

EXECUTIVE COMMITTEE MINUTES
February 10, 2003

1. The Executive Committee discussed and approved the nomination of Eric Killough, a Graduate Student, to the Academic Excellence Fee Task Force. Chair Brent stated that the Task Force still needs a member from the Associated Students Board of Directors.
2. Senator Veregge presented a brief CSU report on Roles, Responsibilities, Resources and Rewards for Department Chairs. Senator Veregge said a survey was sent out in Fall 2002 to all department Chairs. There are two categories of department Chairs: 9-10 month appointments and full-time appointments. At SJSU, 96% of our department Chairs are full-time. The survey had a 50% return rate. Of those Chairs who responded, it was noted that those Chairs on 9-10 month appointments worked an average of 46 unpaid days a year. Some areas of concern that were emphasized included: no job description for Chairs; new Chairs said they are unaware of what job expectations are; Chairs are not getting performance reviews, and new Chairs said they needed more training. Senator Veregge will present a more detailed report to the Academic Senate at the next meeting.
3. The Executive Committee discussed the Board of General Studies (BOGS) and the changes made by S02-7. In accordance with S02-7, all BOGS members appointed under the old procedures to a term ending in May 2005 will have their terms truncated to May 2004.
4. The Executive Committee discussed the Sense of the Senate Resolution on the Worker's Rights Consortium (SS-S02-5) passed last year. President Caret will update the committee on this soon.
5. The Executive Committee discussed and approved a referral to the Organization and Government Committee regarding Student Representation on the Academic Senate.
6. The Executive Committee discussed the recent fraternity violence and actions that may be taken once an investigation is completed by the police, and all participants are identified.
7. The Executive Committee discussed the current Smoking Policy. Surveys were sent out to faculty and staff this week for their input. This issue will also be brought before the Associated Students Board of Directors in an effort to get it put on the student ballot for an advisory vote.
8. The Executive Committee discussed the re-convening of the AIM Task Force.
9. The Executive Committee discussed Clark Library and its future occupants.

10. The Executive Committee discussed several recent CSU Academic Senate issues, and made several referrals. A referral was made to the Professional Standards Committee regarding Whistleblower Protection. A referral was made to the University Information Technology Board regarding the Privacy of Electronic Communications. A referral was also made to the Curriculum and Research Committee on the Intellectual Property and Fair Use Policy. It was suggested that the Academic Senate consider co-sponsoring a forum on this issue with ITL. In addition, a referral was made to the Executive Committee regarding Faculty-Student Ratio Increases.
11. The Executive Committee discussed identifying reviewers of Joint EdD Proposals from UC/CSU Partners. A member of the Executive Committee volunteered.
12. The Executive Committee discussed the form filled out when a faculty member goes on sabbatical. This issue will be discussed in more detail at a later meeting.