

2002/2003 Academic Senate

**MINUTES
May 12, 2003**

I. The meeting was called to order at 2:05 p.m. and attendance was taken. Thirty-six Senators were present.

Ex Officio:

Present: Brent, Peter, Van Selst
Shifflett, Nellen
Absent: Martinez, Caret

CASA Representatives:

Present: Yen, David
Absent: Palakurthi, Gonzales

Administrative Representatives:

Present: Rascoe, Kassing, Goodman
Absent: Lee

COB Representatives:

Present: Donoho

Deans:

Present: Breivik, Gorney-Moreno,
Meyers
Absent: Andrew

ED Represent:

Present: Lessow-Hurley, Katz, Rickford

Students:

Present: Tsai, Tran
Absent: Greathouse, Ortiz, Trujillo,
Yuan

ENG Representatives:

Present: Singh, Pour, Hambaba

H&A Representatives:

Present: Williams, Sabalius,
Van Hooff, Vanniarajan
Absent: Desalvo

Alumni Representative:

Present: Guerra

SCI Representatives:

Present: Stacks, Matthes, Veregge, Boothby

Emeritus Representative:

Present: Buzanski

SOS Representatives:

Present: Ogaz, Ray

Honorary Senators (Non-Voting):

Present: Norton

SW Representative:

Absent: Hines

General Unit Representatives:

Present: Liu
Absent: Main

II. Approval of Academic Senate Minutes –

Minutes of May 5, 2003 – Approved as is. Senator Stacks made some suggestions for corrections to the April 21, 2003 minutes.

III. Communications

A. From the Chair of the Senate –

Chair Brent said he wanted to take a few moments and reflect on the past two years that he has been Senate Chair. Chair Brent said he often thinks of himself as the "accidental chair." Chair Brent said he had taught at SJSU for one year when Senator Peter persuaded him to run for the Academic Senate. Senator Shifflett then approached Chair Brent at the end of his first year on the Academic Senate, and asked him if he would consider running for the Chair

of the Organization and Government Committee. Chair Brent was Chair of Organization and Government for two years. Senator Peter then approached Chair Brent again, and asked him to run for Vice Chair of the Senate. Chair Brent ran and was elected Vice Chair. Chair Brent said his biggest failure, as Senate Chair, was his "crusade to have the Senate meetings videotaped and streamed over the web. Apparently, I was the only Senator that thought this was a good idea," Chair Brent stated. My biggest accomplishments as Chair of the Senate include "improving communications between the Senate and the rest of the campus." Chair Brent said he has also improved the Senate website by making it "more accessible and user friendly," and that he had "added more things to the Senate web page such as the What's New page." Chair Brent said the Senate office had also recently gotten a faculty listserv created that is very helpful in surveying the faculty on issues. Chair Brent said he is "most proud of some of the things that have occurred in the Budget Advisory Committee. Particularly, last year the Senate approved a substantial revision to the budget policy" that Chair Brent was heavily involved in writing. If President Caret approves this policy, Chair Brent said he "thinks it will be a very good thing for the campus." The Budget Advisory Committee has had to analyze lots of Lottery proposals during the last two years. Chair Brent said that today the Budget Advisory Committee will be presenting a proposal to the Senate on the Lottery. Chair Brent said he believes the purpose of the Chair "is to facilitate the work of the Senate." Chair Brent said that he believes he "has been very supportive of his Senators." He has "forcefully defended Senators, their work, and their integrity to the campus community." Chair Brent said he believes one of his strengths is his honesty. "Unfortunately, this honesty sometimes borders on tactlessness perhaps." Chair Brent said, a lesson he has learned "is never to send an email on the day you write it." Chair Brent said he'd like to say a few words about collegiality. Chair Brent said, "one of the most difficult things about being Senate Chair is trying to bridge the gap between the faculty and the Senate." Chair Brent said that over the course of the past two years, he has talked to a number of faculty. Some faculty have expressed concern that the Senate is "no longer confrontational," and that the Senate has become "the lap dog of the administration." He has been told that this is a "pro-administration anti-faculty Senate, and something is seriously wrong." Chair Brent said he feels he has been true to himself and to the institution. Chair Brent said he hasn't been quite sure how to respond to faculty that say this. Chair Brent said that "the President and his administrative team have been receptive to faculty and Senate opinion, not that they agree with everything we do, but they show up to meetings and they listen, they are respectful, and they often are deferential to faculty opinion." Chair Brent said he believes in "selective confrontation." There have been times when the administration has approached him with ideas that he didn't think would go over well with faculty and he has told them so, and the administration has decided not to pursue it. Chair Brent said he "believes that faculty, by picking their battles, have more influence than if they are confrontational all the time." Chair Brent said that one of the proposals in front of the Senate today is the Lottery proposal, and "if the President signs that policy, we may be one of perhaps only two CSU campuses that has a university policy that gives faculty first crack at evaluating lottery proposals." Chair Brent said if President Caret signs this policy, he believes it will be a "major victory for collegial governance on this campus." If President Caret signs this policy, "it will say he respects us enough, and the way we have engaged the administration, to place that faith and confidence in us." Chair Brent said if the President signs this policy, he will consider it "a major victory for the Academic Senate." Chair Brent

