

2012/2013 Academic Senate

MINUTES
May 6, 2013

I. The meeting was called to order at 2:03 p.m. and roll call was taken by the Senate Administrator. Forty-five Senators were present.

Ex Officio:

Present: Von Till, Van Selt,
Lessow-Hurley,
Worsnup
Absent: Sabalius

CASA Representatives:

Present: Schultz-Krohn, Semerjian, Hebert, Cara
Absent: Goyal

Administrative Representatives:

Present: Dukes, Junn
Nance
Absent: Qayoumi, Bibb

COB Representatives:

Present: Nellen, Reade

EDUC Representatives:

Present: Kimbarow
Absent: Swanson

Deans:

Present: Green, Vollendorf
Bienenfeld, Stacks

ENGR Representatives:

Present: Gleixner, Backer, Du

Students:

Present: Jeffrey, Postovoit, Miller, Lee
Absent: Condon, Holsey

H&A Representatives:

Present: Brown, Frazier, Bacich,
Riley, Desalvo

Alumni Representative:

Present: Walters

SCI Representatives:

Present: McClory, Bros-Seemann, Cheruzel, Kress

Emeritus Representative:

Present: Buzanski

SOS Representatives:

Present: Ng, Peter, Rudy, Heiden, Wilson

General Unit Representatives:

Present: Kauppila, Feind, Rubio,
Yi-Baker

II. Approval of Academic Senate Minutes–

The minutes of April 15, 2013 were approved.

III. Communications and Questions –

A. From the Chair of the Senate –

Vice Chair Heiden presented Chair Von Till with a plaque from the Senate thanking her for her service as Senate Chair for the last two years. The Senate gave Chair Von Till a standing ovation. The Provost gave Chair Von Till a pen engraved with her initials as a departing gift.

B. From the President of the University –

President Qayoumi was not present and Provost Junn reported for him on the auxiliaries.

The President requested that the task force study the auxiliaries and investigate all possibilities.

No decisions have been made regarding the auxiliaries at this point. A proposal from the task force was shared with the Executive Committee. The President will share the report from the task force with the campus. The President believes all constituencies should be able to give their input. After the President is sure he has heard from everyone, he will make a decision.

Senator Buzanski asked if the President planned on making a decision during the summer. The Provost responded that she did not know. Senator Buzanski commented that the Executive Committee did not represent the full Senate and suggested the President consider waiting until the fall when the full Senate would be back in session.

Senator Van Selst commented that he was concerned about the differences in the roles and responsibilities of the various agencies and that it would be too much work with too much internal conflict for too few people.

Senator Nance responded that every auxiliary has its own Board of Directors and two sets of legal elements which are California state law, and CSU Executive Orders/Title V. The main concern that Senator Nance has heard has to do with the timing. The time frame was not intended to be specific months, but rather from time zero plus. However, the task force responded with specific months in their report and this is where an issue has arisen. Just because the task force wrote specific months does not mean that is when, or if, they will actually happen.

The Provost has hired a new Deputy Provost. Deputy Provost Andrew Feinstein from Cal State Polytechnic University, Pomona will start on July 15, 2013.

IV. Executive Committee Report –

A. Executive Committee Minutes –

Executive Committee Minutes of April 8, 2013 – No questions.

Executive Committee Minutes of April 22, 2013 – No questions.

B. Consent Calendar – None

Senator Vanniarajan resigned during mid-term so a special election has to be conducted. Nominations closed today and voting will begin online.

Michael Kaufman was the College of Science election winner and will serve a one-year Senate term ending May 2014.

Senate Officer nominees for this year will be voted on at next Monday's meeting from 4 to 5 p.m. and include:

Vice Chair – Michael Kimbarow, Stacy Gleixner

Associate Vice Chair – Pat Backer and Wendy Ng

Professional Standards Chair – Ken Peter

Organization and Government Chair – Chris Hebert, Michael Kaufman, Wendy Ng,

Michael Kimbarow
Curriculum and Research Chair – Stacy Gleixner and Shannon Bros-Seemann
Instruction and Student Affairs Chair – Stefan Frazier, Pat Backer, Winncy Du
CSU Statewide Rep to the Exec. Committee – Mark Van Selst

C. Executive Committee Action Items:

Senator Peter presented a motion to suspend the rules to adopt restrictions on debate for today's meeting to include five minutes of questions on first reading items, senators will be limited to speaking twice on final reading items, and senators may speak only two times to amendments. The motion was seconded. The Senate voted and the motion passed with a two-thirds vote.

V. Unfinished Business - None

VI. Policy Committee and University Library Board Action Items. In rotation.

A. University Library Board (ULB) –

Senator McClory asked Senators to review the materials that she sent via email and Dean Kifer will have a time certain of 3 p.m. at the next meeting to present this report.

