

**SAN JOSE STATE UNIVERSITY ACADEMIC SENATE**

**2017/2018**

**Agenda**

**September 18, 2:00 pm – 5:00 pm**

**Engineering 285/287**

- I. **Call to Order and Roll Call –**
  
- II. **Approval of Minutes:**  
Senate Minutes of May 15, 2017, Last meeting of 2016-2017  
Senate Minutes of May 15, 2017, First meeting of 2017-2018
  
- III. **Communications and Questions:**
  - A. From the Chair of the Senate
  
  - B. From the President of the University
  
- IV. **Executive Committee Report:**
  - A. Minutes of the Executive Committee –  
EC Minutes of May 8, 2017  
EC Minutes of June 14, 2017  
EC Minutes of July 5, 2017  
EC Minutes of August 7, 2017  
EC Minutes of August 28, 2017
  
  - B. Consent Calendar –
  
  - C. Executive Committee Action Items –  
***AS 1662, Sense of the Senate Resolution, In Opposition to the Order to End the Deferred Action for Childhood Arrivals Program (DACA) (Final Reading)***
  
- V. **Unfinished Business:** None
  
- VI. **Policy Committee and University Library Board Action Items (In rotation)**
  - A. Curriculum and Research Committee (C&R):  
***AS 1661, Sense of the Senate Resolution, Guidance on Implementation of EO 1064 Student Internships, Service Learning, and Off-Campus Learning Experiences***
  
  - B. Instruction and Student Affairs Committee (I&SA):  
***AS 1660, Policy Recommendation, Amendment to AS 1650, Undergraduate Student Honors at SJSU (Final Reading)***
  
  - C. Professional Standards Committee (PS):
  
  - D. Organization and Government Committee (O&G):  
***AS 1655, Senate Management Resolution, Rescind SM-F04-1 and SM-S97-8, Related to the University Teacher Education Committee (Final Reading)***  
  
***AS 1656, Policy Recommendation, Modification of Bylaw 1.10, Pertaining to Academic Deans (First Reading)***  
  
***AS 1657, Senate Management Resolution, Rescind SM-F06-2 Related to Senate Standing Rule 7 (Final Reading)***

***AS 1658, Senate Management Resolution, Rescind SM-S11-1, Budget  
Advisory Committee Responsibilities (Final Reading)***

***AS 1659, Senate Management Resolution, Amend SM-S04-2, Dissolving  
the Improvement of Instruction Committee... (Final Reading)***

E. University Library Board (ULB):

**VII. State of the University Announcements:**

- A. Provost
- B. Vice President for Administration and Finance
- C. Vice President for Student Affairs
- D. Chief Diversity Officer
- E. Statewide Academic Senators
- F. AS President

**VIII. Special Committee Reports:**

**IX. New Business:**

**Election of FAL to the Executive Committee**

**Statement from Senator James Lee**

**Statement from Simon Rodan**

**Statement from Senator Brandon White**

**Election of Chair of the Instruction and Student Affairs Committee**

**Statement from Senator Laura Sullivan-Green**

**X. Adjournment:**

**2016/2017 Academic Senate**

**MINUTES  
May 15, 2017**

**I. The meeting was called to order at 2:05 p.m. and roll call was taken by the Senate Administrator. Forty-four Senators were present.**

**Ex Officio:**

Present: Van Selst, Sabalius, Perea,  
Kimbarow  
Absent: Lee, J.

**CASA Representatives:**

Present: Schultz-Krohn, Grosvenor, Sen, Lee, S., Shifflett  
Absent: None

**Administrative Representatives:**

Present: Faas, Papazian, Feinstein,  
Wong(Lau), Blaylock  
Absent: None

**COB Representatives:**

Present: Reade, Rodan  
Absent: Campsey

**Deans:**

Present: Stacks, Jacobs, Green,  
Schutten  
Absent: None

**EDUC Representatives:**

Present: Mathur, Laker  
Absent: None

**Students:**

Present: Tran, Medrano, Spica  
Absent: Caesar, Balal

**ENGR Representatives:**

Present: Chung  
Absent: Hamedi-Hagh

**Alumni Representative:**

Present: Walters  
Absent: None

**H&A Representatives:**

Present: Frazier, Miller, Khan, Ormsbee, Riley  
Absent: Grindstaff

**Emeritus Representative:**

Present: Buzanski  
Absent: None

**SCI Representatives:**

Present: White, Cargill, Boekema, Kaufman  
Absent: None

**Honorary Representative:**

Present: Lessow-Hurley  
Absent: None

**SOS Representatives:**

Present: Peter, Hart, Wilson  
Absent: Trulio

**General Unit Representatives:**

Present: Higgins, Trousdale, Matoush  
Absent: Kauppila

**II. Approval of Academic Senate Minutes—**

The minutes of May 1, 2017 were approved as amended by Senators Mathur and Laker (44-0-0).

**III. Communications and Questions –**

**A. From the Chair of the Senate—**

Chair Kimbarow presented certificates of service to departing Senators.

Chair Kimbarow thanked all Senators for their service and their support while he was

Chair of the Senate. Chair Kimbarow also thanked the Executive Committee for their support as well.

Vice Chair Frazier presented Chair Kimbarow with a plaque from the Senate thanking him for his service to the Senate for the past two years.

**B. From the President—**

The President thanked all Senators for their service to the university and the Academic Senate.

President Papazian presented Chair Kimbarow with a plaque recognizing his leadership and service to the university.

**IV. State of the University Announcements. Questions. In rotation.**

**A. Chief Diversity Officer (CDO) –**

CDO Kathy Wong(Lau) thanked the Senate for a wonderful first year and noted that the Senate is a true model of shared governance. In terms of the Senate, it is very intellectually diverse.

**B. CSU Statewide Senators –**

Senator Sabalius reported that for the first time in CSU history we have a majority of female presidents.

SJSU took the lead with our intellectual property and academic freedom resolution which is considered exemplary by many CSU campuses.

**C. Associated Students President –**

AS President Perea thanked all Senators for a wonderful year.

**D. Provost –** Provost Feinstein commented on what a pleasure it had been to work with Chair Kimbarow and the Senate this year.

**E. Vice President for Student Affairs –**

Vice President Blaylock complimented the Student Senators on their shared governance with the Senate and many other committees and stated they were a role model for other students. All of the Student Senators work, attend school full-time, and have other commitments. Their efforts are exemplary. AS had the largest voter turnout in recent elections that they have had in 10 years.

**F. Vice President of Finance and Administration –**

Vice President Faas thanked the Senate for a terrific first year on the job. Some of the repairs and buildings that will be worked on over the summer include the Library, the Tennis Courts on South campus, the Softball field, Morris Daley, the Health Building, CIES, the Science Building, and the Bowling Alley.

**V. Executive Committee Report –**

**A. Executive Committee Minutes –**

Executive Committee Minutes of April 24, 2017

Questions:

Senator Buzanski asked why the minutes say we should compare the number of administrators to faculty we have at SJSU to other comparable universities. Why should we compare ourselves with another university that may also have too many administrators as well? We have twice as many administrators compared to faculty. President Papazian commented that a comparison by itself would not be justifiable. However, in everything we do it is helpful to have benchmarks. There may be a reason why we need more administrators in certain areas and fewer in others across the CSU.

**B. Consent Calendar –**

There was no consent calendar.

**C. Executive Committee Action Items:**

Vice Chair Frazier presented *AS 1654, Sense of the Senate Resolution, Honoring and Thanking Dr. Michael L. Kimbarow for his Service to the Senate and the University (Final Reading)*. The resolution passed unanimously (44-0-0).

**VI. New Business – None**

**VII. Unfinished Business: None**

**VIII. Policy Committee and University Library Board Action Items. In rotation.**

**A. Professional Standards Committee (PS): No report**

**B. Organization and Government Committee (O&G) –**

Senator Shifflett presented *AS 1635, Policy Recommendation, Edit to Amendment A to S16-8, Selection and Review of Administrators (Final Reading)*. The Senate voted and AS 1635 passed as written (26-5-6).

**C. University Library Board (ULB) – No report.**

**D. Curriculum and Research Committee (C&R) –**

Senator Mathur presented *AS 1652, Policy Recommendation, Organization of the Program Planning Process at SJSU (Final Reading)*. Senator Mathur presented an amendment that was friendly to the body to remove "Senate" in line 190 and put in "University" before "Policy." Senator White presented an amendment that was friendly to the body to insert another resolved clause after the last resolved clause on line 29 to read, "Resolved: That the implementation timeline for program planning

review for programs starting in academic year 2017-2018 will be determined by the AVP of Graduate and Undergraduate Programs (GUP). All other programs will follow the new established timeline in the policy." The Senate voted on AS 1652 as amended and it passed (33-0-1).

---

***Senator Mathur presented AS 1653, Policy Recommendation, University Learning Goals (ULGs) (Final Reading). The Senate voted and AS 1653 passed as written (30-0-0).***

**E. Instruction and Student Affairs Committee (I&SA):**

**Senator Kaufman presented AS 1650, Policy Recommendation, Codification and Revision of Undergraduate Student Honors (Final Reading).** Senator Van Selst presented an amendment to line 101 to remove everything after "earned." The amendment was seconded. The Senate voted and the Van Selst Amendment failed (3-41-0). Senator Rodan presented an amendment to delete, "organized by the Office of the Provost." Senator Frazier presented a substitute amendment to the Rodan Amendment to change "organized by" to "overseen by the Office of the Provost...." The Senate voted and the Frazier motion to substitute passed (29-5-3). The Senate voted on the Frazier amendment and it passed (30-5-1). **The Senate voted on AS 1650 as amended and it passed (30-3-4).**

**IX. Special Committee Reports:**

**Associate Professor Kathleen McConnell, Chair of the Accreditation Review Committee, gave an overview of the report prepared for the WASC visit.**

"One area of concern was leadership, organizational climate, and the state of shared governance on this campus. We received WASC's report in late May of 2015. President Qayomi had not yet resigned his position as President. This Senate had requested a review of campus leadership by the Chancellor's Office. The President's Commission on Diversity had already by that time issued a number of recommendations and we were at the beginning of implementing those recommendations when we received WASC's report.

The second area of concern was Campus Climate. Specifically, WASC was concerned with what they called "a superficial celebration of our campus diversity rather than a substantive commitment to equity and inclusion."

