

**2007/2008 Academic Senate**

**MINUTES  
November 19, 2007**

**I. The meeting was called to order at 2:10 p.m. and attendance was taken. Forty-four Senators were present.**

**Ex Officio:**

Present: Van Selst, Sabalius,  
Gorman, Henderson,  
Lessow- Hurley

Absent: Kassing

**Administrative Representatives:**

Present: Sigler, Phillips, Lee  
Absent: Najjar

**Deans:**

Present: Parrish, Stacks, Merdinger,  
Wei

**Students:**

Present: Reyes, Lazarowich,  
McDaniel, Prothro-Jones,  
Grabowski, Zeier

**Alumni Representative:**

Absent: Thompson

**Emeritus Representative:**

Present: Buzanski

**Honorary Senators (Non-Voting):**

Present: Norton

**General Unit Representatives:**

Present: Romo, Sivertsen  
Absent: Liu

**CASA Representatives:**

Present: Fee, Kao, Schultz-Krohn, Canham, Hendrick

**COB Representatives:**

Present: Campsey  
Absent: Roldan, Jiang

**ED Represent:**

Present: Langdon, Rickford  
Absent: Maldonado-Colon

**ENG Representatives:**

Present: Backer, Meldal  
Absent: Gao

**H&A Representatives:**

Present: Van Hooff, Butler, Desalvo, Brown, Vanniarajan  
Absent: Mok

**SCI Representatives:**

Present: McClory, Kaufman, Hilliard, Bros

**SOS Representatives:**

Present: Peter, Hebert, Von Till  
Absent: Zia

**II. Approval of Academic Senate Minutes – Minutes of October 22, 2007 were approved as is.**

**III. Communications and Questions –**

**A. From the Chair of the Senate:**

Chair Lessow-Hurley made the following announcements:

The chair welcomed the new student Senator Steven Zeier.

The chair commended Senator Najjar and the University Advancement team for the 150<sup>th</sup> Anniversary Gala event.

The chair commended the university library staff on their quick clean-up efforts after the recent earthquake.

The chair announced that she had forwarded all comments on the Access to Excellence draft to Rona Halualani, and that she would be preparing the response. There should be another draft after this one, and the chair suggested the Senate set aside some time to review it.

The chair attended the scholar athlete celebration and commented on what a wonderful event it was.

The chair announced that Senators had been given a copy of this year's budget report from the Administration and Finance Division. This report will be presented at next month's Senate meeting. Please bring your copy of the report to that meeting.

The chair reminded Senators of the Holiday celebration at the President's house on Sunday, December 9, 2007. Senators may bring a guest with them.

**B. From the President of the University – No report given.**

#### **IV. Executive Committee Report –**

##### **A. Executive Committee Minutes –**

###### **October 22, 2007 –**

Senator Peter asked the chair to elaborate on item 5b. about the American Red Cross Blood Donation Drive. Chair Lessow-Hurley said, "My understanding is that the President is working with our public affairs people and gathering information. The intention is to position the campus so that it does not violate its own non-discriminatory policies, while pressuring the Food and Drug Administration (FDA) to change its regulations. Also, the intent is to work constructively so that blood drives can happen, but not on campus and in violation of campus policy. This is a fine line to walk. Unfortunately, we have heard there are some blood drives going forward in the absence of a presidential directive. I have been directed to ask the President to proceed with all due speed."

Senator Stacks said she was curious about item 8c. Chair Lessow-Hurley said, "This is kind of a hearsay item. It is our understanding that the sabbatical policy in the contract is unclear. At the time that this comment was noted, there was some speculation that the California Faculty Association (CFA) might take this up with faculty affairs, because there was some sentiment that local policy might not conform to how this is being done elsewhere." The chair asked Senator Merdinger to elaborate if she could. Senator Merdinger said, "CFA did file a grievance with

the Office of Faculty Affairs. We have done the level 1 grievance, and the level 1 response is being prepared. CFA believes that the directives that were sent out by the campus are not in compliance with the contract. We are in the midst of the level 1 response. As of yet, no harm has been done to any individual person. A memo went out to the campus with an explanation about the contract language. At this point, no sabbaticals have been granted. There also has been no final determination by the Office of the Provost about sabbaticals. This is something that will be happening in January 2008.” Senator Peter asked, “Does this concern university policy on sabbaticals, or administrative procedures?” Senator Merdinger said, “The language of the contract in Article 27 is different. Our interpretation, with guidance from the Chancellor’s Office, was that the memo we sent out was in compliance with the contract. The CFA doesn’t agree. The CFA believes the way the memo was written is out of compliance with the contract.” Senator Peter asked, “Are there any implications for the university policy?” Senator Merdinger said, “It may make sense to bring the policy back to the Senate to make a recommendation with regard to establishing a university-level committee. We’ve never had that before for sabbaticals. Since 1991, we’ve had a culture of dividing the resources by college, and that has been our practice with many resources that come to our campus. The way the sabbatical article is written, there is a level that is not in place here.”