B. Professional Standards Committee (PS) – No report.

C. Curriculum and Research Committee (C&R) –

Senator Bros-Seemann presented a motion to change the order of the two items being presented today so that *AS 1513* is presented first.

Senator Bros-Seemann announced that the C&R Committee encountered some problems this year and they were unable to finish the Distance Learning Policy and the GE Guidelines.

Senator Bros-Seemann presented *AS 1513, Policy Recommendation, Review and Approval Process for Academic Certificate Programs, Replaces S12-5 (First Reading)*.

Senator Bros-Seemann explained that the reason for this policy is that the process is too cumbersome. The two big changes that C&R is proposing would allow double-counting, and establish three categories for proposals. The first category would be new proposals for new courses and they would not go to C&R. They would go through the college curriculum committee and then the Graduate Studies and Research Committee or the Undergraduate Studies Committee. The second category would be existing courses with proposed changes, or new certificates that are using existing classes. These proposals would stop with the college curriculum committee. The last category would be those existing programs that just need to be reviewed. These programs would only be reviewed during program planning.

Questions:

Senator Van Selst commented that it was unclear if double-counting was to be treated the same way in this policy as classes are currently treated for majors and minors, or could certificate classes completely overlap with getting a degree. Senator Stacks explained that the intent was to allow the certificate to overlap with getting the degree. The current policy does not allow you

to get a certificate unless you are enrolled in open university, but with this policy you will be able to get a certificate, while working toward a degree.

Senator Nellen suggested that there should probably be a minimum GPA for the basic certificates.

Senator Bros-Seemann explained that C&R felt that the college curriculum committees were the appropriate place for quality control and to let colleagues know what was happening at the department level with the certificate programs.

AS 1507, Policy Recommendation, Residency Requirements for Masters Degrees (Final Reading).

The Senate voted and AS 1507 was approved as written with 2 Nays and 1 Abstention.

D. Organization and Government Committee (O&G) -

Senator Kimbarow presented ***AS 1502, Policy Recommendation, Amends S06-7, Merging, Dividing, Transferring, Eliminating Academic Departments (Final Reading).***

Senator Vollendorf presented an amendment that was friendly to change the fourth line of number 1. under the Resolved clauses to read, “established by this policy is that there should be opportunity for meaningful consultation with all.”

Senator Kimbarow presented an amendment that was friendly to add a number 9 under the Resolved clauses to read, “9. Processes to merge, divide, or eliminate Academic Departments in progress as of 5/6/13 are covered under the existing policy.”

Senator Hebert presented an amendment that was friendly to change the word “Departments” to “Units” in the title of the policy.

The Senate voted and AS 1502 was approved unanimously as amended.

Senator Kimbarow presented ***AS 1509, Senate Management Resolution, Temporary Increase in Committee Membership for the Student Fairness Committee (Final Reading).***

Senator Jeffrey presented an amendment to 1.a. to read, “Add three faculty-at-large positions to increase faculty membership from 7 members to 10 members.” The Senate voted and the Jeffrey amendment passed.

Senator Jeffrey presented an amendment to add a number 4 under the Resolved clause to read, “The AVC of the Academic Senate will contact the Ombudsman within 1 business day after the conditional appointment has been approved by the Executive Committee to expedite the process.” Senator Lessow-Hurley presented an amendment to the Jeffrey amendment that was friendly to change “1 business day” to “3 business days.”

The Senate voted and the Jeffrey amendment, as amended by Senator Lessow-Hurley, was

approved with 1 Nay and 2 Abstentions.

The Senate voted and AS 1509 was approved as amended with 1 Abstention.

Senator Kimbarow presented *AS 1514, Senate Management Resolution, Establishment of a Senate Archives Task Force (First Reading)*.

Senator Kimbarow explained that the university policy archives as well as the Senate Resolutions, and Senate/Executive Committee minutes are all stored in the Senate Office and some decisions need to be made about future storage as the Senate Office is running out of space. The archives date back to the 1960's in some cases. This task force would investigate what can be done and report to the Senate by the 1st Senate meeting in 2014.

Questions:

Senator McClory suggested the first Resolved clause be changed to clarify that the task force must report by Spring 2014.

Senator Buzanski suggested that a .20 Archivist position used to be supported on campus and could be very useful for this task force if reinstated.

Senator Lessow-Hurley suggested that a representative from the Provost's Office be a member of the taskforce.

