

**2010/2011 Academic Senate**

**MINUTES  
September 20, 2010**

**I. The meeting was called to order at 2:05 p.m. and roll call was taken by the Senate Administrator. Forty-five Senators were present.**

**Ex Officio:**

Present: Kaufman, Lessow-Hurley,  
Kassing, Kolodziejak,  
Sabalius, Van Selst

**CASA Representatives:**

Present: Fee, Schultz-Krohn, Correia  
Absent: Kao, Gonzales

**Administrative Representatives:**

Present: Laker, Najjar  
Absent: Lee, Selter

**COB Representatives:**

Present: Campsey, Nellen, Jiang  
Absent: None

**Deans:**

Present: Merdinger, Chin, Parrish  
Absent: Stacks

**EDUC Representatives:**

Present: Kimbarow, Smith  
Absent: None

**Students:**

Present: Starks, Armendariz, Peddada,  
Salazar, Solorzano, Beilke  
Absent: None

**ENGR Representatives:**

Present: Gleixner, Backer, Du  
Absent: None

**Alumni Representative:**

Present: Walters

**H&A Representatives:**

Present: Van Hooff, Desalvo, Frazier, Mok, Miller  
Absent: Brown

**Emeritus Representative:**

Present: Buzanski

**SCI Representatives:**

Present: Silber, d'Alarcao,  
Absent: McGee, McClory

**Honorary Senators (Non-Voting):**

Absent: Norton

**SOS Representatives:**

Present: Von Till, Heiden, Ng, Peter, Lee

**General Unit Representatives:**

Present: Kauppila, Peck, Lin  
Absent: None

**II. Approval of Academic Senate Minutes–**

The Senate voted and the minutes of May 11, 2010 (last meeting of the 2009/2010 Academic Senate), and the minutes of May 11, 2010 (first meeting of the 2010/2011 Academic Senate) were approved with 1 abstention.

Senator Heiden asked if the Senate packet would be sent to Senators in an email. Chair Kaufman responded that an email would be sent to Senators with a link to the Senate website where they could print off the materials for the meeting. [Note: An email was sent to all Senators approximately one week prior to this Senate meeting with a link to the Senate website and the materials for the Senate meeting. If you did not receive the email, please notify the Senate Office so that we may verify your email address.]

**III. Communications and Questions –  
A. From the Chair of the Senate:**

Chair Kaufman welcomed the Senate back for the fall semester, and thanked the Senators for their service to the Senate. Chair Kaufman welcomed the new Senators; Senators Nellen, Armendariz, Beilke, Frazier, Gonzales, Kauppila, Kolodziejak, Laker, Miller, Mok, Peck, Peddada, Peter, Salazar, Solorazano, Starks, Chin, and Kassing.

Chair Kaufman acknowledged the Senate Administrator, Eva Joice, and thanked her for her dedication and hard work for the Senate.

Chair Kaufman reminded Senators that they represent their college, and that part of their role on the Senate is to represent the Senate back to their constituency. Senators should be sure that the faculty in their college are familiar with their role on the Senate, and Senators should bring the concerns, ideas, and policy recommendations of their constituency back to the Senate.

Chair Kaufman reminded Senators that he had created a Senate blog and it is located at <http://blogs.sjsu.edu/senate>.

Chair Kaufman announced that the Senate Office had sent out several calls for nominations for search committees, including a call for nominations for an Advisory Committee to the Board of Trustees for the selection of the President. The Chancellor's Office has asked us to provide them with two faculty members to serve on this committee along with the Chair of the Senate. There will be a public event to kickoff the presidential search sometime in mid-November, and then the Advisory Committee and the Trustees will be looking at candidates in January/February 2011. Candidates are expected to be visiting the campus by March 2011. The Chancellor would like there to be a new president in place for fall 2011.

The call for nominations for the Advisory Committee to the Board of Trustees for the Selection of the President went out from the Senate Office a few weeks ago, and elections are currently being held in three of the colleges. The nominees from each college will have the opportunity to speak to the Senate at the October 11, 2010 Senate meeting. The Senate will then vote and elect two of these nominees to sit on the advisory committee.

