



San José State
UNIVERSITY

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SM-S01-2

At its meeting of March 19, 2001, the 2000-2001 Academic Senate passed the following Senate Management Resolution presented by Pamela Stacks for the Organization and Government Committee.

SENATE MANAGEMENT RESOLUTION
Meeting Times of Senate Operating Committees

Effective immediately (Spring 2001), in each Spring semester (by March 31), the continuing membership of an operating committee (i.e. those with remaining appointments) will select a day and time for the subsequent year's meetings. These pre-arranged meeting times will be sent to the Senate Office. The Senate Office will post the specified meeting times when soliciting membership for Senate Committees.

Organization and Government shall survey the Operating Committees, Committee on Committees, Associated Students, and the Senate office in Fall 2001 to determine the effect of prearranging committee meeting times. Organization and Government shall review the procedures and report to the Academic Senate its recommendation on whether to continue the procedural changes prior to the solicitation of new membership for Senate Committees in Spring 2002.

Accordingly, change Standing Rule 18 f to read:

Standing Rule 18 f)

- i) Normally operating committees shall meet on a schedule agreed on by the committee. Special or unscheduled meetings may be called by the committee chair.
- ii) In Spring semester, before March 31, the continuing membership (those whose terms do not expire at the end of the semester) of each operating committee shall prearrange their meeting schedule for the following academic year. This schedule shall be reported to the Committee on Committees and Associated Students, and the schedule will be listed on the forms soliciting applications for operating committee membership.
- iii) Policy committees may request operating committees reporting to them to give priority in consideration to any specific matter referred to the operating committee.