Senator Langdon asked, “Does this mean that faculty members that were awarded sabbaticals may not get them as a result of this grievance?” Senator Merdinger said, “No one has been awarded a sabbatical yet. What the chairs have said is that they can make arrangements for a specific person while they are on sabbatical. The college committee and deans then rank order the faculty members, and send their recommendations to the Office of Faculty Affairs. Faculty Affairs then staffs the work that is done in the Office of the Provost with the final decision that is made. In November faculty members do not have a sabbatical. What they have is a recommendation for a sabbatical, but it has not been awarded yet. We are making every effort to be in compliance with the contract.”

**November 5, 2007 – No questions.**

**B. Consent Calendar** – Approved as is.

**C. Executive Committee Action Items:**

Election Calendar for 2007/2008 – The Election Calendar was approved.

**V. Unfinished Business** - None

**VI. Policy Committee and University Library Board Action Items. In rotation.**

**A. University Library Board (ULB) –**

Senator Peter presented *AS 1370, Sense of the Senate Resolution, Thanking the Staff of the Dr. Martin Luther King Library for its hard work during recovery from the Alum Rock Earthquake (Final Reading)*. **The Senate voted and the resolution passed with no**

**abstentions.**

Senator Peter presented *AS 1371, Sense of the Senate Resolution, Affirming San José State University's Commitment to Complete Academic Freedom in the use of Library Resources (Final Reading)*. Senator Peter presented two friendly amendments to change “President Robert” in footnote 2 to “President Robert Caret,” and to change the “e” in “Jose” to “é” throughout the resolution. Senator Stacks presented an amendment to add a new footnote 5 to read, “Data cited in the article include: Only approximately 1.5% of sites are considered pornography. The best filters block 75% of the pornography sites when set at the highest level, and at the highest level block 20% of total sites, the estimate being 3 billion benign sites, meaning approximately 600 million benign sites blocked.” The Senate voted and the Stacks amendment passed. **The Senate voted and AS 1371 passed as amended with no abstentions.**

**B. Professional Standards Committee (PS) – None**

**C. Curriculum and Research Committee (C&R) – None**

**D. Organization and Government Committee (O&G) –**

Senator Backer presented *AS 1367, Policy Recommendation, Athletics Policy (Final Reading)*. Senator Campsey presented a friendly amendment to change the name of the committee, “Admissions Academic Fairness Committee (AAFC)” to “Academic Affairs Final Admission Committee (AAFAC)” in II.C.2. Senator Henderson presented a friendly amendment to remove “One Student-at-Large” from the membership and replace it with “AS President or designee.” Senator Backer said that Senator Henderson’s friendly amendment would also strike I.C.2. Senator Merdinger presented an amendment to keep the last sentence of I.C.2., but to change “The student-at-large” to “The AS President or designee.” The Merdinger amendment failed. Senator Peter presented a friendly amendment to strike all of I.C.2. **The Senate voted and AS 1367 passed as amended with no abstentions.**

Senator Backer presented *AS 1372, Policy Recommendation, Definition of Majority Vote Regarding Election of Department Chairs (First Reading)*. Senator Backer said, “This is one of two existing policies that talk about election of department chairs. This is the short one that specifically talks about the review and selection of department chairs. It is coupled with another policy which we are not changing, S02-4. S02-4 goes into great detail on voting rights for regular and part-time faculty. This policy is just to clarify what is meant by majority vote in S90-4. This referral came about as a result of disagreement over what is a majority vote. The only change is that this sets the majority vote as the votes cast. Previously it said “of all those eligible to vote in a secret ballot election,” so there was a disagreement over whether people that didn’t vote should be counted in the majority. We decided to go with Robert’s simple majority to clean that up.”

