

2002/2003 Academic Senate

**MINUTES
December 9, 2002**

I. The meeting was called to order at 2:10 p.m. and attendance was taken. Thirty-seven Senators were present.

Ex Officio:

Present: Caret, Brent, Nellen, Peter
Shifflett, Van Selst
Absent: Martinez

Administrative Representatives:

Present: Rascoe, Goodman, Kassing,
Lee

Deans:

Present: Breivik, Gorney-Moreno
Meyers
Absent: Andrew

Students:

Present: Tsai, Ortiz
Absent: Yuan, Greathouse, Lee

Alumni Representative:

Absent: Guerra

Emeritus Representative:

Absent: Buzanski

Honorary Senators (Non-Voting):

Present: Norton

General Unit Representatives:

Present: Main, Liu

CASA Representatives:

Present: Gonzales, Yen, David
Absent: Palakurthi

COB Representatives:

Present: Donoho
Absent: Onkvisit

ED Represent:

Present: Lessow-Hurley, Rickford
Absent: Katz

ENG Representatives:

Present: Pour, Singh, Hambaba

H&A Representatives:

Present: Williams, Sabalius, Van Hooff, Desalvo
Absent: Vanniarajan

SCI Representatives:

Present: Bros, Hamill, Stacks, Matthes

SOS Representatives:

Present: Ray

SW Representative:

Present: Hines

II. Approval of Academic Senate Minutes –

The following minutes were approved as amended:

November 25, 2002

III. Communications

A. From the Chair of the Senate –

Chair Brent made several announcements. First he announced that the date has passed for nominations for the CSU Faculty Trustee position. We only had one nominee from San Jose State, Dr. Mark Fruin. Dr. Fruin's information has been sent to the CSU Academic Senate for consideration. We should know who is ultimately selected by next summer. Last Wednesday the Academic Senate and the Provost held one of the two Provost's Forums cosponsored by the Academic Senate regarding the Budget. The forum was very well attended. Chair Brent thanked the Provost for hosting the forum. Chair Brent then thanked President Caret for hosting the holiday reception for Academic Senators at his home Sunday evening. Chair Brent announced the departure of two Senators next semester, Senators Bros and Hamill. Chair Brent recognized Senator Breivik. Senator Breivik stated that many Senators had asked about the book donation referred to on President Caret's invitation. Senator Breivik said that the Library had not asked for book donations this year, because they had recently sent out flyers asking staff and faculty for monetary donations. Chair Brent announced that Senator Kassing would be giving a brief presentation on the budget. Chair Brent also announced that Senator Stacks would be presenting a motion to reorder the agenda to consider AS 1197 first, when we get to unfinished business. Chair Brent said that time is of the essence regarding this resolution.

B. From the President of the University –

President Caret apologized for being late. President Caret then introduced Erene Thomas, CSU Student Trustee to the members of the Academic Senate. Erene said she is from Cal Poly and is in her fourth year. She has visited 15 campuses this year. Erene is a Computer Systems major student. This is her 2nd year as a CSU Student Trustee, and she is a voting member this year. Erene then answered questions. Senator Singh asked about the budget. Erene said from the student perspective, students are against having any increase. Senator Norton asked how the problems at SJSU compare to the problems at Cal Poly. Erene said she felt that each campus had some of the same problems, e.g. parking. Senator Peter asked whether Erene knew if the CSU Board of Trustees would be considering a student fee increase when they meet in December. Erene said that there is going to be a special meeting of the Board of Trustees on Monday, December 16, 2002, and they will be considering this issue. President Caret then announced that he is going down to the Chancellor's office for an Executive Council meeting of the Presidents, and he will have more information regarding our budget after that. However, President Caret said, we are looking at a mid-year cut. President Caret stated that we think we are prepared to handle this cut as long as it doesn't get any bigger than what has been suggested, but we are all going to have to aggressively plan for next year. President Caret said next year has all the earmarks of being horrendous. President Caret stated that the result of these cuts is that we will not be able to offer as many sections of courses as we would like. We were not prepared to handle the growth rate we have gotten due to the number of students returning to school during the down economy, President Caret said. We are only getting about 50% of the money we should be getting for our enrollment growth rate, and some of that money is being taken back, President Caret stated. President Caret then thanked the Senators for the vote of confidence he received regarding the possibility of his leaving SJSU and being selected as President of Towson University. President Caret announced that he had withdrawn his name from consideration for the presidency at Towson. President Caret then answered questions. Senator Sabalius said he really enjoys the "Welcome Back" address that President Caret has in the fall, because he gets to hear from all the groups on campus. Senator Sabalius said that he had been told that the CFA declined to be part of the address this year, because they would have been put at the end. Senator Sabalius asked for President Caret's take on this issue. President Caret said it is not that he has a problem sharing the space or time, it is just that the audience is locked into a specific time frame. If you go longer than 50 minutes, you begin to lose people. As a result, President Caret said it would be over 20 minutes into the speech before he had the opportunity to begin, and then he had to be in hyper-drive to get the speech done in 50 minutes. President Caret said he offered to both cut his remarks short, and he would request that everyone stay for the remarks by the CFA. President Caret said that he felt he was losing people due to time constraints. Senator Norton asked about the bonds that were recently passed; will that money be used for anything in particular or is that still up in the air? President Caret said that there are two particular projects this money will be used for: upgrading the infrastructure of our utility needs, and renovating what is now the Clark Library.

