I. Call to Order and Roll Call –

II. Approval of Minutes:
   Senate Minutes of May 15, 2017, Last meeting of 2016-2017
   Senate Minutes of May 15, 2017, First meeting of 2017-2018

III. Communications and Questions:
   A. From the Chair of the Senate
   B. From the President of the University

IV. Executive Committee Report:
   A. Minutes of the Executive Committee –
      EC Minutes of May 8, 2017
      EC Minutes of June 14, 2017
      EC Minutes of July 5, 2017
      EC Minutes of August 7, 2017
      EC Minutes of August 28, 2017
   B. Consent Calendar –
   C. Executive Committee Action Items –
      AS 1662, Sense of the Senate Resolution, In Opposition to the Order to
      End the Deferred Action for Childhood Arrivals Program (DACA) (Final
      Reading)

V. Unfinished Business: None

VI. Policy Committee and University Library Board Action Items (In rotation)
   A. Curriculum and Research Committee (C&R):
      AS 1661, Sense of the Senate Resolution, Guidance on Implementation
      of EO 1064 Student Internships, Service Learning, and Off-Campus
      Learning Experiences
   B. Instruction and Student Affairs Committee (I&SA):
      AS 1660, Policy Recommendation, Amendment to AS 1650,
      Undergraduate Student Honors at SJSU (Final Reading)
   C. Professional Standards Committee (PS):
   D. Organization and Government Committee (O&G):
      AS 1655, Senate Management Resolution, Rescind SM-F04-1 and SM-
      S97-8, Related to the University Teacher Education Committee (Final
      Reading)
      AS 1656, Policy Recommendation, Modification of Bylaw 1.10,
      Pertaining to Academic Deans (First Reading)
      AS 1657, Senate Management Resolution, Rescind SM-F06-2 Related to
      Senate Standing Rule 7 (Final Reading)
AS 1658, Senate Management Resolution, Rescind SM-S11-1, Budget Advisory Committee Responsibilities (Final Reading)

AS 1659, Senate Management Resolution, Amend SM-S04-2, Dissolving the Improvement of Instruction Committee... (Final Reading)

E. University Library Board (ULB):

VII. State of the University Announcements:
   A. Provost
   B. Vice President for Administration and Finance
   C. Vice President for Student Affairs
   D. Chief Diversity Officer
   E. Statewide Academic Senators
   F. AS President

VIII. Special Committee Reports:

IX. New Business:

   Election of FAL to the Executive Committee
   Statement from Senator James Lee
   Statement from Simon Rodan
   Statement from Senator Brandon White

   Election of Chair of the Instruction and Student Affairs Committee
   Statement from Senator Laura Sullivan-Green

X. Adjournment:
I. The meeting was called to order at 2:05 p.m. and roll call was taken by the Senate Administrator. Forty-four Senators were present.

Ex Officio:
Present: Van Selst, Sabalius, Perea, Kimbarow
Absent: Lee, J.

Administrative Representatives:
Present: Faas, Papazian, Feinstein, Wong(Lau), Blaylock
Absent: None

Deans:
Present: Stacks, Jacobs, Green, Schutten
Absent: None

Students:
Present: Tran, Medrano, Spica
Absent: Caesar, Balal

Alumni Representative:
Present: Walters
Absent: None

Emeritus Representative:
Present: Buzanski
Absent: None

Honorary Representative:
Present: Lessow-Hurley
Absent: None

General Unit Representatives:
Present: Higgins, Trousdale, Matoush
Absent: Kauppila

CASA Representatives:
Present: Schultz-Krohn, Grosvenor, Sen, Lee, S., Shifflett
Absent: None

COB Representatives:
Present: Reade, Rodan
Absent: Campsey

EDUC Representatives:
Present: Mathur, Laker
Absent: None

ENGR Representatives:
Present: Mathur, Laker
Absent: None

H&A Representatives:
Present: Frazier, Miller, Khan, Ormsbee, Riley
Absent: Grindstaff

SCI Representatives:
Present: White, Cargill, Boekema, Kaufman
Absent: None

SOS Representatives:
Present: Peter, Hart, Wilson
Absent: Trulio

II. Approval of Academic Senate Minutes—
The minutes of May 1, 2017 were approved as amended by Senators Mathur and Laker (44-0-0).

III. Communications and Questions –
A. From the Chair of the Senate—
Chair Kimbarow presented certificates of service to departing Senators.

Chair Kimbarow thanked all Senators for their service and their support while he was
Chair of the Senate. Chair Kimbarow also thanked the Executive Committee for their support as well.

Vice Chair Frazier presented Chair Kimbarow with a plaque from the Senate thanking him for his service to the Senate for the past two years.

**B. From the President—**
The President thanked all Senators for their service to the university and the Academic Senate.

President Papazian presented Chair Kimbarow with a plaque recognizing his leadership and service to the university.

**IV. State of the University Announcements. Questions. In rotation.**

**A. Chief Diversity Officer (CDO) —**
CDO Kathy Wong(Lau) thanked the Senate for a wonderful first year and noted that the Senate is a true model of shared governance. In terms of the Senate, it is very intellectually diverse.

**B. CSU Statewide Senators —**
Senator Sabalius reported that for the first time in CSU history we have a majority of female presidents.

SJSU took the lead with our intellectual property and academic freedom resolution which is considered exemplary by many CSU campuses.

**C. Associated Students President —**
AS President Perea thanked all Senators for a wonderful year.

**D. Provost —** Provost Feinstein commented on what a pleasure it had been to work with Chair Kimbarow and the Senate this year.

**E. Vice President for Student Affairs —**
Vice President Blaylock complimented the Student Senators on their shared governance with the Senate and many other committees and stated they were a role model for other students. All of the Student Senators work, attend school full-time, and have other commitments. Their efforts are exemplary. AS had the largest voter turnout in recent elections that they have had in 10 years.

**F. Vice President of Finance and Administration —**
Vice President Faas thanked the Senate for a terrific first year on the job. Some of the repairs and buildings that will be worked on over the summer include the Library, the Tennis Courts on South campus, the Softball field, Morris Daley, the Health Building, CIES, the Science Building, and the Bowling Alley.
V. Executive Committee Report –
A. Executive Committee Minutes –
Executive Committee Minutes of April 24, 2017

Questions:
Senator Buzanski asked why the minutes say we should compare the number of administrators to faculty we have at SJSU to other comparable universities. Why should we compare ourselves with another university that may also have too many administrators as well? We have twice as many administrators compared to faculty. President Papazian commented that a comparison by itself would not be justifiable. However, in everything we do it is helpful to have benchmarks. There may be a reason why we need more administrators in certain areas and fewer in others across the CSU.

B. Consent Calendar –
There was no consent calendar.

C. Executive Committee Action Items:
Vice Chair Frazier presented AS 1654, Sense of the Senate Resolution, Honoring and Thanking Dr. Michael L. Kimbarow for his Service to the Senate and the University (Final Reading). The resolution passed unanimously (44-0-0).

VI. New Business – None

VII. Unfinished Business: None

VIII. Policy Committee and University Library Board Action Items. In rotation.
A. Professional Standards Committee (PS): No report

B. Organization and Government Committee (O&G) –
Senator Shifflett presented AS 1635, Policy Recommendation, Edit to Amendment A to S16-8, Selection and Review of Administrators (Final Reading). The Senate voted and AS 1635 passed as written (26-5-6).

C. University Library Board (ULB) – No report.

D. Curriculum and Research Committee (C&R) –
Senator Mathur presented AS 1652, Policy Recommendation, Organization of the Program Planning Process at SJSU (Final Reading). Senator Mathur presented an amendment that was friendly to the body to remove "Senate" in line 190 and put in "University" before "Policy." Senator White presented an amendment that was friendly to the body to insert another resolved clause after the last resolved clause on line 29 to read, "Resolved: That the implementation timeline for program planning
review for programs starting in academic year 2017-2018 will be determined by the AVP of Graduate and Undergraduate Programs (GUP). All other programs will follow the new established timeline in the policy." The Senate voted on AS 1652 as amended and it passed (33-0-1).

Senator Mathur presented AS 1653, Policy Recommendation, University Learning Goals (ULGs) (Final Reading). The Senate voted and AS 1653 passed as written (30-0-0).

E. Instruction and Student Affairs Committee (I&SA):
Senator Kaufman presented AS 1650, Policy Recommendation, Codification and Revision of Undergraduate Student Honors (Final Reading). Senator Van Selst presented an amendment to line 101 to remove everything after "earned." The amendment was seconded. The Senate voted and the Van Selst Amendment failed (3-41-0). Senator Rodan presented an amendment to delete, "organized by the Office of the Provost." Senator Frazier presented a substitute amendment to the Rodan Amendment to change "organized by" to "overseen by the Office of the Provost...." The Senate voted and the Frazier motion to substitute passed (29-5-3). The Senate voted on the Frazier amendment and it passed (30-5-1). The Senate voted on AS 1650 as amended and it passed (30-3-4).