This is an overview of how we are responding to these two concerns. In the report we focus primarily on structural changes rather than specific personnel changes or leadership styles. We talk about new additions to campus governance; notably the addition of a Chief Diversity Officer and the an Office of Diversity, Equity and Inclusion (ODEI). Neither of these existed in 2015. We also talk about restructuring efforts that have been made to strengthen shared governance on this campus including changes in the president's cabinet and changes to other committees. In addition, we also talk about new mechanisms, many of which came out of the Senate, for ensuring shared governance. An example of this is the Budget Advisory Committee. In our evaluation we found that these changes have

reinvigorated SJSU's legacy of shared governance. Even beyond restoring that legacy, we found evidence of a new level of commitment to shared governance. This is best evidenced by the addition of a new Chief Diversity Officer and the opening of the ODEI, which puts into practice the principles of shared governance that were outlined in the Sense of the Senate Resolution in 2015. We also see evidence of a commitment to these principles in the leadership that we have recruited to this campus in the last few years and we discuss this.

Some of the changes we discuss include the addition of extensive diversity in education training introduced to this campus over the last two years. A second change includes the effort to close opportunity gaps for underrepresented minority students. This includes the Four Pillars of Student Success Campaign and the work of the Student Success Taskforces. A third change we discuss includes efforts to better serve the whole student. Here we talk about the new enrollment services and changes to the residence halls including the new Faculty-in-Residence Program as well as things like the food pantry. A fourth change includes the progress this campus has made to institute a culture of inclusivity and dialogue. Here we talk about the speaker series. Finally, we talk about improvements to campus safety and this includes things like new lighting and several new advisory boards.

In our evaluation, we found the campus had made excellent improvement in introducing new infrastructure that supports equity and inclusion in things like the new Enrollment Services and the new OEDI. We found that the campus is at the emergent stage of introducing new inclusive campus life programs. What we mean by this is that we have a lot of programming that did not exist two years ago and it is not clear how the campus will sustain those efforts into the future.

Finally, we found that we are not yet ready to say with any certainty the impact of these efforts. Many of these efforts are new and in some cases only a few months old, so we are not in a place where we can assess them. We describe our assessment of these efforts as being at the beginning stages. For example, we have just completed the 2017 NSSE, and Student Services has a number of new practices and protocols that they have introduced that are getting up and running next year.

In conclusion, our impression is that we have made tremendous progress over the last two years and we are in really good shape for this visit. Please send any comments, suggestions, and edits to Associate Professor McConnell in the Communications Studies Department by this Friday at 5 p.m.

Thank you for this opportunity to present this report."

- X. The meeting adjourned at 3:40 p.m.

2017/2018 Academic Senate

MINUTES  
May 15, 2017

**I. The meeting was called to order at 4:02 p.m. and roll call was taken by the Senate Administrator. Forty-Three Senators were present.**

**Ex Officio:**

Present: Kimbarow, Sabalius,  
Van Selst, Manzo, Frazier  
Absent: Lee, J.

**CASA Representatives:**

Present: Schultz-Krohn, Shifflett, Grosvenor, Sen  
Absent: Lee, S.

**Administrative Representatives:**

Present: Papazian, Feinstein, Faas,  
Wong(Lau)  
Absent: Blaylock

**COB Representatives:**

Present: Rodan, Bullen, He

**Deans:**

Present: Green, Elliott, Stacks  
Absent: Jacobs

**EDUC Representatives:**

Present: Laker, Mathur

**Students:**

Present: De Guzman, Gill, Hospidales,  
Tran  
Absent: Busick, Donahue

**ENGR Representatives:**

Present: Chung  
Absent: Hamed-Hagh, Sullivan-Green

**Alumni Representative:**

Present: Walters

**H&A Representatives:**

Present: Ormsbee, Khan, Riley, Bacich, McKee

**Emeritus Representative:**

Present: Buzanski

**SCI Representatives:**

Present: Kaufman, White, Cargill, Rangasayee

**Honorary Representative:**

Absent: Lessow-Hurley

**SOS Representatives:**

Present: Peter, Wilson, Hart,  
Absent: Trulio, Curry

**General Unit Representatives:**

Present: Matoush, Trousdale,  
Higgins  
Absent: Kauppila

**II. Approval of Academic Senate Minutes–**  
There were no minutes for approval.

**III. Communications and Questions –**

**A. From the Chair of the Senate:**

Chair Frazier welcomed new Senators for AY 2017-2018.

Chair Frazier announced that today's meeting was primarily to elect Senate Officers for the 2017-2018 Academic Senate and thanked all the candidates for their willingness to serve as leaders in the Senate.



**B. From the President of the University** – The President thanked all new Senators for their willingness to serve and said it was both "interesting and meaningful service."

**IV. Executive Committee Report –**

**A. Executive Committee Minutes – No minutes.**

**B. Consent Calendar –**

The Senate Administrator, Eva Joice, presented the initial consent calendar for 2017-2018 with several amendments from outgoing Associate Vice Chair SchultzKrohn. **The Senate voted and the consent calendar was accepted as amended.**

**C. Executive Committee Action Items: None**

**V. Unfinished Business - None**

**VI. Policy Committee and University Library Board Action Items. In rotation.**

**A. Organization and Government Committee (O&G) - None**

**B. Instruction and Student Affairs Committee (I&SA) – None**

**C. Professional Standards Committee (PS) – None**

**D. Curriculum and Research Committee (C&R) – None**

**E. University Library Board (ULB) – None**

**VII. State of the University Announcements. Questions. In rotation.**

**A. CSU Statewide Senators – None**

**B. Provost – None**

**C. Vice President of Finance and Administration – None**

**D. Vice President for Student Affairs – None**

**E. Associated Students President –**

**F. Vice President for University Advancement – None**

**VIII. Special Committee Reports – None**

**IX. New Business – Election of 2017-2018 Senate Officers**

**A. Vice Chair of the Senate**

Chair Frazier announced the candidates and called for any additional nominations from the floor. There were no additional nominees. Senators Mathur and Rodan presented their candidacy statements. **Senator Mathur was elected.**

**B. Chair of the Curriculum and Research Committee**

Chair Frazier announced the candidates and called for any additional nominations from the floor. There were no additional nominees. Senators Riley, Schultz-Krohn, and White presented their candidacy statements. **Senator Schultz-Krohn was elected.**

**C. Associate Vice Chair**

Chair Frazier announced the candidates and called for any additional nominations from the floor. There were no additional nominees. Senators Hart and Riley presented their candidacy statements. **Senator Riley was elected.**

**D. Chair of the Instruction and Student Affairs Committee**

Chair Frazier announced the candidate and called for any additional nominations from the floor. There were no additional nominees. Senator Kaufman presented his candidacy statement. **Senator Kaufman was elected by acclamation.**

**E. Chair of the Organization and Government Committee**

Chair Frazier announced the candidate and called for any additional nominations from the floor. Senator Shifflett presented her candidacy statement. **Senator Shifflett was elected by acclamation.**

**F. Chair of the Professional Standards Committee**

Chair Frazier announced the candidate and called for any additional nominations from the floor. There were no additional nominees. Senator Peter presented his candidacy statement. **Senator Peter was elected by acclamation.**

**G. CSU Statewide Representative to the Executive Committee**

Chair Frazier announced the candidates and called for any additional nominations from the floor. Senator Van Selst presented his candidacy statement. Senator Lee was not present at the meeting. **Senator Van Selst was elected.**

**X. Adjournment** – The meeting adjourned at 4:59 p.m.

Senate Executive Committee Meeting  
May 8, 2017  
12-1:30 ADM 167

Present: Peter, Mathur, Frazier, Kaufman, Lee, Feinstein, Kimbarow, Riley, Blaylock, Schultz-Krohn, Wong(Lau), Papazian

Absent: Faas, Perea, Shifflett

1. The Executive Committee minutes of April 17, 2017 and April 24, 2017 were both approved (12-0-0).

2. There was no dissent to the consent calendar of May 8, 2017.

3. Updates:

a. **From the President** – The CIO and Athletics Director searches are in the final stages and finalists will be here for open forums in the next few weeks.

The President encouraged everyone to attend the inaugural events. It is a celebration for the whole campus.

b. **From the Provost** –

The Dean for the College of Education search is in the final stages.

The Interim Dean for the College of Humanities and the Arts has not yet been announced. The Provost hopes to have a new Dean in place by the Spring 2018 if possible.

**Questions:**

Q: Has there been any final decision about a CASA reorganization?

A: There are no plans for a decision on reorganization at this time.

Q: Are we considering having only one graduation and eliminating department graduations?

A: Degrees can only be conferred by the President. The President hopes to keep what we have, but cluster them together over two days instead of three weeks. The President is considering commencement followed by department ceremonies. The President would also like to move the event away from the Memorial Day weekend.

Comments: The reason the department events are held over a three-week period is that there are not enough rooms to hold them all on the same day.

A suggestion was made to hold the event in the evening as many students and parents complain about the heat at midday.

Some students cannot afford to participate when we charge for it.

The President will be looking into this and will put some ideas together to bring back to the Executive Committee.

c. **VP Student Affairs–**

Today is AS President Perea's last Executive Committee meeting. The Executive Committee recognized President Perea for his outstanding contributions this year and wishes him success in graduate school.

The VPSA gave an update on the Economic Crisis Response Team.

d. **Chief Diversity Officer-**

The CDO is coming to the end of her first year at SJSU. She thanked the Executive Committee members for their support.

The CDO will be training over 800 transfer students, and many additional students over the summer.

The CDO has held diversity and Title IX training in the Senate Retreat, during freestanding visits to colleges, and through Human Resources for MPPs. In addition, she will be holding additional training for staff as well.

The CDO will be working on Strategic Planning in the Fall and hopes to have another Campus Climate Survey done in Spring 2018. SJSU promised WASC that Campus Climate Surveys would continue to be done.

The CDO has been working with the Faculty Diversity Committee, and also working on faculty diversity in hiring. Some departments now have a majority of minority members.

e. **Statewide Senate –**

Other CSU campuses are getting on the bandwagon as far as supporting the SJSU Intellectual Property resolution.

f. **VP for Administration and Finance –**

There will be a meeting regarding BART on May 12, 2017 in Science 142 at 1:30 p.m. All faculty, staff, and students are welcome.

g. **Organization and Government Committee –**

O&G is working on a referral regarding the workload of Senate policy committees. The charge of C&R is too broad. O&G has referred this back to the Executive Committee to evaluate the charge for O&G.

h. **Professional Standards Committee – No report.**

i. **Curriculum and Research Committee –**

Regarding RSCA, some language regarding NDAs might come back for review. Send proposed changes to RSCA to the Provost for consideration.

C&R will be bringing the Program Planning Policy and the University Learning Goals to the Senate at the May 15, 2017 meeting.

C&R is still working on the Internship policy.

C&R is considering a way to suspend the policy to allow a particular college to try a pilot policy change to see how it might work for that college, such as a 3 + 2 or a 4 + 1 blended class load.

**j. Instruction and Student Affairs Committee –**

I&SA will be bringing the Honor's policy to the Senate at the May 15, 2017 meeting.