said at 3:45 p.m. today he will be presenting Certificates of Service to departing Senators. Chair Brent said at this time he would like to thank some of the people he has worked with over the past two years including: President Caret, Provost Goodman, Vice President Rascoe, Vice President Kassing, Cynthia Haliasz, Vice President Sandy Dewitz, Vice Provost Bill Nance, and other administrators he has worked with over the years. Chair Brent said he would also like to thank all the faculty members with which he has worked on the Executive and Budget Advisory Committees over the past five or six years. Chair Brent said that he would encourage Senators to run for the Chair position on the various policy committees, because they would be on the Executive and Budget Advisory Committee and that was one of the best parts of being Chair of the Academic Senate. "There are some of the smartest and most dedicated people on the Executive and Budget Advisory Committee," Chair Brent said. Chair Brent said he would like to thank in particular: Pam Stacks, Ken Peter, Bethany Shifflett, Annette Nellen, and Miki Donoho for their support and assistance on the Executive and Budget Advisory Committees. Chair Brent said he would also like to thank Eva Joice who has been his Administrative Analyst for the past two years. Chair Brent said that every day for the past two years he has "woke up praying that Eva wasn't going to quit this week." Chair Brent said, "the Senate would have been devastated if Eva left. Eva has amazing dedication to the office, and amazing professionalism, and I am very thankful for all the help she has given me over time." Chair Brent then thanked all Senators for electing him and for their support. Senator Stacks asked Chair Brent what he was going to do with all his free time. Chair Brent said he and Provost Goodman would be teaching an on-line class this fall.

B. From the President of the University –

Provost Goodman presented Chair Brent with a service award on behalf of President Caret. Provost Goodman said that Chair Brent had been an outstanding Chair. Provost Goodman said it was great having the Senate office right next door so he could pop in whenever he needed to. Provost Goodman said one of the differences he sees between Chair Brent and other Senate Chairs, has been "that many of the differences in opinion between the Senate and the administration get worked out before proposals are brought to the Senate." Provost Goodman said, "the hard work occurs in the committees before the proposals are brought to the floor. The highest compliment I can give to James is that he is a democrat," Provost Goodman stated. Provost Goodman said that what he means by that is that "James believes in pluralism." Provost Goodman said that it isn't just that "James is open, but that he pushes so that the process remains open. It has been a privilege working with James," Provost Goodman said. Provost Goodman presented Chair Brent with a gift from the Provost's Office. The gift was a pen.

IV. Executive Committee Report –

A. Executive Committee Minutes –

May 5, 2003 – No Questions.

Budget Advisory Committee Minutes – None

B. Consent Calendar – None.

C. Executive Committee Action Items: None.

V. Unfinished Business - None

VI. Policy Committee and University Library Board Action Items. In rotation.

A. Curriculum and Research Committee –

Senator Donoho presented *AS 1211 – Sense of the Senate Resolution: Endorsing the Report on Assessment in General Education (Final Reading)*. Senator Donoho presented a friendly amendment to change the title to read: "Sense of the Senate Resolution regarding the report on Evaluation of The General Education Assessment Process." Senator Donoho presented another friendly amendment to add a new 1st resolved clause to read: "**Resolved, that the SJSU Senate commend the Assessment Director and the Assessment Committee for their work culminating in their report on GE assessment; and be it further**". Senator Donoho presented a third friendly amendment to change the current resolved clause to read, "**Resolved, that the Academic Senate accept the attached report of the Assessment Committee and urge Undergraduate Studies to act, where possible, on the committee's recommendations; and be it further**". Senator Donoho presented a fourth friendly amendment to add a last resolved clause that reads, "**Resolved, that, as suggested by the Assessment Committee, Professional Standards Committee review the RTP criteria with respect to assessment and consider listing assessment activities as an important contribution in the area of service.**" **The Senate then voted and AS 1211 passed unanimously.** Senator Donoho thanked the members of the Curriculum and Research Committee for their hard work this past year.

B. Organization and Government Committee –

Senator Stacks thanked the members of the Organization and Government Committee for their hard work over the past year. Senator Stacks said she especially wanted to thank Senator Ted Norton for his help over this past year.

C. Budget Advisory Committee –

Chair Brent said that Senators had a copy of the Budget Priorities Report in their packets. Chair Brent said that there are two different pots of money, and different processes for how the money is distributed. "One process is the Budget Priorities process. This is mainly new money from enrollment growth money. Individuals submit Budget Priorities requests each year and these budget priorities requests can be for anything related to the budget priorities that the Senate approved in the Fall, and individuals can ask for money in their base, or one-time funding." Chair Brent stated that the Budget Advisory Committee has also evaluated lottery proposals. "The difference between lottery and budget priorities is that lottery funds are by their nature one-time. You cannot get additions to your base budget through lottery funds, and

lottery projects must be related to instruction, whereas there is no such restriction in the budget priorities process." This year, Chair Brent said, the report contains a detailed analysis of all the proposals. In addition, "this year the Budget Advisory Committee looked at all proposals with an emphasis on protecting instruction as much as possible", Chair Brent stated. "Last year we evaluated 72 lottery proposals, this year we only got 15", Chair Brent said. The Budget Advisory Committee recommended a higher amount for Professional Development Grants this year than they did last year according to Chair Brent. "The one thing that the Budget Advisory Committee did differently this year is to recommend setting aside a large chunk of lottery funds to be used to deal with the budget deficit. The Budget Advisory Committee has recommended setting aside \$1 million in lottery funds to be used to open up sections and keep this place running in the fall", Chair Brent stated. Chair Brent said he appreciates the work of the Budget Advisory Committee on these proposals.