IX. Special Committee Reports:
Associate Professor Kathleen McConnell, Chair of the Accreditation Review Committee, gave an overview of the report prepared for the WASC visit.

"One area of concern was leadership, organizational climate, and the state of shared governance on this campus. We received WASC's report in late May of 2015. President Qayomi had not yet resigned his position as President. This Senate had requested a review of campus leadership by the Chancellor's Office. The President's Commission on Diversity had already by that time issued a number of recommendations and we were at the beginning of implementing those recommendations when we received WASC's report.

The second area of concern was Campus Climate. Specifically, WASC was concerned with what they called "a superficial celebration of our campus diversity rather than a substantive commitment to equity and inclusion."

This is an overview of how we are responding to these two concerns. In the report we focus primarily on structural changes rather than specific personnel changes or leadership styles. We talk about new additions to campus governance; notably the addition of a Chief Diversity Officer and the an Office of Diversity, Equity and Inclusion (ODEI). Neither of these existed in 2015. We also talk about restructuring efforts that have been made to strengthen shared governance on this campus including changes in the president's cabinet and changes to other committees. In addition, we also talk about new mechanisms, many of which came out of the Senate, for ensuring shared governance. An example of this is the Budget Advisory Committee. In our evaluation we found that these changes have
reinvigorated SJSU's legacy of shared governance. Even beyond restoring that legacy, we found evidence of a new level of commitment to shared governance. This is best evidenced by the addition of a new Chief Diversity Officer and the opening of the ODEI, which puts into practice the principles of shared governance that were outlined in the Sense of the Senate Resolution in 2015. We also see evidence of a commitment to these principles in the leadership that we have recruited to this campus in the last few years and we discuss this.

Some of the changes we discuss include the addition of extensive diversity in education training introduced to this campus over the last two years. A second change includes the effort to close opportunity gaps for underrepresented minority students. This includes the Four Pillars of Student Success Campaign and the work of the Student Success Taskforces. A third change we discuss includes efforts to better serve the whole student. Here we talk about the new enrollment services and changes to the residence halls including the new Faculty-in-Residence Program as well as things like the food pantry. A fourth change includes the progress this campus has made to institute a culture of inclusivity and dialogue. Here we talk about the speaker series. Finally, we talk about improvements to campus safety and this includes things like new lighting and several new advisory boards.

In our evaluation, we found the campus had made excellent improvement in introducing new infrastructure that supports equity and inclusion in things like the new Enrollment Services and the new OEDI. We found that the campus is at the emergent stage of introducing new inclusive campus life programs. What we mean by this is that we have a lot of programming that did not exist two years ago and it is not clear how the campus will sustain those efforts into the future.

Finally, we found that we are not yet ready to say with any certainty the impact of these efforts. Many of these efforts are new and in some cases only a few months old, so we are not in a place where we can assess them. We describe our assessment of these efforts as being at the beginning stages. For example, we have just completed the 2017 NSSE, and Student Services has a number of new practices and protocols that they have introduced that are getting up and running next year.

In conclusion, our impression is that we have made tremendous progress over the last two years and we are in really good shape for this visit. Please send any comments, suggestions, and edits to Associate Professor McConnell in the Communications Studies Department by this Friday at 5 p.m.

Thank you for this opportunity to present this report."

X. The meeting adjourned at 3:40 p.m.
I. The meeting was called to order at 4:02 p.m. and roll call was taken by the Senate Administrator. Forty-Three Senators were present.

Ex Officio:
   Present: Kimbarow, Sabaliaus, Van Selst, Manzo, Frazier
   Absent: Lee, J.

CASA Representatives:
   Present: Schultz-Krohn, Shifflett, Grosvenor, Sen
   Absent: Lee, S.

Administrative Representatives:
   Present: Papazian, Feinstein, Faas, Wong(Lau)
   Absent: Blaylock

COB Representatives:
   Present: Rodan, Bullen, He

EDUC Representatives:
   Present: Laker, Mathur

Deans:
   Present: Green, Elliott, Stacks
   Absent: Jacobs

ENGR Representatives:
   Present: Chung
   Absent: Hamedi-Hagh, Sullivan-Green

Students:
   Present: De Guzman, Gill, Hospidales, Tran
   Absent: Busick, Donahue

H&A Representatives:
   Present: Ormsbee, Khan, Riley, Bacich, McKee

Absents:
   Alumni Representative:
      Present: Walters

SCI Representatives:
   Present: Kaufman, White, Cargill, Rangasayee

Emeritus Representative:
   Present: Buzanski

SOS Representatives:
   Present: Peter, Wilson, Hart,
   Absent: Trulio, Curry

Honorary Representative:
   Present: Lessow-Hurley

General Unit Representatives:
   Present: Matoush, Trousdale, Higgins
   Absent: Kauppila

II. Approval of Academic Senate Minutes—
   There were no minutes for approval.

III. Communications and Questions –
   A. From the Chair of the Senate:
      Chair Frazier welcomed new Senators for AY 2017-2018.

      Chair Frazier announced that today’s meeting was primarily to elect Senate Officers for the 2017-2018 Academic Senate and thanked all the candidates for their willingness to serve as leaders in the Senate.
B. From the President of the University – The President thanked all new Senators for their willingness to serve and said it was both "interesting and meaningful service."

IV. Executive Committee Report –
A. Executive Committee Minutes – No minutes.
B. Consent Calendar –
The Senate Administrator, Eva Joice, presented the initial consent calendar for 2017-2018 with several amendments from outgoing Associate Vice Chair Schultz-Krohn. The Senate voted and the consent calendar was accepted as amended.

C. Executive Committee Action Items: None

V. Unfinished Business - None

VI. Policy Committee and University Library Board Action Items. In rotation.
A. Organization and Government Committee (O&G) - None
B. Instruction and Student Affairs Committee (I&SA) – None
C. Professional Standards Committee (PS) – None
D. Curriculum and Research Committee (C&R) – None
E. University Library Board (ULB) – None

VII. State of the University Announcements. Questions. In rotation.
A. CSU Statewide Senators – None
B. Provost – None
C. Vice President of Finance and Administration – None
D. Vice President for Student Affairs – None
E. Associated Students President –
F. Vice President for University Advancement – None

VIII. Special Committee Reports – None

IX. New Business – Election of 2017-2018 Senate Officers

A. Vice Chair of the Senate
Chair Frazier announced the candidates and called for any additional nominations from the floor. There were no additional nominees. Senators Mathur and Rodan presented their candidacy statements. Senator Mathur was elected.

B. Chair of the Curriculum and Research Committee
Chair Frazier announced the candidates and called for any additional nominations from the floor. There were no additional nominees. Senators Riley, Schultz-Krohn, and White presented their candidacy statements. Senator Schultz-Krohn was elected.
C. Associate Vice Chair
Chair Frazier announced the candidates and called for any additional nominations from the floor. There were no additional nominees. Senators Hart and Riley presented their candidacy statements. **Senator Riley was elected.**

D. Chair of the Instruction and Student Affairs Committee
Chair Frazier announced the candidate and called for any additional nominations from the floor. There were no additional nominees. Senator Kaufman presented his candidacy statement. **Senator Kaufman was elected by acclamation.**

E. Chair of the Organization and Government Committee
Chair Frazier announced the candidate and called for any additional nominations from the floor. Senator Shifflett presented her candidacy statement. **Senator Shifflett was elected by acclamation.**

F. Chair of the Professional Standards Committee
Chair Frazier announced the candidate and called for any additional nominations from the floor. There were no additional nominees. Senator Peter presented his candidacy statement. **Senator Peter was elected by acclamation.**

G. CSU Statewide Representative to the Executive Committee
Chair Frazier announced the candidates and called for any additional nominations from the floor. Senator Van Selst presented his candidacy statement. Senator Lee was not present at the meeting. **Senator Van Selst was elected.**

X. Adjournment – The meeting adjourned at 4:59 p.m.
Present: Peter, Mathur, Frazier, Kaufman, Lee, Feinstein, Kimbarow, Riley, Blaylock, Schultz-Krohn, Wong(Lau), Papazian

Absent: Faas, Perea, Shifflett

1. The Executive Committee minutes of April 17, 2017 and April 24, 2017 were both approved (12-0-0).

2. There was no dissent to the consent calendar of May 8, 2017.

3. Updates:
   a. **From the President** – The CIO and Athletics Director searches are in the final stages and finalists will be here for open forums in the next few weeks.

