

2012/2013 Academic Senate

MINUTES  
October 15, 2012

**I. The meeting was called to order at 2:06 p.m. and roll call was taken by the Senate Administrator. Forty-five Senators were present.**

**Ex Officio:**

Present: Von Till, Lessow-Hurley,  
Sabalius, Worsnup, Van Selst

**CASA Representatives:**

Present: Schultz-Krohn, Semerjian, Goyal, Hebert  
Absent: Cara

**Administrative Representatives:**

Present: Junn, Bibb, Nance  
Absent: Qayoumi

**COB Representatives:**

Present: Reade  
Absent: Nellen

**Deans:**

Present: Green, Bienenfeld,  
Vollendorf  
Absent: Stacks

**EDUC Representatives:**

Present: Kimbarow, Swanson

**Students:**

Present: Miller, Jeffrey, Postovoit,  
Holsey, Lee  
Absent: Condon

**ENGR Representatives:**

Present: Gleixner, Backer, Du

**H&A Representatives:**

Present: Brown, Frazier, Desalvo, Riley,  
Bacich  
Absent: Vanniarajan

**Alumni Representative:**

Present: Walters

**SCI Representatives:**

Present: McClory, Bros-Seemann, Cheruzel, Kress

**Emeritus Representative:**

Present: Buzanski

**SOS Representatives:**

Present: Heiden, Ng, Peter, Rudy, Wilson

**Honorary Senators (Non-Voting):**

Absent: Norton

**General Unit Representatives:**

Present: Winnard, Yi-Baker, Rubio  
Absent: Feind

**II. Approval of Academic Senate Minutes–**

The minutes of September 24, 2012 were approved unanimously as written.

**III. Communications and Questions –**

**A. From the Chair of the Senate:**

Chair Von Till announced:

Flyers with details about the memorial service for Sally Veregge are on the table by the door. Donations may be made to the Biological Sciences Department.

The Peter Lee Memorial International Lecture will be held on November 13, 2012.

On Tuesday, November 27, 2012, Isabelle Ayende is coming to campus.

Nominations for the President's Awards (Distinguished Service, President's Scholar, Outstanding Professor, and Outstanding Lecturer) are due in the Senate Office no later than October 31, 2012. The memo and nominating petition were distributed in hard copy campus-wide by the President's Office. These materials are also on the Senate website at <http://www.sjsu.edu/senate/forms.html>. Copies are also on the table by the door.

**B. From the President of the University – None**

**IV. Executive Committee Report –**

**A. Executive Committee Minutes –**

Minutes of October 1, 2012 – The Senate discussed item 5, the possible recording and archiving of Senate meetings using WebEx for video conferencing. Chair Von Till noted that Engr. 285/287 is not yet setup to accommodate video conferencing so it would be down the road before we could actually implement this. The Senate will discuss this further at a later date.

**B. Consent Calendar** – The consent calendar was approved as amended by AVC Ng. Senator Sabalius congratulated Associated Students on filling all student seats on the Student Fairness Committee.

**C. Executive Committee Action Items:**

Senator Peter presented *AS 1494, Sense of the Senate Resolution, Using a Shared Governance Model to Preserve Integrative Learning within a 120 Unit Limit (Final Reading)*.

**The Senate voted and AS 1494 was approved as amended with No Nays, or Abstentions.**

**V. Unfinished Business - None**

**VI. Policy Committee and University Library Board Action Items. In rotation.**

**A. Professional Standards Committee (PS) –**

Senator Peter presented *AS 1495, Policy Recommendation, Amending the Period of Review, S98-8, Appointment, Retention, Tenure and Promotion Criteria, Standards and Procedures for Regular Faculty Employees (Final Reading)*.