**4. Pending Policies:**

There are two resolutions still pending in the President's Office and they include the Selection and Review of Administrators and Electronic Information policies. The language in the Selection and Review of Administrators Policy needs to be changed before the President will sign it. The President has not had the opportunity to review the Electronic Information policy at this time.

**5. EDUNAV or Smart Planner:**

We are piloting EDUNAV now in Engineering and History, however, Smart Planner is still proceeding. Smart Planner will be in beta testing this fall. EDUNAV is an up and coming company with lots of innovation that has tremendous potential. Smart Planner is more traditionally based.

**6. Cal State Apply:**

What is the contingency plan if not fully operational by August? Provost Feinstein will ask the Deputy Provost and AVP of GUP for an update.

**7. The meeting adjourned at 1:34 p.m.**

These minutes taken and prepared by Eva Joice, Senate Administrator on May 8, 2017. The minutes were edited by Past Chair Kimbarow on June 7, 2017. The Executive Committee approved the minutes on June 14, 2017.

# Senate Executive Committee Meeting

June 14, 2017

12-1:30 ADM 167

(minutes taken by Riley)

Present: Peter, Mathur, Frazier, Kaufman, Feinstein, Kimbarow, Riley, Blaylock, Schultz-Krohn, Bailey (guest), Faas, Van Selst, Shifflett

Absent: Manzo, Wong(Lau)

1. The Executive Committee minutes of May 8, 2017 were approved with one amendment: under 3.b., in the 3<sup>rd</sup> line, "Spring 2017" should be changed to "Spring 2018."
2. There was no dissent to the consent calendar of June 14, 2017.
3. Chief of Staff Bailey (guest) provided information on two topics:
  - S17-8, Privacy of Electronic Information. Bailey did not have specifics on the President's concerns. Still unsigned and may not be signed. A presidential directive in relation to the policy is in the works, but on the back burner.
  - Faculty Affairs. Bailey will be taking over direct leadership in June to assess processes and structure. She will make decisions in a more informed way at the end of June. She has no plans to eliminate the AVP for Faculty Affairs and hope to announce by mid-July who the interim person will be. Joanne Wright will be in charge of FA in first two weeks of July before announcement to make sure summer processes (regarding hiring etc.) are run smoothly. FA will be distinct from HR, but with a more united relationship, in the same unit as HR. Collective Bargaining for faculty will stay with CFA. Cami Johnson is helping with the Faculty 180 program, and Bailey feels confident about getting it up and running. For faculty / chair questions about hiring and RTP, contact Bailey and the new AVP (once that person is announced). The interim AVP will be a faculty member; the permanent AVP will be hired according to policy procedure. The FA website will be updated, and Bailey foresees a future in which no one ever fills out forms on paper.
4. Updates
  - a. **President** – away today
  - b. **Provost**

The Lurie College of Education search will be extended into next year. This past spring, four finalists were brought to campus. The Provost determined that there was not a good fit. The College of Humanities and the Arts dean search will begin in fall. In the College of Science, Dean Michael Parrish has stepped down; Michael Kaufman has been appointed the interim dean. A search for a permanent dean will begin in the fall. Having three interim deans may create some stress. (One committee member noted that homegrown deans tend to stay, while externally hired ones see the position as a

stepping stone.) It was a very intense spring semester: inauguration, graduation events, searches, etc. We need to have a campus plan for how we deal with graduations and convocations. Discussion ensued on this matter.

A committee member wondered about the truth of a rumor about the College of Ed. “disappearing.” The Provost responded that there are challenges in the College that are exacerbated by fact of not having permanent dean and that there are some discussions of restructuring/moving some faculty members from one department to another. However, there are no conversations of breaking up the college. We were founded as a normal school and the Provost could not imagine SJSU without a college of education.

c. **VP Student Affairs**

New AS Student President Ariadna Manzo. Last year we had 3200 freshmen, this year, 4500. This creates a housing demand we cannot meet. Not all students have met deadlines but the SA team is now working to accommodate them.

d. **Statewide Senate**

GE task force meets on Friday. Rebecca Eisen is the Chair; she thinks that GE should be smaller. Algebra update—more to be determined in the fall. Discussion of candidates for Board of Trustees and requirements for the position. Discussion of article published that violated confidentiality.

e. **VP for Administration and Finance**

The new CIES is open. Dean Huard and her team should be very happy there. A new vendor, Steak and Shake, is open. We have steel going up for the Rec Center, scheduled in open in 2019. Discussion ensued about the impact of the new Google plans for the downtown area, including transportation implications.

f. **Organization and Government Committee**

In spring, O&G reviewed all Senate management resolutions to identify where updates might be needed. Chair Shifflet provided a summary.

g. **Professional Standards Committee**

The policy on Chairs and Directors has been pulled back for further consideration.

h. **Curriculum and Research Committee –**

Report from prior chair Mathur. Discussion about internship policy and related insurance matters; there are complications needing to be worked out. The RSCA policy was referred back to committee to work on the section regarding non-disclosure agreements, because of potential conflict. Work on that will continue.

i. **Instruction and Student Affairs Committee**

With Chair Kaufman’s departure, we need to pick a new chair and have someone sit on the committee. Discussion of open seats and policy chair positions.

5. The meeting adjourned at 2:11pm

These minutes taken and prepared by Shannon Rose Riley, AVC, on June 14, 2017. The minutes were edited by Chair Frazier on July 3, 2017. The Executive Committee approved the minutes on August 7, 2017.

Executive Committee Meeting  
July 5, 2017  
12-1:30 p.m., ADM 167

Present: Frazier, Feinstein, Kimbarow, Riley, Schultz-Krohn, Faas, Shifflett, Manzo

Absent: Peter, Wong(Lau), Mathur, Blaylock, Van Selst, Papazian

1. A motion was made and seconded to suspend review and approval of the June 14, 2017 minutes until the August 7, 2017 meeting. The motion carried unanimously.
2. There was no dissent to the consent calendar of July 5, 2017.
3. A motion was made and seconded to suspend review and selection of faculty to serve on the Student Success Committee until the August 7, 2017 Executive Committee meeting when the President could be present. The motion carried unanimously.
4. Updates:
  - a. **Professional Standards Committee** – Not Present
  - b. **Instruction and Student Affairs Committee** – Not Present
  - c. **Organization and Government Committee** –  
O&G has reviewed all Senate Management Resolutions and will now move to University Policies that need updating this year.
  - d. **Curriculum and Research Committee** –  
C&R is cleaning up the RSCA policy. Chair Schultz-Krohn will follow up with Vice Chair Mathur regarding the situation with the Internship policy.
  - e. **President** – Not present.
  - e. **CSU Statewide Senator** – Not present.
  - g. **Provost** –  
There will be three dean searches this fall; two new searches -- College of Science and Humanities and the Arts; and one continuing search -- Lurie College of Education. Michael L. Kimbarow has been appointed Interim AVP of Faculty Affairs and Michael Kaufman has been appointed the Interim Dean of the College of Science.

This year we may have our largest cohort of incoming Freshmen at ~4,300 students. We also have approximately the same number of transfer students. As our student success efforts continue to pay dividends, we should plan for additional on-campus student housing.

A question was raised about the day before Thanksgiving being made a non-instruction day but still remaining a duty day. This effectively adds a duty day, because an extra



day was added to the beginning of the semester. Chair Frazier noted that the policy made this day a non-instruction day for students, but did not make it a non-duty day for faculty. Chair Frazier will investigate this further.

The university may consider lifting impact for some colleges this coming year.

h. **Vice President for Administration and Finance –**

A glass barrier is being installed in the atrium in the MLK Library this summer from 6 p.m. to 6 a.m.

There is a new executive order regarding alcohol sales in the stadium. The President's Cabinet has not discussed this yet. However, sales are possible with restrictions and there could be a possibility of sponsorship by some beer companies.

AS is undergoing a CSU audit right now. This is a standard procedure.

The VPAF would like to institute \$5 Fridays for faculty and staff in the dining commons to give us the opportunity to interact with students.

A member asked if some furniture could be installed in the faculty dining room in the student union.

Benches are being installed around a tree near the Engineering building for lunch seating.

Google's recently announced plans for downtown development is likely to expedite the development of BART through San Jose.

i. **Associated Students:**

AS has filled all of their Board of Director seats. AS had the highest voter turnout ever at 13.6% this year. AS is celebrating its 120<sup>th</sup> year. Beginning July 3, 2017 first time clipper card purchases will incur a \$3 charge from AS. Several upcoming events include a transfer mixer and football kickoff.

VP Faas noted that most auxiliaries on campus have student representatives on boards, but there are no faculty or staff on the AS Board of Directors. AS President Manzo will look into this.

5. The meeting adjourned at 1:31 p.m.

These minutes were taken and prepared by the Senate Administrator on July 5, 2017. The minutes were edited by Chair Frazier on July 7, 2017. The Executive Committee approved the minutes on August 7, 2017.

Executive Committee Meeting  
August 7, 2017  
12-2 p.m., ADM 167

Present: Frazier, Feinstein, Riley, Faas, Shifflett, Manzo, Papazian, Mathur, Van Selst

Absent: Peter, Blaylock, Schultz-Krohn, Wong(Lau)

1. The minutes of June 14 and July 5, 2017 were approved (9-0-0).
2. There was no dissent to the consent calendar of August 7, 2017.
3. The appointments calendar of 2017-2018 was approved (9-0-0).
4. Ravisha Mathur was approved as the faculty representative to the AS Personnel Committee (9-0-0).
5. The committee discussed communications between the Senate and the Dean's Offices. One of the colleges has informed the Senate Chair that they no longer prefer to forward correspondence to the faculty from the Senate. The Senate Administrator noted that the only communication the Senate Office sends to the Dean's Office is requests for them to conduct elections within their college for Senators. The Senate Office also prepares the voting materials so that the Dean's Office only need forward the link to their faculty. The AVC sends notices of committee vacancies to the Dean's Offices. The Provost said he would investigate solutions.
6. The committee reviewed and selected four faculty-at-large to serve on the Student Success Committee. There was discussion about whether the committee had a sufficiently diverse pool of candidates. The Senate Office will put out a call for additional nominations to fill the final vacant faculty-at-large seat.
7. The committee discussed the Institute of Study, Sport, Society, and Social Change. There was a misunderstanding and the event just held on campus was not a SJSU sponsored event. The Provost will bring the committee concerns back to University Advancement.

8. Updates:  
President:

There will be two VP searches in the near future, for a Vice President of Research and Innovation and for a new Vice President of Student Affairs.

The President is considering moving her cabinet together to the 5th floor of Clark Hall and is considering what kind of support staff would be needed. The Alumni Association would move into Tower Hall. This could happen as early as the end of the academic year. Some AVPs would move but those decisions haven't been made yet.