      The President encouraged everyone to attend the inaugural events. It is a celebration for the whole campus.

   b. **From the Provost** –
      The Dean for the College of Education search is in the final stages.

      The Interim Dean for the College of Humanities and the Arts has not yet been announced. The Provost hopes to have a new Dean in place by the Spring 2018 if possible.

**Questions:**

Q: Has there been any final decision about a CASA reorganization?
A: There are no plans for a decision on reorganization at this time.

Q: Are we considering having only one graduation and eliminating department graduations?
A: Degrees can only be conferred by the President. The President hopes to keep what we have, but cluster them together over two days instead of three weeks. The President is considering commencement followed by department ceremonies. The President would also like to move the event away from the Memorial Day weekend.

Comments: The reason the department events are held over a three-week period is that there are not enough rooms to hold them all on the same day.

A suggestion was made to hold the event in the evening as many students and parents complain about the heat at midday.

Some students cannot afford to participate when we charge for it.
The President will be looking into this and will put some ideas together to bring back to the Executive Committee.

c. **VP Student Affairs**—
   Today is AS President Perea's last Executive Committee meeting. The Executive Committee recognized President Perea for his outstanding contributions this year and wishes him success in graduate school.

   The VPSA gave an update on the Economic Crisis Response Team.

d. **Chief Diversity Officer**—
   The CDO is coming to the end of her first year at SJSU. She thanked the Executive Committee members for their support.

   The CDO will be training over 800 transfer students, and many additional students over the summer.

   The CDO has held diversity and Title IX training in the Senate Retreat, during freestanding visits to colleges, and through Human Resources for MPPs. In addition, she will be holding additional training for staff as well.

   The CDO will be working on Strategic Planning in the Fall and hopes to have another Campus Climate Survey done in Spring 2018. SJSU promised WASC that Campus Climate Surveys would continue to be done.

   The CDO has been working with the Faculty Diversity Committee, and also working on faculty diversity in hiring. Some departments now have a majority of minority members.

e. **Statewide Senate**—
   Other CSU campuses are getting on the bandwagon as far as supporting the SJSU Intellectual Property resolution.

f. **VP for Administration and Finance**—
   There will be a meeting regarding BART on May 12, 2017 in Science 142 at 1:30 p.m. All faculty, staff, and students are welcome.

g. **Organization and Government Committee**—
   O&G is working on a referral regarding the workload of Senate policy committees. The charge of C&R is too broad. O&G has referred this back to the Executive Committee to evaluate the charge for O&G.

h. **Professional Standards Committee**— *No report.*

i. **Curriculum and Research Committee**—
   Regarding RSCA, some language regarding NDAs might come back for review. Send proposed changes to RSCA to the Provost for consideration.

   C&R will be bringing the Program Planning Policy and the University Learning Goals to the Senate at the May 15, 2017 meeting.
C&R is still working on the Internship policy.

C&R is considering a way to suspend the policy to allow a particular college to try a pilot policy change to see how it might work for that college, such as a 3 + 2 or a 4 + 1 blended class load.

j. Instruction and Student Affairs Committee –
I&SA will be bringing the Honor’s policy to the Senate at the May 15, 2017 meeting.

4. Pending Policies:
There are two resolutions still pending in the President’s Office and they include the Selection and Review of Administrators and Electronic Information policies. The language in the Selection and Review of Administrators Policy needs to be changed before the President will sign it. The President has not had the opportunity to review the Electronic Information policy at this time.

5. EDUNAV or Smart Planner:
We are piloting EDUNAV now in Engineering and History, however, Smart Planner is still proceeding. Smart Planner will be in beta testing this fall. EDUNAV is an up and coming company with lots of innovation that has tremendous potential. Smart Planner is more traditionally based.

6. Cal State Apply:
What is the contingency plan if not fully operational by August? Provost Feinstein will ask the Deputy Provost and AVP of GUP for an update.

7. The meeting adjourned at 1:34 p.m.

These minutes taken and prepared by Eva Joice, Senate Administrator on May 8, 2017. The minutes were edited by Past Chair Kimbarow on June 7, 2017. The Executive Committee approved the minutes on June 14, 2017.
Senate Executive Committee Meeting  
June 14, 2017  
12-1:30 ADM 167  
(minutes taken by Riley)

Present: Peter, Mathur, Frazier, Kaufman, Feinstein, Kimbarow, Riley, Blaylock, Schultz-Krohn, Bailey (guest), Faas, Van Selst, Shifflett  
Absent: Manzo, Wong(Lau)

1. The Executive Committee minutes of May 8, 2017 were approved with one amendment: under 3.b., in the 3rd line, “Spring 2017” should be changed to “Spring 2018.”

2. There was no dissent to the consent calendar of June 14, 2017.

3. Chief of Staff Bailey (guest) provided information on two topics:

   • S17-8, Privacy of Electronic Information. Bailey did not have specifics on the President’s concerns. Still unsigned and may not be signed. A presidential directive in relation to the policy is in the works, but on the back burner.

   • Faculty Affairs. Bailey will be taking over direct leadership in June to assess processes and structure. She will make decisions in a more informed way at the end of June. She has no plans to eliminate the AVP for Faculty Affairs and hope to announce by mid-July who the interim person will be. Joanne Wright will be in charge of FA in first two weeks of July before announcement to make sure summer processes (regarding hiring etc.) are run smoothly. FA will be distinct from HR, but with a more united relationship, in the same unit as HR. Collective Bargaining for faculty will stay with CFA. Cami Johnson is helping with the Faculty 180 program, and Bailey feels confident about getting it up and running. For faculty / chair questions about hiring and RTP, contact Bailey and the new AVP (once that person is announced). The interim AVP will be a faculty member; the permanent AVP will be hired according to policy procedure. The FA website will be updated, and Bailey foresees a future in which no one ever fills out forms on paper.

4. Updates  

   a. President – away today

   b. Provost  
   The Lurie College of Education search will be extended into next year. This past spring, four finalists were brought to campus. The Provost determined that there was not a good fit. The College of Humanities and the Arts dean search will begin in fall. In the College of Science, Dean Michael Parrish has stepped down; Michael Kaufman has been appointed the interim dean. A search for a permanent dean will begin in the fall. Having three interim deans may create some stress. (One committee member noted that homegrown deans tend to stay, while externally hired ones see the position as a
stepping stone.) It was a very intense spring semester: inauguration, graduation events, searches, etc. We need to have a campus plan for how we deal with graduations and convocations. Discussion ensued on this matter.

A committee member wondered about the truth of a rumor about the College of Ed. “disappearing.” The Provost responded that there are challenges in the College that are exacerbated by fact of not having permanent dean and that there are some discussions of restructuring/moving some faculty members from one department to another. However, there are no conversations of breaking up the college. We were founded as a normal school and the Provost could not imagine SJSU without a college of education.

c. VP Student Affairs
New AS Student President Ariadna Manzo. Last year we had 3200 freshmen, this year, 4500. This creates a housing demand we cannot meet. Not all students have met deadlines but the SA team is now working to accommodate them.

d. Statewide Senate
GE task force meets on Friday. Rebecca Eisen is the Chair; she thinks that GE should be smaller. Algebra update—more to be determined in the fall. Discussion of candidates for Board of Trustees and requirements for the position. Discussion of article published that violated confidentiality.

e. VP for Administration and Finance
The new CIES is open. Dean Huard and her team should be very happy there. A new vendor, Steak and Shake, is open. We have steel going up for the Rec Center, scheduled in open in 2019. Discussion ensued about the impact of the new Google plans for the downtown area, including transportation implications.

f. Organization and Government Committee
In spring, O&G reviewed all Senate management resolutions to identify where updates might be needed. Chair Shifflet provided a summary.

g. Professional Standards Committee
The policy on Chairs and Directors has been pulled back for further consideration.

h. Curriculum and Research Committee –
Report from prior chair Mathur. Discussion about internship policy and related insurance matters; there are complications needing to be worked out. The RSCA policy was referred back to committee to work on the section regarding non-disclosure agreements, because of potential conflict. Work on that will continue.

i. Instruction and Student Affairs Committee
With Chair Kaufman’s departure, we need to pick a new chair and have someone sit on the committee. Discussion of open seats and policy chair positions.