IV. Executive Committee Report

A. Minutes of Executive Committee

November 25, 2002 – Senator Shifflett asked about item 6. Chair Brent said that conversations are going on around campus about consolidating fees, i.e. health fees, parking fees, etc.

Minutes of Budget Advisory Committee

November 18, 2002 – Senator Sabalius said that some of the critical comments made by Executive Committee members were not included in the minutes. Chair Brent said that specific comments made by Executive Committee members are not recorded as it would violate their confidentiality. We have constructed the minutes so that the presentations made by guests to the committee are very detailed, and we consult with these guests prior to posting their presentation in the minutes. However, specific questions and comments made by Executive Committee members to those guests are not recorded.

December 2, 2002 – No questions.

B. Consent Calendar – Approved as is.

C. Executive Committee Action Items - None

V. Unfinished Business –

Senator Stacks made a motion to reorder the agenda to consider AS 1197 immediately. The Senate voted and the agenda was reordered. Senator Goodman then presented **AS 1197, Senate Management Resolution: Creating a Task Force on an Academic Excellence Fee (Final Reading)** on behalf of the Executive Committee. Senator Shifflett proposed a friendly amendment to the 3rd Resolved clause to change it to read, "that if the task force determines such a fee is worth pursuing, the task force should present their recommendations including the use of the fee to the Academic Senate and if supported attempt to place a fee referendum on the ballot no later than Fall 2003; be it finally". Senator Norton proposed a friendly amendment to the Shifflett amendment to change "ballot" to "student ballot". Senator Donoho presented a friendly amendment to add the words "and state" after federal in the 6th Whereas clause. **The Senate voted and AS 1197 passed unanimously.**

Senator Stacks presented **AS 1187, Policy Resolution: Departmental Voting Rights (Final Reading)** on behalf of the Organization and Government Committee. Senator Gorney-Moreno proposed a friendly amendment to the substitute 1A motion to add, "A statement of the vote of all the faculty broken down into two categories, the vote by regular faculty and by temporary faculty will be forwarded to the President via the college dean for information". **The Senate voted and the Gorney-Moreno Amendment passed.** Senator Donoho proposed an amendment to change the sentence listed above to read, "A statement of the vote of all the faculty broken down into two categories, the vote by regular faculty and by temporary faculty, including the actual number of votes cast in each category, will be forwarded to the President via the college dean for information." **The Senate voted and the Donoho amendment passed.** Senator Nellen proposed an amendment to add a sentence at the end of the substitute 1A motion that reads, "The vote shall be reported only to the Dean and the President." The Senate voted and the Nellen amendment failed. **The Senate voted and AS 1187 with the substitute 1A motion passed with 3 abstentions.**