The President will be signing the Program Planning Policy, and the Edit to Amendment A to the Selection and Review of Administrators Policy.

The President feels that the University Learning Goals Policy needs additional consultation and would like to share it with the Foundation Board for input before signing.

In the Honors Policy, the President would like additional information on why summa cum laude was changed from 3.85 to 3.9 before signing.

The President also feel that the Registration Priority Policy needs additional work before signing. Aspects regarding the California Promise are good, but there are other issues with the definition of priority categories.

The policy on Research, Scholarship, and Creative Activity had previously been retracted by the Curriculum & Research Committee for further consideration.

9. The meeting adjourned at 2 p.m.

These minutes were taken and prepared by the Senate Administrator on August 7, 2017. The minutes were edited by Chair Frazier on August 17, 2017. The Executive Committee approved the minutes on August 28, 2017.

**Executive Committee Meeting**  
**August 28, 2017**  
**12-1:30 p.m., ADM 167**

**Present:** Frazier, Feinstein, Riley, Schultz-Krohn, Shifflett, Manzo, Peter, Wong(Lau), Mathur, Van Selst, Willey (guest)

**Absent:** Blaylock, Papazian, Faas

1. The Executive Committee minutes of August 7, 2017 were approved (7-0-4).
2. AS President Manzo commented that Christy Riggins in her office had sent the Senate Office the names of students to sit on the policy committees and they should be added to this consent calendar. The Senate Administrator commented that she did not remember receiving these names. The AS President said she would forward a copy of the message to the Senate Chair and Senate Administrator. The committee approved adding the students to the consent calendar. [Note: It was later established that only the names of the Senators had been forwarded to the Senate Office. However, the AS President has provided the names of the students that should sit on the policy committees to the AVC to be added to the next consent calendar.] There was no dissent to the consent calendar of August 28, 2017.

3. Updates:

a. **From the Provost –**

There are three deans and one VP search underway including the deans of the Colleges of Science, Humanities and the Arts, and LCOE as well as the VP of Student Affairs.

The committee discussed university policies and what could be done to expedite the policy approval process. Chair Frazier will be meeting with the President and the Chief of Staff later this week and will discuss this subject.

A Student Success Forum was held last week.

A member asked how changes to the remedial process would affect faculty workload and whether it would interfere with their normal work. Another member commented that the departments of English, Math, and LLD were the only departments that had remedial programs and now what has traditionally been known as remedial education will extend well beyond that. However, there is no infrastructure setup in most departments to support this yet. The administration will have discussions on how we will address this. A member asked if the remedial process would apply to transfer students. Another member commented that the transfer agreements address this and that only frosh would be the students affected.

The committee discussed SmartPlanner and Edunav. There have been no complaints with SmartPlanner. Edunav is currently on hold.

There has been a 12% increase in permanent faculty. We are now over 650.

A member suggested that the CSU Academic Council address the campuses right to independently establish upper GE elements.

b. **From the Organization and Government Committee (O&G):**

The O&G Committee will be bringing three action items as final readings at the September 18, 2017 Senate meeting. These items focus on cleaning up policies or Senate Management Resolutions that should have been rescinded but were missed when new policies were passed.

The Senate Administrator commented that there is also a provision in bylaw 16 that allows her to bring back to the policy committee any policies she finds that should have been rescinded when a new policy is passed that were missed. The policy committee can then review the information and, if appropriate, authorize the Senate Administrator to rescind the policy and report this information directly to the Senate.

c. **From the Curriculum and Research Committee (C&R):**

The C&R Committee is reviewing the Internship policy and UOAs. When students go out on internships or practicums, the university's insurer, Lloyds of London, has to have everything signed, sealed and delivered. Legal counsel has said that we have to have UOAs ahead of time or it is very risky. A member suggested a Sense of the Senate Resolution expressing our concern about the confusion surrounding UOAs and related insurance issues.

C&R will also be reviewing the university's curriculum and 120 units, 4+1 and 3+2 class loads; and Research, Scholarship, and Creative Activity (RSCA).

d. **From the Professional Standards Committee (PS):**

PS has reviewed 15 sets of guidelines and approved 6, returning 9 for further work.

In AY 2016-17 75% of RTP cases fall under the old criteria and 25% under the new criteria. PS expects this to shift closer to 50%/50% this coming year.

PS is continuing to review the Chairs and Directors Policy.

PS is also working on a draft memo from PS and the AVP of Faculty Affairs regarding best practices for scheduling RTP Committees.

PS will be reviewing policy on post-tenure reviews to determine if a policy is needed.

PS is reviewing the appointment and review of program directors to determine if a policy is needed. Program directors are not covered under any existing policy.

PS will be reviewing F81-7, which relates to the appointment of grant-related instructional faculty.

e. **From the Instruction and Student Affairs Committee (I&SA):**

The I&SA Committee will be working on the Academic Integrity and Honors Policies.

**f. From the Vice President for Student Affairs (VPSA):**

On August 19, 2017, 4,122 students moved into the residence halls.

There are 75 events planned over the course of the first four weeks of the semester by Student Affairs.

There were over 500 students at the tailgate party before the football game this past Saturday and 500 got to run onto the field.

There are 33,330 students attending regular classes, and 2,500 students in special session courses.

On September 11, 2017 the mobile food pantry will be at the Event Center.

The VPSA distributed the "SJSU Important Dates" sticker. A few dates to remember are: August 23, 2017 through September 13, 2017 is the late registration period. September 6, 2017 is the last day to drop classes without a "W." September 13, 2017 is the last day to add a class. October 2, 2017 is the last day for UG to apply for Spring/Summer 2018 graduation. October 5, 2017 is the deadline to apply for the October 28, 2017 WST Exam. November 16, 2017 is the last day to withdraw for Fall 2017. Final Exams are December 13-19, 2017. Fall grades will be viewable on MySJSU on December 23, 2017.

**g. From Associated Students (AS):**

AS is doing an assessment of their Fraud Policy due to recent fraudulent activity by an employee.

The food pantries are being moved. There are currently eight of them.

AS is handing out \$60 book vouchers to students eligible for financial aid.

AS is exploring joint ventures in innovation and technology with venture capitalists in the area.

AS President Manzo recently had the pleasure of meeting our football team.

The Manager of Transportation Solutions grant proposal is in final review by the auditor.

AS is accepting applications until September 15, 2017 for campus personnel interested in leading a team in planting and growing a row in the campus community garden.

AS has received a lot of feedback about Professor Aptekar returning to campus. Students are not happy about this.

AS has received complaints that students can no longer use the Adobe software, or the required process to access adobe software is too rigorous.

AS has received complaints that there are not enough job opportunities for international students on campus. When they desire to work, these students are required to do so on campus (rather than off).

**h. From the CSU Statewide Senator:**

Executive Orders 1100 and 1110 make it clear that there will be no campus modifications to GE required units. This campus is stingy in units for university classes. The new EO establishes non-college developmental units over the summer. This is sacrificing quality to get units.

**i. From the Chief Diversity Officer (CDO):**

To kick off a dialogue this year across the campus regarding issues affecting the campus community, several campus conversations will be held on Tuesday, August 29, 2017 from 6 p.m. to 8 p.m., and on Friday, September 8, 2017 from noon to 2 p.m. There will be free pizza.

The CDO is working with the Interim AVP of Faculty Affairs to establish mandatory diversity training without overstepping any hiring policies and practices.

The campus will host an UCLA Administrator four times this semester.

Training will be offered on campus by an UCLA Administrator four times this year where campus personnel can become certified diversity trainers by the University of Michigan. This training normally costs several thousand dollars and is being offered on campus as a favor for the CDO. There are 30 to 40 slots available.

In mid-September the campus will host open meetings to discuss the implications of EO 1110.

Departments may apply for money to help diversity their faculty searches through the CDO.

4. The meeting adjourned at 1:37 p.m.

These minutes were taken and prepared by the Senate Administrator on August 28, 2017. The minutes were edited by Chair Frazier on September 1, 2017. The Executive Committee approved the minutes on September 11, 2017.

**Consent Calendar Summary 5/17/17-9/11/2017**

		Consent Calendar		15-May-17		
Committee		Last Name/First Name		Term	Phone	Seat/College
<b>ADD:</b>						
	Program Planning Committee	Sorkhabi, Nadia		2020	47478	CoEd
	Program Planning Committee	Rogers, Altovise		2020		CoSS
	Student Fairness Committee	Lilienthal, Sonia		2020	42697	CoB
	University Library Board	Gaylle, Debrayh		2020	43174	CASA
	University Library Board	Hilde, Libra		2020		CoSS, libra.hilde@sjsu.edu
	Campus Planning Board	San Fratelo, Virginia		2020		Co H & A, virginia.sanfratello@sjsu.edu
	Campus Planning Board	Rabin, Colett		2020	43650	CoEd
	Undergraduate Studies	Rouse, Wendy		2020	45748	CoSS
	Undergraduate Studies	Megwalu, Anamika		2020	82089	General Unit
	Accreditation Review Board	McConnell, Kathleen		2020	45374	CoSS
	Sustainability Board	Grindstaff, Beverly		2020	46025	Co H & A
	Sustainability Board	Schuster, David		2020	45659	CoSS
	Committee on Committees	Briceno, Allison		2020	43730	CoEd
	Committee on Committees	Riley, Shannon, CHAIR		2018	44481	Co H & A
<b>REMOVE:</b>						
	Faculty Diversity Committee	Boveda, Benny				CoBusiness

		Consent Calendar		14-Jun-17		
Committee		Last Name/First Name		Term	Phone	Seat/College
<b>ADD:</b>						
	IRB	Pignotti, Giselle				CASA
<b>REMOVE:</b>						
	Faculty Diversity Committee	Boveda, Benny				CoBusiness
	C&R	Mathur, Ravisha				CoEd
	ISA	Kaufman, Michael				CoScience
	IRB	Freedman, Marjorie R.				CASA
	PS	Green, Elna				AVP Faculty Affairs
	Budget Advisory Committee	Miller, Shannon				Faculty Senator



		Consent Calendar			5-Jul-17		
Committee		Last Name/First Name		Term	Phone	Seat/College	
<b>ADD:</b>							
	Student Fairness Committee	Morales, Maggie					Univ. Admin/staff seat--Director Veterans Resource Ctr

		Consent Calendar			7-Aug-17		
Committee		Last Name/First Name		Term	Phone	Seat/College	