## Questions:

Senator Van Selst said, “The second policy you refer to is S02-4. That policy goes into great detail about the split of the faculty vote between regular faculty and part-time faculty and how that goes forward with a recommendation to the dean. It strikes me that S90-4 got superseded by S02-4 in many components, is that true?” Senator Backer said, “S90-4 was amended by S02-4. Our options were to just copy the exact voting rights into the other policy, but we decided since they are taken together then that’s how they are in effect. The voting rights policy has lots of other issues in it. This policy is primarily about the selection and review of department chairs, so we just changed the one line to clarify what a majority vote is.”

Senator Stacks said, “I was surprised to see that it is called “Election of Department Chairs,” isn’t it indeed a recommendation of department chairs?” Senator Backer said, “The title is actually, “Selection and Review of Department Chairs.” I left the “s” out.”

Senator Merdinger said, “I will send this to you in email, however, I’d like to make a recommendation that you consider after “votes cast,” adding “consistent with procedures outlined in S02-4.”

Senator Backer presented *AS 1373, Voting Privileges for Faculty Assigned to More Than One Representative Unit (First Reading)*. Senator Backer said, “I want to point out that this has no relationship to S02-4. This is voting rights for Academic Senate elections. This modifies bylaw 1.7. Currently, part-time temporary faculty can only vote in one unit or college in Academic Senate elections despite the fact that the constitution states that part-time faculty shall have a weighted vote equal to the fraction of time for which he/she is appointed. A part-time faculty member has to choose which college to vote in. We changed this to read very much like S90-4, so that regular faculty members that are tenure or tenure-track would have one vote in the department of primary assignment. Temporary faculty assigned to one or more units [colleges or the general unit] may vote in each unit on a proportional basis determined by the size of their appointment in each unit.”

## Questions:

Senator Norton said, “Many years ago, there were faculty that had appointments in different colleges. We thought it inappropriate for them to be able to cast a vote in three different colleges, and this was aimed at that particular situation. The role of temporary faculty was not an issue in those days.”

Senator Van Selst said, “Would this allow the fractional appointment faculty member to run for the Senate from all four colleges?” Senator Norton said, “That depends on the eligibility rules.”

Senator Meldal said, “For regular faculty members with assignments in multiple units there is a notion of primary assignment, and the whole voting right goes to that one unit rather

than being split proportionally across multiple units. Did the committee consider the same procedure for temporary faculty, that there is a notion of primary assignment and the full appointment fraction of that faculty member be allocated to the primary assignment unit?" Senator Backer said, "Yes, we did and we decided not to go that way." Senator Meldal said, "Can I ask why?" Senator Backer said, "The majority of the committee members felt that this would cause more problems than it solved if a faculty member was able to have a proportional vote of say .80 in a college where they only taught .20. We thought this was a fair and equitable solution."

Senator Backer presented *AS 1374, Senate Management Recommendation, Changing The Membership of the Student Success Committee (First Reading)*. Senator Norton said, "There is no reason why this should not be a final reading." **The Senate voted and AS 1374 passed with no abstentions.**

#### **E. Instruction and Student Affairs Committee (I&SA) – None**

#### **VII. Special Committee Reports –**

Senator Campsey and Richard Francisco, chair of the Athletics Board, gave the Athletics Annual Report. Chair Francisco thanked the Senate for inviting him and announced that the Senate would be considering a revised policy on the Athletics Board at today's meeting. Chair Francisco said, "I am going to begin my remarks by talking about the Coalition of Intercollegiate Athletics (COIA). That group was formed in Fall 2004. The purpose of this group was to bring reform to Intercollegiate Athletics. Athletics seemed to be out of control and disconnected from the campuses. Faculty and presidents from the campuses got together to form this coalition and came up with some bylaws. In Spring 2005, the SJSU Senate gave the Athletics Board a charge to adopt COIA practices. This has been what we have been doing for the last year. There were five areas of concern within the COIA guidelines. The areas of concern included: academic integrity, athlete welfare, governance of athletics in the schools, and over-commercialization. One of the parts that was missing from our original policy was that the chair of the Athletics Board was to be the official liaison to the Academic Senate. This is what I am doing here today along with Senator Campsey, our Faculty Athletics Representative (FAR). A concern at that time was that Athletics departments were separated from the campuses. COIA was brought in to bring Athletics and the campuses together. Over the past year, we have been working on the COIA guidelines, and we've also worked on creating a system of awards programs. We give awards to the teams with improved grade point averages, and to the coach that has the team with the highest GPA. Our emphasis has been on trying to bring the athletics programs up to speed and raise their GPAs. One of the things Tom Bowen established when he first came to the university was "Operation Graduation." Senator Campsey will be telling you more about the graduation rates later. The other part is that the SJSU Athletics Board evaluates the unit 3 coaches. Unit 3 coaches are all coaches not in management. There are only three coaches at SJSU that are in the management realm; the head football coach, the head basketball coach, and the head women's basketball coach. The Athletics Board evaluates all unit 3 coaches once a year. We provide recommendations to the Athletics Director. We look at the student athletes evaluations of the coaches, and we also look at the students' GPAs. In addition, we also look at the overall quality of what they [the coaches] are giving to the community at large."