The Senate Office also recently sent out a call for nominations for members for the CIO Search Committee. Chief of Staff Bill Nance is serving as Interim CIO. Nominations are due in the Senate Office on Thursday, September 23, 2010, at noon.

In addition, the Senate Office has sent out a call for nominations for the search committee for the new AVP of Student Academic Success Services. Nominations were due on September 9, 2010. Chair Kaufman and the Provost's Office will be putting together the search committee in the very near future.

Maureen Scharberg is the Interim Senior Director for Student Academic Success Services, and she will be giving an update to the Senate today at 3:00 p.m. on which functions now fall under Student Academic Success Services.

Chair Kaufman updated the Senate on an initiative from the Chancellor's Office called the mandatory Early Start Program. The Early Start Initiative would require incoming students that are CSU-eligible, but not college-ready, to take courses outside of state support the summer prior to matriculating.

Chair Kaufman announced that the Senate Retreat would be held in the spring this year. This is because a suitable room could not be found at a time when most of the Executive Committee could attend. Chair Kaufman asked Senators to reserve February 25, 2011 on their calendars for the Senate Retreat.

Chair Kaufman announced that the President's Holiday Reception for the Senate had been scheduled for Sunday, December 12, 2010. Senators were asked to reserve that date. The President's Office will be sending out invitations in the near future.

### **Questions:**

Senator Sabalius asked Chair Kaufman if he could comment on why we had created a new AVP of Student Academic Success Services position while we are in the midst of staff and lecturer layoffs, and department budgets are being cut. Chair Kaufman responded that during the layoffs, the Provost was in the midst of consolidating efforts around the graduation initiative. The Provost lost several AVP positions and created this position in their place. The Provost told the Executive Committee that he felt this was the most pressing need within the Academic Affairs Division. Senator Sabalius asked what AVP positions had been cut, and Chair Kaufman responded that there were three AVP positions in Academic Affairs that are listed in the Executive Committee minutes. President Kassing commented that this was a structural change in the Academic Affairs Division and that the Provost had put together a team to create a more unified approach to advising.

### **B. From the President of the University –**

President Kassing commented that he was pleased to be the Interim President while Chair Kaufman was chair of the Senate, and he was especially pleased to see some of the people he had served with on the Senate for many years including; Ken Peter, B. J. Campsey, and Annette Nellen.

President Kassing joked that the Vice Presidents had given him a hard time about coming back, and had told him many times that he was going to have to "work hard." The President also joked that VP Rose Lee had told him at least four or five times that "we don't have any money."

President Kassing commented that it was easier to come back knowing that the team of Vice Presidents he had put together were still here, and he acknowledged that he had a lot of confidence in them. President Kassing also welcomed VP Laker, and commented that he had had a very good start at SJSU. The President said that, "SJSU runs well and it does so because of the people here," and he said that he had "a lot of confidence in SJSU employees

and their abilities.”

President Kassing remarked that there wasn't a lot to report on. We still don't have a state budget. We set a record last week for the number of days that it has been past the deadline. The budget is still being negotiated. However, President Kassing did get notice last week that the CSU is going to get some stimulus money, \$106 million.

President Kassing announced that Chief of Staff Bill Nance would be the liaison for the campus in the Presidential search.

The President further announced that VP Rose Lee has announced her intention to retire next summer. The President's Office will be coming to Chair Kaufman to ask that a search committee be setup in about a month.

President Kassing encouraged Senators to come to the holiday event at his home. The President said, “It is a very nice and relaxing event where everyone can get to know one another better.”

President Kassing announced that he was going to a Trustees' meeting and was leaving this afternoon.

### **Questions:**

Senator Mok inquired about the 18% cut that had been absorbed by furloughs last year, and wanted to know what was going to happen this year to meet that cut. President Kassing responded that it is not clear yet, because the state budget is not resolved. The CSU system has asked for \$373 million, and this is in the Governor's budget and the compromise that has been reached by the Assembly. It is not clear if that will go through. The negotiations are unpredictable. We could end up with just the stimulus money which would be used for spring enrollment increases and maybe some base restoration for a single year. If any of that \$373 million comes to us, then we will be restoring budgets and paying for additional enrollment.

