

September 24, 2013

***Please Respond by  
Monday, October 28, 2013***

MEMO TO: Campus Community

FROM: Mohammad H. Qayoumi  
President

Lynda Heiden, Chair  
Academic Senate

SUBJECT: Call for Nominations for the Faculty Outstanding Lecturer Award, Distinguished Service Award, Outstanding Professor Award, and President's Scholar Award

The Academic Senate and the President's Office kindly request nominations for the 2013-2014 Faculty Outstanding Lecturer Award, Distinguished Service Award, Outstanding Professor Award, and President's Scholar Award as provided by University Policy S13-6. For your convenience, attached are the nomination criteria for each of the awards, as well as the nomination form. **Please submit nominations to the Office of the Academic Senate by 5:00 p.m. on Monday, October 28, 2013.**

To be eligible for any of the four faculty awards, an individual must: a) be a Unit 3 faculty member; b) not be part of the Management Personnel Plan (MPP) either when nominated or selected; c) not be retired - although retirement during the academic year does not forfeit eligibility for that year - and d) not have been awarded the particular award previously.

Please note that as of this year, a previously tenured faculty who has relinquished tenure to participate in an early retirement program (e.g. FERP) will be eligible during the first year of the retirement program, and he or she will be regarded as retaining the academic rank held prior to the early retirement. Also note that nominees who are passed over in one year will remain in consideration in subsequent years; the awards committees will consider a nomination and its supporting materials through three selection cycles.

Following are the additional requirements for particular awards: a) nominees for the Presidents Scholar award must have attained the rank of Professor; b) for the Outstanding Lecturer award, a lecturer must have been at SJSU for at least six semesters; c) for the President's Scholar award, the Outstanding Professor Award and the Distinguished Service award, nominees must have earned tenure at San José State University.

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All nominations are to be accompanied by an up to 1500 word letter stating the reasons for nominating the faculty/lecturer member and describing the accomplishments of the nominee as appropriate to the award criteria. Nominations may come from any source, including self-nominations.

The award recipients will be officially recognized and invited to deliver a short address to the SJSU academic community at the Annual Faculty Service Recognition and Awards Luncheon on March 11, 2014 and will be introduced for their achievements at the Commencement Ceremony on May 24, 2014. The individuals selected will each receive a plaque and a monetary award as well.

If you have any questions or need further information, please contact the Academic Senate Office at 4-2440, or the President's Office at 4-1177. Thank you.

Attachments

## Faculty Awards Nomination Criteria

### OUTSTANDING LECTURER AWARD

Purpose of the Award: To recognize a lecturer for excellence in teaching effectiveness, service to the San José State campus community, and commitment that goes beyond classroom teaching.

#### Criteria

##### 1. *Excellence in Facilitating Student Learning*

- Show evidence of excellence in facilitating student learning through SOTE scores, other student evaluations, peer evaluations, external reviews, etc.
- Teaching or providing assistance for a variety of courses.
- Teaching a course designed by them at the request of their department or college.
- Playing a key role in the design of: curriculum, tutorials, learning objectives, assessment procedures, lab set up or operations, or a departmental, college or university project or initiative.
- Serving as a mentor to other educational professionals.

##### 2. *Commitment to Students*

- Advising student through student organizations and/or other projects.
- Participating in student orientation and advisement activities.
- Mentoring students regarding career and graduate school considerations.
- Engaging in service to the campus and/or profession that benefits students.

##### 3. *Contributions Beyond Teaching*

- Service on university, college and/or department committees or projects that provide a meaningful benefit to the campus.
- Service to the campus or profession that demonstrates leadership and initiative.
- High quality scholarship, performances, or creative activities.

### DISTINGUISHED SERVICE AWARD

Purpose of the Award: To recognize a faculty member for exemplary service in a leadership capacity to the University and/or the community or profession that brings credit to San José State University.

#### Criteria

##### 1. *Contribution to the SJSU Mission*

- The faculty member's contributions fall within one or more types of service to the campus. Examples of service include, but are not limited to, contributions through committee work; student outreach and retention; application of expertise to benefit the University and its

community through participation in university and community organizations, professional associations, academic and other governance bodies, California Faculty Association, and appropriate governmental boards and commissions; advancement of public support for the University; and lectures and seminars to community groups.

- The faculty member's service provides a meaningful benefit to the campus.
- The faculty member is able to involve members of the SJSU community in the service activity.

2. *Significant Contribution*

- The faculty member's service has a significant effect on the campus, professional, or broader communities.
- The faculty member's service demonstrates leadership and initiative.

3. *On-Going Commitment*

- The faculty member has made a consistent contribution of service.
- The faculty member's service record represents multiple years of commitment.

## **OUTSTANDING PROFESSOR AWARD**

Purpose of the Award: To recognize a faculty member for overall excellence in academic assignment.

### Criteria

1. *Teaching Excellence*

- Shows evidence of teaching excellence demonstrated through SOTE scores, other student evaluations, peer evaluations, external reviews, etc.
- Teaches a variety of courses.
- Participates in professional and scholarly activities that enhance teaching ability and currency in the discipline.
- Serves as a mentor to other educational professionals.

2. *Commitment to Students*

- Advises students through student organizations, theses, and/or other projects.
- Participates in student orientation and advisement activities.
- Mentors students regarding career and graduate school considerations.
- Engages in service to the campus and/or profession that benefits students.

## **PRESIDENT'S SCHOLAR AWARD**

Purpose of the Award: To recognize a faculty member who has achieved widespread recognition based on the quality of scholarship, performances, or creative activities.

### Criteria

- Strong history of scholarship and creative activities.
- Recognition of outstanding achievements by peers.
- Importance of the work to the discipline and beyond.