SA has 12 pending referrals from last year and another 6 new referrals. They will split into subgroups.

d. From the Organization and Government Committee (O&G):
O&G will be getting input from the chairs about the firearms policy. O&G is also waiting to hear back from the University Library Board (ULB) about whether to talk about changing their meeting day and times.

e. From the CSU Statewide Senators:
The next meeting is on September 5-7, 2018. One person per campus was selected for a new CSU Faculty Award. Peggy Stevenson won from SJSU.

5. Updates from Administrators and AS President:
   a. From the AS President:
   AS has filled all 16 director positions. All students have been assigned to the policy committees. AS will also be hosting their scholarships ceremony in the near future.

   b. From the Provost:
   The Provost attended eight meetings that day and declared her enthusiasm for the faculty and students' future career needs.

   The Provost will be talking with the Deans tomorrow on recalibrating the faculty workload to 3/3. It will have to be phased in. Faculty requests can be submitted up to September 28, 2018 for January 2019.

   C: Recalibration is wonderful. Now we can actually do some research. Thank you.

   The Provost's Office is working its way through some issues with the split-up of Faculty Affairs duties between the Provost's Office and University Personnel. The Deputy Provost has been working on RTP and recruitment (65 faculty searches). The Provost remains committed to ensuring faculty have what they need. Which matters will be addressed by which office (Provost or UP/FA) is still being determined.

Q: What actually belongs with Faculty Affairs and what belongs with the Provost?
A: Not sure of everything yet.
Q: Human Resources related items should remain with Faculty Affairs. Maybe we could roll over the Executive Assistant to the Provost position that Cami Johnson had to an MPP point person in the Provost Office?
A: Some information should be handled by the deans. We might do a FAQ.
C: Most universities have a point of contact for RTP.

c. From the Vice President of Administration and Finance (VPAF):
The University Budget presentation to the Senate is scheduled for October 1, 2018. The VPAF would like to move that presentation to October 15, 2018. This would mean the October 1, 2018 meeting would be 3 hours, and the October 15 meeting would be 2 hours. The Senate Chair will ask the Senate for approval at the September 17, 2018 meeting.

Questions:
Q: Why have prices gone up in the food court? Why are we being charged a sales tax?
A: Spartan Catering was a non-profit and Chartwells is not.

d. From the Vice President of Student Affairs (VPSA):
The VPSA thanked the committee for the very welcoming reception.

The student who was recently kidnapped and robbed is an international student; the VPSA has been working with this student since this occurred. The student is doing okay.

The VPSA has walked the quad area inside and out looking for ways to improve security.

Enrollment is at 35,138. Transfer student enrollment is up. However, there is some decline in international students and in first year enrollment. There is also a little decline in continuing students.

The “Weeks of Welcome” program has been going well. The VPSA will also be hosting a number of series speakers.

Questions:
Q: Do students get any information about what to do if approached at an ATM, etc.?
A: Students get information at Orientation and the VPSA has held town hall meetings and answered any questions students had. The VPSA emphasized that a report on all crime is published by the UPD every year and SJSU continues to be a very safe campus.

Q: Do we have any resources for victims of violent crimes so we know where to refer people if it were to happen again.
A: We will work on what we can send out in our messages to the campus.

Q: Are there any funds available for departments to hold their own speaker series?
A: Those faculty members could take part in the discussion of the university speaker series.

6. The meeting adjourned at 1:30 p.m.

These minutes were taken and transcribed by the Senate Administrator, Eva Joice, on August 27, 2018. The minutes were edited by Chair Frazier on September 6, 2018, and approved by the Executive Committee on September 10, 2018.

Consent Calendar Summary **6/14/18 to 9/17/18**

Committee	Last Name/First Name			Term	Phone	College/Seat
		6/14/2018				
ADD:						
BOGS	Parent, David			2021		CoENG
C&R	White, Brandon			2019		CoSci/L
C&R	Trulio, L			2019		CoSS/M
C&R	Mok, Gwen (1 yr senate replacement)			2019		CoHA/K
Campus Planning Board	Agrawal, Asha			2021		CoSS/N
O&G	Curry, J			2019		CoSS 2/J
Program Planning	Park, Young			2021		CoENG/L
Program Planning	Liu, Kaikai			2019		CoENG/M
PS	Kumar, Anil (1 yr senate replacement)			2019		CoENG/E
PS	Cargill, Shelley			2019		CoSCI/H
PS	Hart, T.			2019		CoSS/ 2nd seat in rotation
Sustainability Board	Thiele, Megan			2021		CoSS/M
ULB	Marachi, Roxana			2019		FAL/B
ULB	Kendall, Susan			F2018 only		Lib Fac/C
Undergraduate Studies	Backer, Pat			2019		CoENG/E
Undergraduate Studies	Lambrecht, Susan			2020		CoSCI/H
Writing Requirements Committee	Hunter, Debra			2021		CoSCI/O
REMOVE:						
C&R	Curry, Julia			2019		CoSS/M
C&R	Cargill, Shelley			2019		CoSCI
IRB	Andrade, Amy			2020		CASA/D
O&G	Trulio, L			2019		CoSS 2/J
O&G	Hart, T			2019		CoSS/ extra

	Program Planning	Lee, Juneseok			2019		CoENG/M
	PS	Marachi, Roxana			2019		CoED/D
	PS	White, Brandon			2019		CoSCI/H
	PS	Goyal, D (non senator)			2019		CASA/B2
	Strategic Planning Comm	Mok, Gwen			2019		FAL/I
	ULB	Lee, James			2019		FAL/B

7/17/2018

ADD:

	ACIP	Olson, Katharine			EXO		
	ADAPC	Gill, Chelby			2019		student senator
	Athletics Board	Manzo, Ariadna			2019		student senator
	Budget Advisory Committee	Manzo, Ariadna			2019		student senator
	Campus Planning Board	Crudo, Jason			2019		
	Campus Planning Board	Brito, Lazaro			2019		
	Committee on Committees	Manzo, Ariadna			2019		student senator
	Executive Committee	Manzo, Ariadna			2019		student senator
	Executive Committee	Ficke, Joan			EXO		
	Faculty Diversity Committee	Rodriguez, Sarah			2019		student senator
	Faculty Diversity Committee	Parent, Branden			2019		AS Dir. Of Intercultural Affairs (formerly AS Dir. Of Campus Climate)
	IS&A	Manzo, Ariadna			2019		student senator
	IS&A	Pang, Grace			2019		student senator
	IS&A	Kethepalli, Jyotsna			2019		student senator

	IS&A	Gill, Chelby			2019		student senator
	O&G	Gallo, Kenya			2019		student senator
	Outstanding Professor Award Selecion Committee	Rodriguez, Sarah			2019		student senator
	PS	Rodriguez, Sarah			2019		student senator
	Strategic Planning Steering Committee	Manzo, Ariadna			2019		student senator
	Strategic Planning Steering Committee	Moshavi, Dan			2021		Seat F
	Strategic Planning Steering Committee	Jacobs, Walt					Seat A (Co-Chair)
	Student Success Committee	Kethepalli, Jyotsna			2019		student senator
	University Library Board	Manzo, Ariadna			2019		student senator
REMOVE:							
	ACIP	Guerrazzi, Diane			EXO		
	Executive Committee	Andrew Feinstein			EXO		
	O&G	Slusser, E.					
	Strategic Planning Steering	Jacobs, Walt					Seat F
	Undergraduate Studies	Lambrecht, Susan			2020		CoSci/Seat H

8/15/18

ADD:							
	Sustainability Board	Seacrist, L			2019		Ed/Set J
	Sustainability Board	Brito, L.			2019		2/AS Director of Comm/Svcs
	ADRRC	de la Cruz, T.			EXO		J
	BOGS	Tseng, Chris			EXO		B
	Program Planning	Tseng, Chris			EXO		E
	ARC	Tseng, Chris			EXO		C
	Athletics Board	Daley, Eileen			non-voting		G

Sustainability Board	Jacobs, W.			2020		G
Athletics Board	Quenga, Kameo			EXO		H/AS Co-Curricular Affairs
ADAPC	Dowell, C.			EXO		B/Exec Dir for AS or staff designee
ADAPC	Hill, Henderson III			EXO		C/Student Engagement Coord. (Greek Life)
ADAPC	Amezcua, Jason			EXO		E/AD for Residence Life
ADAPC	Miranda, C.			EXO		I
ADAPC	Gill, C.			EXO		H
ADAPC	Salas-Natchova, K			EXO		J/Asst. Director Intil Students
REMOVE:						
Sustainability Board	Lopez, P.					Ed/Set J
Sustainability Board	Mendes, T.					AS Director of Comm/Svcs
ADRRC	Griffith, D					J
Student Success	Griffith, D					B
BAFPR	Guenter, S.			2020		H&A/E
BAC	Pagani, Marco					I/FAL
WRC	Gleixner, S.					F
Athletics Board	Lingao, A.			EXO		H/AS Co-Curricular Affairs
ADAPC	Elrod, Roger			EXO		Diretor Health Svcs (no longer existing position)
ADAPC	Gurley, N.			EXO		E

ADAPC	Preston, S.			EXO		I
ADAPC	Stickler, M.			EXO		Exec Director Spartan Shops (seat removed)
ADAPC	Wong, Julie			EXO		Dir of Risk Mgmt (seat removed)

			8/27/2018				
ADD:							
	Athletics Board	Johnson, Colleen			2021	45910	FAL (tenured)/J
	ADAPC	Tsau, Teddy		0031	2020	45935	Co-Chair
	ADAPC	Miranda, Celinda		0031	2021	45935	Co-Chair
	BAC	Ruiz, Dora		0065	2019	43408	staff seat/K
	C&R	Maffini, Cara		0075	2019	43629	CoEd/G
	Faculty Diversity Committee	Guzun, Gheorghi		0180	2020	4420	CoENG/F
	IRB	Shefcik, Grace		na	2019	(619) 846-	Student/N
	O&G	Capizzi, Lorri		0073	2019	43829	CoEd/D
	Program Planning Commttee	Tsai, Pei-Tzu		0079	2021	43733	CoEd/J
	Program Planning Commttee	Peng, Chunhui		0091	2019	44615	H&A/N
	Student Fairness Committe	Najib, Lana		0128	2018	46242	Student/1
	Student Fairness Committe	Khalil, Malaak		0128	2018	46242	Student/2
	Student Fairness Committe	Rivera, Victoria		0128	2018	46242	Student/3
	Student Fairness Committe	Zhao, Tianyu		0128	2018	46242	Student/4
	Student Fairness Committe	Dunn, Julia		0128	2019	(707) 799-	Student/5
	Student Fairness Committe	Abdelhadi, Aya		0128	2018	46242	Student/6
	Student Fairness Committe	Galindo, Alejandra		0128	2018	46242	Student/7
	Undergraduate Studies	Cayco, Bem		0103	2020	45100	CoSCI/H
	University Library Board	Barron, Kate		0028	2021	82038	Lib. Fac./E
REMOVE							
	BAFPR	Guenter, Scot		na	2020	na	H&A/E

C&R	Alami, Nael		0075	2019	43718	CoEd/G
Faculty Diversity Committee	Yan, David		0061	2020	43222	CoENG/F
Faculty Diversity Committee	Kimbarow, M			exo		
Professional Standards	Kimbarow, M			exo		
Program Planning Committee	Mahendra, Nidhi		0079	2019	48161	CoEd/K
Program Planning Committee	McClusky, John		0225	2019	44371	H&A/N
Undergraduate Studies Cor	Megwalu, Anamika		0028	2020	82089	GU/F

