

2019-2020 Academic Senate

**MINUTES
March 2, 2020**

I. The meeting was called to order at 2:00 p.m. and roll call was taken by the Senate Administrator. Forty-Nine Senators were present.

Ex Officio: Present: Van Selst, Frazier Parent, Mathur, Rodan Absent: Curry	HHS Representatives: Present: Schultz-Krohn, Shifflett, Grosvenor, Chin, Sen Absent: None
Administrative Representatives: Present: Day, Faas Papazian, Del Casino, Wong(Lau) Absent: None	COB Representatives: Present: He, Khavul Absent: None
Deans / AVPs: Present: Lattimer, Ehrman, d'Alarcao Absent: None	EDUC Representatives: Present: Marachi Absent: None
Students: Present: Kaur, Gallo, Trang Birrer, Roque, Delgadillo Absent: None	ENGR Representatives: Present: Sullivan-Green, Kumar, Okamoto, Ramasubramanian Absent: None
Alumni Representative: Present: Walters	H&A Representatives: Present: Riley, Kitajima, McKee, Coelho, Khan Absent: None
Emeritus Representative: Absent: McClory	SCI Representatives: Present: Cargill, French, White, Kim Absent: None
Honorary Representative: Present: Lessow-Hurley	SOS Representatives: Present: Peter, Hart, Sasikumar, Wilson Absent: Lombardi
General Unit Representatives: Present: Masegian, Monday, Higgins Absent: None	

II. Approval of Academic Senate Minutes– The Senate minutes of February 10, 2020 were approved with 2 abstentions.

**III. Communications and Questions –
A. From the Chair of the Senate –**

Chair Mathur announced projects and deadlines in the Senate Office including:

- Keywords are being entered for all policies for search purposes
- All microcassette recordings of Senate meetings from before digital recorders were available are being transferred from tape to digital for the archives

- The Senate Administrator is working with the MLK Archivist on transferring the last of the historical materials from the Senate Office that are in hard copy to the archives in preparation for the office's move to the 5th floor of Clark Hall in June 2020

Nominating petitions were due in the Senate Office on February 21, 2020. Elections are being conducted in the Colleges of Science and Engineering. Several colleges still have seats that were not filled. Those seats can now be filled for one year only until May 2021. These colleges include the College of Education, Humanities and the Arts, and the General Unit. Please speak with your colleagues who might be interested in serving for a year to get to know the Senate.

Please provide feedback to the Chancellor for President Papazian's three-year review. An email was sent to the campus on November 15th. Chair Mathur also messaged all the faculty as requested in the last Senate meeting with the link on how to submit a report in terms of feedback.

The Campus Climate Survey was launched on February 25, 2020. Exempt staff are far ahead of faculty and students in terms of response rate. Please encourage your colleagues and students to complete the survey. CDO Wong(Lau) and her staff handed out T-shirts and water bottles to the Senate to promote the survey. Please remind everyone that the information is confidential and that it will be viewed by a third party—Rankin and Associates. You must complete the survey all the way through because once you close the window you will need to restart it as no identifying information is collected. All comments will be read. The survey closes on March 20, 2020. We must get a 30% response rate in each group such as faculty, staff, students, and in each college, etc. to own our data.

Chair Mathur announced at the last Senate meeting that she and the Provost's office were in the process of developing a coordinated joint survey at the request of the Chancellor's Office to provide feedback on the ASCSU resolution, "ASCSU Recommended Implementation of a CSU System-wide GE Requirement". They completed that survey and the survey was sent out to the faculty, deans, associate deans and students. They got a great response rate considering they collected information over one week. They were able to write up the report and submit it to the Chancellor's Office on time. Key points of the survey include:

- 235 faculty and administrators and 800 students responded.
- 51% of faculty and administrators approved, while 49% disapproved the 3-unit lower division requirement.
- Faculty and administrators disapproved of the reflective element in the ASCSU resolution.

- A significant number of faculty and administrators approved a broader system-wide 3-unit diversity or social justice requirement.
- Students disapproved all options.
- When asked if they had to choose one option, both faculty and students overwhelmingly chose the broader 3-unit system-wide requirement.
- There were five learning outcomes developed by the ASCSU. Faculty/administrators and students approved of the learning outcomes, but provided specific feedback for revisions. Some concerns included the length of the outcomes and the wordiness, the divisive/reactionary phrases, the lack of clarity of some of the words and learning outcomes.
- Faculty/administrators and students were in support of a requirement that every ethnic studies course should be evaluated by an ethnic studies faculty member and a subject matter expert, but some concerns were expressed. These concerns included academic freedoms if a department creates their own curriculum, is there an infringement if another group comes in and says you can't offer this course this way. Other concerns were expressed about the burden this service requirement would place on ethnic studies faculty, many of who are already overburdened with service requirements.
- Students were very concerned about backlash and the evaluation component.
- Students felt the better route to go would be to include diversity in all our classes on campus.
- Many faculty and students expressed concerns about delays to graduation.