President Kassing commented that it is tough to reach enrollment targets when you are only depending on spring, especially when you say you are open one day, closed the next, and then open again. It creates a lot of confusion. In the bill for the \$330 million, they had an enrollment target of 331,000 for the system. The CSU system had an initial enrollment target of 313,000. The legislation that is being negotiated had a target of 331,000 FTES in it. The President does not think the system can meet that enrollment target in spring, because of the size of the enrollment pool. They will be negotiating somewhere between 313,000 to 330,000.

The 313,000 is anchored only on the fall semester. If we are open for spring, and it appears we will be, then the estimated FTES will be around 320,000. There is a lot of discussion about them putting a target on us this late. President Kassing noted, “That needed to be done six to eight months ago, not in August.”

Senator Buzanski commented that he was under the impression that the Chancellor's Office had ordered us to have an open enrollment period for spring 2011 in the month of August only, and wanted to know if we were still accepting students. President Kassing responded that we are still accepting students, because they have asked us to keep enrollment open until September 27, 2010. President Kassing reported that even with the extension, our pool has not changed significantly. Senator Buzanski commented that this kind of confusion was very difficult on the community-at-large and the parents. President Kassing agreed and noted that, "It is a difficult way to run a business." Senator Van Selst clarified that the intent by the Chancellor's Office is to honor the commitments that are in the tentative budget, even though the Chancellor recognizes that the tentative budget is unlikely to be fully funded. However, "if we cut now, then we are admitting that money is gone. This is the box that the Chancellor's Office and the legislature's interaction has gotten us into." President Kassing further commented that it was, "A set of political maneuvers and we are the pawns."

Senator Mok explained that a number of her students had to drop out this year due to financial difficulties at home, such as their parents losing their homes. Senator Mok and her colleagues are hoping that these students might be able to be readmitted to the university without having to go through the whole admission process again. Senator Laker commented that this was an excellent point, and that a reoccurring theme that keeps cropping up since he started at SJSU has been how to deal with exceptional circumstances, and the difficulty we have doing that as an institution. Senator Laker commented that he could not say that a provision has been put in place for this particular type of circumstance, but that he agreed with Senator Mok and would push this issue forward. Senator Laker encouraged the Senate to be flexible and move quickly when these types of ideas are brought to the Senate, and to be willing to approve them as interim provisions.

#### **IV. Executive Committee Report –**

##### **A. Executive Committee Minutes – June 24, 2010 –**

Senator Buzanski asked if the paragraph on page three, referring to student housing, really meant that we are requiring freshmen that live 30 miles or more away from campus to stay in student housing, and Chair Kaufman responded that this was correct. Senator Buzanski then commented that he felt there should be exceptions for students that were still living at home with their parents that could not afford the extra expense of student housing, and for students with disabilities. Senator Heiden commented that there is a policy in place to allow for exceptions due to financial hardship and certainly physical disabilities that create financial hardships would fit into this category.

Senator Buzanski asked what the appeal procedure was. Senator Heiden responded that there is an appeals process through Student Affairs. Chair Kaufman further commented that he had recently been contacted by student housing and asked to provide a faculty member to sit on the appeals committee.

Senator Sabalius commented that he saw no reason that a student that didn't want to live in housing should have to do so. Senator Sabalius suggested that the first two

paragraphs of the Executive Committee minutes reveal why this is being done when they state that housing is only 73% full, and we need 90% to break even. We are forcing students to live in housing to balance our budget.

Senator Lessow-Hurley commented that the minutes state that it is “our new policy” when it actually a Student Affairs Division requirement, and not a policy passed by the Senate and the President. Chair Kaufman agreed and commented that the minutes would be changed.

Senator Gleixner commented that the Instruction and Student Affairs (I&SA) Committee has a referral about this issue from the students on the I&SA Committee to come up with a resolution in response to this requirement.

