

**SAN JOSE STATE UNIVERSITY****Engineering 285/287****Academic Senate****2 p.m. - 5 p.m.****2000/2001 Academic Senate****MINUTES  
November 20, 2000****I. The meeting was called to order at 2:00 p.m. and attendance was noted. Forty senators were present.****Ex Officio:**

Present: Gorney-Moreno, Hegstrom,

Shifflett, McNeil

Absent: Davila

**Administrative Representatives:**

Present: Noble, Lee, Rascoe

Absent: Caret, Kassing

**Deans:**Absent: Hidalgo, Novak, Sigler,  
Breivik**Students:**

Present: Drummond, Shetty,

Casas, Haggas, Zajac

**Alumni Representative:**

Absent: Hollands

**Emeritus Representative:**

Present: Buzanski

**Honorary Senators (Non-Voting):**

Present: Norton

Absent: Young

**General Unit Representatives:**

Present: Whitlatch, Thames

Absent: Carolin

**CASA Representatives:**

Present: Glogoski, Malloy, Saltmarch, Briggs

**COB Representatives:**

Present: Nellen, Donoho

**ED Represent:**

Present: Rickford, Sosniak, Lessow-Hurley

**ENG Representatives:**

Present: Singh, Hambaba

Absent: Huang

**H&A Representatives:**

Present: Huebner, Manning, Williams

Absent: Stork, Van Hooff, Vanniarajan

**SCI Representatives:**

Present: Hamill, Stacks

Absent: Veregge, Garcia

**SOS Representatives:**

Present: Brent, Nuger, Roth

**SW Representative:**

Present: Austin

## II. Approval of Minutes

The minutes of October 23, 2000 were approved with corrections.

## III. Communications

### A. From the Chair of the Senate

The Chair started the meeting by informing the Senators of the Wang Award. She announced that a memo to the campus community had been sent to all departments for distribution and asked that individuals submit their nominations to the President's Office by the November 28th deadline. The Chair told the Senators that the Executive Committee had developed a procedure for nominating and selecting the nominees from our campus to be forwarded to Long Beach to compete with nominees from the twenty-two other CSU campuses. She urged Senators to encourage their colleagues to nominate or self nominate themselves for this prestigious award.

She also announced that the deadline to submit nominations for Outstanding Professor Award, President's Scholar Award and Distinguished Service Award had been extended to Monday, December 4th. She encouraged Senators to nominate deserving faculty.

The Chair reminded the Senators of the upcoming Academic Senate Holiday Gathering at the President's house on Sunday December 3rd from 4PM-7PM. She asked that all Senators call the Academic Senate Office to RSVP for the Holiday Gathering. "The insert explaining how to go about adopting a book is enclosed with your invitation."

The Chair went on to address one of the many uses of our Senate list serve, stating, "you may have noted that we are trying a novel approach to give you an early warning about resolutions that will be coming before the senate by posting them on the list serve, so that we may begin to obtain feedback early and modify the resolution as needed." The first resolution that was posted to the list serve for discussion was the resolution discussing Year Round Operations (YRO). The Chair thanked all that actively participated in the lively discussion surrounding Year Round Operations and encouraged all Senators to use the list serve as a means of discussing Senate business.

The Chair explained that BUDGET 101 will be presented at 4PM by Senator James Brent to introduce a few of the complexities of the university budget. The Chair announced that Vice President for Administration and Finance, Don Kassing will present the University Budget for the Senate at the December 11th Academic Senate meeting. She asked that all Senators review the budget materials submitted by Don Kassing's Office prior to the next Senate Meeting.

The Chair updated the Senate on her activities as Senate Chair. She announced that all CSU Senate Chairs meet five times per year in which they discuss issues that face their particular campuses individually and issues that affect all CSU campuses as a whole. She told the

Senate that the Senate Chair's have the opportunity to meet with the Statewide Executive Committee and Administrators like Executive Vice-Chancellor David Spence and Jackie McCleason.

Chair Gorney-Moreno told the Senate that she is also serving as the Senate representative to the CMS Steering Committee, serving on the Housing Committee for the Villages Project here at San Jose Staté University (SJSU) and participating with the university Athletics department.

The Chair briefly mentioned the discussion that took place over the list serve in regards to having effective equipment in classrooms. She thanked all who submitted very detailed information regarding the condition of classrooms and the lack of basic equipment in classrooms. The Chair told the Senate that she has met with Bill Nance, Associate Vice President for Instruction and Research Services, and asked him to prepare a figure/budget request to tell us what it would cost to hire student assistants to help with the transportation and set up of computer equipment, and LCD projectors for faculty.

The Chair met with Interim Provost Lela Noble and they have agreed that a walk through of classrooms to determine what is needed is the next best step. The Chair asked all who were willing to help with the class by class walkthrough to contact her. She also stated that a referral may need to be sent to Instruction and Student Affairs or its operating committee Improvement of Instruction to define minimum requirements for classrooms on campus from a teaching perspective and to determine the need for smart classrooms.