9/10/2018

ADD:

ADAPC	Tsai, Kim		0075	2021	43741	FAL/M
Campus Planning Board	Parrish, Michael		0100	2021	45040	CoSci/M
Strategic Planning Steering Committee	Akil, Malik		0128	EXO	malik.akil(	AP Pres or des/E
Student Success Committee	Dunn, Julia		0128	2019	juliamiche	Grad Student/E
Undergraduate Studies	Yan, David		0061	large (2020)	43222	GU/F (at large)
Faculty Diversity Committee	Sirkeci, Birsen		2019 at large (2020)		43913	CoSci/I (at large)
IRB	Maciejewski, W.			2021		CoSci/K
IRB	Rietz, Justin D.		0114	2021		CoSS/M
Accreditation Review Comm.	Coelho, Raquel		0225	2021	1243 (does not use	FAL/R

REMOVE:

Strategic Planning Steering Committee	Manzo, Ariadna		0128	EXO	46242	AP Pres or des/E
Student Fairness Committee	Dunn, Julia		0128	2018	juliamichelle299@gmail.com	

ULB	Kim, Youngsoo		2020			CoEng/I
ULB	Manzo, Ariadna	0128	EXO	46242		AP Pres or des/1
ULB	Skovran, Elizabeth		2019			CoSci/K
Faculty Diversity Committee	Gross, Elizabeth		2020			CoSci/I

9/17/2018						
ADD:						
	Professional Standards	Mahendra, Nidhi (non senator	0079	2019	48161	CoEd/D
	Program Planning	Duckor, Brent	0074	2019	43342	CoEd/J
REMOVE:						
	Faculty Diversity Committe	Mahendra, Nidhi	0079	2020	48161	CoEd/E

San José State University
Academic Senate **AS 1704**
Executive Committee
September 17, 2018
First Reading

SENSE OF THE SENATE RESOLUTION
Information to the campus community for serving and assisting undocumented Spartans

Whereas, SJSU is home to hundreds of undocumented students and employees, as noted in the Academic Senate's fall 2017 sense of the Senate resolution "In Opposition to The Order to End the Deferred Action for Childhood Arrivals Program (DACA)"[1]; and

Whereas, SJSU recognizes, then and now, that "Those hundreds of students are major contributors to the diversity and rich multiculturalism that make SJSU an exemplary campus at which to learn, live, and work"; and

Whereas, Since last fall, the situation for undocumented people on campus is no less precarious, given the continued anti-immigrant efforts at the federal level and the resulting increased level of trepidation locally; and

Whereas, The campus has a new unit, the UndocuSpartan Student Resource Center, dedicated to serving undocumented students and employees and providing the campus community with up-to-date information and resources; therefore be it

Resolved, That the following suggestions and information be communicated widely to all SJSU students and employees.

1. **Indicate your availability as an "UndocuAlly."** Consider affixing the attached sign to your office door. If you are faculty, announce your UndocuAlly status to the students in your classes (but refrain from asking undocumented students to identify themselves).

2. **Sign up for SJSU UndocuSpartan training** in order to become aware of the myriad issues involved, and **strive to remain aware of new issues.** The

[1] Available at http://www.sjsu.edu/senate/docs/SS-F17-1.pdf

UndocuSpartan Student Resource Center and its training schedule are available at http://www.sjsu.edu/undocuspartan/.

3. **Work toward equitable campus opportunities for undocumented students.** Many employment, funding, or research opportunities do not require applicants to provide Social Security Numbers. In those cases, ensure that forms and documents do not include a space for SSNs, and do not ask for citizenship documents, thereby removing one obstacle. (Make processes and paperwork "UndocuFriendly.")

4. **Provide a list of resources for any student or employee who asks or who you think could make use of it.** The second attachment below is available for this purpose.

5. **Be aware that universities are still considered "sensitive locations" by federal policy.** This means that, currently, Immigration and Customs Enforcement (ICE) is not to conduct enforcement activities at universities (or other schools, medical facilities, or places of worship) except under very limited circumstances. (See section 5 on the CSU FAQ on this matter.)

6. **Remember that undocumented students are legally permitted** to matriculate at California universities and pay resident tuition (AB 540 and AB 2000[2]). It is therefore the responsibility of faculty to serve and treat undocumented students the same as all others.

7. **Remember that not all undocumented persons have DACA status.** "DACA" (Deferred Action for Childhood Arrivals) refers to a specific legal status that someone may register for, but many are not eligible for that status or choose not to apply. In general, you may not be aware of the people around you who are undocumented but would still benefit from moral support.[3]

[2] Available at https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=200120020AB540 and https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201320140AB2000

[3] For a useful overview of employment considerations for DACA recipients, see: https://www.nilc.org/issues/daca/about-daca-and-employment/

I am
an SJSU
UndocuAlly!

Resources for undocumented Spartans and allies

To be reproduced, posted, and distributed

Rapid Response Network Santa Clara

Call 408-290-1144 if you see ICE anywhere.

https://www.pactsj.org/rapid-response-network-in-santa-clara-county/

UndocuSpartan Student Resource Center

http://www.sjsu.edu/undocuspartan/

SJSU resources for undocumented students

http://www.sjsu.edu/diversity/diversity-equity-inclusion/immigrant/

Dr. Julia Curry's web page (general and SJSU-specific information)

http://www.sjsu.edu/people/julia.curry/AB540/

Educators for Fair Consideration

http://www.e4fc.org/

Social Justice Ministries

https://www.dsj.org/social-ministry/our-programs/justice-for-immigrants/

UndocuAllies email list

https://groups.google.com/a/sjsu.edu/forum/?hl=en#!forum/sjsu-undocuallies-group

"My Undocumented Life" – Up-to-date Information & Resources for Undocumented Immigrants

https://mydocumentedlife.org/

CSU – FAQs about federal immigration enforcement actions (what CSU employees legally can and cannot do)

https://www2.calstate.edu/attend/student-services/resources-for-undocumented-students/Documents/Undocumented-FAQs.pdf