Senator Van Selst presented an amendment to change III.B., 3<sup>rd</sup> line, to read, “candidates, the period of review shall begin on the last late add date for the prior promotion...” There was no second. Senator Bros-Seemann presented an amendment to change III.B., 3<sup>rd</sup> line, to read, “...the period of review shall begin on the date the materials were accepted for the last successful promotion...” There was no second. Senator Van Selst presented another amendment to change III.B., 3<sup>rd</sup> line, to read, “...the period of review shall begin on the closing date for materials that were submitted for the last successful promotion...” Senator Lessow-Hurley submitted a friendly amendment to the Van Selst amendment to change III.B., 3<sup>rd</sup> line, to read, “...**the period of review shall begin on the closing date specified for the last successful**

**promotion...**” Senator Backer called the previous question. The Senate voted and the Backer motion passed. **The Senate voted and the Van Selst Amendment, as amended by Senator Lessow-Hurley, was approved.** Senator Kimbarow called the question. The Senate voted and the Kimbarow motion passed. **The Senate voted on AS 1495, and it passed as amended with 1 Nay, and 1 Abstention.**

Senator Sabalius commented that in the past ten years almost all policy resolutions were brought to the Senate for first and final readings, and that he was only recently informed that they didn't have to come for a first reading. However, there are so many changes being proposed from the floor today that it would be best if we went back to the old procedure and let the Senate decide which resolutions should be moved to final resolutions and which should remain as first readings.

Senator Peter presented *AS 1493, Policy Recommendation, Responding to Allegations of Research Misconduct (Replaces S99-10 – Responding to Allegations of Scientific or Other Misconduct in Funded Research (First Reading))*. Senator Peter explained that the university has been told that our policy must be revised if we want to continue to receive federal funds. Senator Stacks worked with the template provided by the federal government and with a draft from Chico State University to come up with this policy proposal. The federal government has decided that institutions that receive research funds need to adhere to a set of guidelines and standards campus-wide whether or not the allegations of misconduct pertain to federal government funded projects. In the past, the federal regulations only concerned research being conducted with federal funds. In addition, the definition of research is no longer just scientific research, but research in general. We need to get a policy in place soon, or we will have to create a Presidential Directive in order not to lose federal funds. San José State University averages one allegation every five years, however, when one of these allegations does come up procedures must be in place.

Senator Peter presented *AS 1492, Policy Recommendation, Omnibus Recision of Lapsed and Obsolete Policies Previously Recommended by the Professional Standards Committee (First Reading)*. Senator Peter asked Senators to review the obsolete policies in the resolution to be sure they no longer had any purpose prior to the final reading at the November Senate meeting. Senator Buzanski pointed out that F92-6 did not pertain to S68-10 and Emeritus Faculty. Senator Peter said this was a mistake and the correct policy should be F96-7. Senator Sabalius asked if the obsolete policies would be available somewhere. Eva Joice, Senate Administrator, commented that all of the hard copies of all the university policies are in the Senate Office, and they have also been scanned into pdf documents for archiving.

**B. Curriculum and Research Committee (C&R) –**

The C&R Committee is working on the 120 Unit issue, and WASC Accreditation.

**C. Organization and Government Committee (O&G) -** No report.

**D. Instruction and Student Affairs Committee (I&SA) –**

The I&SA Committee is working on a procedure for readmission of disqualified students, and for students that are returning in good standing.

#### **E. University Library Board (ULB) –**

The written ULB report is attached to the Executive Committee minutes of October 1, 2012, which were included in this Senate packet.

#### **VII. Special Committee Reports –**

AVP Sutee Sujitparpitaya and Jennifer Summit, ACE Fellow, presented the findings of the National Survey on Student Engagement (NSSE), and the Student Needs and Priorities Survey (SNAPS). NSSE is administered every three years. NSSE was completed in 2002, 2005, 2008, and 2011. There is a positive correlation between student success and the level of engagement. The more a student engages in educational purpose activities, the more likely she/he is to be successful academically. This was a small NSSE sample of 300 students. NSSE compared the perception of value added between first year students and seniors in 2002 and 2011. The results indicate that we have freshmen that are more prepared and more engaged due to impaction, but the level of engagement by seniors has remained flat. Support and Social Responsibility hasn't changed much, but Integrative and Applied Learning are declining. High Impact Practice is trending up, but the volume of students engaging in writing classes has declined.