5. The meeting adjourned at 2:11pm

These minutes taken and prepared by Shannon Rose Riley, AVC, on June 14, 2017. The minutes were edited by Chair Frazier on July 3, 2017. The Executive Committee approved the minutes on August 7, 2017.
Executive Committee Meeting
July 5, 2017
12-1:30 p.m., ADM 167

Present: Frazier, Feinstein, Kimbarow, Riley, Schultz-Krohn, Faas, Shifflett, Manzo
Absent: Peter, Wong(Lau), Mathur, Blaylock, Van Selst, Papazian

1. A motion was made and seconded to suspend review and approval of the June 14, 2017 minutes until the August 7, 2017 meeting. The motion carried unanimously.

2. There was no dissent to the consent calendar of July 5, 2017.

3. A motion was made and seconded to suspend review and selection of faculty to serve on the Student Success Committee until the August 7, 2017 Executive Committee meeting when the President could be present. The motion carried unanimously.

4. Updates:
   a. Professional Standards Committee – Not Present
   b. Instruction and Student Affairs Committee – Not Present
   c. Organization and Government Committee –
      O&G has reviewed all Senate Management Resolutions and will now move to University Policies that need updating this year.
   d. Curriculum and Research Committee –
      C&R is cleaning up the RSCA policy. Chair Schultz-Krohn will follow up with Vice Chair Mathur regarding the situation with the Internship policy.
   e. President – Not present.
   f. CSU Statewide Senator – Not present.
   g. Provost –
      There will be three dean searches this fall; two new searches -- College of Science and Humanities and the Arts; and one continuing search -- Lurie College of Education. Michael L. Kimbarow has been appointed Interim AVP of Faculty Affairs and Michael Kaufman has been appointed the Interim Dean of the College of Science.

This year we may have our largest cohort of incoming Freshmen at ~4,300 students. We also have approximately the same number of transfer students. As our student success efforts continue to pay dividends, we should plan for additional on-campus student housing.

A question was raised about the day before Thanksgiving being made a non-instruction day but still remaining a duty day. This effectively adds a duty day, because an extra
day was added to the beginning of the semester. Chair Frazier noted that the policy made this day a non-instruction day for students, but did not make it a non-duty day for faculty. Chair Frazier will investigate this further.

The university may consider lifting impaction for some colleges this coming year.

h. **Vice President for Administration and Finance** –
   A glass barrier is being installed in the atrium in the MLK Library this summer from 6 p.m. to 6 a.m.

There is a new executive order regarding alcohol sales in the stadium. The President's Cabinet has not discussed this yet. However, sales are possible with restrictions and there could be a possibility of sponsorship by some beer companies.

AS is undergoing a CSU audit right now. This is a standard procedure.

The VPAF would like to institute $5 Fridays for faculty and staff in the dining commons to give us the opportunity to interact with students.

A member asked if some furniture could be installed in the faculty dining room in the student union.

Benches are being installed around a tree near the Engineering building for lunch seating.

Google’s recently announced plans for downtown development is likely to expedite the development of BART through San Jose.

i. **Associated Students:**
   AS has filled all of their Board of Director seats. AS had the highest voter turnout ever at 13.6% this year. AS is celebrating its 120th year. Beginning July 3, 2017 first time clipper card purchases will incur a $3 charge from AS. Several upcoming events include a transfer mixer and football kickoff.

   VP Faas noted that most auxiliaries on campus have student representatives on boards, but there are no faculty or staff on the AS Board of Directors. AS President Manzo will look into this.

5. The meeting adjourned at 1:31 p.m.

These minutes were taken and prepared by the Senate Administrator on July 5, 2017. The minutes were edited by Chair Frazier on July 7, 2017. The Executive Committee approved the minutes on August 7, 2017.
Executive Committee Meeting
August 7, 2017
12-2 p.m., ADM 167

Present: Frazier, Feinstein, Riley, Faas, Shifflett, Manzo, Papazian, Mathur, Van Selst
Absent: Peter, Blaylock, Schultz-Krohn, Wong(Lau)

1. The minutes of June 14 and July 5, 2017 were approved (9-0-0).

2. There was no dissent to the consent calendar of August 7, 2017.

3. The appointments calendar of 2017-2018 was approved (9-0-0).

4. Ravisha Mathur was approved as the faculty representative to the AS Personnel Committee (9-0-0).

5. The committee discussed communications between the Senate and the Dean's Offices. One of the colleges has informed the Senate Chair that they no longer prefer to forward correspondence to the faculty from the Senate. The Senate Administrator noted that the only communication the Senate Office sends to the Dean's Office is requests for them to conduct elections within their college for Senators. The Senate Office also prepares the voting materials so that the Dean's Office only need forward the link to their faculty. The AVC sends notices of committee vacancies to the Dean's Offices. The Provost said he would investigate solutions.

6. The committee reviewed and selected four faculty-at-large to serve on the Student Success Committee. There was discussion about whether the committee had a sufficiently diverse pool of candidates. The Senate Office will put out a call for additional nominations to fill the final vacant faculty-at-large seat.

7. The committee discussed the Institute of Study, Sport, Society, and Social Change. There was a misunderstanding and the event just held on campus was not a SJSU sponsored event. The Provost will bring the committee concerns back to University Advancement.

8. Updates:
   President:
   There will be two VP searches in the near future, for a Vice President of Research and Innovation and for a new Vice President of Student Affairs.

   The President is considering moving her cabinet together to the 5th floor of Clark Hall and is considering what kind of support staff would be needed. The Alumni Association would move into Tower Hall. This could happen as early as the end of the academic year. Some AVPs would move but those decisions haven't been made yet.

   The President will be signing the Program Planning Policy, and the Edit to Amendment A to the Selection and Review of Administrators Policy.
The President feels that the University Learning Goals Policy needs additional consultation and would like to share it with the Foundation Board for input before signing.

In the Honors Policy, the President would like additional information on why summa cum laude was changed from 3.85 to 3.9 before signing.

The President also feel that the Registration Priority Policy needs additional work before signing. Aspects regarding the California Promise are good, but there are other issues with the definition of priority categories.

The policy on Research, Scholarship, and Creative Activity had previously been retracted by the Curriculum & Research Committee for further consideration.

9. The meeting adjourned at 2 p.m.
Executive Committee Meeting  
August 28, 2017  
12-1:30 p.m., ADM 167

Present: Frazier, Feinstein, Riley, Schultz-Krohn, Shifflett, Manzo, Peter, Wong(Lau), Mathur, Van Selst, Willey (guest)

Absent: Blaylock, Papazian, Faas

1. The Executive Committee minutes of August 7, 2017 were approved (7-0-4).

2. AS President Manzo commented that Christy Riggins in her office had sent the Senate Office the names of students to sit on the policy committees and they should be added to this consent calendar. The Senate Administrator commented that she did not remember receiving these names. The AS President said she would forward a copy of the message to the Senate Chair and Senate Administrator. The committee approved adding the students to the consent calendar. [Note: It was later established that only the names of the Senators had been forwarded to the Senate Office. However, the AS President has provided the names of the students that should sit on the policy committees to the AVC to be added to the next consent calendar.] There was no dissent to the consent calendar of August 28, 2017.

3. Updates:
   a. From the Provost –

      There are three deans and one VP search underway including the deans of the Colleges of Science, Humanities and the Arts, and LCOE as well as the VP of Student Affairs.

      The committee discussed university policies and what could be done to expedite the policy approval process. Chair Frazier will be meeting with the President and the Chief of Staff later this week and will discuss this subject.

      A Student Success Forum was held last week.

      A member asked how changes to the remedial process would affect faculty workload and whether it would interfere with their normal work. Another member commented that the departments of English, Math, and LLD were the only departments that had remedial programs and now what has traditionally been known as remedial education will extend well beyond that. However, there is no infrastructure setup in most departments to support this yet. The administration will have discussions on how we will address this. A member asked if the remedial process would apply to transfer students. Another member commented that the transfer agreements address this and that only frosh would be the students affected.

      The committee discussed SmartPlanner and Edunav. There have been no complaints with SmartPlanner. Edunav is currently on hold.
There has been a 12% increase in permanent faculty. We are now over 650.

A member suggested that the CSU Academic Council address the campuses right to independently establish upper GE elements.

b. From the Organization and Government Committee (O&G):
The O&G Committee will be bringing three action items as final readings at the September 18, 2017 Senate meeting. These items focus on cleaning up policies or Senate Management Resolutions that should have been rescinded but were missed when new policies were passed.

The Senate Administrator commented that there is also a provision in bylaw 16 that allows her to bring back to the policy committee any policies she finds that should have been rescinded when a new policy is passed that were missed. The policy committee can then review the information and, if appropriate, authorize the Senate Administrator to rescind the policy and report this information directly to the Senate.

c. From the Curriculum and Research Committee (C&R):
The C&R Committee is reviewing the Internship policy and UOAs. When students go out on internships or practicums, the university’s insurer, Lloyds of London, has to have everything signed, sealed and delivered. Legal counsel has said that we have to have UOAs ahead of time or it is very risky. A member suggested a Sense of the Senate Resolution expressing our concern about the confusion surrounding UOAs and related insurance issues.