Asian Law Alliance

http://asianlawalliance.org/

SIREN (Services Immigrant Rights & Education Network)

http://www.siren-bayarea.org/

Academic Senate
2018-2019 Calendar of Meetings
Senate, Executive Committee,
and Policy Committees

Office of the Academic Senate
Administration Building 176, 0024
Office: 4-2440 Fax: 4-2451
http://www.sjsu.edu/senate
eva.joice@sjsu.edu

Fall 2018		Spring 2019	
Aug. 27	Executive Committee Meeting (12-1:30 p.m.) Policy Committee Meeting (2-4 p.m.)	Jan. 28	Executive Committee Meeting (12-1:30 p.m.) Policy Committee Meetings (2-4 p.m.)
Sept. 10	Executive Committee Meeting (12-1:30 p.m.) Policy Committee Meetings (2-4 p.m.)	Feb. 4	Executive Committee Meeting (12-1:30 p.m.) Policy Committee Meetings (2-4 p.m.)
Sept. 17	**Senate Meeting (2-5 p.m.)**	**Feb. 11**	**Senate Meeting (2-5 p.m.)**
Sept. 24	Executive Committee Meeting (12-1:30 p.m.) Policy Committee Meeting (2-4 p.m.)	Feb. 18	Executive Committee Meeting (12-1:30 p.m.) Policy Committee Meetings (2-4pm)
Oct. 1	**Senate Meeting (2-4 p.m.) (AA and University Budget) (as calendar currently reads)**	Feb. 25	Executive Committee Meeting (12-1:30 p.m.) Policy Committee Meetings (2-4pm)
Oct. 8	Executive Committee Meeting (12-1:30 p.m.) Policy Committee Meeting (2-4 p.m.)	**Mar. 4**	**Senate Meeting (2-5 p.m.)**
Oct. 15	**Senate Meeting (2-5 p.m.) (as calendar currently reads)**	Mar. 11	Executive Committee Meeting (12-1:30 p.m.) Policy Committee Meetings (2-4 p.m.)
Oct. 22	Executive Committee Meeting (12-1:30 p.m.) Policy Committee Meeting (2-4 p.m.)	Mar. 18	Executive Committee Meeting (12-1:30 p.m.) Policy Committee Meetings (2-4 p.m.)
		Mar. 25	**Senate Meeting (2-5 p.m.)**
Oct. 29	Executive Committee Meeting (12-1:30 p.m.) Policy Committee Meeting (2-4 p.m.)	Apr. 8	Executive Committee Meeting (12-1:30 p.m.) Policy Committee Meetings (2-4pm)
Nov. 5	**Senate Meeting (2-5 p.m.)**	Apr. 15	Executive Committee Meeting (12-1:30 p.m.) Policy Committee Meetings (2-4 p.m.)
Nov. 26	Executive Committee Meeting (12-1:30 p.m.) Policy Committee Meeting (2-4 p.m.)	**Apr. 22**	**Senate Meeting (2-5 p.m.)**
Dec. 3	Executive Committee Meeting (12-1:30 p.m.) Policy Committee Meeting (2-4 p.m.)	Apr. 29	Executive Committee Meeting (12-1:30 p.m.) Policy Committee Meetings (2-4pm)
Dec. 10	**Senate Meeting (2-5 p.m.)**	May 6	Executive Committee Meeting (12-1:30 p.m.) Policy Committee Meetings (2-4pm)
		May 13	Senate Meeting (2-4 p.m.) Last of 2018-2019 Senate Meeting (4-5 p.m.) First of 2019-2020 **Senate Retreat: February 1, 2019, MLK 225/229** ***Notes:*** Jan. 1 New Years Day, Jan. 21 MLK Day, Apr. 1 – Apr. 5--Spring Recess, Apr. 1 Cesar Chavez Day-Campus closed. Last day classes May 13. Finals begin May 15.

Meeting Locations: All Senate meetings held in Engr. 285/287; Exec. Meetings held in ADM 167; Policy Committees – check with Senate Office
Notes: Campus closed Sept. 3 (Labor Day), Nov. 12 (Veteran's Day), Nov. 21 non-instruction day, Nov. 22-23 (Thanksgiving); Dec. 10 last day of classes. Finals begin Dec. 12

Approved by Executive Committee February 19, 2018

Approved by Senate March 12, 2018

Academic Senate
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and Policy Committees

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Approved by Executive Committee February 19, 2018

Approved by Senate March 12, 2018

San José State University
Academic Senate
Organization and Government Committee **AS 1656**
September 17, 2018
First Reading

Policy Recommendation
Modification of Bylaw 1.10 Pertaining to Administrative Representatives on the Senate

Legislative History: This proposal would Modify bylaw 1.10 so as to keep all process matters pertaining to the selection of administrative representatives to the senate in the bylaws while keeping identification of who the administrative representatives are in the Senate's constitution.