**July 29, 2010** – No comments.

**August 30, 2010** –

Senator Sabalius commented that he disagreed with Dean Toepfer that there was an “emergency situation” as stated in item number 5, and that he did not agree with Dean Toepfer that all the departments but Art and Design had agreed to the merger. Senator Sabalius further commented that he felt that the minutes made it sound as if the Provost and Dean Toepfer were not very open to revoking the mergers. Chair Kaufman responded that he had some background on the merger to give to the Senate.

Chair Kaufman was made aware of these mergers over the summer, and he made Dean Toepfer aware of the procedure required by S06-2. For this reason, Dean Toepfer was invited to the Executive Committee to discuss the procedures. The Executive Committee was not convinced that the faculty were being moved temporarily.

After the meeting, Chair Kaufman was notified that the Art History faculty would remain with the department of Art. That is not reflected in the minutes, because it did not happen until after the meeting.

Senator Sabalius inquired if the administration could make this kind of a change if the faculty voted against it. Chair Kaufman responded that the policy states that if the dean initiates the change, and the faculty disagree with it, the faculty can have a hearing before the Organization and Government (O&G) Committee. At this hearing both sides are allowed to present their case. O&G then makes a report. The report goes to either the Provost or the President. It goes to the Provost, if the Provost was not involved in the original plan to split up the department. However, if the Provost was previously involved, it goes to the President’s Office. The policy then states that a decision will be made based on the best interests of the university. If the President or the Provost feel that it is in the best interests of the university to allow the merger, then they may go against the wishes of the faculty.

Chair Kaufman reminded Senators that, “The Senate is interested in seeing that the policy is adhered to, but the details of what goes on in the college of Humanities and the Arts rightfully belongs in discussions between the dean and the department.”

Senator Mok commented that Dean Toepfer had come to a faculty meeting with the School of Music and Dance (SMD) to explore with them his plan to merge the SMD with the Radio, Television, Video, and Film Department (RTVF). Faculty members expressed their concern at this meeting and went separately to meet with the dean. Some faculty suggested that Dean Toepfer instead merge the SMD with Theatre, and that he move RTVF over to the media division. Over the summer while the faculty were gone, it was decided that Animation and Illustration would be included in the "trial merger" with SMD and RTVF, without input from the faculty, and that they should put on a major production, *The Music Man*, in their spare time to show a good faith effort.

Senator Nellen inquired what the “emergency situation” was that arose over the summer. Chair Kaufman responded that it was a personnel matter. Chair Kaufman further commented that not everyone was convinced that it was an emergency situation that required mergers. Senator Nellen suggested that the minutes be changed to take out emergency situation, or to put it in quotes. Senator Gleixner responded that the minutes reflected what Dean Toepfer had said. Chair Kaufman responded that he would have the minutes changed to put the statement about an emergency situation in quotes.

Senator Van Hooff commented that nothing was to be gained from these “shotgun marriages,” and that she felt that real consultation was needed between the faculty and the dean. Chair Kaufman agreed and said this was the point the Executive Committee wanted to raise when they invited Dean Toepfer to the meeting. Chair Kaufman stated, “The policy points out very clearly that consultation and real consideration is necessary, and it is not okay to simply impose the change without any real consultation.”

Senator Peter commented that when this was presented to him, it was presented as only being an issue with the Art History faculty, and now the Senate finds out from Senator Mok that this is an issue with other departments as well. Senator Peter further commented that he felt it was important that the faculty in the College of Humanities and the Arts be made aware that they have the right to discuss this and vote at a department meeting.

Senator Heiden commented that it was very important that the faculty in Humanities and the Arts understand that the hearing before the O&G Committee is to determine if the proper procedures have been followed, it is not to discuss the merits of the merger. Senator Kimbarow agreed with Senator Heiden and commented that the arguments about the merits of the proposal should be made at the department and dean level, and not at the O&G hearing. O&G’s role is really just to ensure the policy has been followed.