Senator Kauppila commented that the MLK Library does have an Archivist, and her name is Danelle Moon. The Senate Administrator, Eva Joice, explained that Ms. Moon had visited the Senate Office and looked at the files a few years ago. However, before any new files could be sent to the library, Ms. Moon wanted the policies all removed from binders and placed in special preservative paper (very expensive). Ms. Moon indicated the process would be very time-consuming and the library did not have the personnel to accomplish this task. Another issue involves the soft MS Word copy of the policy with the President's signature being kept only in the President's Office, when the Senate Office has responsibility in the bylaws for all the policy archives including loading the policies on the website.

Senator Kimbarow presented *AS 1515, Policy Recommendation, Reestablishment of the Academic Assessment Committee (First Reading)*

Senator Kimbarow explained that the university needs an Assessment Committee on the campus.

Questions:

Senator Brown commented that she did not understand why another assessment committee was necessary, since they already have assessment in her department. Senator Heiden explained that the Academic Assessment Committee would do their review after the department. Senator Brown then asked if that meant the Academic Assessment Committee would be supervising the

departments. Senator Heiden explained that they would be advising. Senator Brown then asked how this was different from the Program Planning Committee. Senator Heiden explained that Program Planning was more extensive review.

Senator Kimbarow presented *AS 1516, Senate Management Resolution, Procedures to take to consider rapid response to Sense of the Senate Resolutions in response to emergent external and internal issues (First Reading)*

Senator Kimbarow explained that there are times when a response by the Senate is needed very rapidly and cannot wait until the next Senate meeting. This resolution would establish procedures in that event.

Questions:

Senator Peter suggested changing it to a two-thirds absolute majority vote.

Senator Buzanski expressed concern about how this process would work in reality, and asked why this would be needed if the Executive Committee acted on behalf of the Senate during the summer, and whether everything would be conducted electronically. Senator Kimbarow responded that it would be done through email. Senator Lessow-Hurley explained that it didn't just apply to the summer, but during the year when a response is needed before the Senate meets again. Senator Buzanski then expressed concern about how you would get a two-thirds vote of the Senate during the summer.

Senator Bros-Seemann expressed concern about what would happen if you got a low email response, and asked if this would be considered a no vote. Senator Kimbarow responded that it would not. Senator Bros-Seemann suggested this could make it difficult to get a two-thirds vote.

E. Instruction and Student Affairs Committee (I&SA) –

Senator Du presented *AS 1508, Policy Recommendation, Amendment to S05-4, Academic Qualifications for Student Office Holders (Final Reading)*. Senator Du explained the purpose of the policy was to change the GPA for Student Office Holders from 2.0 to 2.5.

Senator Worsnup explained that he does have some students serving on committees that would be affected by this change. They are performing well, but their GPA falls in the middle of the 2.0 and 2.5 GPA range.

Senator Postovoit noted that research he has done has shown that most students that volunteer to serve on the committees have GPAs that fall in the 2.0 to 2.2 range. Senator Du commented that the I&SA Committee had consulted with Associated Students and with the Research Foundation last December, and there was no major concern about raising the GPA from 2.0 to 2.5.

Senator Brown commented that she did not understand the rationale, if the university accepts students with a 2.0 GPA then why should student office holders have to have a 2.5 GPA. Senator Du explained that what can happen is that if a student office holder begins with a GPA

of 2.0 and then has a semester where their GPA drops below 2.0, then they can be disqualified and removed from the committees they serve on. Whereas, if the student starts with a GPA of 2.5 then there is less chance of this happening. Also, most of the student organizations require a GPA of 2.5 right now.

The Senate voted and AS 1508 failed with 2 Abstentions.

Senator Du presented *AS 1510, Sense of the Senate Resolution, Common Writing Handbook for SJSU (Final Reading)*.

Senator Bros-Seemann presented an amendment to replace the first Resolved clause with, “That the Senate endorse the concept of a digital version of a General Writing Handbook and encourages the WRC to widely seek input on its content from interested stakeholders, ...” Senator Peter presented an amendment to the Bros-Seemann amendment that was friendly to split the Bros-Seemann amendment so that “on its content” is separate from the rest of the Bros-Seemann amendment. The Bros-Seemann amendment “on its content” was friendly. Senator Bros Seemann presented an amendment to her amendment to change the first line of the Resolved clause to read, “That the Senate endorsed the concept of a digital Universal Writing Handbook” and that the title also be changed to reflect “Universal Writing Handbook” instead of “Common Writing Handbook.” The Bros-Seemann amendment was seconded. The Senate voted on the Bros-Seemann amendment to her original amendment and the amendment failed. Senator Bros-Seemann withdrew her original amendment.