If you are interested in the full report contact Chair Mathur.

The campus has been notified about a new Title V change regarding the Occupational Therapy Doctorate. that will be discussed at the next Board of Trustees (BOT) meeting.

Senator Schultz-Krohn explained the current degree requirements for our master's students getting a degree in Occupational Therapy. The master's degree is 72 units and takes 2 ½ years. Their students take 15 to 16 units per semester. The profession is looking at going to an entry level doctorate. This is replicating what has been done with Audiology and Physical Therapy. The concern is that right now doctorates are offered only in private institutions in the state of California and it removes access for many students. The UC has no interest in offering this degree. The CSU went forward with AB 829 and it went all the way and was signed by the Governor. After this Senator Schultz-Krohn, Pam Richardson, and Senator Van Selst all went down and worked with their colleagues in Dominguez Hills on the Title V code. The faculty here on campus voted that they would like to keep the master's program at SJSU and add in the

doctorate. At this point, the doctorate, is being developed. The Occupational Therapy program in the United States is only 100 years old and we've had a master's degree at SJSU for 75 of those years. Right now Senator Schultz-Krohn and her team are working on getting it through the Board of Trustees and working on the Executive Order.

B. From the President:

President Papazian gave an update on the Coronavirus.

President Papazian has activated SJSU's Emergency Operations Center (EOC). This group has been meeting for several days over the past couple of weeks to discuss how to prepare the campus and what steps to take when we might need them. SJSU is working in collaboration with the city of San José. This is a complicated question in terms of how the disease is spreading and it is asymptomatic. SJSU cancelled the trip to Asia as well as events that were scheduled in Japan and Korea. There were a number of students scheduled to go to South Korea who have chosen other sites for their study abroad. We have a student in Milan. We also have a student in South Korea. We are in close contact with them.

One thing we can't do is close the university until next January. We do know they are working on a vaccine. However, without a vaccine there really is no way to contain the virus. They have probably already started testing a vaccine in some areas. The President doubts we will see a vaccine until the Fall 2020 at the earliest.

We might want to handle how we treat large groups a little differently such as sporting events. We are also looking at commencement and what we might want to do differently. There is no right decision. The virus is already in Santa Clara County.

VP Day commented that the campus is in constant contact with the Santa Clara County Health Department. Dr. Barbara Fu is our Medical Director and she gets regular information. Should we have a case on campus, the health department will contact us and will take over. There are some areas we would have no control over. We have 4,000 faculty, staff, and students living in our buildings right now. Buildings could be quarantined. We have taken some preventive measures such as having our restrooms, stairwells, and other common areas cleaned several times a day. We are leaving our doors open so handles aren't touched. We are going to put hand sanitizers in the hallways.

We are also thinking about how we handle large events. Next month we have admitted Spartans Day. We typically have 10,000 students and parents on campus for the day. We are trying to decide if we want that or do we go with an alternative scenario. We are also thinking about service delivery such as having more streaming, online classes, etc.

We may see more incompletes than normal this semester and may have to work on ways to allow make-ups. There may be a need to move classes from face-to-face to online. There is a class this week on how to move to an online class. We are also encouraging faculty to upload all their materials into Canvas so that should they get ill someone could take over their course. Without these materials a faculty member would basically end up having to teach a whole new class on their own.

As far as travel, we are asking people not to. Even in the U.S., keep an eye on where you are traveling and reported cases. We are probably underreporting right now. As for internships maybe we can generate some ways those can be completed locally.

You can find updates on the SJSU website in the Newsroom.

Questions:

Q: If a faculty member wants to travel to Vietnam, what do we say? Also one of our faculty members recently had pneumonia and wants to go to completely teaching online, so what do we say to that?

A: As for the Southeast Asia travel, we should avoid it unless it is absolutely essential. Although it may not be a restricted travel country now, it could be one while the faculty member is gone and they would be stranded. About online classes, students might be nervous about that, but if the faculty member is really concerned than maybe we could zoom the faculty member into the classroom and give the students the option of taking the class, and/or we could bring in lecturers to the classroom to assist. If we need to find resources we will (Provost). Do not hesitate to elevate to the Provost level.

Q: I have Rheumatoid Arthritis and that is an immune system disease and this could compromise me in classes, so is the message the same for all students or would you advise something different for students like me?