Senator Frazier commented that he felt compelled to speak up after Senator Mok spoke up about the Music Department merger to say that his department, Linguistics and Language Development (LLD), is also being forced to merge within another program such as World Languages, or possibly English. The entire faculty of the LLD Department met individually with Dean Toepfer and expressed their desire to remain independent. At that time, Dean Toepfer seemed to listen to the arguments presented. However, Dean Toepfer appeared at a LLD department meeting this spring and told them that they would be merged, and the impression left was that they had very little choice in the matter.

Senator Sabalius commented that the Board of Trustees want all the campuses to look into their programs to see where they can consolidate programs. Senator Sabalius does not believe this will remain just a College of Humanities and the Arts issue.

Senator Parrish commented that he did not believe that the intent of the mergers in the College of Humanities and the Arts was to just haphazardly move programs, but that all the colleges in the university are getting to the point economically where these kinds of things must be done. In the College of Science, they have begun having discussions and strategic planning now, to come up with a plan about what they could do if they have to downsize.

Senator Heiden clarified that the policy states if a dean asks the faculty to respond and they have not done so within 20 working days, then it will be assumed that they are in opposition to the plans proposed. After the hearing, the Organization and Government committee shall make a written report to the Provost recommending approval (with or without modification) or disapproval.

Senator Lessow-Hurley commented, “Our strategic planning process has come to a screeching halt.” Senator Lessow-Hurley also asked the Executive Committee to remind the Provost that we have a policy requiring that we engage in ongoing strategic planning.

Senator Van Hooff clarified that not everyone in the College of Humanities and the Arts agreed with the changes. Senator Van Hooff does not agree with all the changes happening in the College of Humanities and the Arts, because she does not know what all the changes are. There is a lot of confusion about what is being proposed in the college, and Senator Van Hooff has heard a number of different things about it. Senator Van Hooff further commented that she would need a clear view of what is being proposed before she could agree with the changes. Senator Van Hooff feels that if it is unavoidable that they must have mergers in the College of Humanities and the Arts, they should have discussions about it and find out where there are similarities and differences in the departments.

### **September 13, 2010 –**

Senator Silber noted a typographical error in item 2, which should read, “May 2011”

instead of “May 2010.”

**B. Consent Calendar –**

Senator Ng made a motion to remove Senator Kauppila from the Professional Standards Committee as he is the Chair of the Campus Planning Board and cannot make the meetings this semester. **The Senate voted and the consent calendar was approved (with the removal of Paul Kauppila) with one abstention.**

**C. Executive Committee Action Items: None**

**V. Unfinished Business - None**

**VI. Policy Committee and University Library Board Action Items. In rotation.**

**A. Curriculum and Research Committee (C&R) –**

Senator Heiden reported that the C&R Committee is revisiting what is happening with certificate programs on campus. Senator Heiden asked Senators to send her emails of any certificate programs that they are aware of in their colleges.

**B. Organization and Government Committee (O&G) -**

Senator Kimbarow reported that O&G is working on two referrals. One has to do with S06-3 and the process of how faculty are selected for search and review committees. A few other issues grew out of this referral such as how to grow the pool of faculty for these committees, how to redefine service on the campus, and whether we should separate the policy into one policy for search committees and another for review committees. The second referral is to consider adding a member from the Center for Faculty Development on the Student Evaluation Review Board (SERB).

**C. Instruction and Student Affairs Committee (I&SA) –**

Senator Gleixner reported that I&SA already has a large number of referrals including; change of major policy; grading process; academic standing; time, place and manner; a resolution on the mandatory housing requirement; a referral to review the Student Fairness policy with regard to instructor grading versus academic freedom; and a change to the letter grades we can give to be in compliance with the CSU Executive Order. Senator Gleixner then presented *AS 1441, Policy Recommendation, The Use and Abuse of Alcohol and Other Drugs (First Reading)*.

