

EXECUTIVE COMMITTEE MINUTES
November 21, 2005

Present: Parsons, David, Phillips, Veregge, Bros, Van Selst, McClory, Sigler, Thames, Gutierrez, Ashton, Nellen

Absent: Kassing, Lee, Lessow-Hurley

Guests: Selter

1. Report from Senate Chair:

a. The Executive Committee discussed the relationship between Senate committees and the UPC Panels in strategic planning. It was decided there wasn't much overlap in responsibilities.

b. The Executive Committee discussed several referrals to the Organization and Government Committee on dissolving or combining departments; reviewing/clarifying F98-2 (acting versus interim appointments); and reviewing the committees the Senate Vice Chair sits on.

c. The Executive Committee discussed a referral to the Professional Standards Committee on implementing the recommendations of the Department Chair's Taskforce to include reviewing the qualifications of department chairs and how the sabbatical leave policy applies to them.

d. The Executive Committee discussed the appointment of a faculty or staff representative to the Associated Student's Personnel Committee. Curtiss Rooks was recommended for reappointment for a two-year term.

e. The Executive Committee discussed the upcoming Board of Trustees' luncheon meetings scheduled for November 28th and 30th in the Alumni room.

2. Reports from policy committee chairs and the Provost:

a. Curriculum and Research Committee (C&R):

- 1) C&R is working on establishing a process for reviewing policies related to interdisciplinary programs.
- 2) Chair Veregge is working on a referral to C&R to establish procedures for review of doctoral programs.

b. Professional Standards Committee (PS):

- 1) The Executive Committee discussed whether there should be a separate seat for a lecturer on the Student Evaluation Review Board (SERB). The Executive Committee decided that lecturers can currently apply for their colleges' seat on SERB therefore, there is no need for a separate seat.
 - 2) The Executive Committee discussed the changes in AS 1310, the Retention-Tenure-Promotion (RTP) policy that will be coming before the Senate for a first reading today. Some of the changes include:
 - a) Changes to the Professional Development Plan (PDP).
 - b) Changes to the Guidelines - Specifying what achievements are required and the documentation needed to verify achievement.
 - c) Changes to the role of college RTP Committees.
 - d) Changing the performance review period from the current 2, 4, and 6 year cycle to a 3 and 6 year cycle.
- c. Organization and Government Committee (O&G):

The O&G Committee will be bringing AS 1311, a Senate Management Resolution to the Senate floor today revising the membership of the Institutional Review Board - Human Subjects (IRB).

- d. Instruction and Student Affairs (I&SA):

The I&SA Committee will be bringing AS 1312, Sense of the Senate Resolution to the Senate floor today choosing the SJSU Shared Value for 2006/2007. Diversity is the recommended value.

- e. Statewide Senate:

The CSU Statewide Senate is currently discussing the following items:

- Lower Division Transfer Process (LDTP) (statewide patterns with set descriptors)
- General Education - whether to change (increase or decrease)
- Early Assessment Program - testing in grades 10 and 11 to try and bring grades up/avoid remediation
- EDD - if offered have campuses really looked at what's involved. What will differentiate between upper and lower division courses.

The CSU is considering the UC model of a graduate council to oversee programs. Currently EDD programs range from 50-60 units up to 90 units.

f. Past Chair:

Past Chair Nellen is continuing the Educated Persons Dialogue. A handout was given to Executive Committee members indicating the dates, times, location of brown bag meetings.

g. Provost:

Provost Sigler said that she is unable to be on the Wang Award Committee due to scheduling conflicts. The Executive Committee discussed nominees to take the Provost's place. Senator Van Selst volunteered. The Executive Committee voted and Senator Van Selst was approved unanimously.