

**SAN JOSE STATE UNIVERSITY
ONE WASHINGTON SQUARE
SAN JOSE, CA 95192**

**SM-F16-1, Senate Management Resolution, Undergraduate
Studies Committee Membership**

Legislative History:

Amends: SM-F15-2

SM-S98-2 was approved by the Academic Senate on April 6, 1998. SM-S98-2 modified the charge of the Undergraduate Studies Committee. SM-F15-2 was approved by the Academic Senate on September 15, 2015. SM-F15-2 amended SM-S98-2 by updating the charge of the Undergraduate Studies Committee. SM-F16-1 was approved by the Academic Senate on September 26, 2016. SM-F16-1 amends SM-F15-2 to include the membership of the Undergraduate Studies Committee.

**Senate Management Resolution
Undergraduate Studies Committee Membership**

Whereas: The membership of the Undergraduate Studies Committee not been officially stated via University Policy or Senate Manage Resolution, and

Whereas: The current and past practice with respect to membership has been aligned with the membership of other operating committees (faculty representation from each college and relevant ex-officio administrators), therefore be it

Resolved That SM-F15-2 be modified to include the membership of the Undergraduate Studies Committee as follows:

- AVP Graduate & Undergraduate Programs, or Associate Dean of Undergraduate Studies (if so designated) (EXO)
- 1 faculty member CASA
- 1 faculty member Business
- 1 faculty member Education
- 1 faculty member Engineering
- 1 faculty member General Unit
- 1 faculty member H&A
- 1 faculty member Science
- 1 faculty member Social Science
- 2 Students

Rationale: Having the membership of the Undergraduate Studies Committee formally documented provides current and future faculty, staff, and administrators with a concrete source to refer to when needed. Formal documentation of the charge and membership should exist for all committees in order to facilitate an understanding of the roles and responsibilities for current and prospective members and committee chairs.

Approved: 8/29/16
Vote: 9-0-0
Present: Gleixner, Laker, Curry, Shifflett, Rajkovic, Higgins, Ormsbee,
Boekema, Medrano
Absent: Grosvenor
Financial Impact: None expected
Workload Impact: No change from current situation.