Senator Campsey said, "My four page report is in the back of your packet. The National Collegiate Athletic Association (NCAA) requires that there be a FAR. The FAR cannot be a part of the coaching staff or administrative staff of the Athletics Department. COIA is composed of 56 Academic Senates of which we are one. The duties of the FAR include; maintaining institutional control over athletics, direct liaison with the NCAA, representing the faculty and the Senate and their views to the Athletics Department, ensuring Academic Integrity through athletic certification, ensuring student athlete's welfare, serving on committees at the university, serving on athletics committees at the Western Athletic Conference (WAC), and serving at the national level with the NCAA. I have close contact with the Athletics Director, the Director of Academic Success for Athletics, the Compliance Coordinator, and many other people in the Athletics Department. I also act as Ombudsman in athlete and faculty disputes. If you find any of your colleagues are having a dispute with a student, such as missed classes, then have them contact me.

Chair Lessow-Hurley talked about the Athletic Breakfast we had. I was amazed that 160 of 415 athletes had a 3.0 GPA both semesters in 2006/2007. Eighty-six of men and women were named to the Western Athletic Conference All-Academic team. The team GPA went to women's cross country. There is an unifying theme to the teams, and I hope you can see what it is. The most improved academic performance was won by football. There have been no major penalties with NCAA in the last two years. There have been some secondary violations. Secondary violations would be such things as an Assistant Coach that paid for a father and son to come on a recruiting visit. It turns out it was a violation to pay for the father's travel, and the coach was reprimanded for doing that. Another violation occurred when the coach called a student he thought was a high school senior, and it turned out the student was a high school junior. In talking to the WAC Compliance Director, he says if you don't have several secondary violations you are not doing your job. We have had no major violations.

I think you probably want to know about NCAA eligibility. To be eligible a student athlete must be enrolled in at least 12 units, and must pass 24 units per year. Eighteen of these units must be passed during fall and spring semesters, but they can take 6 units in the summer. Student athletes must declare a major, and the units must be towards that major from the fifth semester on. Student athletes must complete 40% of their degree by the fifth semester, 60% by the seventh, and 80% by the ninth semester. Student athletes are also expected to graduate in five years, and they must also have a 2.0 GPA.

Academic Progress Rate (APR) is something I think you might misunderstand. There are two points a student can get each semester. There is an eligibility point that is granted if the student athlete is eligible for athletic competition for the next semester. That is, he/she has a GPA of 2.0 or above, and he/she has completed the 40/60/80% of units towards graduation. A retention point is granted if the student athlete is enrolled full-time at the census date for the next semester. The possible APR outcomes are: eligible and retained--where the student receives 2 out of 2 points possible each semester, ineligible but stays in school--1 out of 2 points; eligible but not retained--1 out of 2 points, and lastly, the one that kills you is if the student is ineligible and doesn't stay in school (0 out of 2 points). Just to show you how sensitive this data is, let's look at a twenty-person team. If one student just messes up and is ineligible and doesn't stay in

school, and one other person is eligible but leaves school, that is it. If one additional point is deducted, we are below NCAA regulations. You would double that for the year. As you can see out of 40 possible points, 37 were earned and that is 92.5% times 1,000, or the 925 that you see on page 3. This is the score the NCAA says will allow 60% of our athletes to graduate on-time, and on-time is defined by the NCAA as being five years. The APR is going to be an average of four years. The fourth year is coming. What you see here is a three-year average. An average APR score of less than 925 acts as a trigger for penalties. The possible penalties are; public reprimand, loss of scholarships, loss of practice time, loss of ability to go to post-season tournaments or play, and finally you can't play at all.

We are not alone in this. According to Miles Brand, President of the NCAA, 45% of all basketball teams, 40% of all football teams, 35% of all baseball teams, and 30% of all wrestling teams will be sanctioned in some form in 2008/2009. You will notice these are all men's teams. Quite frankly, other than Golf, we are not doing too well. On the women's side, the basketball team has had a bit of a problem, but all the other teams are doing well. Four of the women's teams scored a perfect score in the last year we have data (2005/2006). I wish some of them played football.