**ADD:**

	Alcohol and Drug Abuse Prevention Committee	Dubus, Nicole				45892	Faculty at Large seat
	Athletics Board	Manzo, Ariadna					AS President or designee
	BAFPR	Nemali, Rima				42056	General Unit
	Board of General Studies	Maffini, Cara				43758	CoED
	Campus Planning Board	Jeon, Hyeran				44153	CoEng
	Campus Planning Board	Aggarwal, Nitin				47711	CoB
	Faculty Diversity Committee	Wang, Chunlei				42775	CoB
	Faculty Diversity Committee	Sirkeci, Birsen				43913	CoEng
	Graduate Studies/Research	Badawy, Mohamed				43924	Seat H CoEng
	Graduate Studies/Research	Cuddy, Colleen				408-808	Library Coordinator Seat A
	Graduate Studies/Research	Bowen, Dore				44326	CoH&A
	IRB Seat J	Nelson, Josh					CoH&A
	Professional Standards	Kimbarow, Michael				42425	Interim AVP Faculty Affairs
	Program Planning Committee	Woodhead, Erin				45654	CoSS
	Program Planning Committee	Thompson, Ralida				46047	General Unit
	Strategic Planning Committee	Brada-Williams, Noelle			1 sem. Repl.	44439	Department Chair
	Student Fairness Committee Faculty Seat H	Cooper, Tova				44455	CoH&A
	Sustainability Board	Hwang, Connie				44352	CoH&A
	Undergraduate Studies Committee	McNabb, Richard				41382	CoH&A

**REMOVE:**

	Academic Disqualification & Reinstatement Review Committee	Trulio, Lynne			1 sem leave		Dean of CoSS or designee
	Athletics Board	Perea, Hector					AS President or designee
	Board of General Studies	Love, Robin					CoEd
	Budget Advisory Committee	Miller, Shannon			on prev. cc		Seat G Faculty Senator
	C&R	Trulio, Lynne			1 sem leave		CoSS
	Graduate Studies/Research	Kendell, Susan					Library Coordinator Seat A
	Graduate Studies/Research	Grindstaff, Beverly					CoH&A
	ISA	Kaufman, Michael					CoSci
	Professional Standards	Green, Elna					AVP Faculty Affairs
	Strategic Planning Committee	Trulio, Lynne			1 sem leave		Department Chair
	Sustainability Board	Grindstaff, Beverly					CoH&A

		Consent Calendar			28-Aug-17		
	Committee	Last Name/First Name			Term	Phone	Seat/College
<b>ADD:</b>							
	Academic Disqualification & Reinstatement Review Committee	Rogers, Ronald			F 2017 only		Dean of CoSS or designee
	Budget Advisory Committee	Olin, Bradley			EXO		AVP Academic Budgets & Planning (interim)
	Budget Advisory Committee	Kaufman, Michael			2019		Dean Seat D
	C&R	Liu, Rui			F 2017 only		CoSS (Trulio replacement)
	Campus Planning Board	Chang, Megan			2018		CASA
	Committee on Committees	Agee, Ann			2018	82033	General Unit
	Committee on Committees	Potika, Katerina			2019		CoSci
	Committee on Committees	Lester, Gretchen			2018		CoB
	Graduate Studies/Research	Thompson, Mark			2019		CoH&A
	International Programs and Students Committee	Anderson, Curt			EXO		(AVP/IES/CONT ED) Seat H
	IRB	Ramasubramanian, Anand			2019		CoEng Seat H
	Student Evaluation Review Board	Rostankowski, Cynthia			2018		CoH&A
	Student Evaluation Review Board	Ghallon, Harjeen			2018		Student rep
	Student Fairness Committee	Najib, Lana			2018		Student rep
	Student Fairness Committee	Castillo, Efrain			2018		Student rep

	Student Fairness Committee	Rivera, Victor			2018		Student rep
	Student Success Committee	McElroy, Coleetta			EXO	46086	Student Affairs Rep
	Student Success Committee	Santos, Marc			2018		Student rep
	Transportation, Traffic and Parking Co	Liang, Carwin			2018		Seat J (HR rep)
	University Library Board	Tian, Shaonan			2019		CoB
	University Library Board	Turkoglu, Kamran			2020		CoEng
	University Library Board	Sasikumar, Karthika			2020		CoSS
<b>REMOVE:</b>							
	BAFPR	Nemali, Rima					General Unit (mistake on 8/7CC)
	BAFPR Chair	Laker, Jason					CoEd
	Campus Planning Board	McKinnon, Tamara			2018		CASA
	Committee on Committees	Venkat, Shai					CoB
	Graduate Studies/Research	Bowen, Dore				44326	CoH&A
	University Library Board	Zhang, Jian (Jane)			2019		CoB
	University Library Board	Hilde, Libra			2020		CoSS

		Consent Calendar			11-Sep-17		
	Committee	Last Name/First Name			Term	Phone	Seat/College
<b>ADD:</b>							
	Accreditation Review Committee	Haight, Colleen			2020		FAL
	Accreditation Review Committee	Wilson, Mary			EXO		Seat D & Chair of Program Planning Committee
	ADAPC	Gill, Chelby			2018		Seat 2 AS Director of Student Rights and Responsibilities
	Athletics Board	Armstrong, Cole			2020		FAL
	Budget Advisory Committee	Grosvenor, B.J.			2020		Seat F
	Budget Advisory Committee	Pagani, Marco			2020		FAL
	Budget Advisory Committee	Rodan, Simon			2019		Seat G
	C&R	De Guzman, Djalaica			2018		Seat N AS Director of University Advising Affairs
	Campus Planning Board	Mendes, Tessa			2018		<b>Seat 2 AS Director of Community and Sustainability (prev Dir of Environmental Affairs)</b>

	Campus Planning Board	Shaffer, Scot			2020		Seat L Science/Biology
	Campus Planning Board	Virick, Meghna			F 2017 only		Seat H CoB
	Committee on Committees	Manzo, Ariadna			2018		Seat I AS President
	Faculty Diversity Committee	Donahue, Armani			2018		Seat 1 AS Director of Faculty Affairs
	Faculty Diversity Committee	Parent, Branden			2018		<b>Seat 2 AS Director of Intercultural Affairs (prev Director of Campus Climate Affairs)</b>
	International Programs and Students	Grindstaff, Beverly			EXO		Seat D GUP-Graduate Studies Office
	International Programs and Students	Parent, Branden			2018		Seat 1 Student Rep
	International Programs and Students	Nguyen, Nancy			EXO		Seat B Student Affairs office
	ISA	Busick, Chelsea			2018		<b>Seat H AS Director of Student Resource Affairs (prev Dir of Student Resident Affairs)</b>
	ISA	Gill, Chelby			2018		Seat J AS Director of Student Rights and Responsibilities
	ISA	Hill, Henderson			2018		Seat F Student Involvement
	ISA	Hospidales, Oladotun			2018		Seat I AS Director of External Affairs
	ISA	Kim, Suneuy			2020		Seat R
	ISA	Manzo, Ariadna			2018		Seat E AS President
	O&G	Curry, Julia			2018		Seat J CoSS 2
	O&G	Tran, Thi			2018		Seat L student senator (AS Director of Internal Affairs)
	Outstanding Professor Award Selection Committee	Donahue, Armani			2018		AS Director of Faculty Affairs
	Professional Standards	Donahue, Armani			2018		Seat K AS Director of Faculty Affairs
	Program Planning Committee	Mendoza, Nicole			EXO		Seat V GUP Staff Member (non voting)
	Program Planning Committee	Rebmann, Kristen			2018		Seat G CASA
	Student Fairness Committee	Pruthi, Sarika			2019		Seat I (Eng) gone at large
	Student Fairness Committee	Zhao, Tianyu			2018		Seat 4 Student
	Student Fairness Committee	Carlson, Walter			2018		Seat 5 Student
	Student Fairness Committee	Abdelhadi, Aya			2018		Seat 6 student
	Student Fairness Committee	Galindo, Alejandra			2018		Seat 7 student

	Student Success Committee	Busick, Chelsea			2018	<b>Seat G AS Director of Student Resource Affairs (prev Dir of Student Resident Affairs)</b>
	Student Success Committee	Rogers, Altovise			2018	FAL Seat L
	Student Success Committee	Kato, Cindy			EXO	Seat C Academic Affairs Rep
	Sustainability Board	Mendes, Tessa			2018	<b>Seat F AS Director of Community and Sustainability (prev Dir of Environmental Affairs)</b>
	Sustainability Board	Richardson, Kathrine			2019	Seat N (Sci) gone at large
	Sustainability Board	Nemali, Rima			2020	Seat O General Unit
	Transit, Traffic, and Parking	Kethepalli, Jyotsna			2018	Seat 1 Student Rep
	ULB	Taylor, Nick				Chair, ULB
	Undergraduate Studies Committee	Peng, Chunhui			2020	Seat H (Sci) gone at large
	Undergraduate Studies Committee	Pignotti, Giselle			2019	Seat E (Eng) gone at large
	Undergraduate Studies Committee	De Guzman, Djalaica			2018	Seat 1 AS Director of University Advising Affairs
<b>REMOVE:</b>						
	Accreditation Review Committee	Tseng, Chris			1 yr leave	Seat C Director of Assessment
	Accreditation Review Committee	White, Brandon				Seat D Chair of Program Planning Committee
	BAFPR	Laker, Jason				Chair
	Board of General Studies	Tseng, Chris			1 yr leave	Seat B Director of Assessment (non voting)
	Campus Planning Board	Aggarwal, Nitin			F 2017 only	Seat H CoB
	International Programs and Students	Anagnos, Thalia				Seat D GUP-Graduate Studies Office
	International Programs and Students	Yi-Baker, Hyon Chu				Seat B Student Affairs office
	ISA	Whyte, Jenny				Seat F Student Involvement
	Program Planning Committee	Speer, Leslie			2019	Seat O H&A
	Program Planning Committee	Tseng, Chris			1 yr leave	Seat E Director of Assessment
	Program Planning Committee	Lemon, Kathy				Seat G CASA
	ULB	Turkoglu, Kamran				CoENG
	ULB	Chiao, Sen				Seat K Science
	ULB	Bodart, Joni				remove as Chair only

**SENSE OF THE SENATE RESOLUTION  
IN OPPOSITION TO THE ORDER TO END  
THE DEFERRED ACTION FOR CHILDHOOD ARRIVALS  
PROGRAM (DACA)**

- Whereas, On September 5, 2017, the Trump Administration issued an order to end the program entitled “Deferred Action for Childhood Arrivals” (DACA); and
- Whereas, DACA has, since its founding in June 2012, allowed hundreds of thousands of undocumented immigrants to fulfill their dreams of attending college and working in their professions to pursue gainful employment and actively contribute to society as well as support themselves, without the fear of being deported; and
- Whereas, The ending of DACA would overturn those dreams and goals for an estimated 800,000 people in the United States; and
- Whereas, An exact number of DACA students at SJSU is unknown as students only disclose DACA status if they are employed on campus; however, SJSU does have over 500 enrolled students who meet the requirements of AB 540 or AB 2000, which provide in-state tuition, and/or the California Dream Act, which provides access to financial aid eligibility; and
- Whereas, Those hundreds of students are major contributors to the diversity and rich multiculturalism that make SJSU an exemplary campus at which to learn, live, and work; therefore be it
- Resolved, That we, the Academic Senate of San José State University, declare our strong opposition to and condemnation of efforts to reject the principles exemplified by the DACA program; and be it further

- Resolved, That we call upon the U.S. Congress to replace the DACA program with equivalent legislation immediately, to allow our students, staff, and faculty to regain certainty and fairness in their lives; and be it further
- Resolved, That we fully embrace and support our DACA students and employees during this tumultuous and difficult time by finding ways to supplement the lost access to meaningful employment and in-state tuition afforded by DACA; and be it further
- Resolved, That we welcome and concur with the communications provided by the President of SJSU<sup>1</sup>, the Chancellor of the California State University<sup>2</sup>, and the leaders of California's Higher Education Segments<sup>3</sup> on the need to continue the DACA program and continue support for DACA students and employees.

