

SAN JOSE STATE UNIVERSITY Engineering 285/287**Academic Senate 2 p.m. - 5 p.m.****2000/2001 Academic Senate****MINUTES
January 29, 2001****I. The meeting was called to order at 2:05 p.m. and attendance was noted.****CASA Representatives:****Ex Officio:**

Present: Glogoski, Malloy, Saltmarsh

Present: Caret, Gorney-
Moreno, Shifflett, McNeil

Absent: Briggs

Absent: Davila, Hegstrom

COB Representatives:**Administrative Representatives:**

Present: Nellen

Present: Kassing, Noble,
Rascoe, Caret

Absent: Donoho

Absent: Lee

ED Represent:

Present: Rickford, Sosniak

Deans:

Present: Breivik, Novak, Sigler

Absent: Lessow-Hurley

Absent: Hidalgo

ENG Representatives:

Present: Singh

Students:Present: Drummond, Shetty,
Zajac

Absent: Huang, Hambaba

Absent: Casas, Davila,
Haggas, Saran

Present: Huebner, Williams

Alumni Representative:

Absent: Manning, Stork, Van Hooff, Vanniarajan

Absent: Hollands

SCI Representatives:**Emeritus Representative:**

Present: Garcia, Hamill, Matthes, Stacks, Veregge

Present: Buzanski

Honorary Senators (Non-Voting):**SOS Representatives:**

Present: Norton, Young

Present: Brent, Nuger, Roth

General Unit Representatives:

Absent: McNeil

Present: Carolin, Whitlatch,
Thames**SW Representative:**

Absent: Austin

II.**Approval of Minutes**

The minutes of December 11, 2000 were approved with corrections.

III.**Communications****A. From the Chair of the Senate**

Chair Mary Jo Gorney –Moreno updated Senators on the status of the Classrooms Report. She told the Senate that she had recently met with Paul Brown, Executive Assistant to the Provost and Dan Johnson, Associate Vice President in Facilities, Development and Operations. In researching the problems with the status of classrooms they found that there seems to be confusion in the responsibility for classrooms and the how to report a problem. Facilities has developed a plan to refurbish classrooms, fix blinds and holes in various classroom walls as well as the maintenance of the physical structures. Facilities currently developing a mechanism for reporting physical problems on the web and by setting up a help line. Dr. Brown, Chair Gorney-Moreno and the assistant to the Vice President for Administration will send out a survey this spring to assess the satisfaction of campus with eh grounds. Dan Johnson has been asked to develop another survey that will gather data on satisfaction with teaching classrooms.

Dr. Brown and Chair Gorney-Moreno also met with Bill Nance, Interim Associate Vice President of Instruction & research Services to discuss issues related to transporting overhead projectors, computers and LCD projectors across campus. Bill Nance has agreed to a temporary pilot program this spring that will assist with the set up and delivery of the above mentioned audiovisual equipment in faculty classrooms.

At the statewide level Chair Gorney-Moreno has been appointed to the Faculty Flow Committee as a representative of Senate Chairs from a metropolitan campus in northern California. They will be examining issues related to recruitment, retention and retirement of faculty. At this time the committee is reviewing a report in faculty recruitment in the CSU system from the CSU Human Resources Division. At this time the committee is asking for assistance in advertising from the system. They are hoping that the system would consider advertising for open positions at various campuses in a source such as the *Chronicle of Higher Education*.

We are also gathering data to determine if the CSU should fund open houses at major national or state conferences to recruit. I ask all who are aware of best practices from another university or

system of a Silicon Valley firm that you would recommend that we explore, please send the information to aschair@email.sjsu.edu.

The Chair drew the Senates attention to the information items in the back of the Senate packet. She asked them to note the memorandum from the Student Evaluation Review Board updating you on their activities piloting a revised student opinion of teaching form. She also asked them to read the a draft document from the CSU titled, *CSu at the beginning of the 21*

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. She announced that she would organize a fireside chat so that the Senators would have the opportunity to discuss the document and send feedback to the authors in Long Beach.