Senator McClory presented an amendment that was friendly to change “endorses” in the first line of the Resolved clause to “endorse.” Senator Postovoit presented an amendment that was friendly to remove “digital” from the first line of the Resolved clause. Senator Reade presented an amendment that was friendly to change “encourages” to “encourage” in the 2nd line of the Resolved clause.

The Senate voted and AS 1510 passed unanimously as amended.

VII. Special Committee Reports – None

VIII. New Business –

Senator Worsnup presented *AS 1517, Sense of the Senate Resolution, Requesting a Temporary Moratorium on the Reorganization of Campus Auxiliary Organizations to Allow for Thorough Faculty and Student Consultation (Final Reading)*

Questions:

Senator Junn expressed concern that Sense of the Senate Resolutions usually do not have action items and this one does. Senator Peter explained that some Sense of the Senate Resolutions do have specific recommendations, but they are still are just an expression of sentiment. Senator Van Selst noted that the setup of a task force is normally done with a Senate Management Resolution.

Debate:

Senator Peter announced that he would support the resolution, but he noted that the President has said he would consider delaying a decision until the Fall, and that he has made no decisions yet. However, the content of the task force report was inflammatory and many people have expressed concern about the lack of consultation. This resolution suggests a cooling off period, and asks the President to delay the decision until the Fall. The resolution also allows the Executive Committee to setup the task force, and the Executive Committee includes the Provost and the President. Senator Peter also commented that he was proud of the way that Associated Students had behaved and handled themselves in this situation.

Senator Heiden expressed concern about acting on the resolution when the President was not available to attend today's Senate meeting. Senator Heiden suggested it would be useful to postpone voting on resolution until the President was present. Senator Heiden made a motion to postpone the debate until the May 13, 2013 Senate meeting when the President could be present. The motion was seconded.

The Senate voted and the Heiden motion to delay debate until the May 13, 2013 meeting was approved with 1 Nay and No Abstentions.

Senator Bros-Seemann and Senator Backer presented *AS 1518, Policy Recommendation, Online and Distance Courses and Degree Programs, Replaces S01-10, (Distance Education Courses and Programs) (First Reading)*

Questions:

Senator Rudy suggested that language be included that would ensure faculty have the necessary equipment and infrastructure to support the policy.

Senator Peter asked if the policy had changed significantly from the old policy, and if not could strikeouts and underlines be included so that Senators could see where changes had been made. Senator Backer replied that there were significant changes from the old policy. The C&R Committee used San Marcos policy as a sample.

Senator Brown asked if existing courses that are going to be converted to online courses need to go through the curriculum committee. Senator Backer replied that the C&R Committee feels that any curricular changes that occur once a course is approved are up to the department. However, since modality changes sometimes bring resource issues, the college dean needs to be involved. Senator Brown asked to be sent an electronic copy of the proposed policy to send to her colleagues.

Senator Backer explained that the intent of the policy was to make general principles that would then cover all online courses, but not specifying particular types of courses like Udacity or EdX.

Senator Lessow-Hurley asked if the committee would consider changing the language in the last line of IIC. To read, “All modality changes involving additional resources...”

Senator Van Selst asked if the C&R Committee would be bringing the GE policy to the next Senate meeting. Senator Bros-Seemann responded that the C&R Committee had not been able to complete the policy due to several unresolved issues. Senator Van Selst noted that he felt this would disadvantage the campus.

AVP Branz commented that all waivers of GE requirements must be approved by the Chancellor’s Office. The university has a number of courses that were treated as GE waivers that should not have been.

Senator Vollendorf asked when C&R received the referral, and Senator Bros-Seemann responded that they received the last version in November. A huge problem C&R ran into with the proposal is that it put C3 into A3. It is such a major change that C&R wanted to be sure they did it right. Senator Vollendorf commented that it would be nice to know how to go from 132 to 120 units. Senator Van Selst asked if a draft of the policy could be distributed to the Senate. Chair Coopman suggested that the proposal be distributed with the original policy for comparison.

IX. State of the University Announcements. Questions. In rotation.

A. Provost – The Senate went into Executive Session for the Provost’s report.

B. Vice President for Administration and Finance – No report.

C. Vice President for Student Affairs – No report.

D. Associated Students President –

AS President Worsnup reported that AS had a record turnout for their elections of 10.3%. All but three positions have been filled. All three of their referendums passed.

E. Vice President for University Advancement – No report.

F. Statewide Academic Senators –

There were hearings regarding SB 520 and there were some amendments to the original bill. One amendment eliminated the administrative power over education and returned it to the three faculty Senates.

There is still confusion over the Mooks.

President Qayoumi’s comments in an online forum on reinvention have inflamed some faculty as they seemed dismissive of faculty.

X. Adjournment – The meeting adjourned at 5:00 p.m.