

**SAN JOSE STATE UNIVERSITY
Academic Senate**

**Engineering 285/287
2 p.m. - 5 p.m.**

1999/2000 Academic Senate

**MINUTES
February 28, 2000**

I. The meeting was called to order at 2:15 p.m. and attendance was noted. 41 senators were present.

Ex Officio:

- Present: Davila, Gorney-Moreno, Stacks, McNeil, Shifflett

Absent: Hegstrom

Administrative Representatives:

- Present: Bain, Caret, Kassing, Rascoe

Deans:

- Present: Dorosz, Novak, Sigler

Absent: Hidalgo

Students:

- Present: Mitchell, Shetty, White-Clark

Absent: Greenlee, Jimenez, Rodriguez

Alumni Representative:

Emeritus Representative:

- Present: Norton for Buzanski

Honorary Senators (Non-Voting):

- Present: Young

General Unit Representatives:

- Present: Mullen, Thames

Absent: Carolin

CASA Representatives:

- Present: Briggs, Malloy, Payne, Saltmarch

COB Representatives:

- Present: Canziani, Nellen

ED Representatives:

- Present: Katz, Lessow-Hurley

ENG Representatives:

- Present: Sree Harsha, Huang, Singh

H&A Representatives:

- Present: Huebner, Stork, Van Hooff, Vanniarajan

Absent: Butler, Manning

SCI Representatives:

- Present: Garcia, Pearce, Valdes

Absent: Edgar, Veregge

SOS Representatives:

- Present: Brent, Nuger, Roth

Absent: Bienenfeld, Edgar

SW Representative:

- Present: Merighi

II.

Approval of Minutes

The minutes from January 31, 2000 were approved with corrections. Senator Sree Harsha

asked that a line be added to Line X section C Vice President for Administration, add question "Why Spartan Catering charges so much money?" VP Kassing ask to look into charges of Spartan Catering. Also Senator Shifflett ask that we speak to Senator Hegstrom about Statewide Senate report because meaning might have been lost. Those corrections were noted.

- III. From the Floor** – Senator Garcia moved that we reorder the agenda moving A.S. 1098 Sense of the Senate Resolution Support for Proposition 26 to the bottom of agenda below A.S. 1102 Sense of the Senate Resolution Extended Hours Study Space. It was seconded. Senator Garcia explained that because the Senate has a rather busy agenda of University items he would prefer to take care of University business before doing a political affiliation resolution. Senator Brent opposed the motion primarily because most of the items on the agenda are first readings whereas this resolution has a time constraint. This is our last Senate meeting before State Election so if we do not get to it today we will not get to it and it should not take a lot of time. There were no other speakers for or against the motion. A vote was taken and the motion was defeated/declined with one abstention.

III. Communications

A. From the Chair of the Senate

The Chair greeted the senators and congratulated/thanked Senator Jonathan Roth for his TV interview last Monday with Channel 11 News regarding the Flag Resolution passed by this senate at its last meeting. The Chair participated in and I did an interview with SJSU radio and several newspapers ran stories on the resolution. The Chair gave the resolution I was able to give it to Statewide Senate Chair Gene Dinielli in person. This resolution has garnered much local and regional press attention.

The Chair notified senators that four CSU campuses have now passed resolutions in support of the Out of Crisis: White: White Paper, San Diego, Hayward, Pomona, and unanimously by Los Angeles;. o Others are considering resolutions of support.

The Chair announced that even though there is not a senate meeting scheduled for March there are several activities the senate is sponsoring in March that we would like you to support with your attendance and by bringing a colleague. The first event is the Informational Forums in which chairs or members of all senate operating and policy committees will present information about their committees. This is an attempt to obtain a better fit of committee membership and committee appointments.

The Chair also announced that the Trustees will/would be meeting at San José State University Tuesday and Wednesday, March 14th and 15th. They have not met anywhere but in Long Beach since the early 80's. This will be a wonderful example to seem them in action. The committee meetings will be Tuesday afternoon and the Full Board typically meets on Wednesday morning. The sessions will be open for observation in the Barrett Ballroom in the Student Union.

The Chair gave updates regarding the Faculty Recognition Committee. It continues to meet and work toward sponsoring/having a luncheon on April 25th honoring our colleagues. The selection committee for the first Distinguished service Award recipient is meeting and the first award recipient/ption will be honored on the 25th.