A: There will be messages going to the whole campus and then messages going out from the Emergency Accommodation Center (EAC) for those students who have specific concerns.

A: All faculty will be getting the message that we have to be flexible. Professors may have to allow students to zoom in. That is the message that is going out (Provost).

Q: Can a faculty member just decide the whole class is going on Zoom and send an email to the class just like that?

A: We are trying to encourage people not to go there right now. We want to avoid mass panic. We aren't at that point yet. We are making decisions on a case-by-case basis.

Q: This morning I got an email from my student in Florence that she was delighted our program hadn't shutdown, but she told me that Syracuse, NYU, Stanford, and Florida State have all shutdown in Florence. I'm curious why they made that decision and why we did not? There are about ½ a dozen SJSU students there.

A: Right now that is up to the Chancellor's Office and we are waiting to hear more. There is a lot of conversation about what happens if we have to bring people back. I imagine the CSU will follow suit but we haven't heard yet. Ruth Huard has been working with everyone on the costs of bringing everyone back.

Q: My program has over 140 students at 91 sites doing internships. What type of graduated communication is recommended? Is it time to say something now, or hold until there is more information?

A: Not every internship site is the same. It is a case-by-case basis. They should talk to their supervisors and see what they are doing with their own employees. What we are hearing at Employee Services is that it is absolutely different at every place. So places are saying continue as usual and some say no more students at all. We are looking at what our other options are for those cases where they can't complete the internship.

Q: We are right in the middle of the faculty recruiting season and are bringing in international faculty, how should we handle bringing them to campus? If the travel restrictions should change is there a way we can change how we interview them?

A: The big question is whether the zoom experience is the equivalent experience or not? As long as the presentation guidelines, the questions, and the format of the meeting are the same and they can't travel to the U.S. then we will have to come up with a mediated way for them to meet with everyone. We might try to find a room we can setup zoom for the whole day during a search.

Q: As someone who also suffers from a disability, is there a message that will go out to faculty and students about the options?

A: For faculty they should use University Personnel and then the EAC. Students should go to the Student Health Center. We will add something to the messaging.

Q: Do we have enough technology should we have to go to massive online instruction?

A: We have enough Zoom licenses and access to Canvas. If we pushed everything through VPN would it crash it, that is a good question for a CIO. I have asked it. We are looking at it. The question about if you close a campus when do you open it is a hard question.

Q: We have students in clinical practice and we are half way through the semester, but if this is the student's final semester and they can't finish the hours we can't award the degree. They have to have that degree to take the national

boards and without taking the boards they can't work. Is there a possibility their degree can be backdated?

A: That is a really, really complicated question. I don't know the answer for that. I think the answer might be no and they have to wait till August for the earliest conferral date. We can ask the CSU the question, can we have mobile conferral dates throughout the summer? The bigger issue is the tuition the students have already paid this semester for internships. We don't want students double paying for internships. If students already have enough units without the internship can we award the degree anyway?

We are having these conversations with the Chancellor's Office all the time.

A: We need to figure this out as it goes along. We have already had this happen in Nursing with internships. Everyone is working to be as flexible as possible without just opening the gates.

C: In terms of communicating there is a fine line between communicating clearly and escalating.

A: Everybody sees that line in a different place. It is a constant balancing act. We are not at the panic level, but we do need to keep people safe.

Q: For those students that had their internships cancelled midway through the semester, and come back here but can't enroll in classes because it is the middle of the semester, what are we going to do for them? How will that impact graduation rates?

A: Some of the campuses have thought about this already and put together classes for these students to come back and enroll in for the semester such as Cal Poly SLO. We don't know what exactly we might be able to do for example with the Florence students, because they are already more than halfway through the semester. We were able to address the students from earlier such as the students in China who were cancelled. It is the students now and in the future that we need to anticipate and look into for the future.

Q: I'm very concerned about the MLK Library. Students with colds and the public sit in there and they sneeze and there are many nooks and crannies. What can be done?

A: This is one of those places we have increased cleaning and disinfecting to many times a day.

Q: Thank you for the updates. It is alleviating some of my concerns to see the amount of concern regarding the virus and hygiene should not be overlooked. What is the kind of metrics that you are tracking that would determine when you decide to close the campus? To what degree might those metrics give us some lead time to make changes?

A: We are in close contact with the County Health Department and those are some of the metrics we are watching. At this point, we have not indication of influenza on the campus.

A: Forty-five million people had the flu this year and up to 46,000 people have died since October 1, 2019. There have been nowhere near that number with the Coronavirus. The campus as a whole is not at a nexus for a higher spread of the virus, the residence halls are. It is recommended that students in the residence halls get vaccinated for meningitis. Residence halls are where these type of things move faster. If you have questions about anything, please send them to the President or any of the members of the administration.

