

**MINUTES**  
**September 17, 2001**

**I. The meeting was called to order at 12:10 p.m. and attendance was noted. Ten members were present.**

Present: Brent, Donoho, Nellen, Peter, Rascoe, Stacks, Thames, Rickford, Nuger, Pour, Martinez, Malloy  
 Absent: Caret, Kassing, Goodman, Manning  
 Guests: Janet Redding, Cynthia Haliasz, Byron Kemp

**II. Confidentiality of BAC Meetings:**

The Budget Advisory Committee (BAC) discussed the fact that the committee meetings have been closed to the public in the past. Chair Brent said some future meetings might need to be open to the public when the BAC reviews the Lottery proposals. Chair Brent raised the question that if these meetings were open to the public, then the minutes would need to be more detailed. This would require a change to the bylaws. There was discussion about whether committee members would feel free to talk openly during open meetings. A committee member said that BAC meetings at other institutions are private, but that separate forums that are open to the public are held later. Chair Brent said the by laws say the BAC minutes should be done the same as the Executive Committee minutes which keep the committee members names and specific comments confidential. Chair Brent asked the BAC members whether there should be referral to the Organization and Government Committee. It was decided that Chair Brent would discuss this more with Senator Stacks at a later time.

**III. Lottery Policy:**

Chair Brent said the Budget Priorities policy should be rewritten. No changes have been made to this policy years, and some of the procedures in it need to be updated. The BAC unanimously agreed with Chair Brent Chair Brent raised the question of which policy committee should review the policy. It was decided that the BAC should review the policy. It was then suggested that a subcommittee of the BAC be created for this purpose. The question was raised as to whether a separate Lottery policy should also be created. There was discussion, and it was decided that there should be. It was then suggested that two subcommittees be created one to review the Budget Priorities policy, and one to create a Lottery policy. Chair Brent asked each BAC member to choose which one of the subcommittees they would like to be on. The subcommittees will meet separately at the next scheduled BAC meeting.

**IV. Lottery Rollover/Roll-forward:** The BAC discussed what should be done with lottery funds that are allocated, but aren't completely spent by the end of the year. There was \$1.5 million allocated last year that wasn't spent. Several members asked why the funds couldn't be rolled-over to the next year for use by the s program as needed. Chair Brent said there is nothing in the policy about a time limit on spending the lottery funds allocated to you. There was discussion about how this was handled by various colleges. It appears m colleges allow the rollover to the next year. It was decided that these were the kind of issues the subcommit discussing the Lottery policy can address. Chair Brent offered to chair the Budget Priorities subcommittee. The Lottery subcommittee decided to elect a chair at their first meeting.

**V. Budget 101:** Chair Brent brought up the "Budget 101" presentation that is given to new Academic Senate members to familiarize them with how the money flows through the system. Miriam Donoho and Angela Rickford have volunteered to give the presentation this year. Vice Chair Nellen offered to provide direction/advice.

**VI. The meeting adjourned at 1:30 p.m.**