Whereas: Administrative changes and reporting lines have changed in the academic affairs division with the appointment of a deputy provost, and

Whereas: The language in bylaw 1.10 presently conveys that AVPs report directly to the provost, which is no longer the case, therefore be it

Resolved That bylaw 1.10 be modified as follows:

1.10 ~~The phrase "academic deans" as used in~~ With regard to Article II, Section 2 of the constitution, ~~means~~ college deans within Academic Affairs will select their two representatives for staggered two-year terms. ~~and~~ Associate Vice Presidents (AVP) within Academic Affairs will select their one representative for a two-year term. ~~reporting directly to the Provost.,~~ The President, in consultation with the Senate Executive Committee, will select an Associate Vice President from outside Academic Affairs for a two-year term. ~~Elections of representative deans shall be conducted and reported by~~ The Provost will report the selection of representative Deans and Associate Vice President from Academic Affairs to the Senate Chair. ~~and~~ Any vacancies arising before the end of a term shall be filled for the balance of that term by selection as outlined above. ~~special elections~~

Rationale: In conjunction with changes to the constitution being considered concurrently with this bylaw change, the bylaw now appropriately focuses on process. For the AVP representative outside of academic affairs, the selection process is intended to meet the needs of the Academic Senate in any given year. It therefore involves both recommendations from faculty and administrators to facilitate discussions related to the needs of the Senate in the context of University initiatives, challenges, and priorities.

Approved: 8/27/19
Vote: 11-0-0
Present: Bailey, Capizzi Curry, French, Gallo, Higgins, Grosvenor, Ormsbee, Rodan, Saldami, Shifflett,
Absent: --

Financial Impact: None
Workload Impact: None

San José State University
Academic Senate
Organization and Government Committee **AS 1669**
September 17, 2018
First Reading

Policy Recommendation
Amendment to Senate Constitution Regarding Administrative Representatives

Legislative History: This proposal, if subsequently approved by the full faculty, would modify the Senate's constitution related to administrative representatives to the Senate so that an AVP from outside the academic affairs division would be selected by the President in consultation with the Senate's Executive Committee. This proposal also clarifies representation from the academic affairs division from among Deans and AVPs.

Whereas: SJSU's challenges, initiatives, and strategic goals evolve over time, and

Whereas: Clarification is needed regarding administrative representatives from the academic affairs division, and

Whereas: Interest has been expressed in a wider representation of administrators on the Academic Senate, therefore be it

Resolved That Article II, section 2 of the Senate Constitution pertaining to administrative representatives be amended as follows:

ARTICLE II -- MEMBERSHIP

Section 2. Administration representatives shall consist of the President, the Provost, the Vice President for Administration and Finance, the Vice President for Student Affairs, and the Chief Diversity Officer, ex officio; ~~and four (4) academic~~ <u>two college deans</u> from academic affairs inclusive of CIES and the library; <u>one Associate Vice President from Academic Affairs; and one Associate Vice President from a division outside academic affairs.</u> ~~at least two of whom shall be deans of colleges, elected by the academic deans for staggered two-year terms.~~

Rationale: This modification allows for the selection of administrators to the Senate whose expertise would be particularly valuable in any given year in the context of the University's changing needs over time. Historically, substantive benefits to the Senate have been realized due to the fact that our Senate is an Academic Senate inclusive of administrative representatives who can be engaged in discussions at the starting point regarding the formulation of university policy proposals. The particular designation of representatives in our constitution highlights the Senate's need for collaboration with

administrators engaged in a wide range of leadership responsibilities from visionary planning to concrete implementation responsibilities across divisions.

The change also clarifies representation from among the Deans and AVPs in a way that does not require further definition in Senate bylaws. In conjunction with changes being considered to bylaw 1.10, the change keeps this section of the constitution focused on membership and places process in the bylaws.

Approved:	8/27/18
Vote:	11-0-0
Present:	Bailey, Capizzi, Curry, French, Gallo, Higgins, Grosvenor, Ormsbee, Rodan, Saldami, Shifflett
Absent:	--

Financial Impact: None
Workload Impact: None

San José State University **AS 1705**
Academic Senate
Curriculum and Research Committee
September 17, 2018
First Reading

POLICY RECOMMENDATION
Rescind S02-6: METROPOLITAN UNIVERSITY SCHOLARS EXPERIENCE (MUSE) NEW STUDENT SEMINAR PROGRAM IN CORE GENERAL EDUCATION

Legislative History:

S09-4 rescinded S04-2 which was amended by F08-2 that superseded S01-11.

Resolved: That S02-6 be rescinded, effective immediately.

Rationale: University Policy S09-4, First Year Experience (FYE) courses, established a new first year experience process on campus. This process replaced the discontinued MUSE Program which was rescinded (S04-2). However, S02-6 was not rescinded at the time because there were MUSE courses still running in that semester. However, MUSE courses have all been removed from the books and those classes are no longer offered.

Approved:	9/10/2018
Vote:	10-0-1
Present:	Anagnos, Buzanski, Fernandez-Rios, Heil, Matoush, Ramasubramanian, Schultz-Krohn, Stacks, Trulio, Brandon White
Absent:	Khavul, Mok
Workload Impact:	None anticipated
Financial Impact:	None anticipated

San José State University **AS 1706**
Academic Senate
Curriculum and Research Committee
September 17, 2018
First Reading

POLICY RECOMMENDATION
Rescind S73-10 - Admission of Disqualified Students to Extension Courses

Legislative History:

S16-16 rescinded S10-6, S11-1, and S15-5. Previously, S10-6 rescinded F96-11. F96-11 replaced S73-20 as amended by S75-3 and S84-11; F96-11 also replaced S83-6 as amended by S85-1.

Resolved: That S73-10 be rescinded, effective immediately.

Rationale: S16-16, University Policy Probation and Disqualification, provided a comprehensive university policy on academic probation and disqualification, including the use of Open University credits for reinstatement, and rescinded most of the previous policies covering aspects of academic disqualification and reinstatement. S73-10 was not rescinded at the time, but its contents are either redundant with, or superceded by, S16-16, and it is no longer needed.

