

**SAN JOSE STATE UNIVERSITY
ONE WASHINGTON SQUARE
SAN JOSE, CA 95192**

**SM-S13-5, Senate Management Resolution, Establishment of
a Senate Archives Task Force**

Legislative History:

At its meeting of May 13, 2013, the Academic Senate approved the following Senate Management Resolution presented by Senator Kimbarow for the Organization and Government Committee.

**Senate Management Resolution:
Establishment of a Senate Archives Task Force**

Whereas: the Senate archives are currently stored in the Senate Office; and

Whereas: the archives include important historical records of the Senate and its various committees, and

Whereas: the preservation of the archives is important to understanding the past and informing the future of the senate and the university; and

Whereas: there is a need to develop a plan to secure the historical records of the senate both physically and digitally; and,

Whereas: archiving and cataloging senate records requires a coordinated effort among various campus entities; now, therefore be it

Resolved: that a Senate Archives Task Force be established; be it further

Resolved: that the membership of the Task Force include:

1. The Senate Chair or designee
2. The President or designee
3. The Provost or designee
4. A representative from the University Library
5. Two academic senators
6. The Senate Administrator; be it further

Resolved: the Senate Archives Task Force will present a report with a plan to archive the senate records during the February 2014 Senate Meeting.

Approved: 5/1/13 (Electronically) Organization and Government
Committee
Vote: 8-0-1
Present: Bacich, Cheruzel, Hebert, Kimbarow, Park, Poole, Rubio, Rudy,
Rose-Riley
Absent: None
Financial Impact: None anticipated
Workload Impact: Meeting time