IV. Executive Committee Report:

A. Minutes of the Executive Committee:

Executive Committee Minutes of February 3, 2020- No Questions.

Executive Committee Minutes of February 17, 2020- No Questions.

B. Consent Calendar:

Consent Calendar of March 2, 2020. There was no dissent to the consent calendar as amended by AVC Marachi. AVC Marachi welcomed Senator Karthika Sasikumar from the College of Social Sciences.

C. Executive Committee Action Items:

Approval of the Senate Calendar for 2020-2021

Senator McKee presented a motion to change the Senate Retreat to February 12, 2021. The motion was seconded. The Senate voted and the McKee motion was approved unanimously. **The Senate voted and the Senate Calendar was approved as amended.**

V. Unfinished Business:

A. Senator Peter presented *AS 1761, Policy Recommendation, Amendment I to University Policy S15-7, Retention, Tenure, Promotion for Regular Faculty Employees: Procedures Concerning Small Colleges (Final Reading) for the Professional Standards Committee. The Senate voted and AS 1761 was approved unanimously.*

B. Senator Shifflett presented *AS 1763, Senate Management Resolution, Update to Senate Standing Rules (Final Reading) for the Organization and Government Committee. Senator Shifflett presented an amendment that was friendly to the body to change section 7.a.VI. of the standing rules that were not part of the packet, where it reads, “items to be submitted in writing or by email” to read “items to be submitted electronically.”* Senator Frazier presented an amendment to strike all changes to Section 12: Minutes. The motion was seconded. Senator Shifflett presented an alternate amendment to the Frazier amendment to strike the first sentence in the strikeout that reads, “Draft minutes of the Academic Senate should be distributed to senators for review within one week of a Senate meeting,” but leave the next sentence, “Official minutes of the Academic Senate shall be posted electronically within one week of the Senate meeting during which they were approved.” The Shifflett amendment

was seconded. Senator Peter called the question. The Senate voted and the question was called (47-1-1). The Senate voted on the Shifflett amendment and it failed (3-44-2). **The Senate voted on the Frazier amendment and it passed (46-1-2).** Senator Peter presented an amendment that was friendly to the body to restore the language indicating the votes of the individual members to line 97. **Senator Frazier presented an amendment that was friendly to the body to change Section 18a to read, “shall, prior to the conclusion of the academic year, provide policy committee chairs with feedback on any outstanding items.”** Senator Van Selst presented an amendment to change line 70 to read, “CSU Senate Representative or designated CSU Senator.” Senator Shifflett presented an amendment to the Van Selst Amendment that was friendly to the body to change “CSU Senate Representative or designated CSU Senator,” to read, “CSU Senate Representative.” **The Van Selst/Shifflett amendment was friendly to the body. The Senate voted and AS 1763 passed as amended unanimously.**

VI. Policy Committee and University Library Board Action Items (In rotation)

A. Organization and Government Committee (O&G):

Senator Shifflett presented ***AS 1748, Policy Recommendation, Adding General Unit Seats to the Student Evaluation Review Board (SERB), Student Fairness Committee (SFC), University Library Board (ULB), and University Writing Committee (Amendment B to F10-2, Amendment B to S14-3, Amendment B to S15-10, Amendment A to S19-3).*** Senator Van Selst presented an amendment to line 58 to change it to, “Provost or designee.” The Senate voted and the amendment failed with 1 Yea. Senator Van Selst presented an amendment to extend the meeting for five minutes to finish this resolution. The motion was seconded and approved with 4 Nays. **Senator Del Casino presented an amendment that was friendly to the body to change line 62 to read, “Director of Institutional Research or designee.” The Senate voted and AS 1748 passed unanimously (49-0-0).**

B. University Library Board (ULB): Report moved to next meeting.

C. Curriculum and Research Committee (C&R): Report moved to next meeting.

D. Instruction and Student Affairs Committee (I&SA):

AS 1764, Policy Recommendation, Rescinds F70-12, F70-13, and S73-21 (Final Reading) (Moved to Unfinished Business for the next meeting.)

AS 1765, Policy Recommendation, Instructor Drop Policy (First Reading)(Moved to Unfinished Business for the next meeting)

E. Professional Standards Committee (PS): Report moved to next meeting.

VII. Special Committee Reports:

VIII. New Business:

IX. State of the University Announcements:

A. Provost

B. Associated Students President

C. Vice President for Administration and Finance

D. Vice President for Student Affairs

E. Chief Diversity Officer

F. CSU Faculty Trustee (by standing invitation)

G. Statewide Academic Senators

X. Adjournment: The meeting adjourned at 5:05 p.m.