

**EXECUTIVE COMMITTEE MINUTES**  
**October 14, 2002**

1. The Executive Committee reviewed and approved the Consent Calendar. There was discussion about the terms for new Senators.
2. The Executive Committee reviewed and discussed the nominees for the Vice President for Development and University Relations Search Committee.
3. The Executive Committee discussed whether to co-sponsor a teach-in on the "War with Iraq." It was decided that this was an issue that should be considered by the entire Senate. However, the event is scheduled in the next few days, so the Executive Committee decided not to co-sponsor the event.
4. Vice Chair Nellen gave an update on the Senate Retreat. The Executive Committee discussed the declining attendance over the past few years, and whether there was a need to have the Senate Retreat next year. Suggestions were made for possible topics that might generate more interest. Vice Chair Nellen said that one Senator had suggested that we allow every policy committee to bring an issue forward for discussion at the Retreat. Another suggestion was to eliminate the Retreat, and replace it with additional Senate meetings throughout the year. Chair Brent suggested having two Senate meetings a month, with each meeting lasting 2-hours instead of 3-hours each.
5. Chair Brent stated that he is trying to get an email address setup where campus employees and students can send their comments regarding the smoking policy. Chair Brent said that Alice Tsai, one of our student Senators, had been appointed to work with him on this issue. Chair Brent will be preparing a draft survey to send out campus-wide to get feedback. Chair Brent also suggested having the Chief of Police, Ric Abeyta, come and speak with the Executive Committee regarding how a change in the policy could be enforced. Several members of the Executive Committee noted that there are lots of signs up around campus that specify the distance one must be from the building to smoke.
6. Kate Sullivan and Don Kassing gave a presentation on the possibility of building a new Alumni Center on campus. Kate said the Alumni Association is considering a joint venture with the University Club to build a new facility across from the Event Center. The new facility would have a 250 person dining area, conference rooms, and an outdoor patio among other things. The Executive Committee discussed whether the facility should be limited to faculty, faculty and staff, or should include faculty, staff, and students. A member of the Executive Committee suggested that the facility have time-saving features such as a dry-cleaners, etc.
7. The Executive Committee discussed the Senate's role in the President's Welcome Back Address. There was discussion about why the CFA had not participated in last Fall's event.
8. The Executive Committee discussed the possibility of authoring a "White Paper" on K-12 Teacher Preparation Issues. There was discussion about the new requirements for the training of teachers being an unfunded mandate that will have to be absorbed by the CSU. The Executive Committee discussed the fact that some classes were having to be created "on the spot" to meet the new curriculum standards. Several members of the Executive Committee expressed concern about conducting one's class as if all the students in it were potential teachers. It was decided that Angela Rickford and Michael Katz would work with Jean Beard on this project.
9. The Executive Committee discussed a possible referral to add a Dean to the Budget Advisory Committee. It was decided not to make a referral at this time.
10. The Executive Committee discussed and approved a referral to the Student Evaluation Review Board regarding the *Evaluation of On-Line Courses*.

11. The Executive Committee discussed office hours for online courses. Chair Brent said he will draft a referral and bring it forward for consideration at a later date.
12. The Executive Committee discussed a possible referral regarding Earthquake Drills. It was decided that this was an operational issue, and a referral was not needed at this time.
13. The Executive Committee discussed the possibility of distributing the Senate minutes via email, instead of including them in the Senate packet. The Executive Committee decided that this would save a great deal of time and paper and was a very good idea.
14. Chair Brent said that he had contacted Harold Goldwhite, and that he is interested in coming to campus for a visit. Chair Brent will get the details and provide them at a later date.