

San José State University

Call for Nominations for the Four Faculty Awards

The Academic Senate and the President's Office kindly request nominations for the 2017-2018 Faculty Outstanding Lecturer Award, Distinguished Service Award, Outstanding Professor Award, and President's Scholar Award as provided by [University Policy S13-6](#). Please review the [nomination criteria](#) for each of the awards and complete the [nomination form](#). **Please submit nominations to the Office of the Academic Senate, extended zip 0024, or ADM 176, by 5:00 p.m. on Tuesday, October 31, 2017.**

To be eligible for any of the four faculty awards, an individual must: a) be a Unit 3 faculty member; b) not be part of the Management Personnel Plan (MPP) either when nominated or selected; c) not be retired - although retirement during the academic year does not forfeit eligibility for that year - and d) not have been awarded the particular award previously.

Please note that a previously tenured faculty who has relinquished tenure to participate in an early retirement program (e.g. FERP) will be eligible during the first year of the retirement program, and he or she will be regarded as retaining the academic rank held prior to the early retirement. Also note that nominees who are passed over in one year will remain in consideration in subsequent years; the awards committees will consider a nomination and its supporting materials through three selection cycles.

Following are the additional requirements for particular awards: a) nominees for the Presidents Scholar award must have attained the rank of Professor; b) for the Outstanding Lecturer award, a lecturer must have been at SJSU for at least six semesters; c) for the President's Scholar award, the Outstanding Professor Award and the Distinguished Service award, nominees must have earned tenure at San José State University.

All nominations are to be accompanied by an up to 1500 word letter stating the reasons for nominating the faculty/lecturer member and describing the accomplishments of the nominee as appropriate to the award criteria. Nominations may come from any source, including self-nominations.

The award recipients will be officially recognized and invited to deliver a short address to the SJSU academic community at the **Annual Faculty Service Recognition and Awards Luncheon on April 5, 2018 and will be introduced for their achievements at the Commencement Ceremony on Saturday, May 26, 2018**. The individuals selected will each receive a plaque and a monetary award as well.

The awards timeline is as follows:

Date	Description
Week of October 2, 2017	Nominations Open
October 31, 2017	Deadline to submit nominations to Academic Senate Office
October 31, 2017	Deadline to form Awards Selection Committees
February 2, 2018	Deadline for Awards Selection Committees to submit recommendations to the President
Week of March 5, 2018	President announces award winners
April 5, 2018	Faculty Service Recognition and Awards Luncheon date 11:45 a.m. to 1:30 p.m. Diaz Compean Student Union Ballroom

If you have any questions or need further information, please contact the Academic Senate Office at 4-2440, or the President's Office at 4-1177. Thank you.

Sincerely,

Mary A. Papazian
President

Stefan Frazier
Chair, Academic Senate