The Chair notified the senators that several nomination forms for those faculty who wished to run for the SJSU Senate and Statewide were received by the close date of last Friday February 25th. The office will verify petitions and distribute the information for ballots. In addition to distributing the nomination forms by mail we had them available at the website for the first time, and I see that several of you used this mechanism for obtaining a form. Also we are putting the senate packets on the website so the same day the packets are mailed to you they should be up on the web. If you would like to preview the packet or share it with a colleague it should be available the Thursday before our senate meeting. We are saving money this year by not distributing packets to Department Chairs, instead we are asking them to consult the website for the information on upcoming meetings. We are trying to create a committee to critique our website. Our student assistant Arzan would like to do a dramatic redesign of our web page and we would like several people helping him through this process. Senators Pearce, Nellen, and Saltmarch have volunteered and will be our web committee.

Lastly, the Executive Committee has assigned Senator Stacks, Brent, and myself to review reports from all the senate operating committees and policy committees for the past year and write a referral to Organization and Government regarding a possible restructuring of all our committees. "Are the committees that we have currently meeting the needs of governance at San José State University?" is the question that we are being asked. If you have any suggestions for this referral we would like your input. That concludes my remarks and Jack Kurzweil has asked to make a brief announcement.

B. From the President of CFA

President Kurzweil responded on two things I have two things to report.

First purely by coincidence CFA is having a set of public hearings on the future of the University on Tuesday, March 14, 2000 which is the first day the Trustees will be on campus. He passed out a I would like to handout this brochure describing and we also now have a skeleton outline of the hearings. They will start at 9:30 in the morning and will go on until 9:00 at night. The featured speaker will be Ralph Nader who will speak about the Corporatization of Higher Education. Among the speakers on the panels will be faculty and students from San José State, people from the community, Higher Education policy analyst, and people from the labor movement. We expect to have a very interesting and information session. We will be having a reception and buffet from 5:00 p.m. to 7:00 p.m. in the University Room to which all faculty but particularly members of the Senate are invited. The Administration and the Trustees have received or will be receiving invitations. We are anxious for the Trustees to come to the reception and if possible to come to the morning session and the evening session. A more detail agenda listing times of speakers will come out about a week before the meeting.

Secondly, regarding FMIs as many of you know the results of the FMIs have been released. The administration has made those results available to the Deans. CFA is in the process of duplicating those reports and is sending them out to Department Chairs and to CFA department representatives. Any faculty member who wishes to have his or her own copy can call CFA and we will send it to you in the campus mail. We have also put out a statement about the FMIs and the results of which I invited you to review. Finally, we have put in a request to Faculty Affairs to get the results of the FMIs in electronic form so analysis and comparisons can be done easily. We have not gotten a response from them yet

but I am sure it will be forthcoming.

C. From the President of the University

I normally would not bring this item to the Senate but because I will be gone for a while, I would like to know The President asked if someone is interested in attending the Institute for Defense Analysis out of Washington D.C. on behalf of the University please let me know.. I was invited by the Institute for Defense Analysis out of Washington D.C., They are an advisory group for the Secretary of Defense, to one of the national gatherings they are having. This one will be held at the Capitol Club on March 8, 2000, from 7:30 a.m. to 11:30 a.m. and it involves government, academic, and business leaders about 20 to 30 people. It is looking at Defense in the future that will include military issues and information technology issues. I assume that we have faculty out there that might be interested in participating. The Institute indicated this morning that I would be able to send a representative since I cannot be there. Is anyone interested?

Senator Roth stated he would like to attend depending on the day what day of the week was it at night.

President Caret stated that March 8th is a Wednesday. and it was being held in the morning as an extended breakfast.

Senator Roth apologized but could not make it because he had class in the morning.

President Caret requested that the Senators spread the word quickly and if anyone was interested to please call his office or speak with him so they could respond.

An item that came forward today in the Executive Committee meeting and I was asked to give an overview. Senator Garcia asked to pass a resolution to purchase and install of software that would allow for pre-requisite checking. This is something that I have been looking forward to since the mid-1980's. It is extremely complex but what we have done thus far has been implementing the DARS system for the past two years. DARS stands for the Degree Audit Reporting System, which requires a huge amount of data from our courses to be inserted into the database so it can do this kind of thing. DARS coupled with Peoplesoft that is still about three to four years out for us on the student side will allow for this kind of effort. But it is a multi-million dollar effort that we have taken two years of steps towards but it is going to be a while yet before we get there. I just wanted every one to get that information. I am going to ask at my next staff meeting for an update on DARS because I do not know where we are recently. We will get an update just to see how far along we are. I know when I was in Maryland we did a similar thing with a program called Pon Course and after years of installing it the program worked but it was so complex that only really professional advisors could use it well. It was not the kind of program a student could go into which I hope DARS coupled with Peoplesoft will be, a. And allow not only a pre-requisite check but other things such as a graduation check, General Education check, etc.