C&R will also be reviewing the university’s curriculum and 120 units, 4+1 and 3+2 class loads; and Research, Scholarship, and Creative Activity (RSCA).

d. From the Professional Standards Committee (PS):

PS has reviewed 15 sets of guidelines and approved 6, returning 9 for further work.

In AY 2016-17 75% of RTP cases fall under the old criteria and 25% under the new criteria. PS expects this to shift closer to 50%/50% this coming year.

PS is continuing to review the Chairs and Directors Policy.

PS is also working on a draft memo from PS and the AVP of Faculty Affairs regarding best practices for scheduling RTP Committees.

PS will be reviewing policy on post-tenure reviews to determine if a policy is needed.

PS is reviewing the appointment and review of program directors to determine if a policy is needed. Program directors are not covered under any existing policy.

PS will be reviewing F81-7, which relates to the appointment of grant-related instructional faculty.

e. From the Instruction and Student Affairs Committee (I&SA):
The I&SA Committee will be working on the Academic Integrity and Honors Policies.

f. **From the Vice President for Student Affairs (VPSA):**

On August 19, 2017, 4,122 students moved into the residence halls.

There are 75 events planned over the course of the first four weeks of the semester by Student Affairs.

There were over 500 students at the tailgate party before the football game this past Saturday and 500 got to run onto the field.

There are 33,330 students attending regular classes, and 2,500 students in special session courses.

On September 11, 2017 the mobile food pantry will be at the Event Center.

The VPSA distributed the “SJSU Important Dates” sticker. A few dates to remember are: August 23, 2017 through September 13, 2017 is the late registration period. September 6, 2017 is the last day to drop classes without a “W.” September 13, 2017 is the last day to add a class. October 2, 2017 is the last day for UG to apply for Spring/Summer 2018 graduation. October 5, 2017 is the deadline to apply for the October 28, 2017 WST Exam. November 16, 2017 is the last day to withdraw for Fall 2017. Final Exams are December 13-19, 2017. Fall grades will be viewable on MySJSU on December 23, 2017.

g. **From Associated Students (AS):**

AS is doing an assessment of their Fraud Policy due to recent fraudulent activity by an employee.

The food pantries are being moved. There are currently eight of them.

AS is handing out $60 book vouchers to students eligible for financial aid.

AS is exploring joint ventures in innovation and technology with venture capitalists in the area.

AS President Manzo recently had the pleasure of meeting our football team.

The Manager of Transportation Solutions grant proposal is in final review by the auditor.

AS is accepting applications until September 15, 2017 for campus personnel interested in leading a team in planting and growing a row in the campus community garden.

AS has received a lot of feedback about Professor Aptekar returning to campus. Students are not happy about this.
AS has received complaints that students can no longer use the Adobe software, or the required process to access adobe software is too rigorous.

AS has received complaints that there are not enough job opportunities for international students on campus. When they desire to work, these students are required to do so on campus (rather than off).

h. **From the CSU Statewide Senator:**

Executive Orders 1100 and 1110 make it clear that there will be no campus modifications to GE required units. This campus is stingy in units for university classes. The new EO establishes non-college developmental units over the summer. This is sacrificing quality to get units.

i. **From the Chief Diversity Officer (CDO):**

To kick off a dialogue this year across the campus regarding issues affecting the campus community, several campus conversations will be held on Tuesday, August 29, 2017 from 6 p.m. to 8 p.m., and on Friday, September 8, 2017 from noon to 2 p.m. There will be free pizza.

The CDO is working with the Interim AVP of Faculty Affairs to establish mandatory diversity training without overstepping any hiring policies and practices.

The campus will host an UCLA Administrator four times this semester.

Training will be offered on campus by an UCLA Administrator four times this year where campus personnel can become certified diversity trainers by the University of Michigan. This training normally costs several thousand dollars and is being offered on campus as a favor for the CDO. There are 30 to 40 slots available.

In mid-September the campus will host open meetings to discuss the implications of EO 1110.

Departments may apply for money to help diversity their faculty searches through the CDO.

4. The meeting adjourned at 1:37 p.m.

These minutes were taken and prepared by the Senate Administrator on August 28, 2017. The minutes were edited by Chair Frazier on September 1, 2017. The Executive Committee approved the minutes on September 11, 2017.
## Consent Calendar Summary

5/17/17-9/11/2017

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**5-Jul-17**

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**7-Aug-17**

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<td>2018</td>
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<td>2017</td>
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| Student Success Committee                      | Rogers, Altovise      | 2018 | FAL Seat L                                                             |
| Student Success Committee                      | Kato, Cindy           |      | Seat C Academic Affairs Rep                                           |
| Sustainability Board                           | Mendes, Tessa         | 2018 | Seat F AS Director of Community and Sustainability (prev Dir of Environmental Affairs) |
| Sustainability Board                           | Richardson, Kathrine  | 2019 | Seat N (Sci) gone at large                                            |
| Sustainability Board                           | Nemali, Rima          | 2020 | Seat O General Unit                                                   |
| Transit, Traffic, and Parking                  | Kethepalli, Jyotsna   | 2018 | Seat 1 Student Rep                                                    |
| ULB                                            | Taylor, Nick          |      | Chair, ULB                                                            |
| Undergraduate Studies Committee                | Peng, Chunhui         | 2020 | Seat H (Sci) gone at large                                            |
| Undergraduate Studies Committee                | Pignotti, Giselle     | 2019 | Seat E (Eng) gone at large                                            |
| Undergraduate Studies Committee                | De Guzman, Djalaiça   | 2018 | Seat 1 AS Director of University Advising Affairs                     |
| REMOVE:                                        |                       |      |                                                                       |
| Accreditation Review Committee                 | Tseng, Chris          |      | 1 yr leave                                                             |
| Accreditation Review Committee                 | White, Brandon        |      |                                                                       |
| BAFPR                                          | Laker, Jason          |      |                                                                       |
| Board of General Studies                       | Tseng, Chris          |      |                                                                       |
| Campus Planning Board                          | Aggarwal, Nitin       |      |                                                                       |
| International Programs and Students            | Anagnos, Thalia       |      |                                                                       |
| International Programs and Students            | Yi-Baker, Hyon Chu    |      |                                                                       |
| ISA                                            | Whyte, Jenny          |      |                                                                       |
| Program Planning Committee                     | Speer, Leslie         | 2019 |                                                                       |
| Program Planning Committee                     | Tseng, Chris          |      |                                                                       |
| Program Planning Committee                     | Lemon, Kathy          |      |                                                                       |
| ULB                                            | Turkoglu, Kamran      |      |                                                                       |
| ULB                                            | Chiao, Sen            |      |                                                                       |
| ULB                                            | Bodart, Joni          |      |                                                                       |

REMOVE:
- Accreditation Review Committee
- BAFPR
- Board of General Studies
- ISA
- Program Planning Committee
- ULB
SENSE OF THE SENATE RESOLUTION
IN OPPOSITION TO THE ORDER TO END
THE DEFERRED ACTION FOR CHILDHOOD ARRIVALS
PROGRAM (DACA)

Whereas, On September 5, 2017, the Trump Administration issued an order to end the program entitled “Deferred Action for Childhood Arrivals” (DACA); and

Whereas, DACA has, since its founding in June 2012, allowed hundreds of thousands of undocumented immigrants to fulfill their dreams of attending college and working in their professions to pursue gainful employment and actively contribute to society as well as support themselves, without the fear of being deported; and

Whereas, The ending of DACA would overturn those dreams and goals for an estimated 800,000 people in the United States; and

Whereas, An exact number of DACA students at SJSU is unknown as students only disclose DACA status if they are employed on campus; however, SJSU does have over 500 enrolled students who meet the requirements of AB 540 or AB 2000, which provide in-state tuition, and/or the California Dream Act, which provides access to financial aid eligibility; and

Whereas, Those hundreds of students are major contributors to the diversity and rich multiculturalism that make SJSU an exemplary campus at which to learn, live, and work; therefore be it

Resolved, That we, the Academic Senate of San José State University, declare our strong opposition to and condemnation of efforts to reject the principles exemplified by the DACA program; and be it further
Resolved, That we call upon the U.S. Congress to replace the DACA program with equivalent legislation immediately, to allow our students, staff, and faculty to regain certainty and fairness in their lives; and be it further

Resolved, That we fully embrace and support our DACA students and employees during this tumultuous and difficult time by finding ways to supplement the lost access to meaningful employment and in-state tuition afforded by DACA; and be it further

Resolved, That we welcome and concur with the communications provided by the President of SJSU\(^1\), the Chancellor of the California State University\(^2\), and the leaders of California’s Higher Education Segments\(^3\) on the need to continue the DACA program and continue support for DACA students and employees.

