

**SAN JOSÉ STATE UNIVERSITY
ONE WASHINGTON SQUARE
SAN JOSÉ, CA 95192**

**SM-S22-1, Senate Management Resolution, Amendment of Senate Bylaw
2.2, Inclusion of Leave of Absence Procedures for Senate Chair**

Legislative history:

At its meeting of January 12, 2022, the Executive Committee, acting on behalf of the Academic Senate in accordance with bylaw 4.2, passed the following resolution to establish a new bylaw in order to take immediate action prior to the onset of the Spring 2022 semester.

**Senate Management Resolution
Amendment of Senate Bylaw 2.2,
Inclusion of Leave of Absence Procedures for Senate Chair**

Whereas: The senate has established procedures for leave of absences for faculty representatives, specific procedures for leave of absences are not outlined in our bylaws for the Senate Chair; therefore be it

Resolved: That the following bylaw be included after bylaw 2.2.6 regarding emergency leave procedures for the Senate Chair.

2.2.7 If the Senate Chair needs to take a leave of absence, the Vice Chair shall serve as Acting Senate Chair during the leave. The Acting Senate Chair shall have all the rights and responsibilities of the Chair during the Chair's leave, but may, upon approval of the Executive Committee, temporarily assign some of the Chair's duties to other Senators. If the Chair indicates an inability to return from the leave, the position becomes vacant and the Vice Chair becomes Chair as per 2.2.6. Notification of leaves and vacancies are official when communicated in writing to the Executive Committee. Leaves may only be one semester or shorter in length or else the position is deemed vacant as per 2.2.6.

Approved: January 12, 2022

Vote: 13-0-1

Present: Curry, Day, Del Casino, Faas, Hart, Kaur, Massey, Mathur, Perez, Sasikumar, Schultz-Krohn, Sullivan-Green, White, Wong(Lau)

Absent: McKee

Financial Impact: None.

Workload Impact: Senate Officers may be impacted. There may be the possibility of a temporary increase in the Senate Office workload and the need for a temporary increase in staffing.