I have to make an announcement on The Stanley Wang family awards.W We have been working on guidelines for the selection of nominees. We find that the system has moved more quickly than we have and that our nominees had to be in last week. Therefore, in order to get nominees in I decided to resubmit last year's nominees. It was the most desirable

option because we had very strong nominees last year who did well in the competition and their documents were prepared and since our other option was not to submit anyone. So the nominees this year will be the same as the nominees last year and those as I recall are: Irene Muira, Charlene Archibeque, Kevin Jordon, Herb Silber, and Linda Bain as the Administrative nominee. Those have gone in again at this point and we will continue to refine the guidelines. We discussed the new guidelines again today in Executive Committee and we will have them in place for next selection process

I just want to reinforce what Mary Jo said about the Board meeting. I really want the Board to enjoy its experience because I think it is important that the Board of Trustees gets out to campuses. It is a lot of work both at our end and at their end. Not so much the Board members themselves but the staff that organizes them. The staff that organizes them dynamically would rather stay in Long Beach. It is a lot easier. I think it is important at least once a year for them to get out and so I really do want to make this a good experience for them. I think that working with the Senate Executive committee and other members of the community we are going to do that. I am looking forward to them coming. We will have a slow period of time during the evening dinner on Tuesday to sell San Jose State University. That is one of the advantages we get by hosting. I hope in that short period to give them a sense of where we have come but also where we need to go in the next years and where they can help us the most as a Board. Many of the issues that the Executive Committee has come up in terms with our major challenges are an exact overlap with the issues my staff and I have been putting together in terms of this presentation. We will make sure that overlap is obvious.

Finally, it saddens me and gives great jubilation to others that my Executive Assistant has announced his retirement. Dan Buerger will be leaving the office and the campus. We will be conducting a search rather quickly. I hope to launch that search within about a week for his replacement. He will be with us for part of the summer and that will give us a chance to get the new person here and give Dan a chance to put them in the right or wrong direction depending on your perspective. I was going to do just an on campus search but I have decided that I will do a regional search to see what else comes across the mail slot. Hopefully we will get that position filled in the next five to eight weeks.

Senator Katz asked a question regarding the LAO report reducing the CSU budget.

President Caret answered the good news is that the LAO job is to be ultra conservative in the Budget. They give other perspectives and I can't honestly believe that they always believe in those perspectives. The five years of legislative session I have been here everyone tends to ignore them. They will look at the LAO and say good perspective but none of us agree with it and then move on. We are providing a cohesive, concrete response from the entire system on those pieces.

Senator Shetty asked a question regarding budget numbers.

President Caret answered stating that Trustee Goldwhite was speaking of next years budget and that we will continue to see our budget increase as long as we have a good economy.

IV. Executive Committee Report

A. Minutes of Executive Committee

[January 31, 2000](#) minutes were approved with no corrections. A suggestion was made not to put Executive Committee vote numbers on future minutes. [February 14, 2000](#) minutes were approved with one correction in number five.

- B. Consent Calendar – one appointment Added Carol Ray was added to seat C onto Graduate Studies was approved by the Senate.
- C. Executive Committee Action Items [A.S. 1098 Sense of the Senate Resolution Support of Proposition 26](#).

Senator Brent presented A.S. 1098 for the Executive Committee. Next Tuesday citizens of the State of California have an opportunity to vote on a proposition that could help the sorry state of education in our State. Proposition 26 would change constitutional and statutory law so that local school bonds would require a simple majority for passage, in addition to providing accountability for school districts. We have an invested interest in the quality of K-12 education. We also have an Executive Order – EO 665 that we are supposed to reduce the number of students who are engaged in remedial instruction and it seems to me that one way to accomplish this is by making sure they are better prepared when they come to SJSU. This is simply a statement of our beliefs it will not be advertised in any way because there are rules against using state funds for this. Senator Katz offered a friendly amendment to the third whereas statement in the first line to change "are" to "were" and "and" to "until". It was accepted as friendly. After brief little debate the Senate passed A.S. 1098 (SS-S00-3) with five abstentions.

EXECUTIVE SESSION

[A.S. 1101 Naming Opportunity. After much debate the Senate passed A.S. 1101 with two abstentions and it is awaiting Presidential Approval.](#)

Return to regular Session

Senator Shifflett called the question to move to the 3:30 p.m. time certain for the Professional Standards policy committee action item [A.S. 1103 Policy Recommendation on Implementation of FMIs \(First Reading\)](#). It was seconded and passed.