Approved by
Executive Committee: September 11, 2017
Vote: No dissent
Present: Frazier, Mathur, Papazian, Feinstein, Faas, Willey, Wong(Lau), Manzo, Rose Riley, Shultz-Krohn, Shifflet, Peter
Absent: Van Selst
Curricular impact: None.
Financial impact: None.
Workload impact: None.


\(^2\) Available at [https://www2.calstate.edu/csu-system/news/Pages/Chancellor-White%27s-Message-to-CSU-Community-on-DACA.aspx](https://www2.calstate.edu/csu-system/news/Pages/Chancellor-White%27s-Message-to-CSU-Community-on-DACA.aspx)

Rationale
CSU Executive Order 1064 “…recognizes the beneficial educational purpose of student internships, as well as the need to maximize the educational experience while mitigating the risks to participants and minimizing the university’s liability exposure;” and requires each campus “to develop, implement, maintain and publish a student internship policy governing internships where the university makes the placement”. In response to this executive order, SJSU developed S16-4: University Policy, Internships, Service Learning, and Off-Campus Experiences. In spring 2017, S16-14, was amended, Amendment A, to allow student self-placement for internships, service learning and off-campus experiences bypassing the University-Organization Agreement process which could delay students’ progress towards their degree and prevent access to valuable learning experiences. Amendment A, developed in consultation with the Chancellor’s Office, was passed at the Academic Senate meeting on March 13, 2017. Following the passage of Amendment A, the Chancellor’s Office Risk Manager informed the Curriculum and Research Committee that the vendor for the insurance coverage for students and the CSU campuses (SAFECLIP) would ONLY cover students engaged in internships where a UOA was fully executed.

Whereas
During the Summer of 2017 the Chancellor’s Office informed the SJSU community that all internships must have a University Organization Agreement (UOA) in place in advance of enrollment or students will not be covered by SAFECLIP; and

Whereas
Progress to degree for students in programs with internship/observation requirements can be significantly delayed by the recent interpretation from the Chancellor’s Office regarding the timing of the UOA; and

Whereas
The Academic Senate of San Jose State University acknowledges the importance of internships, service learning, and other off-campus experiences as educational “high impact practices”;

Whereas
EO 1064 embraces this spirit but San Jose State University is now severely hampered in its ability to offer this high impact educational method; therefore be it

Resolved
That the Academic Senate of San Jose State University requests Chancellor’s Office provide flexibility and options that will allow students to enroll in internship/observation coursework once a UOA is in progress; and be it further
Resolved  That Chancellor’s Office allow students to purchase SAFECLIP or equivalent packages without a UOA in place or allow students to submit a waiver; and be it further

Resolved  That the Academic Senate of San Jose State University requests the Chancellor’s Office clarify if a UOA is needed for SJSU students completing internships at other California campuses of Higher Education; and be it further

Resolved  That the Academic Senate of San Jose State University requests financial support from the Chancellor’s Office to implement and maintain UOAs on the San Jose State University campus; and be it further

Resolved  That the Chancellor’s Office provide additional options and clear guidance to implement EO 1064; and be it further

Resolved  That the Academic Senate of San Jose State University requests that the Statewide Academic Senate work with the Chancellor’s Office to coordinate and support the process used among the CSU campuses to comply with EO 1064; and be it further

Resolved  That this Sense of the Senate resolution be distributed to the California State University Chancellor, to all campus Academic Senates, the Chair of the Academic Senate of the CSU, the California Faculty Association, and SJSU Faculty.

Curricular Impact: The current information that SAFECLIP is only available to students completing an internship where a current UOA is in place severely compromises the use of this best practice educational method

Financial Impact: Very closely tied to the Workload Impact. If the current requiring for a UOA to be in place for every internship site, departments/programs will need additional workforce to implement and maintain this requirement

Workload Impact: Workload impact will be closely tied to the following factors (from S16-14):

- the number of students enrolled in a given department’s internship program (the more students, the greater the workload)
- the total number of organizations at which the department’s students are interning (the more organizations involved, the greater the workload)
- what percentage of the organizations that a department is working with already have a nonexpired UOA on file (the more new UOAs that have to be secured, the greater the workload)
- to what extent new organizations in the process of signing a UOA request changes/amendments to their agreements (the more changes required, the greater the workload)
San José State University  
Academic Senate  
Instructional and Student Affairs Committee  
AS 1660  
September 14, 2017  
Final Reading

Policy Recommendation  
Amendment to AS 1650  
Undergraduate Student Honors  
at SJSU

Whereas, " San José State University’s current policy codifying student honors, F96-5, is more than 20 years old; and  

Whereas, " Several conditions of F96-5 have not been consistent in their implementation; and  

Whereas, " Awarding Honors at Entrance for freshmen based on GPA, ELM, and EPT scores is difficult to implement because they are not awarded until after the student matriculates; and  

Whereas, " Determining President’s and Dean’s Scholars based on a two-semester “block of work” excludes the possibility of entering students earning honors their first semester, causes confusion for students and advisors, and complicates the computing process; and  

Whereas, " Students and faculty have requested a means by which honors-level work could be recognized in interdisciplinary course sequences; therefore be it,  

Whereas, " AS 1650 (Sent to the President for signature as University Policy S17-13) was returned unsigned by President Papazian. An edit to S17-13 was made to return the GPA level for Summa Cum Laude back to 3.85.  

Resolved, The attached document rescinds previous policy F96-5 and implements "Undergraduate Student Honors at San José State University.”  

Resolved, " That the GPA level for Summa Cum Laude revert to 3.85 and all notation of that GPA be modified in AS 1650.
Approved: "  9/11/17
Vote: "  14-0-1
Present: "  Bullen, Bursick, Gill, Hill, Khan, Nash, Ng, Sen, Simpson, Sofish
                            Yao, Sullivan-Green, Trousdale, Walters, Wilson
Absent: "  Grindstaff, Hospidales, Kinney, Manzo
Financial Impact: "  None Expected
Workload Impact: "  No change from current situation.
UNIVERSITY POLICY
UNDERGRADUATE STUDENT HONORS AT SJSU

1.0 Overview and General Procedures

1.1 In order to encourage and reward outstanding academic achievement of students, San José State University awards honorific designations in these categories:

2.0 The Semester Honor Roll: President’s and Dean’s Scholars
3.0 Departmental Major Honors
4.0 Honors in a Special Course Sequence
5.0 Latin Honors at Graduation

1.2 All references to grade point average (GPA) in this document are to a 4.0 letter grading system, as defined in the SJSU catalog.

2.0 The Semester Honor Roll: President’s and Dean’s Scholars

2.1 Honor Roll designations will be determined twice a year, for the Fall and Spring semesters. Summer and Winter term coursework does not play any role in determining Fall and Spring Honors.

2.2 Only SJSU courses are counted for honor roll calculations. A minimum of 12 letter-graded units (UG) is required to qualify for consideration. Credit (“CR”) grades are not counted either in the calculation of grade point average nor towards the 12-unit minimum. Any grades below “C” (2.0) and/or any No Credit (“NC”) grades disqualify a student from consideration.

2.3 The determination and transcript notation of honor roll designations shall be done as soon as possible following the census date of the following Fall or Spring semester.

2.4 Semester honors may be awarded retroactively for students who have Incomplete (“I”) and/or Report Delayed (“RD”) grades that are cleared after honors status reporting per Section 2.2 and 2.3 of this policy. Retroactive honors requests shall be submitted to the Office of Graduate and Undergraduate Programs.

2.5 Any undergraduate student who has earned an SJSU GPA of 4.00 for the Fall or Spring semester shall be deemed to be a President’s Scholar for that semester.
2.6 Any undergraduate student who has earned an SJSU GPA of 3.65 or higher GPA shall be deemed to be a Dean’s Scholar for that semester.

2.7 Recognition and Privileges

2.7.1 All honor roll awards, whether earned for the previous Fall or for the previous Spring, will be recognized at the yearly Honors Convocation overseen by the Office of the Provost and held during the Spring semester.

2.7.2 Honor roll status will be shown on the transcript beneath the semester in which it is earned, together with a notation explaining what the designation means.

3.0 Departmental Major Honors

3.1 Qualifications: Departmental major honors are awarded to students who successfully complete an approved program with their major.