Approved:	09/10/2018
Vote:	10-0-0
Present:	Anagnos, Buzanski, Fernandez-Rios, Heil, Matoush, Ramasubramanian, Schultz-Krohn, Stacks, Trulio, Brandon White
Absent:	Khavul, Mok
Workload Impact:	None anticipated
Financial Impact:	None anticipated

San José State University
Academic Senate
Organization and Government Committee AS 1707
September 17, 2018
Final Reading

Senate Management Resolution
Rescind Outdated Resolutions:
SM-F82-3, SM-S84-4, SM-S87-3, SM-F88-2, SM-S89-3, SM-S90-3

Legislative History: This proposal rescinds archived Senate Management Resolutions pertaining to committees or procedures which either no longer exist or have been superseded by subsequent policies or Senate Management Resolutions.

Whereas: The Organization and Government Committee, in its review of archived Senate Management Resolutions found outdated documents, and

Whereas: Rescinding resolutions that have been superseded updates our records for the Senate and the campus, therefore, be it

Resolved That these Senate Management Resolutions be rescinded: SM-F82-3, SM-S84-4, SM-S87-3, SM-F88-2, SM-S89-3, SM-S90-3

Rationale: This updates the Senate's records only and does not result in any changes to policy or practice.

SM-F82-3: Combined two policy committees to one (financial affairs and student affairs) and identified operating committees that report to it. Subsequent Senate Management Resolutions (e.g., SM-S04-2, SM-F04-2, SM-F13-1) have superseded this. **SM-S84-4**: Established a Campus Landscape and Ecology Committee which no longer exists. The charge is encompassed in our current Campus Planning Board. **SM-S87-3**: Asks for policies/procedures for selection and review of associate deans. Our selection and review of administrators policy (F17-3) supersedes this. **SM-F88-2**: Pertains to a Campus Opinion Poll Committee which no longer exists. **SM-S89-3**: Modified 3 policy committees (Instruction & Research, Curriculum, Financial & Student Affairs) and the groups that report to them. This has been superseded over time (e.g., outstanding professor awards committee was an operating committee). **SM-S90-3**: Modified the membership of the Campus Planning Committee. Subsequent policy (S08-4; Campus Planning Board) supersedes this.

Approved:	8/27/18
Vote:	11-0-0
Present:	Bailey, Capizzi, Curry, French, Gallo, Higgins, Grosvenor, Ormsbee, Rodan, Saldami, Shifflett
Absent:	None
Financial Impact:	None
Workload Impact:	None

San José State University
Academic Senate
Organization and Government Committee **AS 1708**
September 17, 2018
First Reading

Policy Recommendation: Charge and Membership of the Institutional Review Board

Legislative History: This proposal amends the membership of the Institutional Review Board Committee to remove the Associate Dean, Research. This would supersede the charge/membership section of F17-1 (Protection of Human Research Subjects) and re-establish in this policy, membership details that were contained in F15-8 (Modification of Human Subjects Institutional Review Board Membership).

Whereas: There are presently two administrative representatives from the same office serving on IRB, and

Whereas: The IRB-HS Committee recommends eliminating the Associate Dean for Research seat, therefore, be it

Resolved That the Ex-Officio position for the Associate Dean, Research be removed, and be it further

Resolved That the charge and membership provided here replaces the section of F17-1 pertaining to the charge and membership of IRB, and be it further

Resolved That the charge and membership provided here reinstates the section of F15-8 pertaining to the recruitment and appointment of IRB members.

Rationale: O&G this past year invited all committees to review their charge and membership. The IRB committee proposed the change in membership and the AVP for Research concurred noting that in the past, from the Office of Graduate Studies and Research, the AVP had a seat on the IRB committee. We received feedback (from OHRP, Office of Human Research Protection, a federal office) that it was a conflict to have the AVP sit on the committee and also at the end of the process approve the protocols for the institution.

The senate then passed a change to replace the AVP with the Associate Dean, but as a non-voting member. Over time, we were able to hire an Analyst Exempt III with Human Protections Analyst as her title. The senate then changed the policy to move the IRB coordinator to a voting member.

It is not necessary to have the Associate Dean on the IRB - two seats from the same office. The AVP stays informed of issues through Chair and the IRB Coordinator.

Finally, policy pertaining specifically to the charge and membership of committees is best contained in it's own document rather than embedded in other policies (e.g., F17-1 (Protection of Human Research Subjects). F17-1 rescinded S08-7 which had been modified by F15-8. However, the details regarding IRB membership contained in F15-8 were not carried forward. This update corrects that oversight and puts information related to the charge and membership of the IRB in its own policy.

Approved:	9/10/18
Vote:	9-0-0
Present:	Bailey, Capizzi, Curry, French, Gallo, Higgins, Grosvenor, Rodan, Shifflett
Absent:	Ormsbee, Saldami
Financial Impact:	None
Workload Impact:	None

Charge and Membership of Institutional Review Board - Human Subjects Committee

Charge: Facilitates the responsible conduct of inquiry by reviewing all proposals for human subject research to be conducted under the direction of University personnel, including University students; ensures that, before data collection is begun, all appropriate measures have been taken to protect the safety, personal rights and dignity of all individuals and social groups involved as participants in the project. The Board may also provide information to the campus community on IRB-HS procedures and compliance with applicable rules and regulations.

Recruitment and Appointment of Members.

(1) Each faculty member serves a 3-year term renewable for one additional 3-year term. Student and community members serve 1-year terms. Recruitment of faculty and student members to serve on the IRB-HS will be done through the normal Committee on Committees process for the seats designated for faculty and student members.

(2) All applicants will submit a one page written statement describing their qualifications to serve on the board. It is strongly recommended that applicants attach their certificate verifying completion of one of the approved human subjects research courses (see http://www.sjsu.edu/research/irb/irb-researcher-training/index.html). Upon appointment members must complete an approved IRB reviewer course prior to voting at their first scheduled meeting.

(3) Recommendations for a physician to serve as Kinesiological Consultant will be solicited from the SJSU Kinesiology Department Chair.

(4) When there are multiple applications for any seat, the Executive Committee of the Academic Senate will select individuals to serve. In considering potential IRB-HS members, attention should focus on the person’s research skills and experience and careful consideration of the balance of new and continuing members so the board retains experienced members yet also brings on new members.