Approved by

Executive Committee: September 11, 2017

Vote: No dissent

Present: Frazier, Mathur, Papazian, Feinstein, Faas, Willey,  
Wong(Lau), Manzo, Rose Riley, Shultz-Krohn, Shifflet, Peter

Absent: Van Selst

Curricular impact: None.

Financial impact: None.

Workload impact: None.

---

<sup>1</sup> Available at <http://blogs.sjsu.edu/newsroom/2017/president-papazians-message-on/>

<sup>2</sup> Available at <https://www2.calstate.edu/csu-system/news/Pages/Chancellor-White%27s-Message-to-CSU-Community-on-DACA.aspx>

<sup>3</sup> Available at <https://www.universityofcalifornia.edu/sites/default/files/DACA-CA-Ed-Leaders-Letter-FINAL-9-5-17.pdf>

7 **Sense of the Senate Resolution**  
8 **Guidance on Implementation of EO 1064 Student Internships,**  
9 **Service Learning, and Off-Campus Learning Experiences**  
10

- 11 Rationale CSU Executive Order 1064 "...recognizes the beneficial educational purpose of  
12 student internships, as well as the need to maximize the educational experience  
13 while mitigating the risks to participants and minimizing the university's liability  
14 exposure;" and requires each campus "to develop, implement, maintain and  
15 publish a student internship policy governing internships where the university  
16 makes the placement". In response to this executive order, SJSU developed  
17 S16-4: University Policy, Internships, Service Learning, and Off-Campus  
18 Experiences. In spring 2017, S16-14, was amended, Amendment A, to allow  
19 student self-placement for internships, service learning and off-campus  
20 experiences bypassing the University-Organization Agreement process which  
21 could delay students' progress towards their degree and prevent access to  
22 valuable learning experiences. Amendment A, developed in consultation with the  
23 Chancellor's Office, was passed at the Academic Senate meeting on March 13,  
24 2017. Following the passage of Amendment A, the Chancellor's Office Risk  
25 Manager informed the Curriculum and Research Committee that the vendor for  
26 the insurance coverage for students and the CSU campuses (SAFECLIP) would  
27 ONLY cover students engaged in internships where a UOA was fully executed.
- 28 Whereas During the Summer of 2017 the Chancellor's Office informed the SJSU  
29 community that all internships must have a University Organization Agreement  
30 (UOA) in place in advance of enrollment or students will not be covered by  
31 SAFECLIP; and
- 32 Whereas Progress to degree for students in programs with internship/observation  
33 requirements can be significantly delayed by the recent interpretation from the  
34 Chancellor's Office regarding the timing of the UOA; and
- 35 Whereas The Academic Senate of San Jose State University acknowledges the  
36 importance of internships, service learning, and other off-campus experiences as  
37 educational "high impact practices";
- 38 Whereas EO 1064 embraces this spirit but San Jose State University is now severely  
39 hampered in its ability to offer this high impact educational method; therefore be  
40 it
- 41 Resolved That the Academic Senate of San Jose State University requests Chancellor's  
42 Office provide flexibility and options that will allow students to enroll in  
43 internship/observation coursework once a UOA is in progress; and be it further



44  
45  
46  
47  
48  
49  
50  
51  
52  
53  
54  
55  
56  
57  
58  
59  
60  
61  
62  
63  
64  
65  
66  
67  
68  
69  
70  
71  
72  
73  
74  
75  
76  
77  
78  
79  
80  
81  
82  
83  
84  
85

Resolved That Chancellor's Office allow students to purchase SAFECLIP or equivalent packages without a UOA in place or allow students to submit a waiver; and be it further

Resolved That the Academic Senate of San Jose State University requests the Chancellor's Office clarify if a UOA is needed for SJSU students completing internships at other California campuses of Higher Education; and be it further

Resolved That the Academic Senate of San Jose State University requests financial support from the Chancellor's Office to implement and maintain UOAs on the San Jose State University campus; and be it further

Resolved That the Chancellor's Office provide additional options and clear guidance to implement EO 1064; and be it further

Resolved That the Academic Senate of San Jose State University requests that the Statewide Academic Senate work with the Chancellor's Office to coordinate and support the process used among the CSU campuses to comply with EO 1064; and be it further

Resolved That this Sense of the Senate resolution be distributed to the California State University Chancellor, to all campus Academic Senates, the Chair of the Academic Senate of the CSU, the California Faculty Association, and SJSU Faculty.

Curricular Impact: The current information that SAFECLIP is only available to students completing an internship where a current UOA is in place severely compromises the use of this best practice educational method

Financial Impact: Very closely tied to the Workload Impact. If the current requiring for a UOA to be in place for every internship site, departments/programs will need additional workforce to implement and maintain this requirement

Workload Impact: Workload impact will be closely tied to the following factors (from S16-14):

- the number of students enrolled in a given department's internship program (*the more students, the greater the workload*)
- the total number of organizations at which the department's students are interning (*the more organizations involved, the greater the workload*)
- what percentage of the organizations that a department is working with already have a nonexpired UOA on file (*the more new UOAs that have to be secured, the greater the workload*)
- to what extent new organizations in the process of signing a UOA request changes/amendments to their agreements (*the more changes required, the greater the workload*)

1 San José State University  
2 Academic Senate  
3 Instructional and Student Affairs Committee  
4 September 14, 2017  
5 Final Reading  
6

AS 1660

7 **Policy Recommendation**  
8 **Amendment to AS 1650**  
9 **Undergraduate Student Honors**  
10 **at SJSU**

11  
12 Whereas, " San José State University's current policy codifying student honors, F96-5,  
13 is more than 20 years old; and  
14

15 Whereas, " Several conditions of F96-5 have not been consistent in their  
16 implementation; and  
17

18 Whereas, " Awarding Honors at Entrance for freshmen based on GPA, ELM, and  
19 EPT scores is difficult to implement because they are not awarded until  
20 after the student matriculates; and  
21

22 Whereas, " Determining President's and Dean's Scholars based on a two-semester  
23 "block of work" excludes the possibility of entering students earning  
24 honors their first semester, causes confusion for students and advisors,  
25 and complicates the computing process; and  
26

27 Whereas, " Students and faculty have requested a means by which honors-level work  
28 could be recognized in interdisciplinary course sequences; therefore be it,  
29

30 Whereas, " AS 1650 (Sent to the President for signature as University Policy S17-13)  
31 was returned unsigned by President Papazian. An edit to S17-13 was made  
32 to return the GPA level for Summa Cum Laude back to 3.85.  
33

34 Resolved, The attached document rescinds previous policy F96-5 and implements  
35 "Undergraduate Student Honors at San José State University."  
36

37 Resolved, " That the GPA level for Summa Cum Laude revert to 3.85 and all notation  
38 of that GPA be modified in AS 1650.  
39  
40  
41  
42  
43  
44  
45

46 Approved: " 9/11/17  
47 Vote: " 14-0-1  
48 Present: " Bullen, Bursick, Gill, Hill, Khan, Nash, Ng, Sen, Simpson, Sofish  
49 Yao, Sullivan-Green, Trousdale, Walters, Wilson  
50 Absent: " Grindstaff, Hospidales, Kinney, Manzo  
51 Financial Impact: " None Expected  
52 Workload Impact: " No change from current situation.

53  
54  
55  
56  
57  
58  
59  
60  
61  
62  
63  
64  
65  
66  
67  
68  
69  
70  
71  
72  
73  
74  
75  
76  
77  
78  
79  
80  
81  
82  
83  
84  
85  
86  
87  
88  
89  
90  
91

92 **UNIVERSITY POLICY**  
93 **UNDERGRADUATE STUDENT HONORS AT SJSU**  
94

95 **1.0 Overview and General Procedures**  
96

97 **1.1** In order to encourage and reward outstanding academic achievement of  
98 students, San José State University awards honorific designations in these  
99 categories:

- 100  
101 2.0 The Semester Honor Roll: President's and Dean's Scholars  
102 3.0 Departmental Major Honors  
103 4.0 Honors in a Special Course Sequence  
104 5.0 Latin Honors at Graduation  
105

106 **1.2** All references to grade point average (GPA) in this document are  
107 to a 4.0 letter grading system, as defined in the SJSU catalog.  
108

109 **2.0 The Semester Honor Roll: President's and Dean's Scholars**  
110

111 **2.1** Honor Roll designations will be determined twice a year, for the Fall  
112 and Spring semesters. Summer and Winter term coursework does not play  
113 any role in determining Fall and Spring Honors.  
114

115 **2.2** Only SJSU courses are counted for honor roll calculations. A minimum of 12  
116 letter-graded units (UG) is required to qualify for consideration. Credit ("CR")  
117 grades are not counted either in the calculation of grade point average nor  
118 towards the 12-unit minimum. Any grades below "C" (2.0) and/or any No Credit  
119 ("NC") grades disqualify a student from consideration.  
120

121 **2.3** The determination and transcript notation of honor roll designations shall be  
122 done as soon as possible following the census date of the following Fall or Spring  
123 semester.  
124

125 **2.4** Semester honors may be awarded retroactively for students who  
126 have Incomplete ("I") and/or Report Delayed ("RD") grades that are  
127 cleared after honors status reporting per Section 2.2 and 2.3 of this  
128 policy. Retroactive honors requests shall be submitted to the Office of  
129 Graduate and Undergraduate Programs.  
130

131 **2.5** Any undergraduate student who has earned an SJSU GPA of 4.00 for  
132 the Fall or Spring semester shall be deemed to be a President's Scholar  
133 for that semester.  
134

135 **2.6** Any undergraduate student who has earned an SJSU GPA of 3.65 or  
136 higher GPA shall be deemed to be a Dean's Scholar for that semester.