Senator Sabalius presented a motion to reorder the agenda to bring forward AS 1192, Sense of the Senate Resolution: Regarding the CSU's 2003/2004 Support Budget (Final Reading) immediately. The Senate voted and the agenda was reordered. Senator Sabalius then presented **AS 1192, Sense of the Senate Resolution: Regarding the CSU's 2003/2004 Support Budget (Final Reading)** for the Budget Advisory Committee. Senator Shifflett presented a friendly amendment to the 2nd Resolved clause to change the 4th line to read, "advocating for additional resources in the current and future budgets; be it further". Senator Norton proposed a friendly amendment to change the first line of the 2nd Resolved clause to read, "that the SJSU Academic Senate urges the Board of Trustees to revise their support". **The Senate voted and AS 1192 passed unanimously.**

Senator Rickford presented **AS 1193, Policy Resolution: Resolution on Honor Code/Academic Dishonesty Policy (Final Reading)** for the Instruction and Student Affairs Committee. Senator Rickford said that this referral came to the Instruction and Student Affairs Committee from Wiggy Sivertsen in the Counseling office. It was Wiggy's position that we are having many student dishonesty issues on campus, because students perceive the dishonesty policy as a negative policy. After reviewing the policy, the Instruction and Student Affairs Committee felt that their time and energy could best be spent on educating students about the policy and academic honor. Senator Rickford said that from the committee's research, it did not seem to make a difference whether there was an honor code or not.

Questions:

Senator Nellen asked if the committee had considered making this an Academic Honesty policy versus an Academic Dishonesty Policy. Senator Rickford said that they had not considered changing the name of the policy. They had considered establishing an Honor Code. Senator Norton presented an amendment that this be changed to a Sense of the Senate Resolution. Senator Norton said it doesn't change policy; it gives advice to the administration. Senator Norton withdrew his amendment. Senator Nellen presented an amendment to change the title of the policy to "Academic Honesty" instead of "Academic Dishonesty" everywhere it appears in the policy. Senator Stacks made a motion that the policy be recommitted to the Instruction and Student Affairs Committee to review the policy and make changes that would be necessary to make it an Academic Honesty policy rather than an Academic Dishonesty policy. Senator Nellen withdrew her amendment. The Senate then voted on the Stacks motion to recommit the

policy back to Instruction and Student Affairs and the motion passed.

Senator Pour presented *AS 1191, Sense of the Senate Resolution: Principles and Strategies to be Observed and Utilized in Times of Budget Cuts (First Reading)*. Senator Pour gave a brief description of the resolution. Senator Pour went over the short and long term budget-cutting strategies listed in the resolution.

Questions:

Senator Shifflett said she feels this is the time to make sure that all our colleagues see this resolution, and have a chance to respond. Chair Brent asked all Senators to ensure their colleagues see this resolution between now and the next Senate meeting in February, and they send their comments to Senator Pour.

VI. Policy Committee & University Library Board Action items. In rotation.

A. Curriculum and Research Committee:

Senator Donoho presented *AS 1196, Policy Resolution: Library Resources for New Academic Programs (First Reading)*. Senator Donoho said that this policy came to the Curriculum and Research Committee from the University Library Board. The policy is aimed at protecting the Library, and improving the quality of the academic program. When a new program comes before Undergraduate or Graduate Studies and Research, the author has to have checked a box indicating whether new Library resources will be required for the program. Those faculty members that check the box saying they will need additional resources are usually not approved. As a result, every new section says no additional resources are needed. This makes it very difficult for the Library. It is up to the Senate to protect the integrity of the academic offering of the university by ensuring that the resources will be there for the student.

Questions:

Senator Shifflett noted that Library Faculty could also be classroom faculty. Senator Sabalius said that it should be a given that the Library is included in the planning process for new courses. Senator Donoho said it should be, but it is not. They were being completely left out of the planning process. Senator Sabalius asked if we are giving the Library a say in which programs should be developed. Senator Donoho said no, all it does is require people to consult with the Library prior to program approval. Senator Norton said his problem is that he doesn't want it just collaborately prepared by any classroom faculty, it should be prepared by the department requesting the courses or program and Library faculty. Senator Norton said it is important that the department have a voice in this, not just any committee. Senator Singh asked why we are not just asking for more funding for the Library. Senator Donoho said given the current budget situation and financial climate, the University Library Board felt this was the best way to go about it. Senator Desalvo said that his department has a specific Librarian assigned to ensure the books needed for their proposed courses are in the Library. Senator Williams said that if you really want a course approved, you make do with the books that are already in the Library to use for your course.