B. From the President of the University

None

**IV. Executive Committee Report**

A. Minutes of Executive Committee

October 23, 2000- approved with no modifications.

November 6, 2000- approved with modifications.

Minutes of Budget Advisory Committee

November 13, 2000-approved with no modifications.

- B. Consent Calendar-approved with additions.
- C. Executive Committee Action Items

*A.S. 1128 Sense of the Senate Resolution Regarding Year Round Operations at San José State University*

Senator Annette Nellen presented A.S 1128 Sense of the Senate Resolution Regarding Year Round Operations as San Jose Staté University from the floor for the Executive Committee. Senator Nellen thanked Senator Terri Thames for her hard work and contribution to the writing of this Sense of the Senate Resolution. Senator Nellen discussed the importance of addressing and discussing the implications that Year Round Operations (YRO) would have on the campus as a whole. She stated that since the Planning Council was involved with long range planning for the university that they would be the most logical group to address YRO issues. She told the Senate that the resolution was written so that the Planning Council could incorporate many of the suggestions of the resolution into their long range planning goals for the university.

Senator Stork asked why the campus was going on YRO at all. Senator Nellen answered by stating that it is a mandate from the legislature.

Chair Gorney-Moreno also added that regularly matriculated 2001 students would be charged regular fees and not Continuing Education (CE) fees for courses during the summer.

Senator Buzanski noted that "faculty don't want it. However, it's a mandate and we should just address it as such, "why do we need a sense of the senate resolution to address this, if they are already doing this. I feel that we should just let the fourteen-committee task force that was established just handle this. I urge you all to vote against it."

Senator Nellen responded by, stating that the fourteen committees had been established to look at the implications of YRO on our campus if we had to go forward with YRO during the current academic year. By establishing these committees we had believed that we would have the opportunity to formulate a plan for YRO. However, we are now being told that this is a mandate so now we must act accordingly. Senator Nellen addressed the fact that through this Sense of the Senate Resolution we are making sure that our voices are heard and we would be letting the university Administration know that we want to be involved in the process of YRO.

Senator Stacks noted that we should funnel this particular Sense of the Senate Resolution through the Planning Council and urged the Senate to approve it.

Throughout the question and debate period many senators asked that minor changes be made to the document. Senator Nellen accepted them as friendly and the changes were made.

The proposal was submitted for a vote. The Senate then voted and passed A.S. 1128 with abstentions (SS-F00-6).

V.

VI. **Unfinished Business**

None

## **Policy Committee Action Items. In rotation.**

### **A. Organization and Government Committee**

Senator Pam Stacks presented A.S. 1131, Policy Recommendation Alcohol and Drug Abuse Prevention Committee Composition to the Senate for a first reading. Senator Stacks explained the proposal and took questions. Many Senators had questions in regards to the committee composition. Many Student Senators felt that the new proposed make up of the committee would leave them with very little input as to what student organizations should be represented on the committee. Senator Stacks and other senators addressed this issue. Senator Stacks thanked the Senate for their comments and corrections to take back to the committee.

#### **A. Instruction and Student Affairs Committee**

None

- **University Library Board**

None

- **Committee on Committees**

None

- **Professional Standards**

Senator Annette Nellen presented A.S. 1129 Policy Recommendation Modification to F99-6 – Appointment and Evaluation Policy For Temporary Faculty to the Senate for a first reading. Senator Nellen explained the proposal and took questions. Many Senators had questions and comments as to what title or language should be used to identify temporary faculty. Many Senators took offense to the term "temporary faculty" to define individuals who hold temporary appointments on campus. Senator Nellen explained that she did not chose the particular term, "temporary faculty," but that it is a state mandated term for lecturers holding temporary positions with universities. Senator Nellen thanked the Senate for their comments and assured the Senate that they would be discussed as the proposal went back to the committee for modifications.

### **F. Curriculum and Research**

None

## **VII. New Business**

Senator Miriam Saltmarch, Chair of the Academic Information Technology Committee presented A.S. 1132 Senate Management Resolution Permanent Structure for University Information Technology Programs. She explained the resolution and took questions. The Senate then moved to debate. Many Senators had questions and concerns about the resolution, especially since it called for the committee to become a Policy Committee when many felt that it was more plausible for the committee to be an Operating Committee. The

resolution met with much debate from the Senate floor. Senator Buzanski then moved to vote to have the proposal referred to Organization and Government to have it's permanent status as a Policy Committee discussed. The Senate voted and passed the proposal to refer A.S. 1132 to Organization and Government (O&G F00-7).

**VIII. New Business**

None

**IX.** The meeting was adjourned at 4:30PM.