Membership

~~Assoc. Dean, Research~~
IRB Coordinator
1 faculty, Business
2 faculty, Education
1 faculty, Engineering
2 faculty, Health and Human Sciences
1 faculty, General Unit
1 faculty, Humanities & Arts
1 faculty, Science
2 faculty, Social Science

1 student
1 Community-at-large
Physician or licensed health professional
Physician (Kinesiological Consultant) - as needed
Prisoner Advocate - as needed

Note: To be compliant with federal regulations, the IRB must have a Physician or Nurse Practitioner, a student, and a community member. Link to the relevant portion in the regulations - see 46.107c

https://www.ecfr.gov/cgi-bin/retrieveECFR?gp=&SID=83cd09e1c0f5c6937cd9d7513160fc3f&pitd=20180719&n=pt45.1.46&r=PART&ty=HTML#se45.1.46_1107

San José State University
Academic Senate
Organization and Government Committee **AS 1709**
September 17, 2018
Final Reading

Senate Management Resolution: Modification to Membership of Professional Standards

Legislative History: This proposal amends the membership of the Professional Standards Policy Committee to remove the AVP for faculty affairs and add the Deputy Provost. Previously, F08-3 specified qualifications for the chair (tenured full professor) and faculty members (tenured faculty should be given priority for appointment to the Professional Standards committee).

Whereas: There is no longer an administrator in the position of AVP for faculty affairs, and

Whereas: Professional Standards needs an administrative representative from the academic affairs division, therefore, be it

Resolved That the Ex-Officio position on the Professional Standards Committee be designated as a seat for the Deputy Provost.

Rationale: An update is needed given the changes recently implemented in University Personnel. Historically, the position of the AVP for faculty affairs was in the Academic Affairs division. It was subsequently moved to University Personnel. Given the focus of Professional standards on wide ranging issues pertaining to faculty, the administrative representative needs to be a senior member of the Provost's staff.

Approved:	9/10/18
Vote:	9-0-0
Present:	Bailey, Capizzi, Curry, French, Gallo, Higgins, Grosvenor, Rodan, Shifflett
Absent:	Ormsbee, Saldami
Financial Impact:	None
Workload Impact:	None

Charge and Membership of Professional Standards Policy Committee

Charge: Responsible for all areas pertaining to faculty affairs and professional standards.

Membership

~~AVP Faculty Affairs (EXO)~~ Deputy Provost (EXO)
Business Faculty
Education Faculty
Engineering Faculty
General Unit
Health & Human Sciences Faculty
Humanities & Arts Faculty
Science Faculty
Social Sciences Faculty

San José State University
Academic Senate
Professional Standards Committee **AS 1710**
September 17, 2018
First Reading

Sense of the Senate Resolution Advocating Additional Protections For the Privacy of Electronic Information At San José State University

Resolved: That the Academic Senate thanks the President for her detailed veto message of S17-8 which made possible a compromise recommendation (conveyed separately); be it further

Resolved: That through this resolution the Academic Senate records its continued support for those privacy protections contained in S17-8 that were deleted to conform with the President's message. We hold that those provisions are consistent with commonly accepted standards for the protection of privacy at universities. We are concerned that SJSU faculty, staff, and students will have a lower level of privacy protection than their counterparts at the University of California (UC)[1] and a lower level of protection than that recommended by the American Association of University Professors (AAUP.)[2] Be it further

Resolved: That the Academic Senate finds that system wide "Responsible Use Policy"[3] lacks the safeguards needed to adequately protect privacy to the reasonable levels recommended by the AAUP or enacted by the UC.[4] Consequently, we find that augmentation by a supplemental campus policy (as provided for in the CSU Responsible Use Policy) is required;[5] be it further

Resolved: That our concerns could be allayed by the incorporation of certain commonly accepted privacy protections into the Presidential Directive referred to in the (new) policy setting forth "Principles Regarding Privacy of Electronic Information."

1. SJSU should adopt rules that make the invasion of privacy of faculty, staff, and students a rare event and one that only takes place under circumstances that are carefully defined and published. Every member of the SJSU community should know the circumstances under which their communications and records may be searched or disclosed without their consent or without their knowledge.[6]

2. SJSU should adopt rules that identify who shall be responsible for authorizing any involuntary search, and should keep clear records of each search that is authorized and the rationale for doing so.[7]
3. SJSU should adopt rules that limit the involuntary searching or disclosure of information to the least perusal of contents and the least action necessary to resolve a given matter.[8]
4. SJSU should adopt rules that require disclosure of involuntary searches to the individuals involved, following the conclusion of the investigation and subject to any legal requirements.[9]
5. SJSU should adopt rules that promote accountability for acts of involuntary disclosure. This should include some mechanism for internal oversight by a responsible party who is not responsible for authorizing the searches.[10]

Rationale:

On April 20, 2018, President Papazian returned (vetoed) S17-8, which was a policy recommendation designed to secure privacy protections for electronic information at SJSU commensurate with those in place currently in the University of California system, and similar to those recommended in its white paper by the American Association of University Professors (AAUP.) Current policies pertinent to privacy of electronic information at SJSU include our obsolete campus policy (F97-7) and the CSU system "Responsible Use Policy."

In order to foster a cooperative relationship with the President and our campus Administration, the Academic Senate has produced a new policy recommendation that conforms to the instructions in the veto message. However, we continue to believe that stronger privacy protections—similar to those initially proposed--are warranted, and propose this resolution to record our support for those protections. We hope that these protections can be included in the expected Presidential Directive.