The federal 2000/2001 graduation rate was 41% for all students, and 47% for student athletes. If you look at the SJSU four-class average, all students had a 40% graduation rate, and student athletes had a 45% graduation rate. This does not include transfer students. If you include the transfer students, the SJSU student athlete Graduation Success Rate (GSR) is 50%. As you can see, we are doing better than the average student. I don't think that is a surprise. Being a part of a team probably helps that graduation rate. Having said that, the APR is measuring the graduation rate at 60%, and we are at 50%. Our male student athletes aren't doing as well as we'd like. We are in the process of putting a group together to develop an academic recovery plan. At this point, I do not know why we are low. What we want to do is figure out what is going on. We need to look at the role of transfers in and out. We also want to see if exception admissions are a success or failure. We have a really good team to work on this."

### **Questions:**

Senator Sivertsen asked, "Why aren't students that don't receive scholarships included?" Senator Campsey said, "That is just the way the NCAA does it. The vast majority of athletes are on scholarship."

Senator Peter said, "I'd like to thank the two of you for coming here, and giving us this honest appraisal. How long has our current Athletics Director been in place? Is this his third year?" Senator Campsey said, "I believe, yes." Senator Peter said, "It was my understanding that he came in with the priority of improving the academic performance of our athletes?" Senator Campsey said, "I believe he had several priorities and certainly that is one." Senator Peter said, "The first year when we had a relatively glum report. We were told we needed to give the new administration and athletics some time, because many of the athletes were recruited under the previous regime that perhaps didn't emphasize the academic performance of athletes. Do you recall that?" Senator Campsey said, "Yes." Senator Peter said, "Then last year we were told that two years probably wasn't a long enough time to see this progress being made. At the time,

I think we were assured that three years would probably be enough time to see that real progress has been made. I think what is important is whether we are getting closer or farther from the 925 APR. On the male teams we have three teams that went down in this last year. Why?" Senator Campsey said, "That is what we are going to find out. You are absolutely right. We cannot be happy with what is going on here." Senator Peter said, "If we have this same conversation in another year and we haven't made any more progress, what would be your analysis of where things are?" Senator Campsey said, "It's hard to judge where we are going to be, and why we are where we are." Chair Francisco said, "One thing we can provide the Senate in another year is data that would be helpful in talking about whatever this problem is. As Senator Campsey pointed out, we have put together a committee to explore this problem and see what is going on."

Senator Sabalius said, "I believe Tom Bowen has only been here two years. My question is two or three years ago, the NCAA said the football teams in Division 1A needed an average home attendance of 15,000 per season. At that point football didn't seem as critical as getting people in the stands, and it looked as if we wouldn't make it. In the past two years I haven't heard anything about this. Can you give us an update on this?" Senator Campsey said, "I'm not sure. I haven't heard officially, but I have heard that the NCAA has backed away from that rule. I will see if I can find out." Chair Francisco said, "One of the reasons they did back off was that the football schedule has increased to 12 games. The thinking was that if we are going to have teams play 12 games and we cut teams, then there will be fewer opponents at that 12th game."

Senator Romo said, "I am an Academic Advisor in EOP. My question is what type of academic support services are available to these athletes you are reporting on today?" Senator Campsey said, "In the evening they have tutors that have been hired. Also, there are three academic advisors to help them. The advisors cannot demand that a student take a certain major, and they are not allowed to do the work for the student athletes. Those are the services that are provided." Senator Romo asked, "There are three academic advisors for how many students?" Senator Campsey said, "Roughly, 415 student athletes give or take." Chair Francisco said, "For student athletes that fall below the GPA there are mandatory study tables, and they have to show up at these tables so many hours per week."

Senator Buzanski said, "On page 4, there is a category for NR Aliens, what does NR Aliens mean?" Senator Campsey said, "Non-Resident Aliens." Senator Buzanski said, "Why is their GSR so much higher than anybody else's?" Senator Campsey said, "I do not know."

Senator Van Selst said, "If we have access to the athletes' GPAs, it would be helpful to actually list them." Senator Campsey said, "I will try and incorporate that next year."

Senator Reyes said, "It appears that the cross-country mens team APR improved dramatically. I was wondering if you knew why, and whether athletics could incorporate some of their programs?" Senator Campsey said, "It is a very small team and it doesn't take many people to drag the APR down, or to lift it up. There could be a number of things that contributed to this."

