

**BUDGET ADVISORY COMMITTEE MINUTES**

**March 3, 2003**

- 1) The Budget Advisory Committee spent approximately one and one-half hours on a wide-ranging discussion regarding the procedure by which lottery proposals will be solicited this year. The committee discussed the idea of placing both a “floor” and a “ceiling” on lottery proposals. Ultimately, the committee decided to place a floor of \$25,000, meaning that lottery proposals will not be considered unless they propose spending at least \$25,000. The committee decided not to place a ceiling on lottery proposals. The committee also discussed making various changes to the form that individuals use to submit lottery proposals. Specifically, the committee recommended adding new questions, including a) requiring applicants to clearly explain how their proposal would benefit their department, their college, and the university; b) requiring applicants to discuss whether or not they had attempted to secure funding for their proposal from other sources; and c) requiring all lottery applications to contain a signature from a dean or other relevant administrator. Chair Brent will incorporate these suggestions into a revised lottery proposal submission form and cover letter, which he will distribute via email to the members of the BAC for review. If all goes according to plan, the call for proposals will be distributed on campus during the week of March 10, proposals will be due April 9, and the BAC will begin evaluating the proposals on April 14.
- 2) The BAC considered a Sense of the Senate resolution urging the CSU to give campuses the maximum amount of flexibility possible in finding new, campus-based sources of revenue. After various changes were made, the resolution was approved and will be considered by the full Senate on March 17.
- 3) The BAC briefly discussed a proposal coming from the University Library Board that, if passed, would require the BAC to determine what percentage of the university budget should be spent on library acquisitions and to develop a plan for reaching that goal. Several members of the committee were not previously aware of this proposal, and the BAC took no formal stand on this issue.