**Questions:**

Senator Peter asked for an overview of the old policy and what the changes are. Senator Gleixner responded that there are a couple of things that are not in the old policy. Our policy required some changes to be in compliance with Executive Orders 966 and 1006. Executive Order 966 outlawed the sale of alcohol at athletic events, and Executive Order 1006 has to do with how staff and faculty advisers to student organizations are trained relative to alcohol. Also, university housing has made a much clearer statement regarding what is and isn't allowed

regarding alcohol and housing, and what will occur if you don't abide by those practices. In addition, one new section on tailgating has been added.

Senator Sabalius inquired as to why the policy recommendation showed no additional workload and no financial impact, when there appears to be more training, more supervision, and more enforcement required. Senator Gleixner responded that both the workload and financial impact need to be edited.

Senator Buzanski suggested that the wording of section II, 2<sup>nd</sup> paragraph, might be misleading where it says that "student organizations as well as their members" are responsible. For instance, what happens if a situation occurs where a small group of students is responsible for some misconduct, but they are a small subset of the larger group that is miles away when the misconduct occurs. Senator Gleixner responded that she would look into it and would talk privately with Senator Buzanski to be sure she understood exactly what his concerns were.

Senator Peter asked if there had been any discussion about how a campus policy interfaces with an Executive Order, and whether we could go beyond what is required in the Executive Order. Chair Kaufman responded that he believed that was true. Senator Gleixner noted this policy had been delayed because it originally had some language addressing alcohol use by faculty and staff, but it turns out that alcohol use by faculty and staff is covered under the union contracts.

Senator Van Selst noted that it would be nice when the policy came back for a final reading if it specified what the Executive Orders are and what the rationale for the changes is.

**D. University Library Board (ULB) – None**

**E. Professional Standards Committee (PS) –**

Senator Ng reported that the PS Committee is working on a revision to the policy on the Selection and Review of Department Chairs, and also a revision to the Office Hours policy.

**VII. Special Committee Reports – No reports**

**VIII. New Business –**

Maureen Scharberg, Interim Senior Director, Student Academic Success Services, gave an update on Student Academic Success Services.

Director Scharberg commented that the reason this is being done now is that there is a CSU Graduation and Retention Initiative. Provost Selter created Student Academic Success Services as a result of this initiative. SJSU is consolidating programs to make sure students are better served. The new version of the Graduation and Retention Initiative is currently being updated, and Director Scharberg hopes to have it out to the campus by the end of this month.

Director Scharberg believes, “Student Success is everyone’s business. Faculty advising is critical as is making sure we understand who our students are and how we can help them become successful.”

Student Success is difficult to measure, and a lot of the research as to whether a student is successful is determined 10 to 20 years after they graduate.

Elements of student success include; retention, obtaining a degree, academic achievement, student advancement, as well as student leadership.

Some predictors of student success include completing remediation within the first year, and completing English 1A and a science course within the first two years. Another predictor of student success is the ratio of units attempted to units earned. We want to see a 1 to 1 ratio when we look at student transcripts.

Another contributor to student success is working with students to make sure they are in the right major. The colleges of Science and Engineering now have probation and disqualification in the major.

Director Scharberg is working on strengthening communications between the Academic and Student Affairs Divisions. A team has been put together to work on this transition, and an organizational chart is included in the slides. Some of the goals the team hopes to accomplish include reducing the redundancy and overlap of services and eliminating some of the confusion students’ face in determining where to go for different types of advising.

Director Scharberg reported that on July 1, 2010, we had over 1,200 assigned undeclared transfer students. As of this morning, we have 715 assigned undeclared students, and 19 former students returning undeclared. About 149 of the original 1,200 have changed their majors, or declared majors. There are 75 former students returning that are working with departments and will probably declare majors in those departments. About 75 students that were eligible to come to SJSU did not register. About 250 students did not complete a class that they needed in order to transfer, did not provide their final transcripts, or they missed orientation and were removed. About 50% of the 715 assigned undeclared students have taken and passed the WST.

Each adviser has a caseload of about 80 students. The advisers will be working with the students and doing mandatory advising. The goal is to have the assigned undeclared students declare a major by this summer.

