

EXECUTIVE COMMITTEE MINUTES
August 25, 2003

1. The Executive Committee reviewed and approved the Consent Calendar with the exception of certain students appointed to more than two committees.
2. The Executive Committee discussed a series of upcoming forums co-sponsored by the Center for Faculty Development and the Senate Chair to be held in Fall 2003 on "What Does It Mean to be an Educated Citizen."
3. The Executive Committee discussed possible nominees to replace Pam Stacks as the Chair of the Organization and Government Committee (per Senate by-law 2.26).
4. The Executive Committee was given an update on the progress made by the architect and university planners in the remodeling of Clark Hall by Jim Zavagno, the Acting Director for Planning, Design, and Construction, and Richard Macias, the University Planner. February 2005 is the target occupancy date. Jim said 2/3rds of the building would be dedicated to academics. There will also be approximately 180 faculty offices for the 7 departments moving into Clark.
5. The Executive Committee discussed whether to hold forums on the process for selecting the University President. The forums would be co-sponsored by the Academic Senate and the campus members of the Advisory Committee to the Trustee Committee on the Selection of the President.
6. The Executive Committee discussed whether Pam Stacks needed to be replaced as a faculty representative to the Advisory Committee to the Trustee Committee for Selection of the President. The Executive Committee decided that Pam needed to be replaced because she has recently been appointed as Interim AVP for Graduate Studies and Research, an MPP role. The Executive Committee decided to convene a special session of the Academic Senate on September 8, 2003, at 2 p.m. to hold a vote for a replacement from the nominees previously submitted by the colleges (as called for by S03-4). This meeting will be held in place of the policy committee meetings from 2 – 2:30 p.m. Policy Committees will still meet from 2:30 – 4:00.
7. AVP Peter Lee and Assoc. Dean Joan Merdinger gave an update on the new SOTE policy and the filing of a grievance by the CFA pertaining to it.
8. Chair Nellen reminded the Executive Committee members that there would be a Budget meeting for all Senators on September 5 from Noon – 2 p.m. in the new MLK Library. Chair Nellen also reminded members that the first BAC meeting would be on September 8, from Noon to 1:30 p.m. in ADM 167, and the BAC Retreat would be held September 12, from 10 a.m. to 2 p.m. in Don Kassing's Conference Room in the SSC.

9. Chair Nellen asked the administrators about possible training for faculty on using Peoplesoft. Provost Goodman and VP Kassing stated that Rose Lee would be the one to speak with about this. Chair Nellen will invite Rose Lee and Marilyn Radisch to the next Executive Committee meeting to discuss this.
10. Chair Nellen asked if anyone was familiar with the procedure used for selecting the Commencement Speaker. The Executive Committee discussed whether there was a policy in place regarding this issue, or whether it was the President's prerogative. Provost Goodman said he believed that the speaker had to be an alum of San José State University, but was not aware of whether that was a longstanding tradition. The discussion expanded to include looking more broadly at commencement and how other large institutions possibly enabled students to actually get some individual recognition. Past Chair Brent and Senator Lessow-Hurley will draft a resolution to create a task force to look into these matters.
11. The Executive Committee discussed whether to have an Academic Senate Retreat this year. Attendance has continued to decline over the last few years at this event and other types of forums will be occurring in the fall that senators should be attending. Possible topics: the Strategic Plan/Vision 2007, or Peer Evaluations and the RTP Process. The Executive Committee also discussed whether it would be better to hold the retreat in the Spring. Anyone with comments should direct them to Miriam Donoho, Vice Chair of the Academic Senate.
12. Past Chair Brent asked if a subcommittee of the Executive Committee had been established to investigate and write the report on Athletics that is due in October 2003. Chair Nellen said a subcommittee had not been established because she was waiting for the President's report. The Executive Committee voted on whether to establish a subcommittee and the motion passed. Senator Katz, Past Chair Brent, and Chair Nellen volunteered to serve on the subcommittee.