

EXECUTIVE COMMITTEE MINUTES
November 24, 2003

Present: Nellen, Pour, Brent, Lessow-Hurley, Donoho, Goodman, Thames, McNeil, Veregge, Katz, Rascoe

Absent: Shokouh, Crowley, Kassing

1. The Executive Committee reviewed and approved the Consent Calendar.
2. Vida Kenk, who holds the first administrative representative seat on the Student Fairness committee, was unanimously approved. Nominations were solicited for the second administrative representative seat on this committee. Thames will email the list of nominees to ascertain their interest in serving and report back to the Executive Committee.
3. Chair Nellen announced that there is an opening for Spring semester on BOGS due to sabbatical leave for Anne Simonson. She also reminded the Executive Committee that all seats which have not been filled by elections will expire in Spring '04 and will be filled by elections. After discussion, the decision was made to ask Associate Dean Gail Evans to solicit faculty with previous BOGS experience to fill the vacated seat for one semester.
4. Brief update reports were provided by each Policy Committee chair.

Curriculum and Research: Lessow-Hurley reported that the committee is working on referrals involving GE, AIM, and many requests for waivers of 120 units to graduation.

Professional Standards: Katz reported that the committee has spent 3 meetings on the Affirmative Action committees requests for name change and revisions to its charge. Issues include the viability of their current charge, overlap with other campus bodies such as Campus Climate committee and Educational Equity Council (which may not actually exist – Veregge reported that it had been dissolved several years ago, according to research she's been doing for Organization and Government). A subcommittee of the Professional Standards committee with Chair Nellen are reviewing the issues of the Affirmative Action committee. Katz also reported that the subcommittee of Professional Standards working on RTP revisions have met with Chairs; are planning a forum with college RTP committee members, with Deans, and with former members of the University RTP committee. In addition, they are holding a forum at today's Academic Senate meeting.

Organization and Government: Veregge reported that the committee is reviewing the structure and charges of all academic senate committees. Chair Nellen discussed a referral (see attached) to Organization and Government charging them with reviewing the membership of the Academic Senate.

Instruction and Student Affairs: Pour reported that the committee has several referrals and has formed subcommittees to work on them. They are focusing on a policy revision regarding faculty office hours, hoping to bring it to the Academic Senate for a first reading on 12/8.

5. Chair Nellen reported that she has talked with Vice Presidents Rascoe and Kassing regarding identifying senate committees where representation should be changed.
6. A referral regarding registration for classes was made to Instruction and Student Affairs (see attached).
7. Chair Nellen reported that subcommittees of the Executive Committee working on a report on Athletics and WASC are continuing to work.
8. Katz reported on a conference on Research on Faculty Evaluation to which Provost Goodman financed Katz's attendance. Katz provided a written summary of the conference (see attached).

The meeting adjourned at 1:30.

Minutes submitted by Thames (Eva was out sick).