An advising council has been created to facilitate the communication between Academic Affairs and Student Affairs. Director Scharberg and the rest of the council meet every three weeks and work on issues. One of the things they are currently working on is “rolling out the new policy on probation.” Each college also has their own advising liaison and they meet with Director Scharberg, Cindy Kato, and Steve Brown. The Council will be working on professional development and academic advising for faculty this year. On October 14, 2010, the advising council is sponsoring a transfer expo in Engineering 285/287, where they will showcase

departments for the assigned undeclared students. Senators were encouraged to attend and represent their departments.

One area that has moved into Student Academic Success Services is the Learning Assistance Resource Center (LARC). This semester they are working on transitioning EOP, Aspire, McNair Scholars, and Connect, Update, and Educate programs into Student Academic Success Services. Student Academic Success Services reports directly to the Provost.

**Questions:**

Senator Ng asked if the advising liaisons for each college were faculty. Director Scharberg said they were.

Senator Heiden commented that she was concerned that there was nothing in the definitions of success about “knowledge or competency” as an outcome for success as a student. Senator Nellen suggested adding the student success factors from the NSSE survey, which include knowledge and student/faculty interaction.

Senator Peter asked if any of these programs had any new resources, and Director Scharberg responded that they did not. Senator Peter then asked how gathering all these programs under one roof improved the services we give to students. Director Scharberg replied that Academic Advising and Retention Services needs to work more closely with the faculty advisers in the colleges and departments. Also, EOP has 2,500 students, and many of them are in foster youth, and these programs aren’t talking to each other either.

Senator Sabalius asked if reports have been provided to the Chancellor’s Office each month as requested in the initial Graduation Initiative. Director Scharberg said they are provided when requested, and that the Senate Chair had copies of them. However, reports aren’t made every month, but every other month when requested.

Senator Heiden inquired as to how this helps those students that need remedial coursework when they get here. Director Scharberg responded that they are given intensive support during their first year at SJSU and shown where to go to get help to get them up to where they need to be academically.

Senator Buzanski expressed concern over the decrease in undeclared students as a result of forcing them to declare a major. Senator Buzanski suggested that it might be better to leave these students in undeclared status until their sophomore year when they have completed their general education requirements, and are better equipped to make that decision. Director Scharberg clarified that the “assigned undeclared” students are students that were unable to be admitted into the major they wanted.

Senator Lin inquired as to what “high potential” students referred to. Director Scharberg clarified that she preferred to call EOP students, students that are first generation, and those students sometimes referred to as high risk as “high potential” students.

Senator Ng wanted to know what Director Scharberg thought would make faculty better advisers in the major. Director Scharberg explained that she meant that faculty advisers had access to all the current academic policies, the best practices for advising, and that they also had a good understanding of who our students are.

Senator Van Selst questioned the wisdom of the movement towards college-level advising and would like to see the Senate more involved in these type of decisions.

Senator Lessow-Hurley inquired as to where MUSE was this year. Director Scharberg explained that MUSE was under Undergraduate Studies, and that where MUSE would be housed in the future was under discussion.

## **IX. State of the University Announcements. Questions. In rotation.**

### **A. CSU Statewide Senators –**

Senator Van Selst reported that there is a lot of concern over shared governance at the CSU Statewide level. Over the last several years, the relationship between the Chancellor's Office, the Board of Trustees, and the CSU Academic Senate has not improved. The Chancellor's Office representative is committed to working on making that collaborative relationship work better.

There has been no action on Early Start. Some of the resolutions being worked on include a call for adequate sustainable support for the CSU. Another resolution endorses the October 7, 2010, national day of action for public education, and a call for a joint CSU and community college task force on transit. Other proposals include an initiative to place returning veterans back where they were when they left, an affordable learning solutions initiative, a resolution on public education leadership neutrality (this is very controversial and would be asking Chancellor Reed to step down from the California Chamber of Commerce because the chamber came out in support of one of the two nominees for governor), and a resolution calling for adequate support for the CSU Academic Senate.

Upcoming actions include a call for nominations for a faculty trustee. The CSU Statewide Senate must forward two to four nominees for consideration to the Board of Trustees for the next term. Those applications will be due December 15, 2010.