SNAP is different and focuses on assessing the opinions of students with regard to satisfaction that their needs are being met, and their perception as to whether the quality of activities at SJSU is improving. The SNAP survey was done online, and included approximately 6,000 students. Responses were compared from 1999, 2006, and 2012. Students felt that the quality of advising, and advising in the major have improved over time. The results improved even more with an increase in the number of advising visits a student had.

Some factors that influenced a student's decision to attend SJSU in the past included the availability of majors, and the low to moderate cost of an education. Impaction and the lack of availability of certain majors, as well as the rising cost of tuition, have made these factors far less important than they used to be.

Provost Junn commented that both of these reports are required by the CSU. Each ACE Fellow is required to do a project, and Jennifer Summit, ACE Fellow, has expressed interest in helping us evaluate this data to see what we can do to improve.

Dr. Summit is putting together a task force to look at this data and discuss it with shareholders across campus including faculty, administrators, and students. The task force will draw up a response with recommendations by the end of the year.

The task force will meet regularly throughout the year to generate discussions about student learning and the issues that NSSE focused on. The members will be selected in consultation with the Senate, and the Provost. The hope is to be able to select a group of faculty and students that represent a range of disciplinary interests. The task force will be dissolved after making its final recommendations.

The task force will start by looking at what is working in terms of student learning, and how we grow from there. Dr. Summit is here for a year. Her home campus is Stanford, where she is an English professor, and former chair of the English Department.

Dr. Summit was asked if staff would be included in the task force, and she responded that they would.

**To view the NSSE and SNAPS Surveys see the links below:**

National Survey of Student Engagement (NSSE):

[http://www.oir.sjsu.edu/Assessment/projects/nsse/NSSE\\_Longitudinal.pdf](http://www.oir.sjsu.edu/Assessment/projects/nsse/NSSE_Longitudinal.pdf)

Student Needs and Priorities Survey (SNAPS):

[http://www.oir.sjsu.edu/Assessment/projects/others/SNAPS\\_Longitudinal.pdf](http://www.oir.sjsu.edu/Assessment/projects/others/SNAPS_Longitudinal.pdf)

### **2012/2013 Budget Presentation to the Academic Senate by AVP Josee Larochelle, AVP for Finance**

The Chancellor's Office set our resident FTES target at 21,045 for the past two years. We are on course for this year. The projected FTES as of Fall Census was 22,075 FTES. This puts us at about 3% over target.

AVP Larochelle noted that it was important to remember that the CSU passed out 2012/2013 budgets to the campuses assuming Proposition 30 would fail. If Proposition 30 passes, there will not be a \$250 million trigger reduction and there will be a tuition rollback.

We started off this year with a base budget deficit of about \$11.9 million then we had adjustments. We had the net impact of the \$100 million trigger for the CSU that took effect in January. We also had a 9% fee increase. In addition, there were mandatory cost increases in health and retirement areas, and FTES support for the Academic Affairs Division (\$8.1 million total reduction). If the \$250 million trigger reduction occurs in January 2013, then there will be an additional \$16.3 million reduction. This amounts to total reductions of \$36.3 million.

The Division Base Reductions were based on a projected trigger of \$200 million for the CSU. Academic Affairs received a reduction of \$24,750,000. The Administration and Finance Division received a reduction of \$5,610,000, and the Student Affairs Division received a reduction of \$2,640,000. Total division reductions amounted to \$33,000,000. The trigger ended up being \$250 million instead of \$200 million. This means there is a remaining \$3.3 million deficit for SJSU, and this will be addressed centrally this year.

The breakdown of the 2012/2013 base Operating Fund Budget of \$248.5 million includes \$153.8 million, or 61.9% from tuition fees, \$77.5 million, or 31.2% from state support, \$2.4 million, or 1% from other revenues, \$3.3 million, or 1.3% from other student fees, and \$11.5 million, or 4.6% from non-resident fees. Tuition fees have risen from \$115 million to \$153.8 million in just 2 years. That is a \$38.8 million, or 33% increase. State support dropped from \$101 million to \$77.5 million in just one year. Other student fees include items such as application fees, transcript fees,

diploma/commencement fees, and things such as late registration fees. Other revenues include campus work study programs and other cost recovery. Students are now paying two-thirds of the cost.

