

## SJSU ACADEMIC SENATE

### MINUTES -- APRIL 5, 1999

I. Chair Stacks called the meeting to order. All were present except: Burak, Canziani, Desautel, Edgar, Gonzales, Katz, Mullen, Roth, Schmidt, Singh, Stork, and Van Hoof.

II. Minutes for March 1, 1999 and March 15, 1999 were approved.

#### III. **Communications and Questions**

##### A. From the Chair of the Senate

Chair Stacks outlined the communication link that exists among the various CSU campus senate chairs. She then invited Sen. Peter Lee to describe the process for Faculty Merit Increases (FMI). Sen. Lee informed the body that two cycles of FMI will take place where faculty will be asked to complete Faculty Activity Reports for two time periods. Presidential Awards should be announced by July 1<sup>st</sup> for the first cycle, and the second cycle will occur later in the summer. There was some discussion on the amount available, provisions for group awards, the publishing of names of awardees, and the time lines for awards.

##### B. From the President of the University

President Caret provided information on the process for implementing FMI and the contract negotiation process. He described the situation as involving complex legal issues. The president informed the senate body that the Board of Trustees wanted to get the general salary increases (GSI) awarded as quickly as possible and want to follow with the merit increments expeditiously. They and we all hope to get negotiations going as soon as possible.

- A.S. 1065 Policy and Procedures For Responding to Allegations of Scientific or other Misconduct in Funded Research (First Reading) (**Time Certain: 3:00pm**)

Annette Nellen presented AS 1065 and explained that this needed to be a broad policy to comply with the U.S. Department of Health and Human Services. Jerri Carmo was recognized for her work in developing this policy and was available to address questions from the senate.

#### IV. **Executive Committee Report**

A. The minutes of Executive Committee meetings held on March 1, 15, and 22 were presented.

##### B. Consent Calendar:

- The following appointments were approved by the senate:

Donavan Bayuga (Instruction and Student Affairs - seat E)  
 Raj Grewal (Professional Standards -- seat B)  
 Paula Lee (Organization and Government -- seat A)  
 Chris Constantin (Curriculum and Research -- seat D)

Sarma Lakkraju (Committee on Committees -- seat G)  
 Gale Evans for a faculty-at-large seat on Undergraduate Studies (seat A)  
 Lynn Gray (Undergraduate Studies -- seat E)  
 Colleen Flood (Improvement of Instruction -- seat 1)  
 Casandra Canizales (Improvement of Instruction -- seat 2)  
 Karissa Shaw (Affirmative Action Committee -- seat 1)  
 Karen Lynn de Castro (Student Success Committee -- seat 2) and  
 Gabriela Gonzales (CIO Advisory Board -- seat F).

C. Executive Committee Action Items.

- Chair Stacks announced the Executive Committee's declaration of uncontested nominees for senate representatives as elected.
- Sen. Nellen presented, for Executive Committee, a proposal for a Sense of the Senate Resolution on the Imposition of Terms and Conditions of Employment by Chancellor Reed and the CSU Board of Trustees (SS-S99-4)

Sen. Nellen described the resolution as serving several purposes. First to deal with the situation at hand, to focus on stating our commitment to collegiality and professionalism, and to enhance communication by providing advice. A friendly amendment was accepted to amend the fifth resolve by striking ~~given authority~~ and replace with instruct.

Senator Peter offered an amendment to the "Senate Advice Regarding Conflicts of Interests and Evaluations for FMI Awards" to replace "tenured faculty" with all faculty and to add the following to the fourth paragraph: However, the Senate is prepared to offer the following general guidance to faculty based upon underlying principles of the existing policy on conflicts of interest. And to strike from the fifth paragraph ~~to determine how their college should best handle the situation~~ and add These discussions should consider all alternatives that could preserve objective and disinterested evaluations of colleagues by assuring that faculty neither evaluate themselves nor colleagues who are competitors for the same pool of FMI funds.

It was seconded. Senator Mesher offered a friendly amendment to change "it may be possible" to it may not be possible. The senate body did not object. The question was called and the Peter amendment passed without dissent and 8 abstentions.

Sen. Sree Harsha offered an amendment to the sixth resolve statement to have the resolution individually mailed to all faculty. A discussion took place on the feasibility of such a task for the one-person staff of the Office of the Academic Senate. It was suggested that the document could be distributed by email. The question was called and the Sree Harsha amendment was defeated.

The question was called and a voice vote taken: SS-S99-4 passed without dissent and with 6 abstentions.