137  
138 **2.7** Recognition and Privileges

139  
140 **2.7.1** All honor roll awards, whether earned for the previous Fall or for  
141 the previous Spring, will be recognized at the yearly Honors  
142 Convocation overseen by the Office of the Provost and held during  
143 the Spring semester

144  
145 **2.7.2** Honor roll status will be shown on the transcript beneath the  
146 semester in which it is earned, together with a notation explaining  
147 what the designation means.

148  
149 **3.0** Departmental Major Honors

150  
151 **3.1** Qualifications: Departmental major honors are awarded to students who  
152 successfully complete an approved program with their major.

153  
154 **3.1.1** Each department that elects to have a major honors  
155 program should customize the program to its individual  
156 discipline.

157  
158 **3.1.2** Departmental major honors programs must be approved by the  
159 same on-campus mechanisms that are used to approve other  
160 academic programs. This includes review by the appropriate college  
161 curriculum committee and the relevant curriculum committees of the  
162 Academic Senate.

163  
164 **3.1.3** Approved departmental major honors programs are then  
165 filed with the Office of Graduate and Undergraduate  
166 Programs, which then notifies the appropriate campus  
167 agencies to begin implementation.

168  
169 **3.2** Criteria for departmental major honors programs: honors should be earned by  
170 specific honors level work as contrasted to work only in regular classes and  
171 should reflect the student's choice to attempt departmental major honors.

172  
173 **3.2.1** Departmental major honors should be awarded strictly for academic  
174 achievement (GPA and specified coursework).

175  
176 **3.2.2** Departmental major honors will be given only to students who  
177 distinguish themselves within their department with outstanding  
178 academic achievement. Among the methods used to measure this  
179 achievement, there must be a component that uses grades earned in  
180 the department.

181  
182           **3.2.2.1** This may include use of a minimum GPA requirement in the major

183  
184           **3.2.2.2** This may include use of a minimum GPA  
185 requirement in a specified group of departmental major  
186 courses

187  
188           **3.2.3** There must be a component of academic work that is unique to  
189 the departmental major honors program, (*e.g.*, honors thesis, an  
190 honors colloquium, etc.)

191  
192           **3.2.4** There may be other components as recommended by the  
193 department and approved by the relevant committees.

194  
195           **3.2.5** Programs must be constructed so as to provide the  
196 opportunity for transfer students to participate.

197  
198           **3.2.6** All indications of departmental major honors prior to  
199 successful completion of all requirements must be noted as  
200 tentative and dependent upon maintenance of honors standards  
201 in the student's final semester.

### 202 203 **3.3** Recognition and Privileges

204  
205           **3.3.1** Departmental major honors status will be shown on the  
206 transcript, together with a notation explaining what the designation  
207 means.

208  
209           **3.3.2** Departmental major honors status will be indicated on the official  
210 diploma of the student.

### 211 212 **4.0** Honors in a Special Course Sequence

213  
214           **4.1** Qualifications: Honors in a Special Course Sequence (SCS) are awarded to  
215 students who successfully complete an approved SCS honors program.

216  
217           **4.1.1** SCSs are unique course sequences outside of a major  
218 program, which provide students with an interdisciplinary  
219 perspective on topics of broad interest. By their nature, SCSs  
220 require curricular oversight and subject expertise across  
221 departments and/or colleges.  
222 SCSs are subject to the same unit minima as minors.

223  
224           **4.1.2** Honors requirements for a SCS must be approved by the same  
225 on-campus mechanisms used to approve other academic programs.  
226 This includes review by the appropriate college curriculum

227 committee(s) and the relevant curriculum committees of the Academic  
228 Senate.

229  
230 **4.1.3** Approved SCS honors programs are then filed with the  
231 Office of Graduate and Undergraduate Programs (GUP),  
232 which then notifies the appropriate campus agencies to begin  
233 implementation.

234  
235 **4.2** Criteria for SCS honors: honors should be earned by specific honors level  
236 work in the designated SCS.

237  
238 **4.2.1** SCS honors should be awarded strictly for academic achievement (GPA  
239 and specified coursework).

240  
241 **4.2.2** SCS honors will be given only to students who distinguish  
242 themselves within their SCS with outstanding academic achievement.  
243 Among the methods used to measure this achievement, there must  
244 be a component that uses grades earned in the SCS.

245  
246 **4.2.2.1** This may include use of a minimum GPA requirement in the SCS

247  
248 **4.2.3** There may be other components as recommended by the  
249 coordinating body and approved by the relevant committees.

250  
251  
252 **4.2.4** All indications of SCS honors prior to successful  
253 completion of all requirements must be noted as tentative and  
254 dependent upon maintenance of honors standards in the  
255 student's final semester.

256  
257 **4.3** Recognition and Privileges

258  
259 **4.3.1** SCS honors status will be shown on the transcript, together  
260 with a notation explaining what the designation means.

261  
262 **4.3.2** SCS honors status will be indicated on the official diploma of the  
263 student.

264  
265 **5.0** Latin Honors at Graduation

266 **5.1** Qualifications

267  
268 **5.1.1** The Latin honors designations depend upon the achievement  
269 of a high grade point average at graduation in each of two  
270 categories:

271

272 **5.1.1.1** An “All College” GPA, which reflects all graded, accredited  
273 baccalaureate work and assures that the honor is bestowed for  
274 outstanding achievement in the earning of the entire degree; and  
275

276 **5.1.1.2** The “SJSU cumulative” GPA, which reflects all graded  
277 collegiate work at this university and assures that the honor  
278 (also) reflects outstanding achievement in work completed at  
279 SJSU.  
280

281 **5.1.1.3** Each average will include work completed during the  
282 semester immediately preceding graduation. Graduation programs  
283 will note that indications of honor awards are tentative and depend  
284 on maintenance of honors standards in the student's final semester.  
285

286 **5.1.2** Any undergraduate student who has earned a **3.85** or higher  
287 GPA (both All College and SJSU Cumulative), shall graduate Summa  
288 Cum Laude.  
289

290 **5.1.3** Any undergraduate student who has earned a 3.70 or higher,  
291 but less than **3.85**, GPA (both All College and SJSU Cumulative),  
292 shall graduate Magna Cum Laude.  
293

294 **5.1.4** Any undergraduate student who has earned a 3.50 or higher,  
295 but less than 3.70, GPA (both All College and SJSU Cumulative),  
296 shall graduate Cum Laude.  
297

## 298 **5.2** Recognition and Privileges 299

300 **5.2.1** All those earning Latin honors shall be authorized to wear a  
301 symbol on their academic regalia, which shall be chosen by an  
302 appropriate Academic Senate committee.  
303

304 **5.2.2** Latin honors status will be indicated on the transcript, together  
305 with a key explaining what the designation means.  
306

307 **5.2.3** Latin honors status will be indicated on the official diploma of the  
308 student.  
309

310 Approved: " April 3, 2017

311 Vote: " 11-0-0

312 Present: " Kaufman (Chair), Walters, Yao, Simpson, Miller, Wilson, Nash,  
313 Perea, Mendoza, Spica, Sen, Bruck (non-voting)

314 Financial impact: " None

315 Workload impact: " The result of this policy would be a decrease in the number of  
316 students receiving honors (elimination of Honors at Entrance) and  
317 potentially smaller numbers of Latin honors designations due to



318  
319  
320  
321  
322

higher GPA requirements. Semester honors designations will be determined on a shorter time scale, but by eliminating the use of the past 3 semesters work, fewer total honors designations are likely.

1 San José State University  
2 Academic Senate  
3 Organization and Government Committee  
4 September 18, 2017  
5 Final Reading  
6  
7

AS 1655

8  
9 **Senate Management Resolution**  
10 **Rescind SM-F04-1 and SM-S97-8 Related to the**  
11 **University Teacher Education Committee**

12 Legislative History: This proposal rescinds SM-F04-1 which pertained to a change in  
13 the membership of the AUTEK committee, and rescinds SM-S97-8 which addressed the  
14 name and charge of the Teacher Education Committee.  
15

16  
17 **Whereas:** SM-F15-1 (Dissolved the University Teacher Education Committee)  
18 appropriately rescinded SM-S12-1 which established the  
19 University Teacher Education Committee but overlooked the need to  
20 rescind SM-F04-1 and SM-S97-8 which also pertained to this committee,  
21 therefore, be it  
22

23 **Resolved** That SM-S97-8 (AUTEK: All University Teacher Education Committee),  
24 and SM-F04-1 (Change in Membership of the All University Teacher  
25 Education (AUTEK) Committee) be rescinded.  
26  
27

28 **Rationale:** This corrects an oversight when SM-F15-1 was developed. Since SM-F15-1  
29 dissolved the University Teacher Education Committee, previously established senate  
30 management resolutions related to the University Teacher Education Committee need  
31 to be rescinded.  
32  
33  
34

35 **Approved:** 8/28/17  
36 **Vote:** 7-0-1  
37 **Present:** Bailey, Grosvenor, Hart, Higgins, Ormsbee, Rajkovic,  
38 Shifflett, Curry  
39 **Absent:** Rangasayee, Ramasubramanian  
40 **Financial Impact:** None  
41 **Workload Impact:** None

1 San José State University  
2 Academic Senate  
3 Organization and Government Committee  
4 September 18, 2017  
5 First Reading  
6

AS 1656

7  
8 **Policy Recommendation**  
9 **Modification of Bylaw 1.10 Pertaining to Academic Deans**

10 Legislative History: This proposal would Modify bylaw 1.10 which pertains to the  
11 definition of the term 'academic dean'.  
12

13 Whereas: Administrative changes and reporting lines have changed in the academic  
14 affairs division with the appointment of a deputy provost, and  
15

16 Whereas: The language in bylaw 1.10 presently conveys that AVPs report directly to  
17 the provost, which is no longer the case, therefore be it  
18

19 Resolved That bylaw 1.10 be modified as follows:  
20

21 1.10 The phrase "academic deans" as used in Article II Section 2 of the constitution  
22 means deans and associate vice presidents in Academic Affairs. ~~reporting directly to~~  
23 ~~the Provost~~. The provost shall conduct and report results from elections of  
24 representative academic deans. Vacancies shall be filled by special elections for the  
25 balance of unexpired terms. ~~Elections of representative deans shall be conducted~~  
26 ~~and reported by the Provost, and vacancies shall be filled by special elections for the~~  
27 ~~balance of unexpired terms.~~  
28

29  
30 Rationale: This modification clarifies the definition of academic dean in a way that is not  
31 in conflict with current or future changes to administrative reporting lines.  
32

33  
34 Approved: 9/11/17  
35 Vote: 10-0-0  
36 Present: Bailey, Curry, Grosvenor, Hart, Higgins, Ormsbee, Rajkovic,  
37 Ramasubramanian, Shifflett, Tran  
38 Absent: Rangasayee  
39 Financial Impact: None  
40 Workload Impact: None  
41

42  
43 Information for context (from Senate Constitution):  
44

45 ARTICLE II -- MEMBERSHIP  
46

47 Section 2. Administration representatives shall consist of the President, the  
48 Provost, the Vice President for Administration and Finance, the Vice President  
49 for Student Affairs, and the Chief Diversity Officer, ex officio; and four (4)  
50 academic deans, at least two of whom shall be deans of colleges, elected by  
51 the academic deans for staggered two-year terms.