The 2012/2013 Operating Fund Expenditure Budget includes \$131.1, or 53% to Academic Affairs. The President's Office received \$1.6 million, or 1%. The University-wide budget was \$59.7 million, or 24%. University Advancement received \$6.3 million, or 2%. Student Affairs received \$14.2 million or 6%. Intercollegiate Athletics received \$5.8 million, or 2%. And, the Administration and Finance Division received \$29.8 million or 12%. The President's Office, University Advancement, and Athletics have the same budget as last year with no reductions. All other budgets were reduced.

University-wide budgets include expenditures that are not division specifically related. These expenditures include Financial Aid, Utilities, Risk Management and Hazardous Waste, Benefits Reserve, MLK Security and Maintenance, Other Campus Costs such as leases, licenses, etc. The total University-wide Budget is \$59.7 million, which is the same as it was last year.

The Operating Fund is about 50% of the total consolidated budget for the university. The Operating Fund consists of state appropriations, student tuition fees, and non-resident fees as well. Other student fees provide 3% of our consolidated budget and include the new Student Success Excellence in Technology Fees, orientation program fees, and graduate business professional fees. Campus Revenue Funds provide 19% of our consolidated budget and include our large self-supporting programs such as housing, student health, IES, and parking. Additionally, Campus Auxiliaries provide 27% of our consolidated budget.

Total roll forward funds amounted to \$41,726,121. Surplus FTES revenues amounted to an additional \$4,156,000. This resulted in total available funds of \$45,882,121. Of these funds, \$23,307,659 was used as one-time reduction relief. In addition, \$13,204,000 was used for the Next Generation Technology Initiative. Mandatory costs and FTES support amounted to a reduction of \$7,279,534, and \$2,090,928 was provided for continuing/previously approved project costs. Several Senators asked if we had confirmation that the across the board sweep of roll forward funds would not occur again next year. VP Bibb commented that this is what the President has promised.

If Proposition 30 fails, we will have the budget that we have already planned for. If Proposition 30 passes, fall tuition will have to be rolled back. This will occur at the same time as winter and spring registration, and the timing couldn't be worse. The roll back would also mean going back and repackaging all financial aid packages that have already been given out. Senator Bros-Seemann inquired as to whether there was a timeline for the rollback. AVP Larochelle commented that she believed the CSU was working on a timeline, but the rollbacks would need to be done by the end of November.

### **Questions:**

The Senate discussed the \$100 million deferred maintenance backlog. VP Bibb noted that 80% of our buildings are 40 years old or older.

Budget cuts are being made everywhere except to the President's Office, University Advancement, and Athletics. This was brought up during the President's Budget Forums, and he commented that the funds were needed for the transfer to the Mountain West Conference. The Senate discussed the fact that if Athletics suffers no budget cuts, the contribution to Athletics from the operating fund increases to over 10%. The Senate had an agreement when President Kassing was here that no more than 2% of the general fund would be given to Athletics. The Senate discussed whether that agreement was now broken.

In addition to no cuts, it appears the university has given Athletics a loan of \$2.25 million. If the loan is added into the budget, then the budget for Athletics grows to 3.2%. This budget is then 50% more than what President Kassing agreed to. Also, President Kassing loaned Athletics 2 million, and then a few years later the loan was forgiven. The Senate discussed whether there was any agreement that the university would get this \$2.25 million loan back, or will this loan be forgiven in a few years.

The Senate discussed the \$2.2 million deficit that the budget report shows for Athletics, and where the money would come from to make up for this deficit. AVP Larochelle confirmed that the \$2.2 million deficit is correct, and that the university has not yet determined where the money will come from to cover the deficit. The Athletics Department has been struggling with getting donations to offset scholarship costs. Each time there is a tuition increase, the cost of athletic scholarships increase as well and the Athletics Department must find donations to cover the increases.