B. Organization & Government Committee– Moved to the next meeting due to the lack of a quorum.

C. Instruction and Student Affairs Committee – Moved to the next meeting due to the lack of a quorum

D. University Library Board – Moved to the next meeting due to the lack of a quorum

E. Professional Standards Committee – Moved to the next meeting due to the lack of a quorum

VII. Special Committee Reports – Moved to the next meeting due to the lack of a quorum

VIII. New Business -- Moved to the next meeting due to the lack of a quorum

IX. State of the University Announcements. Questions. In Rotation.

A. Provost – Moved to the next meeting due to the lack of a quorum

B. Vice President for Administration and Finance –

VP Kassing gave a brief presentation on the budget. VP Kassing said that the document that Senators have before them is the Annual Report. VP Kassing said that he and Cynthia Haliasz would appreciate any feedback people would like to give him on the report. VP Kassing stated that we had an increase of about \$10 million in new discretionary funds available on a base budget of about \$206 million. These funds were triggered primarily by enrollment increases, and some one-time savings, e.g. vacant positions, salary savings, etc. However, VP Kassing said, they identified about \$11,200,000 worth of need. VP Kassing said that we had more need than money, we were about \$1 million off. That 1 million was partially resolved by the Budget Advisory Committee when they agreed to release \$670,000 from reserve lottery funds. VP Kassing stated that this left us with a shortage of about \$475,000, which was divided and absorbed among the Finance and Administration Division, the Provost/Academic Affairs Division, and the Student Affairs Division. VP Kassing stated that the major elements that were funded included: \$4.1 million for budget cuts, \$1 million in health benefit increases that have not been funded by the state, \$350,000 on CFA/CSEA contracts, \$2.4 million was set aside for new sections due to enrollment increases, and an additional \$900,000 was added for Spring sections, and last \$2.9 million was reserved for the Peoplesoft/CMS Student System implementation. VP Kassing said two of the major projects include \$900,000 to open the new Library this spring, and the implementation of Peoplesoft/CMS. Senator Peter said the Athletics budget appears to be 3.2% of the entire university's budget, and 4.7% of the base budget. VP Kassing said Senator Peter was using just the General Fund, his calculations include \$50 million in student fees. VP Kassing said he would argue that the total Athletics budget is 2.5% of that collection of funds. Senator Peter asked VP Kassing if it would be fair to say that Athletics uses 4.7% of the general fund, but uses some of the student revenue to offset some of these costs. VP Kassing said yes, but that they could spend a lot more time discussing all the funds that come into play. Senator Stacks asked if the proportion of funds provided by Foundation had stayed relatively the same over time. VP Kassing said that it has been increased. VP Kassing said that will be renovating Clark Library next fall, and hope to have it ready to occupy by fall 2004. The Library project included three buildings: the tenth street garage, the new Martin Luther King Jr. Library, and Clark Library. Initially, some of those displaced by the temporary move into the tenth street garage were to go into Clark Library. However, the tenth street garage has worked out so well that those people will not need to be relocated into Clark Library. This has freed up space in the Clark Library. VP Kassing said that they then decided to have about 94,000 square foot of lecture space, labs, and 180 faculty offices. This was not part of the original plan. The remaining 46,000 square foot of space will be used mostly by those displaced by the demolition of Wahlquist Library that are currently in the modulars. About 10,000 square foot of this space will be used for administrative offices including the VP for Student Affairs and the Provost's offices. The idea was to put all the Vice Presidents in one place to increase efficiency. Senator Stacks asked about page 8, and what the one-time funding for research was on line 5. VP Kassing said it was a system line item to encourage research and scholarship.

C. Vice President for Student Affairs – Moved to the next meeting due to the lack of a quorum

D. Associated Students President – Moved to the next meeting due to the lack of a quorum

E. Statewide Academic Senate - Moved to the next meeting due to the lack of a quorum

X. Adjournment - 5:00 p.m.