3.1.1 Each department that elects to have a major honors program should customize the program to its individual discipline.

3.1.2 Departmental major honors programs must be approved by the same on-campus mechanisms that are used to approve other academic programs. This includes review by the appropriate college curriculum committee and the relevant curriculum committees of the Academic Senate.

3.1.3 Approved departmental major honors programs are then filed with the Office of Graduate and Undergraduate Programs, which then notifies the appropriate campus agencies to begin implementation.

3.2 Criteria for departmental major honors programs: honors should be earned by specific honors level work as contrasted to work only in regular classes and should reflect the student's choice to attempt departmental major honors.

3.2.1 Departmental major honors should be awarded strictly for academic achievement (GPA and specified coursework).

3.2.2 Departmental major honors will be given only to students who distinguish themselves within their department with outstanding academic achievement. Among the methods used to measure this achievement, there must be a component that uses grades earned in the department.
3.2.2.1 This may include use of a minimum GPA requirement in the major

3.2.2.2 This may include use of a minimum GPA requirement in a specified group of departmental major courses

3.2.3 There must be a component of academic work that is unique to the departmental major honors program, (e.g., honors thesis, an honors colloquium, etc.)

3.2.4 There may be other components as recommended by the department and approved by the relevant committees.

3.2.5 Programs must be constructed so as to provide the opportunity for transfer students to participate.

3.2.6 All indications of departmental major honors prior to successful completion of all requirements must be noted as tentative and dependent upon maintenance of honors standards in the student’s final semester.

3.3 Recognition and Privileges

3.3.1 Departmental major honors status will be shown on the transcript, together with a notation explaining what the designation means.

3.3.2 Departmental major honors status will be indicated on the official diploma of the student.

4.0 Honors in a Special Course Sequence

4.1 Qualifications: Honors in a Special Course Sequence (SCS) are awarded to students who successfully complete an approved SCS honors program.

4.1.1 SCSs are unique course sequences outside of a major program, which provide students with an interdisciplinary perspective on topics of broad interest. By their nature, SCSs require curricular oversight and subject expertise across departments and/or colleges. SCSs are subject to the same unit minima as minors.

4.1.2 Honors requirements for a SCS must be approved by the same on-campus mechanisms used to approve other academic programs. This includes review by the appropriate college curriculum
committee(s) and the relevant curriculum committees of the Academic Senate.

4.1.3 Approved SCS honors programs are then filed with the Office of Graduate and Undergraduate Programs (GUP), which then notifies the appropriate campus agencies to begin implementation.

4.2 Criteria for SCS honors: honors should be earned by specific honors level work in the designated SCS.

4.2.1 SCS honors should be awarded strictly for academic achievement (GPA and specified coursework).

4.2.2 SCS honors will be given only to students who distinguish themselves within their SCS with outstanding academic achievement. Among the methods used to measure this achievement, there must be a component that uses grades earned in the SCS.

4.2.2.1 This may include use of a minimum GPA requirement in the SCS.

4.2.3 There may be other components as recommended by the coordinating body and approved by the relevant committees.

4.2.4 All indications of SCS honors prior to successful completion of all requirements must be noted as tentative and dependent upon maintenance of honors standards in the student’s final semester.

4.3 Recognition and Privileges

4.3.1 SCS honors status will be shown on the transcript, together with a notation explaining what the designation means.

4.3.2 SCS honors status will be indicated on the official diploma of the student.

5.0 Latin Honors at Graduation

5.1 Qualifications

5.1.1 The Latin honors designations depend upon the achievement of a high grade point average at graduation in each of two categories:
5.1.1.1 An “All College” GPA, which reflects all graded, accredited baccalaureate work and assures that the honor is bestowed for outstanding achievement in the earning of the entire degree; and

5.1.1.2 The “SJSU cumulative” GPA, which reflects all graded collegiate work at this university and assures that the honor (also) reflects outstanding achievement in work completed at SJSU.

5.1.1.3 Each average will include work completed during the semester immediately preceding graduation. Graduation programs will note that indications of honor awards are tentative and depend on maintenance of honors standards in the student's final semester.

5.1.2 Any undergraduate student who has earned a 3.85 or higher GPA (both All College and SJSU Cumulative), shall graduate Summa Cum Laude.

5.1.3 Any undergraduate student who has earned a 3.70 or higher, but less than 3.85, GPA (both All College and SJSU Cumulative), shall graduate Magna Cum Laude.

5.1.4 Any undergraduate student who has earned a 3.50 or higher, but less than 3.70, GPA (both All College and SJSU Cumulative), shall graduate Cum Laude.

5.2 Recognition and Privileges

5.2.1 All those earning Latin honors shall be authorized to wear a symbol on their academic regalia, which shall be chosen by an appropriate Academic Senate committee.

5.2.2 Latin honors status will be indicated on the transcript, together with a key explaining what the designation means.

5.2.3 Latin honors status will be indicated on the official diploma of the student.

Approved: " April 3, 2017
Vote: " 11-0-0
Present: " Kaufman (Chair), Walters, Yao, Simpson, Miller, Wilson, Nash, Perea, Mendoza, Spica, Sen, Bruck (non-voting)
Financial impact: " None
Workload impact: " The result of this policy would be a decrease in the number of students receiving honors (elimination of Honors at Entrance) and potentially smaller numbers of Latin honors designations due to
higher GPA requirements. Semester honors designations will be determined on a shorter time scale, but by eliminating the use of the past 3 semesters work, fewer total honors designations are likely.
San José State University
Academic Senate
Organization and Government Committee AS 1655
September 18, 2017
Final Reading

Senate Management Resolution
Rescind SM-F04-1 and SM-S97-8 Related to the University Teacher Education Committee

Legislative History: This proposal rescinds SM-F04-1 which pertained to a change in the membership of the AUTEC committee, and rescinds SM-S97-8 which addressed the name and charge of the Teacher Education Committee.

Whereas: SM-F15-1 (Dissolved the University Teacher Education Committee) appropriately rescinded SM-S12-1 which established the University Teacher Education Committee but overlooked the need to rescind SM-F04-1 and SM-S97-8 which also pertained to this committee, therefore, be it

Resolved That SM-S97-8 (AUTEC: All University Teacher Education Committee), and SM-F04-1 (Change in Membership of the All University Teacher Education (AUTEC) Committee) be rescinded.

Rationale: This corrects an oversight when SM-F15-1 was developed. Since SM-F15-1 dissolved the University Teacher Education Committee, previously established senate management resolutions related to the University Teacher Education Committee need to be rescinded.

Approved: 8/28/17
Vote: 7-0-1
Present: Bailey, Grosvenor, Hart, Higgins, Ormsbee, Rajkovic, Shifflett, Curry
Absent: Rangasayee, Ramasubramanian
Financial Impact: None
Workload Impact: None
Policy Recommendation

Modification of Bylaw 1.10 Pertaining to Academic Deans

Legislative History: This proposal would Modify bylaw 1.10 which pertains to the definition of the term ‘academic dean’.

Whereas: Administrative changes and reporting lines have changed in the academic affairs division with the appointment of a deputy provost, and

Whereas: The language in bylaw 1.10 presently conveys that AVPs report directly to the provost, which is no longer the case, therefore be it

Resolved That bylaw 1.10 be modified as follows:

1.10 The phrase "academic deans" as used in Article II Section 2 of the constitution means deans and associate vice presidents in Academic Affairs, reporting directly to the Provost. The provost shall conduct and report results from elections of representative academic deans. Vacancies shall be filled by special elections for the balance of unexpired terms. Elections of representative deans shall be conducted and reported by the Provost, and vacancies shall be filled by special elections for the balance of unexpired terms.

Rationale: This modification clarifies the definition of academic dean in a way that is not in conflict with current or future changes to administrative reporting lines.

Approved: 9/11/17
Vote: 10-0-0
Present: Bailey, Curry, Grosvenor, Hart, Higgins, Ormsbee, Rajkovic, Ramasubramanian, Shifflett, Tran
Absent: Rangasayee
Financial Impact: None
Workload Impact: None

Information for context (from Senate Constitution):

ARTICLE II -- MEMBERSHIP
Section 2. Administration representatives shall consist of the President, the Provost, the Vice President for Administration and Finance, the Vice President for Student Affairs, and the Chief Diversity Officer, ex officio; and four (4) academic deans, at least two of whom shall be deans of colleges, elected by the academic deans for staggered two-year terms.
Senate Management Resolution
Rescind SM-F06-2 Related to Senate Standing Rule 7

Legislative History: This proposal rescinds SM-F06-2 which pertained to the Senate’s Standing Rule 7. Specifically, SM-F06-2 had added the VP for Advancement to the Senate’s agenda.