Attached to this resolution are the documents needed to understand the development of this issue:

1. *F97-7 Privacy of Electronic Information and Communications*
2. *S17-8 Privacy of Electronic Information (unsigned)*
3. *Memo From Mary Papazian RE: "Policy Rescinding and Replacing F97-7 on Privacy of Electronic Information (S17-8)*
4. *Electronic Communications Policy. University of California, Office of the President.*
5. *"Academic Freedom and Electronic Communications," AAUP*
6. *CSU Responsible Use Policy.*

Approved: (September 10, 2018)

Vote: (8-0-0)

Present: (Chin, He, Monday, McKee, Cargill, Peter, Hart, Rodriquez)

Absent: (Kumar)

Financial Impact: No direct impacts

Workload Impact: No direct impacts

Endnotes:

[1] Electronic Communications Policy; University of California Office of the President. Issued November 17, 2000. Revised August 18, 2005.

[2] "Academic Freedom and Electronic Communications." See especially section IX. American Association of University Professors Committee A on Academic Freedom and Tenure, revised November 2013. "Faculty members should be involved in the setting of institutional policies surrounding the monitoring of and access to content and traffic data in electronic communications" (page 55.)

[3] California State University. "Responsible Use Policy." Last revised 6/5/2013.

[4] The Responsible Use Policy does reference privacy in its provisions 3.6, 3.9, and 4.3. While welcome, these protections are vague and fail to meet the standards of the UC or AAUP. For example, "The CSU supports and protects the ***concepts*** of privacy…" or "the CSU does not ***generally*** monitor or restrict content…" (emphasis added.)

[5] The Responsible Use Policy specifically allows for campus supplemental policies. "2.2 The policy may be augmented, but neither supplanted nor diminished, by additional policies and standards adopted by each campus."

[6] AAUP states "The policy should clearly state that the university does not examine or disclose the contents of electronic communications and traffic data without the consent of the individual participating in the communication except in rare and clearly defined cases" (page 54.)

UC system policy states "An electronic communication holder's consent shall be obtained by the University prior to any access for the purpose of examination or disclosure of the contents of University electronic communications records in the holder's possession, except as provided for below" and then lists four specific exceptions (pages 10-11.)

[7] AAUP states "Policies on electronic communications should enumerate narrow circumstances where institutions can gain access to traffic logs and content unrelated to the technical operation of these services. If a need arises to get access to electronic-communications data, a designated university official should document and handle the request, and all parties to the communication should be notified in ample time for them to pursue protective measures—save in the rare case where any such delay would create imminent risk to human safety or university property" (page 55.)

UC system policy states "such actions must be authorized in advance and in writing by the responsible campus Vice Chancellor…" (page 11.)

[8] AAUP states “Accessed data may not be used or disseminated more widely than the basis for such exceptional action may warrant” (page 55.)

UC system policy states “In emergency circumstances as defined in Appendix A, Definitions, the least perusal of contents and the least action necessary to resolve the emergency may be taken immediately….”

[9] UC system policy states “The responsible authority or designee shall at the earliest opportunity that is lawful and consistent with other University policy notify the affected individual of the action(s) taken and the reasons for the action(s) taken.

[10] UC system policy states “Each campus will issue in a manner consistent with law an annual report summarizing instances of authorized or emergency nonconsensual access pursuant to the provisions of this Section IV.B Access Without Consent, without revealing personally identifiable data.”

San José State University
Academic Senate
Professional Standards Committee **AS 1711**
September 17, 2018
First Reading

POLICY RECOMMENDATION
Principles Regarding Privacy of Electronic Information Rescinds and Replaces F97-7 Policy on Privacy of Electronic Information

Resolved: That F97-7 be rescinded.

Resolved: That the following be adopted as policy effective immediately.

Rationale: This policy recommendation marks the culmination of several years of efforts to replace F97-7, which has been perceived as increasingly obsolete. Much has changed since 1997 regarding both information and privacy.

After extensive consultation beginning with the Qayoumi and Martin administrations and culminating with the Papazian administration, a replacement policy for F97-7 was drafted by Professional Standards and passed by the Senate on April 10, 2017, with no dissent. This policy recommendation was sent forward to the President as S17-8. It was returned (vetoed) with an explanatory message from the President on April 20, 2018, thus closing out action on S17-8.

The attached document accepts the President's instructions so as to provide a policy recommendation that is acceptable for signing. Differences between the President and the Senate on this issue, and various supporting documents, are addressed with separately in a Sense of the Senate Resolution.

Approved: (September 10, 2018)

Vote: (7-0-0)

Present: (Chin, He, McKee, Cargill, Peter, Hart, Rodriquez)

Absent: (Monday, Kumar)

Financial Impact: No direct impacts

Workload Impact: No direct impacts

POLICY RECOMMENDATION
Principles Regarding Privacy of Electronic Information

1. Principles

1.1. San José State University (SJSU) recognizes that principles of academic freedom and shared governance, freedom of speech, and privacy hold important implications for the use of electronic communications.

1.2. SJSU respects the privacy of electronic communications in the same way that it respects the privacy of paper correspondence and telephone conversations, while seeking to ensure that University administrative records are accessible for the conduct of the University's business.

1.3. SJSU recognizes the value of privacy as part of academic freedom and the benefits that privacy and autonomy bring to the individual, to groups, and to the culture of SJSU.

1.4. SJSU respects the privacy of person-to-person communications in all forms including telephone, electronic mail and file transfers, graphics, and videos.

1.5. SJSU supports privacy in the use of electronic communications and information storage to the maximum extent possible in accordance with CSU policy, state and federal laws, and consistent with computer system maintenance demands.

2. Implementation

The principles of this policy will be implemented by Presidential Directive.

3. Privacy Advisory

Various laws and available security technologies affect the degree of privacy that users can expect. No electronic system is entirely secure from unauthorized intrusions. Users should be warned that legal requirements may require disclosure, including but not limited to, disclosure under the Public Records Act, discovery in civil litigation, and legal searches performed in cooperation with state and federal law enforcement authorities.