

**EXECUTIVE COMMITTEE MINUTES**  
**May 19, 2003**

1. Chair Nellen welcomed the new Committee Chairs and introductions were made.
2. Chair Nellen reminded the Executive Committee that they would be having a lunch meeting with the Interim President, Joe Crowley, tomorrow in the Alumni room.
3. The Executive Committee discussed possible meeting dates for June and July 2003. It was decided the committee would meet on June 9 and July 14, 2003 from Noon to 2 p.m.
4. The Executive Committee discussed **AS 1212, Sense of the Senate Resolution: Acknowledgement of the New Martin Luther King, Jr. Library**. The Executive Committee then voted and AS 1212 passed unanimously.
5. The Executive Committee discussed the selection of members for the Enrollment Management Task Force. It was decided that the only members that needed to be appointed by the Executive Committee were the two students, and such action would be postponed until fall, but a first meeting would be called for summer.
6. The Executive Committee discussed activities and actions that will need to be addressed in 2003/2004. The Executive Committee then discussed possible dates and times for both the BAC Retreat and a Budget 101 meeting. It was decided that the BAC Retreat would be held on September 12, 2003 from 10:00 a.m. to 2 p.m. in VP Kassing's conference room if available. It was further decided that a budget training meeting would be open to all Senators and would be held on September 5, 2003 from Noon to 2 p.m. in a location to be determined by the Senate office.
7. The Executive Committee discussed whether a Senate Retreat should be held this year, and if so, whether the format should be changed. The Vice Chair will consider all suggestions, and this issue will be revisited at the June 9, 2003 Executive Committee meeting.
8. The Executive Committee discussed the need to improve communication between Senate and the campus. Chair Nellen said either she or Vice Chair Donoho plans to attend the meetings that VPs have with their managers, and keep them informed of Senate actions/issues.
9. The Executive Committee discussed **AS 1214, Policy Recommendation: Student E-mail accounts Required for Receiving University Administrative Information**. Chair Nellen will visit with Bruce Judd, Rose Lee, and Marty Schuller to discuss the financial impacts. Senators Kassing, Rascoe, and Vice Chair Donoho will join her.
10. The Executive Committee discussed **AS 1213, Policy Recommendation: Whistleblower Protection**. Chair Nellen will discuss this issue with VP Dana Bertain in Human Resources.

11. The Executive Committee discussed and approved two referrals. The first referral is to the Organization and Government Committee on the "Workload of the Program Planning Committee." The second referral is to the Curriculum and Research Committee on the "Program Planning Cycle for Programs with outside Accreditation."
12. Chair Nellen asked if anyone had any suggestions for her. The Executive Committee suggested that she meet regularly with the Interim President to keep him informed of Senate issues/actions.
13. The Executive Committee discussed the need to have three additional members on the Budget Advisory Committee in order to have a member from each college. Chair Nellen will solicit nominees from the Academic Senate from the College of Applied Sciences and the Arts, the College of Humanities and the Arts, and the College of Social Work.
14. The Executive Committee discussed possible dates for a forum of all Chairs of Senate committees in the Fall 2003. It was decided that the forum would be held on September 15, 2003 from 2:30 to 4 p.m.
15. Chair Nellen expressed her willingness to help Policy Committee Chairs interact with their Operating Committees whenever needed.
16. The Executive Committee discussed outstanding referrals and identified priorities.