Whereas: F16-5 proposed, and the campus subsequently adopted, a modification to the Senate Constitution removing the VP for Advancement seat from the Senate and adding the Chief Diversity Officer, therefore, be it

Resolved That SM-F06-2 (Amendment to Standing Rule 7) be rescinded and standing rule 7 (Form of Agenda) item IX D be modified to have the Chief Diversity Officer rather than the VP for Advancement report to the senate.

Rationale: This aligns standing rule 7 with changes made to the constitution in 2016.

Approved: 9/11/17
Vote: 10-0-0
Present: Bailey, Curry, Grosvenor, Hart, Higgins, Ormsbee, Rajkovic, Ramasubramanian, Shifflett, Tran
Absent: Rangasayee
Financial Impact: None
Workload Impact: None
7. Form of agenda:
   a) Outline of Agenda:
      I. Call to Order and Roll Call
      II. Approval of Minutes
      III. Communications and Questions
         A. From the Chair of the Senate
         B. From the President of the University
      IV. Executive Committee Report
         A. Minutes of Executive Committee
         B. Consent Calendar
         C. Executive Committee Action Items
      V. Unfinished Business
      VI. Policy Committee, and University Library Board Action Items. In rotation.
         (Information items to be submitted in writing or by e-mail and included with
         the agenda.)
      VII. Special Committee Reports
      VIII. New Business
      IX. State of the University Announcements. Questions. In rotation. (Detailed
         reports, if necessary, to be submitted in writing or by e-mail and included
         with the agenda)
         A. Provost
         B. Vice President for Administration and Finance
         C. Vice President for Student Affairs
         D. Vice President for University Advancement
         E. CSU Senators
         F. Associated Students President
      X. Adjournment
Senate Management Resolution
Rescind SM-S11-1 (Budget Advisory Committee Responsibilities)

Legislative History: Rescinds SM-S11-1 which temporarily assigned responsibilities of the Budget Advisory Committee to the Senate Executive Committee.

Whereas: F15-9 established the charge, membership, and responsibilities for SJSU’s Budget Advisory Committee, and

Whereas: F15-9 did not include language to rescind SM-S11-1 which had temporarily placed budget advisory responsibilities with the Senate Executive Committee, therefore, be it

Resolved That SM-S11-1 (Temporary Assignment of Budget Advisory Committee Responsibilities) be rescinded.

Rationale: This corrects an oversight when F15-9 was developed. Since F15-9 covers all components of a budget advisory committee’s roles and responsibilities, this earlier senate management resolution related to a budget advisory committee needs to be rescinded.

Approved: 8/28/17
Vote: 8-0-0
Present: Bailey, Grosvenor, Hart, Higgins, Ormsbee, Rajkovic, Shifflett, Curry
Absent: Rangasayee, Ramasubramanian
Financial Impact: None
Workload Impact: None
Senate Management Resolution

Amend SM-S04-2: Dissolving the Improvement of Instruction Committee...

Legislative History: This proposal modifies SM-S04-2 (which dissolved the Improvement of Instruction Committee) by adding language to rescind SM-S00-2 regarding faculty membership on the Improvement of Instruction Committee, and modifying existing language in SM-S04-2 in order to supersede language in SM-S98-1.

Whereas:  SM-S04-2 dissolved the Improvement of Instruction Committee, and
Whereas:  SM-S04-2 did not include language to rescind SM-S00-2 which modified the faculty membership on the Improvement of Instruction Committee, and
Whereas:  SM-S98-1 contains language that is superseded by SM-S04-2, therefore, be it

Resolved:  That the 1st resolved in SM-S04-2 be modified as follows

RESOLVED, That the Improvement of Instruction Committee be dissolved and that the appropriate portion of its charge be transferred to the Student Success Committee, and that the remaining portion of its charge be transferred to the Instruction and Student Affairs Committee (superseding language in the last resolved clause of SM-S98-1 pertaining to the charge of the Improvement of Instruction Committee), and be it further

Resolved:  That a final resolved clause be added to SM-S04-2 which states:

Resolved: That SM-S00-2 (Faculty Membership on Improvement of Instruction Committee) be rescinded.

Rationale: This corrects an oversight when SM-S04-2 was developed. Since SM-S04-2 dissolved the Improvement of Instruction Committee, the previous senate management resolution (SM-S00-2) related to membership on the Improvement of Instruction Committee needs to be rescinded. This proposal also clarifies that language in SM-
S04-2 regarding the disposition of the charge of the Improvement of Instruction Committee supersedes the language in SM-S98-1.

Approved: 8/28/17
Vote: 8-0-0
Present: Bailey, Grosvenor, Hart, Higgins, Ormsbee, Rajkovic, Shiflet, Curry
Absent: Rangasayee, Ramasubramanian
Financial Impact: None
Workload Impact: None
James Lee, Candidate
Faculty at Large on Executive Committee

James Lee, candidate for Faculty at Large on the Executive Committee, chairs the Department of Justice Studies at San José State University. He has served on numerous committees and held multiple academic leadership and service positions at SJSU, including 2 years as State Senate Representative to the Executive Committee.

In service to his discipline, he is a member of the Commission on the Accreditation of Programs in Applied and Clinical Sociology (CAPACS), and a board member (and former secretary) for the Association for Applied and Clinical Sociology (AACS). In addition, he is the Editor in Chief of the *Journal of Applied Social Science*. He has also served on multiple community boards. His research has explored the effectiveness of programs and interventions in higher education and in community settings. Currently, he is studying stress among California 9-1-1 call-takers and dispatchers with a former graduate student.
Simon Rodan, Candidate

Faculty at Large on Executive Committee

I am putting my name forward for The Senate's consideration as Faculty at Large representative on the Executive Committee.

I have been faculty member at San Jose State for 15 years in the College of Business where I teach the strategic management capstone class in the undergraduate and graduate programs. I was one of the original faculty members involved in developing our department's honors program and taught a seminar in that program for 5 years. I have chaired the college curriculum committee for over 10 years and the Board of General Studies for the last two. I have been a member of the Academic Senate for a year and am starting my second year serving on C&R. Prior to joining San Jose State I worked for 9 years at IBM, earned an MBA and a PhD from INSEAD in France, and was a visiting scholar at Stanford for 3 years.

I believe my experience both as an educator and in the private sector, along with my training in organization theory and strategy will be helpful in representing the faculty in discussions with the administration in our shared governance administrative system.
Brandon White, Candidate

Faculty at Large on Executive Committee

I am seeking the nomination for Faculty-at-Large on the Senate Executive Committee. Having served as chair of the program planning committee for the last three years, a member of the Professional Standards, Budget Advisory, Accreditation Review and Steering Committees gives me valuable working knowledge that will allow me to be an active and contributing member of the Senate Executive Committee. I have worked closely with faculty, staff, and administrators on this campus for numerous years to help develop and implement effective change on this campus. I would like to continue my service to the university by serving on this committee. Thank you for your consideration of me for this position.
Laura Sullivan-Green, Candidate Statement
Chair of the Instruction and Student Affairs Committee

I welcome the opportunity to serve as Chair of the Instruction and Student Affairs (ISA) Committee. I have served on ISA since my election to the senate in 2014. In that time, I have gained an appreciation for the responsibilities of shared governance, the workings of the university, and the passion that the senators have for the health and welfare of this university. I believe in that mission and want to support this academic community. I have found the work undertaken by ISA to be vital to the operations of the university. ISA’s dedication to educational equity, rights, and responsibilities is an area I am passionate about and feel I can contribute effectively and enthusiastically.

In the past few years, ISA has examined many major policies that I believe affect the heart of SJSU, including clarifying the final exam policy by balancing student and faculty needs, updating the registration priority policy to ensure fair opportunity for course access, and detailing continuous enrollment for graduate students.

My experiences in the Senate and at SJSU have provided a strong foundation on which I can exercise my leadership skills, as well as effectively navigate policy development across constituencies, through service as chair of ISA. I have focused on developing administrative and leadership skills in the last few years by participating in the Deans’ Leadership Academy and the Academic Affairs Leadership Discovery Group and taking on new challenges. I serve as the managing Project Director for a large Department of Education grant and am department chair of Civil and Environmental Engineering. I have served the university, college, and department in a number of ways, including on the Faculty Diversity Committee (UNIV), the Chief Diversity Officer Search Committee (UNIV), various Assessment Committees (UNIV, CoE, and Dept.), the Research Committee (CoE), and as a Program Coordinator (CoE, Dept.).

Thank you for your consideration,
Laura Sullivan-Green