There is also a Faculty Trustee Recommending Committee that evaluates all the faculty members that are nominated by their campuses, and then recommends four of those individuals to the CSU Statewide Senate. SJSU has been selected as one of two campuses elected to have a faculty member sit on the committee.

Senator Lessow-Hurley commented that in the three years she has sat on the CSU Academic Senate, the Chancellor has only come to two of the CSU Statewide Senate meetings. Senator Lessow-Hurley acknowledged and thanked Senator Sabalius for speaking up when the Chancellor does show up, and telling the Chancellor it would be nice if he showed up more often. Senator Peter noted that when he served on the CSU

Statewide Senate, the Chancellor came to almost every meeting. Now there is little contact between the CSU administration, the trustees, and the CSU Academic Senate, and it is very sad to see.

**B. Provost – None**

**C. Vice President for Finance and Administration – None**

**D. Vice President for Student Affairs – None**

**E. Associated Students President –**

AS President Kolodziejak reported that AS is currently conducting a search for a new Public Relations and Communications Coordinator. Also, the AS Printshop has recently been moved to Hoover Hall.

AS President Kolodziejak recently attended a meeting of the California State Student Association (CSSA). The CSSA will be nominating a Student Trustee.

The CSSA also advocated for debates by the gubernatorial candidates, and they were successful in getting the candidates to agree to a debate. A gubernatorial debate will be held next Saturday at CSU Fresno.

AS recently held their annual retreat. AS also participated in and/or is participating in three recent/upcoming events. First they had the Spartan Squad Kickoff. The Spartan Squad is an official student athletic booster group. AS handed out about 100 t-shirts in support of athletics. The next upcoming event is “Rock the Vote.” This is a big voter registration mobilization event for the coming elections. The last event is the Homecoming, and AS still needs a faculty member to serve on the Homecoming Committee. Please let Chair Kaufman know if you are interested. Lastly, AS recently conducted interviews and elected a new Director of Business Affairs.

**F. Vice President for University Advancement –**

On October 21, 2010, SJSU will go public with its fundraising campaign. We have been in the quiet phase, but we will go live on October 21<sup>st</sup>. There will be banners and a showcasing of university programs. There have only been two other CSU campuses that have held a public fundraising campaign and they were CSU Fresno and Cal Poly SLO. We will be the third CSU campus to do so. In the last fiscal year, University Advancement has raised over \$20 million. However, some of the \$20 million is in planned gifts. Up until 2004, we were averaging between \$8 million and \$10 million a year. Every college raised a healthy amount this year. VP Najjar asked Senators to thank the alumni when they see them, because we had over 12,000 alumni give donations.

VP Najjar thanked the members of the Alumni Association. They just came off a six-city tour going from Atlanta to Birmingham, Birmingham to St. Louis, St. Louis to Chicago,

Chicago to Indianapolis, and Indianapolis to Madison where they engaged over 1,200 alumni. We have the 2<sup>nd</sup> largest Alumni Association in the CSU, but we are the largest in the WAC. We also have one of the largest scholarship programs.

VP Najjar announced that since Nancy Stake retired last year, we do not have a Director of Government and Community Relations. VP Najjar is in the process of putting that job description together, and he encouraged Senators to let interested parties know about the vacancy.

On October 26, 2010, there is going to be a campus event to kickoff the Annual Campaign. VP Najjar also announced that there will be a faculty and staff fundraising campaign in 2011.

**Questions:**

Senator Kimbarow inquired if VP Najjar anticipated any problems with fundraising due to the recent change in the presidency. VP Najjar responded that we were very fortunate that Don Kassing came back as Interim President, because many of the alumni know Don and fully support him.

Senator Gleixner asked whether the University Advancement website had been updated. VP Najjar said that he had wanted to simplify the process for online giving on the website, but the costs of upgrading the website were too high, around \$80,000, and the university doesn't have the money for it right now.

**X. Adjournment** – The meeting adjourned at 4:52 p.m.