Senator Stacks presented *AS 1209, Policy Recommendation: Lottery Policy (Final Reading)*. The Senate voted and AS 1209 passed unanimously.

D. Instruction and Student Affairs Committee – No Report.

E. University Library Board – No Report.

F. Professional Standards Committee –

Senator Katz thanked the members of his committee for their hard work this year.

VII. Special Committee Reports – None

VIII. New Business –

Senator Nellen presented *AS 1212, Sense of the Senate Resolution – Acknowledgement of the New Dr. Martin Luther King, Jr. Library (Final Reading)*. Senator Nellen said that the Academic Senate has played a very significant role in the opening of the new library. The resolved clauses extend our congratulations, and acknowledge our continuing responsibility to the library. Senator Peter presented a friendly amendment to change "future generations of students and" in the last resolved clause to read "future generations of students and faculty." Senator Breivik said the date in the last whereas clause should be changed from "August 23, 2003" to read "August 16, 2003". Senator Buzanski said that he had visited Channel Island's President Handel Evans, and that they had discussed the joint library. Handel told him that the joint library was his idea. Senator Buzanski said, if it was really Handel's idea that we should honor him somewhere in the resolution. Senator Rickford presented an amendment to change the last resolved clause to read, "Resolved, that the SJSU Academic Senate continue its responsibility to ensure that the library appropriately serve the needs of this and future generations of students and faculty and help the campus pursue the many opportunities created by this collaborative undertaking as it reaches out and serves the broad SJSU community that will use this library for many decades." Senator Peter made a motion to refer the resolution to the Executive Committee with instructions that it act on behalf of the Senate in adopting final

language. **The Senate voted and the Peter motion to recommit the resolution to the Executive Committee passed.**

Senator Nellen presented *AS 1215, Senate Management Resolution – Creating a Task Force to Develop an Enrollment Management Plan (Final Reading)*. Senator Nellen said that the Executive Committee discussed this resolution, and passed it by an email vote last week. Senator Nellen said that all Universities should have an Enrollment Management Plan. Senator Nellen said that SJSU does not have an Enrollment Management Plan. Senator Nellen also said that some of the items in this resolution are required by law, or by Executive Order. The Executive Committee felt that they should get started on this matter right away, since we have a new AVP of Enrollment Services (Marshall Rose), Senator Nellen said. Senator Rascoe presented an amendment to change the 1st resolved clause to read, "Resolved, that an Enrollment Management Task Force be established to draft and present to the AVP for Enrollment Services and the Provost an enrollment management plan to be submitted to the Academic Senate for final approval; and". The Senate voted and the Rascoe Amendment failed. Senator Shifflett presented an amendment to change the second resolved clause to read, "AVP Enrollment Services (Chair)". Senator Stacks presented a substitute amendment to add a new 2nd resolved clause that reads, "Resolved, that the Chair of the Task Force should be selected in consultation with the Provost and the President." The Senate voted and the Stacks Amendment passed. Senator Shifflett presented a friendly amendment to change the 6th resolved clause to read, "Resolved, that the Task Force present to the Senate for its policy recommendation, the proposed enrollment management plan the task force develops." Senator Shifflett presented another friendly amendment to change the last resolved clause to read, "Resolved, that the Organization & Government Committee determine what permanent structure is required to both ensure that the Senate is involved in continued review and management of the enrollment plan and has an appropriate mechanism for collaboration with the President's Enrollment Management Advisory Group (called for by trustees)." Senator Shifflett presented another friendly amendment to add a final resolved clause that reads, "Resolved, that this task force be dissolved at the point at which the Senate adopts a permanent structure." Senator Ray presented an amendment to change the "Chair of the Council of Chairs" to read, "Department Chair or Director as selected by the Council of Chairs". The Senate voted and the Ray amendment passed. **The Senate voted and AS 1215 passed.**

IX. State of the University Announcements. Questions. In rotation.

- A. Associated Student President – Moved to the next mtg.**
- B. Statewide Academic Senate – Moved to the next mtg.**
- C. Provost – Moved to the next mtg.**
- D. Vice President for Admin. and Finance – Moved to next mtg.**
- E. Vice President for Student Affairs – Moved to next mtg.**

X. Adjournment – Chair Brent presented departing Senators with Certificates of Service. Senator Peter presented Senator Shifflett with a copy of a resolution honoring her service from the CSU Statewide Senate. The meeting was adjourned at 4 p.m.