

SAN JOSÉ STATE UNIVERSITY**Alumni Room****Academic Senate****12:00-****1:35 p.m.****EXECUTIVE COMMITTEE MINUTES****October 8, 2001**

1. The Executive Committee reviewed and unanimously approved the Consent Calendar.
2. The Executive Committee discussed the need to find a replacement for Dr. Debra David on the Board of General Studies Committee (BOGS). Dr. David will be going on sabbatical in spring. Chair Brent will solicit additional nominations from the colleges not currently represented on BOGS.
3. The Executive Committee discussed "turnitin.com." There was concern that this web site keeps the papers students submit to be checked for plagiarism, in a database to be used to check other student papers against. It is unclear whether students are aware that their papers are kept in the database. The Executive Committee expressed concern about how this web site works, and decided that a referral should be made to the Instruction and Student Affairs Committee to investigate this matter further. Chair Brent will draft a referral.
4. Rose Lee and Marilyn Radisch gave an update on the Common Management System (CMS). The student module will begin implementation starting in February 2002. The university must meet certain Chancellor's Office requirements before implementation of the student module. An outside consulting firm will be coming on campus and doing a readiness assessment. The consulting group is mainly concerned with how supportive the campus is of CMS, and whether there is any opposition to its implementation. This group will be interviewing several focus groups. The Executive Committee is one of those groups. For a half hour, Rose Lee discussed CMS and answered questions posed by committee members.
5. The Executive Committee continued the discussion of GE that was initiated at its previous meeting. The committee approved a referral asking the Organization and Government Committee to consider adopting procedural due process guidelines. In addition, the committee voted to request that the Assessment Committee conduct an investigation and write a report regarding the implementation of the GE package since 1998.
6. Chair Brent said that SJSU should send a team to the CSU Academic Conference. Provost Goodman would like all Executive Committee members to go, and is willing to pay for the trip. The topic of the conference will be "Diversity." Chair Brent said that SJSU attendees must do a presentation on "Diversity." All Executive Committee members need to decide if they want to go, and must notify Chair Brent by the next Executive Committee meeting on October 22, 2001.