Senator Butler said, "Who sets the 2.0 GPA standard for our athletes? I believe you said this is higher than the NCAA's standards, so what do they require?" Senator Campsey said, "The

NCAA has a lower standard for freshmen, slightly higher for sophomores, and then a 2.0 for juniors and seniors. At SJSU a 2.0 standard is required from freshman on.”

Senator Rickford said, “Some of the numbers that we are seeing here are actually reflective of larger issues in education in general. Women continue to outperform men. There is a huge amount of research on this issue. There is the fact that women tend to study in groups, and men tend to study alone. Women tend to academically support each other this way. Women also communicate more with their professors when they need to. Most aliens, whether resident or non-resident, seem to have this onus to perform, because they have been given this opportunity to come here.”

Senator Sivertsen said, “On December 28, 2007, there is the Athlete’s Talent Show and I would encourage everyone that can go to attend and support our athletes.”

### **VIII. New Business –**

#### **IX. State of the University Announcements. Questions. In rotation.**

##### **A. Associated Students President –**

AS President Henderson said, “Currently we have been working on a multi-lingual banner that has the AS mission statement on it. We are also working on a resolution about advising for disabled students. We are also beginning to look at a resolution on a major planning advising tree. We are continuing to work on time, place, and manner, and a smoke-free campus resolution. We are also working on a border-registration drive. Lastly, students have expressed concern to me about our internet service and how that works.”

##### **B. Vice President for University Advancement – No report.**

##### **C. Statewide Academic Senators –**

Senator Van Selst said, “At the federal level there was an amendment to an accountability bill, but we are still kind of tracking the nuances of it. The essence used to be that our accreditation standards were set by the campuses themselves and the regional accreditation agency. There was a negotiation that happened around a prior bill. Then a bill that was passed on Thursday or Friday last week that had some language slipped in at the last minute basically undoing some of the prior work, so there is some chance some of the “No Child Left Behind” language could get added back into higher education.”

Senator Sabalius said, “The resolution that we passed on the MBA graduate fee was very helpful, because it sent a message to the CSU Academic Senate to come up with a statement of their own. We went through a first reading of a resolution that was a compromise. It was somewhat different from ours. We did not think creating a new task force to study the same issue would be very productive. The CSU Academic Senate suggested rejecting the MBA fee as proposed by the Board of Trustees, consideration of

the implications for all disciplines, and studying professional fees beyond Business. We will have a final reading in January 2008.”

**D. Provost –**

Provost Sigler said, “I join Chair Lessow-Hurley in congratulating the Division of University Advancement on the 150<sup>th</sup> Anniversary Gala held on November 1, 2007. Also, the last week of October/first week of November we celebrated International Week and we had a number of outstanding events. I’d also like to congratulate International and Extended Studies for their work.

We have two dean searches in progress. The search for the Dean of the College of Business is progressing. We have posted the announcement in the Chronicle of Higher Education and the Wall Street Journal, and various other publications. The search firm has been in contact with a number of potential candidates. We have just appointed the committee for the search for the Dean of the College of Applied Sciences and the Arts. I will charging the committee some time next week.

We also have three reviews of Associate Vice Presidents in progress. One review is for AVP Mary Jo Gorney-Moreno, another is for AVP Robert Cooper, and the last review is for AVP Mark Novak. You have probably already received questionnaires on AVPs Mary Jo Gorney-Moreno and Mark Novak. The committees will probably give their report at the end of Fall or beginning of the Spring semester. The review for AVP Robert Cooper just began and you will probably receive a questionnaire in late Fall or early Spring semester. I anticipate that review being completed in Spring 2008.

Some of you may have been contacted by my office regarding the Lower Division Transfer Package (LDTP). The Chancellor’s Office has asked me to designate a person from each discipline to represent those disciplines in the discussion of criteria to articulate with the community colleges. In previous years, representatives of different disciplines got together to determine what the requirements would be for articulating courses for the community colleges, and now they are proceeding with the second cycle of the review process. Each program usually has a person designated to participate in those discussions.

That concludes my remarks. I’d like to wish each and every one of you a wonderful Thanksgiving.”

**E. Vice President for Administration and Finance –** No report. A budget report will be given in December 2007.

**F. Vice President for Student Affairs –** No report.

**X. Adjournment –** The meeting adjourned at 4:10 p.m.