She concluded her remarks by announcing that the Senate would take a fifteen-minute break to honor the "excellent contribution of Interim Provost Lela Noble."

B. From the President of the University - None

IV. Executive Committee Report

A. Minutes of Executive Committee

December 11, 2000- no questions asked.

Budget Advisory Committee

December 11, 2000- no questions asked.

B. Consent Calendar-None

C. Executive Committee Action Items

Mary Jo Gorney-Moreno Chair of the Academic Senate presented AS 1137 Naming Opportunity to the Academic Senate in a closed Executive Session. Many of the Senators commented on the resolution and asked questions. After a short question and debate period a vote was taken. The Senate unanimously passed AS 1137 Naming Opportunity.

V. Unfinished Business

- VI. Senator Pam Stacks Chair of Organization and Government presented AS 1131
*Policy Recommendation
 Alcohol and Drug Abuse
 Prevention Committee
 Composition* for a final reading. She drew the attention of the Senate to the revised areas of the proposal. During the debate session Student Senator Akbar Shetty questioned Senator Stacks intensely on the committee structure. His questions were focused on the lack of Associated Students presence on the committee. He introduced an amendment to the proposal which was unsuccessful when called for a vote. Other Senators offered friendly amendments involving grammatical changes. They were accepted as friendly. After much debate from the Senate the question was called. The Senate then voted and passed AS 1131 with one abstention.

Senator Jonathan Roth Chair of Curriculum and Research presented AS 1133
*Sense of the Senate
 Resolution Supporting
 the University
 of the 15th Annual CSU
 Student Research
 Competition* for a final reading. He urged the Senate to support our students and the CSU's mission to support student research. After a short period of question and debate a vote was taken. The Senate then voted and passed AS 1133 unanimously.

Senator Pam Stacks Chair, of Organization and Government presented AS 1136 *Senate Management Resolution Meeting Times of Senate Operating Committees* for a first reading. Senator Stacks and Senator Marilyn Austin Chair of the Election Committee discussed the importance of having preset Operating Committee Meeting times. Explaining the complexities and consumption of time involved in filing seats on Operating Committees and by how having a senate management resolution that preset times for committees would help potential committee members better select a committee to serve on. Senator Stacks took questions from Senators. She went on to thank them and said that she would take all suggestions back to her committee for consideration.

Senator Annette Nellen Chair of Professional Standards presented AS1138
Senate Management Resolution Creating a temporary External Relations Task Force to the Senate for a final reading. Senator Nellen explained that SM-F99-1 *Improving Communications of the SJSU Academic Senate* had been passed the past Fall and called for the creation of such a task force. Many Senators had questions regarding the creation of another committee. Senator Nellen explained that the final resolved clause of AS 1138 called for the submission of a report to Organization and Government (O&G) within one year of formation. O&G will then decide whether the committee should become part of the Senate structure or not. After many questions and much debate, the question was called.

The Senate then voted and passed the AS 1138 unanimously.

Policy Committee Action Items. In rotation.

A. Organization and Government Committee - None

B. Instruction and Student Affairs Committee - None

B. University Library Board - None

- **Committee on Committee** - None
- **Professional Standards** - None

F. Curriculum and Research - None

VII. Special Committee Reports - None

VIII. New Business

Senator Buzanski AS 1139 *Sense of the
Senate Resolution
Departmental Relations
with Retired Faculty*

from the floor.

Senator Buzanski explained the necessity of such a proposal, stating that many retired faculty have passed away in recent years and that the campus community had not been informed in many instances. Senator Buzanski noted that many departments have simply lost contact with retired faculty due to a number of factors in the university. Stating, that he hoped a Senate resolution would help encourage college departments to keep updated information on all retired faculty members. During the question period many Senators supported the resolution. The Senate voted and passed AS1139 unanimously.

IX. The meeting was adjourned at 4:45PM.