

**EXECUTIVE COMMITTEE MINUTES**  
**February 16, 2004**

Present: Nellen, Pour, Brent, Shoukouh, Thames, McNeil, Veregge,  
Katz, Rascoe, Kassing

Absent: Donoho, Lessow-Hurley, Goodman, Crowley

Guests: Brown

1. The Executive Committee reviewed and approved the Consent Calendar.
2. Chair Nellen asked if anyone had any Graduate students to recommend for the Enrollment Management Task Force. Several members said they would ask students in their departments. Chair Nellen will speak with faculty that teach specific graduate classes where students might be interested to see if they have recommendations.
3. The Executive Committee discussed the possibility of co-sponsoring a Roundtable on The Higher Education Reauthorization Act. Chair Nellen will gather additional information and report back.
4. The Executive Committee discussed whether there should be a presentation to the Senate on NSSE data. It was decided to wait until Fall 2004 for a presentation.
5. A referral was made to the Professional Standards Committee regarding Post Tenure Review.
6. The Executive Committee discussed several suggestions that came out of the Student Success Conference. One suggestion was to require students to declare a major by a certain time.
7. The Executive Committee discussed the possibility of having a suggestion box for students and employees. It was suggested that this should be brought before the AS Board of Directors. Chair Nellen will also follow up with Gabe Reyes to see how the presidential interns gather suggestions and with Irene Miura to see what the response rate has been to gathering ideas for "efficiencies." It was also suggested that monetary incentives be used for ideas the university adopts.
8. The Executive Committee discussed computer privacy and use at SJSU, and whether there was a need for a resolution on this issue. The committee decided there was no need for a resolution at this time.
9. The Executive Committee discussed the Earth Charter. Past Chair Brent will relay the Committee's comments and suggestions to the faculty member who asked that we consider it.

10. The Executive Committee decided to suspend BAC meetings for the Spring semester. The Resource Planning Board will be meeting in its place. BAC members may come to the first 3 RPB meetings to hear the presentations that had been scheduled for BAC. It was also decided that the new budget policy that is needed would be discussed at Executive Committee meetings and that the three faculty members from BAC who are not on Exec would be invited to such meetings.