

EXECUTIVE COMMITTEE MINUTES
January 27, 2003

1. The Executive Committee discussed the SOTE procedures policy, F02-3. AVP Sandy Dewitz, and Steve Aquino completed a cost/benefit analysis on implementing this policy. They estimate the cost at approximately \$40,000 to \$50,000 a year. The Executive Committee discussed these costs and decided this policy needed to be sent back to the Professional Standards Committee for further review. The Executive Committee discussed whether the policy was in congruence with the CSU-CFA agreement. President Caret stated that according to the Chancellor's office it is. The Executive Committee discussed the fact that the CFA objects to the requirement that every class be administered a SOTE, and is prepared to file a grievance if this policy is approved.
2. Chair Brent asked VP Kassing if he would give some forums on the budget. VP Kassing said he would be happy to.
3. The Executive Committee discussed the university's response to the recent fraternity violence. A brief update on the incident, and subsequent actions taken by the university was given. The San Jose Police Department is still investigating the incident. When that investigation is completed, SJSU's Judicial Affairs will take action against the individuals involved. It was noted that an SJSU Alum who is a lawyer, has offered his/her assistance with a joint dispute/conflict resolution program with the city of San Jose. It was also noted that San Jose has been ranked one of the safest cities in the United States. San Jose's crime statistics are very low compared with other cities.
4. The Executive Committee discussed the Academic Excellence Fee Task Force. Chair Brent stated that a convenient meeting time for most of the nominated members seems to be on Wednesdays at 2 p.m. The Executive Committee discussed and approved several nominees to the committee. Chair Brent asked for a volunteer from the Executive Committee to replace Miriam Donoho on the Task Force. Chair Brent will follow-up with the nominees.
5. Chair Brent announced that the Academic Senate Office had sent out nominating petitions for members to serve on the review committee for the Vice President of Student Affairs, Monica Rascoe. The deadline date for nominations is February 14, 2003.
6. Chair Brent announced that the Academic Senate Office would be sending out nominating petitions today for members to serve on the review committee for the Associate Vice President for Graduate Studies and Research, Nabil Ibrahim. The deadline date for nominations is February 21, 2003.
7. Chair Brent said that he is looking for nominees for a Naming Committee for a Conference Room. The Executive Committee nominated several people.
8. Chair Brent and Gilda Pour presented the Academic Senate General Elections Calendar for Spring 2003. The Executive Committee approved the calendar as presented.

9. Chair Brent announced that the Naming Committee established to consider the renaming of a building on campus has made a recommendation.
10. The Executive Committee discussed the possibility of having an "University Hour" each day on campus. During this hour no classes would be held during which faculty, staff, and students could attend special presentations, events, etc. Several members of the Executive Committee commented that this was not feasible due to space allocation/logistics issues.
11. The Executive Committee discussed future meeting locations. Chair Brent stated that the meetings have been starting later since we moved to the Provost's Conference room. He asked the Executive Committee if they would prefer to meet in the Alumni Room so that members could purchase lunch there, and still make it to the meeting on time. The Executive Committee decided to continue to hold the meetings in the Provost's Conference Room.
12. President Caret gave a brief update on the budget. He stated that we will get a 10% budget cut statewide. President Caret said that it will be 10% only if the fee increase is approved. If the fee increase is not approved, we are looking at a very different budget. If the fee increase goes through, we do not expect any dramatic action on campus. However, President Caret stated that the community colleges are going to be experiencing significant layoffs, and if the fee increase isn't approved, we could be forced to cut sections.