**V. Unfinished Business -- none.**

**VI. Policy Committee Action Items Presented in rotation.**

- A.S. 1060 University Library Board (Final Reading)

Sen. Brent presented the final reading of AS 1060 for Organization and Government. The Library Board will have the ability to propose policy. It will be required to inform the Executive Committee but does not need to seek the Executive Committee's approval to present policy to the full senate. He offered a friendly amendment to change assure to insure. It was considered friendly. A voice vote was taken and the resolution (S99-5) passed unanimously.

- A.S. 1064 By-Law Modification -- Library Board (First Reading)

Sen. Brent presented AS 1064 stating that with the passage of S99-5 University Library Board, the Senate By-Laws need to be modified to list the new board. He suggested waiving the rules to have this reading of AS 1064 be the final reading. Sen. Norton informed the senate that By-Law modifications must have two readings. There were no questions.

- A.S. 1069 Amendment of the Drop Policy S97-7 (First Reading)

Sen. Veregge presented AS 1069 for Instruction and Student Affairs Committee on an amendment to the drop policy S97-7 explaining the advantages of changing the last day to drop a class to be five days before the last day to add a class.

Sen. Hamill asked about student input in researching the current drop policy. Sen. Veregge informed the Senate body that a survey is being circulated now to solicit student input.

Sen. Hamill was also concerned about the process of dropping students after census. According to EO 268, any drops after census date should only be made when the student is faced with serious and compelling reasons. Sen. Hamill requested that data be presented on the number of drops after census dates and on what constitutes "serious and compelling reasons."

Sen. Peter encouraged ISA to really think it through closely and present something with a little more of compromise and maybe consider the model used by Sacramento State. The concern is that the date to drop a course comes too soon; Students have no measure of their class performance in which to make an informed decision on whether to drop a course.

Sen. Sree Harsha stated that to add students after the class has already started does not work in his classes due to limited lab station space and that students who add late generally can not successfully complete the course. Sen. Greenlee responded that in many other classes students take a chance and attend the course waiting for someone to drop so that they maybe added to the enrollment.

Sen. Veregge described the possibility of a drop in course enrollments due to having the add/drop dates on the same day and the adverse affects low enrollment has on budget allocations.

- Results of General Election and the Referendum

Sen. Shifflett presented, for Committee on Committees, a report on the results of the general

election; she extended her congratulations to all candidates and was glad to see the faculty were interested in getting involved with the Academic Senate. It was reported that the referendum asked for by SS-S99-3 was overwhelmingly sustained by the faculty. The vote is published on the Senate Web Page at <http://www.sjsu.edu/senate/ss-s99-3.htm>

#### A.S. 1061 Grading on Skills Courses (Final Reading)

Sen. Doordan presented Grading on Skills for Curriculum and Research Committee and invited Lee Dorosz to answer any questions.

Sen. Brown asked about the implementation. If a student already completed a course and passed with a C- would they now not be able to have credit for that course? Lee Dorosz stated that as a new policy, only those skills courses taken under the new policy would be subject to the policy. Sen. Peter followed-up with an implementation question asking if passed, when would the new policy go into effect? Immediately, at the end of the semester, or at the beginning of the semester?

Sen. Cook, in regard to the last resolve clause, brought to the attention the rigor of some courses such as comprehensive honors courses where a C- is really like a C in many stand-alone courses. To repeat a comprehensive course when getting a C- seems unfair -- it's like repeating a whole semester of work.

Guest Dorosz suggested that those kinds of situations may best be handled through the petition process.

A friendly amendment was offered to add a final resolve clause to read: that implementation will begin Fall 1999. There were no objections.

Sen. Peter moved the question. The senate agreed. A voice vote was taken and AS 1061 passed with 2 abstentions.

- A.S. 1067 Modifications to S93-12/S94-3 on Academic Freedom and Responsibility (First Reading)

Sen. Nellen presented AS 1067 for Professional Standards. The policy is being modified to better specify guidelines of political expression, to reference a campus climate resolution, and add information to help faculty be better aware of laws that exist on using state resources and political expression. Originally Appendix B was added to deal with conflict of interests for principle investigators. Because this is considered a separate issue, it will become a separate policy. Sen. Nellen explained in detail the changes that were added.

Chair Stacks thanked Sen. Nellen for her presentation and informed the senate that it was 5:00 p.m. A motion to adjourn was made and seconded. The meeting was adjourned.