1 San José State University  
2 Academic Senate  
3 Organization and Government Committee  
4 September 18, 2017  
5 Final Reading  
6  
7

AS 1657

8 **Senate Management Resolution**  
9 **Rescind SM-F06-2 Related to Senate Standing Rule 7**

10  
11 Legislative History: This proposal rescinds SM-F06-2 which pertained to the Senate's  
12 Standing Rule 7. Specifically, SM-F06-2 had added the VP for Advancement to the  
13 Senate's agenda.  
14

15  
16 Whereas: F16-5 proposed, and the campus subsequently adopted, a modification to  
17 the Senate Constitution removing the VP for Advancement seat from the  
18 Senate and adding the Chief Diversity Officer, therefore, be it  
19

20 Resolved That SM-F06-2 (Amendment to Standing Rule 7) be rescinded and  
21 standing rule 7 (Form of Agenda) item IX D be modified to have the Chief  
22 Diversity Officer rather than the VP for Advancement report to the senate.  
23

24  
25 Rationale: This aligns standing rule 7 with changes made to the constitution in 2016 .  
26

27  
28  
29  
30 Approved: 9/11/17  
31 Vote: 10-0-0  
32 Present: Bailey, Curry, Grosvenor, Hart, Higgins, Ormsbee, Rajkovic,  
33 Ramasubramanian, Shifflett, Tran  
34 Absent: Rangasayee  
35 Financial Impact: None  
36 Workload Impact: None  
37

38  
39

- 40 7. Form of agenda:  
41 a) Outline of Agenda:  
42 I. Call to Order and Roll Call  
43 II. Approval of Minutes  
44 III. Communications and Questions  
45 A. From the Chair of the Senate  
46 B. From the President of the University  
47 IV. Executive Committee Report  
48 A. Minutes of Executive Committee  
49 B. Consent Calendar  
50 C. Executive Committee Action Items  
51 V. Unfinished Business  
52 VI. Policy Committee, and University Library Board Action Items. In rotation.  
53 (Information items to be submitted in writing or by e-mail and included with  
54 the agenda.)  
55 VII. Special Committee Reports  
56 VIII. New Business  
57 IX. State of the University Announcements. Questions. In rotation. (Detailed  
58 reports, if necessary, to be submitted in writing or by e-mail and included  
59 with the agenda)  
60 A. Provost  
61 B. Vice President for Administration and Finance  
62 C. Vice President for Student Affairs  
63 D. ~~Vice President for University Advancement~~ Chief Diversity Officer  
64 E. CSU Senators  
65 F. Associated Students President  
66 X. Adjournment  
67

1 San José State University  
2 Academic Senate  
3 Organization and Government Committee  
4 September 18, 2017  
5 Final Reading  
6

AS 1658

7  
8 **Senate Management Resolution**  
9 **Rescind SM-S11-1 (Budget Advisory Committee**  
10 **Responsibilities)**

11 Legislative History: Rescinds SM-S11-1 which temporarily assigned responsibilities of  
12 the Budget Advisory Committee to the Senate Executive Committee.  
13

14  
15 Whereas: F15-9 established the charge, membership, and responsibilities for  
16 SJSU's Budget Advisory Committee, and  
17

18 Whereas: F15-9 did not include language to rescind SM-S11-1 which had  
19 temporarily placed budget advisory responsibilities with the Senate  
20 Executive Committee, therefore, be it  
21

22 Resolved That SM-S11-1 (Temporary Assignment of Budget Advisory Committee  
23 Responsibilities) be rescinded.  
24

25  
26 Rationale: This corrects an oversight when F15-9 was developed. Since F15-9 covers  
27 all components of a budget advisory committee's roles and responsibilities, this earlier  
28 senate management resolution related to a budget advisory committee needs to be  
29 rescinded.  
30

31  
32 Approved: 8/28/17

33 Vote: 8-0-0

34 Present: Bailey, Grosvenor, Hart, Higgins, Ormsbee, Rajkovic,  
35 Shifflett, Curry

36 Absent: Rangasayee, Ramasubramanian

37 Financial Impact: None

38 Workload Impact: None

1 San José State University  
2 Academic Senate  
3 Organization and Government Committee  
4 September 18, 2017  
5 Final Reading  
6  
7

AS 1659

8 **Senate Management Resolution**  
9 **Amend SM-S04-2: Dissolving the Improvement of Instruction**  
10 **Committee...**

11  
12 Legislative History: This proposal modifies SM-S04-2 (which dissolved the  
13 Improvement of Instruction Committee) by adding language to rescind SM-S00-2  
14 regarding faculty membership on the Improvement of Instruction Committee, and  
15 modifying existing language in SM-S04-2 in order to supersede language in SM-S98-1.  
16

17  
18 Whereas: SM-S04-2 dissolved the Improvement of Instruction Committee, and  
19

20 Whereas: SM-S04-2 did not include language to rescind SM-S00-2 which modified  
21 the faculty membership on the Improvement of Instruction Committee, and  
22

23 Whereas: SM-S98-1 contains language that is superseded by SM-S04-2, therefore,  
24 be it  
25

26 Resolved: That the 1st resolved in SM-S04-2 be modified as follows  
27

28 **RESOLVED**, That the Improvement of Instruction Committee be dissolved and  
29 that the appropriate portion of its charge be transferred to the Student Success  
30 Committee, and that the remaining portion of its charge be transferred to the  
31 Instruction and Student Affairs Committee (superseding language in the last  
32 resolved clause of SM-S98-1 pertaining to the charge of the Improvement of  
33 Instruction Committee), and be it further  
34

35 Resolved: That a final resolved clause be added to SM-S04-2 which states:  
36

37 Resolved: That SM-S00-2 (Faculty Membership on Improvement of Instruction  
38 Committee) be rescinded.  
39

40  
41 Rationale: This corrects an oversight when SM-S04-2 was developed. Since SM-S04-2  
42 dissolved the Improvement of Instruction Committee, the previous senate management  
43 resolution (SM-S00-2) related to membership on the Improvement of Instruction  
44 Committee needs to be rescinded. This proposal also clarifies that language in SM-



45 S04-2 regarding the disposition of the charge of the Improvement of Instruction  
46 Committee supersedes the language in SM-S98-1.

47

48

49 Approved: 8/28/17

50 Vote: 8-0-0

51 Present: Bailey, Grosvenor, Hart, Higgins, Ormsbee, Rajkovic,  
52 Shifflett, Curry

53 Absent: Rangasayee, Ramasubramanian

54 Financial Impact: None

55 Workload Impact: None

56

## **James Lee, Candidate Faculty at Large on Executive Committee**

James Lee, candidate for Faculty at Large on the Executive Committee, chairs the Department of Justice Studies at San José State University. He has served on numerous committees and held multiple academic leadership and service positions at SJSU, including 2 years as State Senate Representative to the Executive Committee.

In service to his discipline, he is a member of the Commission on the Accreditation of Programs in Applied and Clinical Sociology (CAPACS), and a board member (and former secretary) for the Association for Applied and Clinical Sociology (AACS). In addition, he is the Editor in Chief of the *Journal of Applied Social Science*. He has also served on multiple community boards. His research has explored the effectiveness of programs and interventions in higher education and in community settings. Currently, he is studying stress among California 9-1-1 call-takers and dispatchers with a former graduate student.

# **Simon Rodan, Candidate**

## **Faculty at Large on Executive Committee**

I am putting my name forward for The Senate's consideration as Faculty at Large representative on the Executive Committee.

I have been faculty member at San Jose State for 15 years in the College of Business where I teach the strategic management capstone class in the undergraduate and graduate programs. I was one of the original faculty members involved in developing our department's honors program and taught a seminar in that program for 5 years. I have chaired the college curriculum committee for over 10 years and the Board of General Studies for the last two. I have been a member of the Academic Senate for a year and am starting my second year serving on C&R. Prior to joining San Jose State I worked for 9 years at IBM, earned an MBA and a PhD from INSEAD in France, and was a visiting scholar at Stanford for 3 years.

I believe my experience both as an educator and in the private sector, along with my training in organization theory and strategy will be helpful in representing the faculty in discussions with the administration in our shared governance administrative system.

# **Brandon White, Candidate**

## **Faculty at Large on Executive Committee**

I am seeking the nomination for Faculty-at-Large on the Senate Executive Committee. Having served as chair of the program planning committee for the last three years, a member of the Professional Standards, Budget Advisory, Accreditation Review and Steering Committees gives me valuable working knowledge that will allow me to be an active and contributing member of the Senate Executive Committee. I have worked closely with faculty, staff, and administrators on this campus for numerous years to help develop and implement effective change on this campus. I would like to continue my service to the university by serving on this committee. Thank you for your consideration of me for this position.

# **Laura Sullivan-Green, Candidate Statement Chair of the Instruction and Student Affairs Committee**

I welcome the opportunity to serve as Chair of the Instruction and Student Affairs (ISA) Committee. I have served on ISA since my election to the senate in 2014. In that time, I have gained an appreciation for the responsibilities of shared governance, the workings of the university, and the passion that the senators have for the health and welfare of this university. I believe in that mission and want to support this academic community. I have found the work undertaken by ISA to be vital to the operations of the university. ISA's dedication to educational equity, rights, and responsibilities is an area I am passionate about and feel I can contribute effectively and enthusiastically. In the past few years, ISA has examined many major policies that I believe affect the heart of SJSU, including clarifying the final exam policy by balancing student and faculty needs, updating the registration priority policy to ensure fair opportunity for course access, and detailing continuous enrollment for graduate students.

My experiences in the Senate and at SJSU have provided a strong foundation on which I can exercise my leadership skills, as well as effectively navigate policy development across constituencies, through service as chair of ISA. I have focused on developing administrative and leadership skills in the last few years by participating in the Deans' Leadership Academy and the Academic Affairs Leadership Discovery Group and taking on new challenges. I serve as the managing Project Director for a large Department of Education grant and am department chair of Civil and Environmental Engineering. I have served the university, college, and department in a number of ways, including on the Faculty Diversity Committee (UNIV), the Chief Diversity Officer Search Committee (UNIV), various Assessment Committees (UNIV, CoE, and Dept.), the Research Committee (CoE), and as a Program Coordinator (CoE, Dept.).

Thank you for your consideration,  
Laura Sullivan-Green