The Athletics Budget is about \$21 million. This is higher than the entire budget for the College of Humanities and the Arts, which is one of the largest colleges in the university. Senator Sabalius pointed out that, "When every department has a budget cut, faculty are being laid off, students can't be admitted, and classes are being cut, it is obscene that so much money is still being given to Athletics."

The Senate discussed whether getting rid of all Athletics programs in the CSU would clearly send the message to the state and our alumni that public universities can no longer support both academics and intercollegiate sports programs.

The Senate discussed building scholarship money into IES revenue that can be set aside for students to take certificate programs. The university might not be able to implement this right now, but programs could be setup with a built-in trigger so that when we get to a certain financial level, scholarships would automatically be initiated.

The Senate discussed State University Grants (SUGS). VP Nance commented that for the immediate future they have not implemented any SUGS. However, SUGs are part of the continuing discussion of about half a dozen items that are on the table for future budget cuts. AVP Larochelle noted that if Proposition 30 fails, tuition will be increased for spring by \$150. Typically, 1/3 of every dollar that comes in goes to financial aid, but none of the proposed \$150 increase will go towards financial aid this time, and that is a significant change.

The Senate discussed the Student Success fee. About \$5.7 million from the IRA fees that were absorbed into the Student Success fee went to Athletics last year, and this year it is \$6.9 million, or

51% of the entire Student Success fee. The proposal presented to AS and CFAC designated \$3.6 million to be given to Academic Affairs to support academic advising, etc., but Academic Affairs appears to be getting about \$1.2 million less than that. It also looks as if these funds have been shifted to the university-wide account. AVP Laroche and VP Bibb responded that at the time of this report, those funds had not yet been allocated out of the university-wide account.

The Senate discussed several tuition changes being discussed at the Chancellor's level including a proposed extra fee per unit of \$100 for students that must retake a class. These changes would be implemented independent of whether Proposition 30 passes. In addition, super seniors that have over 150 units could be charged a non-resident fee per unit, and there is talk about a three-tier tuition system of part-time, full-time, and super full-time students. Super full-time students would be charged more per unit if they go over 15 units.

The full budget report for 2012-2013 may be viewed at [http://www.sjsu.edu/finance/docs/12-13\\_Budget\\_Report.pdf](http://www.sjsu.edu/finance/docs/12-13_Budget_Report.pdf).

#### **VIII. New Business – None**

#### **IX. State of the University Announcements. Questions. In rotation.**

**A. Vice President for Administration and Finance** – No report.

**B. Vice President for Student Affairs** – No report.

**C. Associated Students President** – AS President Worsnup reported that AS had registered 540 students to vote.

This is Legacy Week, and John Carlos will be speaking on Wednesday.

AS hosted a student leadership conference and over 750 students attended.

**D. Vice President for University Advancement** – No report.

**E. Statewide Academic Senators** – Senator Lessow-Hurley reported that we have a new Chancellor—Chancellor White. Chancellor White was on the Undercover Boss show.

The Faculty Affairs Committee discussed recording lectures, and the SOTES policy that this Senate recently passed.

There is a General Education Taskforce looking at Critical Thinking. They are considering adding a statistics requirement in the quantitative competencies area.

Senators were asked to forward any email they might receive regarding SB 1440 transfer degrees in their disciplines to the appropriate people for review.

**F. Provost –**

The following events are scheduled for October and November 2012:

- Recognition of Sponsored Research, Wednesday, October 18, 2012, 3-5 p.m., in the Student Union, Barrett Ballroom
- Mary Sydney is leaving and the Provost has begun the search for a new Chief Operating Officer for the Research Foundation
- There is a press conference this Thursday, October 19, 2012, 10-11 a.m., Engr. 345, on our partnerships with MIT and Harvard on edX.
- SJSU book authors will be honored on November 5, 2012, 3-5 p.m., MLK 225/229
- Lecturers will be recognized at an event on November 6, 2012, 4-6 p.m., Student Union, Barrett Ballroom

**X. Adjournment –** The meeting adjourned at 4:55 p.m.