VII. Policy Committee Action Items. In rotation.

- B. Professional Standards –
The 3:30 Time Certain was honored and A.S. 1103 Policy Recommendation on Implementation of FMIs (First Reading) was addressed.

Senator Nellen presented A.S. 1103 for Professional Standards for first reading. F99-1 is before you with the edits the committee made to create a new policy. The whereas clauses and resolve statements are all new. SheI would like to focused on the third whereas clause in F99in F99-1 Professional Standards who wereas delegated to collect data from departments on time spent. We have done that and summarized the data but are waiting for time spent from two different offices on campus. As soon as we receive the information we will release the report. Senator Shifflett suggested for consistency adding on page 4 the fifth line in evaluating the demonstrated performance. Senator Nellen agreed to take that back to the committee. Senator Malloy suggested adding optional guidelines to appendix C. Senator Nellen agreed to take that back to the committee. After questions were answered Senator Nellen requested that all other revisions, comments and suggestions could be made

to her by email. She also stated that this was the first reading and that the final reading would be at the next senate meeting in April.

We moved to the 4:00 p.m. Time Certain under New Business a WASC update from Senator Dorosz. The 4:00 p.m. Time Certain was honored. Senator Dorosz stated he was bringing the Senate an update on WASC and if anyone would like to reorder the agenda he would be willing to give the update at a later time during the meeting. A motion was made by Senator Roth to move the Time Certain of 4:00 to 4:15 so that A.S. 1097 could be addressed. It was approved unanimously.

C. Curriculum and Research Committee –

A.S. 1097 Sense of the Senate Resolution Title V (First Reading)

Senator Roth presented A.S. 1097 for Curriculum and Research for first reading. Senator Roth noted some corrections on the proposal. Curriculum and Research is bringing this proposal forward because it seems the 120 minimums is actually a maximum. Also there are many potential problems and complications of this new Title V proposal. We are asking to rescind the whole proposal and if not rescinded to follow HSU in postponing until extensive study can take place. Senator Shifflett suggested that much speculation be removed by researching the proposal before it is brought to a vote. Senator Roth was not able to respond because we were at the 4:0015 p.m. Time Certain.

IX. New Business

We moved to the 4:00 p.m. Time Certain under New Business a WASC update from Senator Dorosz. At 4:15 we came back and Senator Dorosz gave an update on Western Association of Schools and Colleges. WASC is trying to reshape the ten-year accreditation process and they are taking the initiative to set up new standards so it can incorporate the complexity of the educational process. This will help the University show its accountability in a simple manner for others who might review it such as legislators. This new process must be accepted and approved by the Department of Education by January 2001. These changes are still in the development phases. Senator Dorosz answered questions and stated he would give another update when more information is available. We moved to 4:30 p.m. Time Certain.

X. State of the University Announcements. Questions. In rotation

D. Associated Students President:

Senator Davila handed out folders to all members of the Senate and then proceeded to give a report on the Associated Students. He announced that Neel Marakad is the new student Trustee. He explained the branches of the AS government and the functions of its elected officers. He explained AS budget and how funds are spent. He gave an overview of the services they provide students. He asked all the Senators to review the folders and pass the information on to the students so they can take advantage of their services. They are also trying to move their offices to the new parking offices at 7th street garage if possible. He stated, "We are trying to expand our services to meet the needs of students". He wanted to inform the Senate of the services we are providing and would like you to distribute that information to your students if possible. President Caret asked if the Tower

Card would be used as a debit card for the laptop rentals? Senator Davila stated that was a good suggestion that had not been brought up but he would suggest it at the next AS board meeting.

We then moved to the regular agenda.

A.S. 1099.A.S. 1099 Policy Recommendation Naming of Campus Facilities and Properties at San José State University (First Reading)

A.S. 1100 Policy Recommendation Naming of Colleges, Schools, and Other Academic Entities At San José State University (First Reading)

Senator Shifflett presented A.S. 1099 and A.S. 1100 for the Executive Committee. Italics mean the language is straight from Trustee language in both. Senator Shifflett reviewed the policies and noted the corrections that were suggested during the Executive Committee meeting. She then asked for questions or suggestions. There were corrections given and noted. Senator Shifflett stated she would take other suggestions or questions by email or voicemail.

- XI.** A motion was made to adjourn and the chair declared the meeting adjourned at 5:00 p.m.

Consent Calendar

Carol Ray seat C Graduate Studies