

EXECUTIVE COMMITTEE MINUTES
March 1, 2004

Present: Pour, Brent, Lessow-Hurley, Donoho, , Thames, McNeil, Veregge, Katz, Crowley, Kassing
Absent: Nellen, Rascoe, Shokouh, Goodman

1. The Executive Committee reviewed and approved the Consent Calendar. The only appointment was Ken Wharton (Physics, 0106, 4-5257, Wharton@science.sjsu.edu) to the Program Planning Board as COS representative, term ending 2006.

Concerns were raised regarding attendance and participation of student members on Senate committees. The current system of having AS board members being appointed to Senate policy committees seems to have resulted in problems in attendance for the students. O&G is currently reviewing student appointments to Senate committees and will consider the points raised by Executive Committee members.

2 Brief update reports were provided by each Policy Committee chair focusing on what they plan to bring to the Senate this semester.

Curriculum and Research: Lessow-Hurley reported that the Muse policy that was offered for the first reading will be brought for a final reading. Hopefully the debate will focus on the policy, not the Muse program as a whole. C&R, when doing program reviews, often has questions about how their decisions may affect or be affected by the "Big Plan of Campus" and how to get information to answer these questions. Vice-chair Donoho will discuss with Chair Nellen.

Instruction and Student Affairs: Pour reported that the committee will possibly bring 3 items before the Senate this semester. The office hours policy was scheduled for a first reading on 2/22 but we ran out of time. The committee is hearing from invited guests regarding the universal email issue and hopes to bring that as well as a proposal on academic integrity for first readings this semester.

Professional Standards: Katz reported that the committee is hoping to bring an RTP revision to the Senate. They will know more about that after a special 3-hour meeting today to begin to pull together the information they've gathered in a number of forums. Katz reported that the committee is investigating the possibility of moving faculty searches to fall semester in order to increase the chances for recruitment of a more diverse pool. This was a recommendation of the Diversity Task Force. The committee has been discussing the Affirmative Action Committee charge and will defer any changes to the Fall semester and a new president. Discussion ensued about the possibilities of better organizing and connecting various campus entities involved with diversity issues at SJSU. The WASC report may provide some relevant information and Katz will follow up with Kassing.

Organization and Government: Veregge reported that the committee is reviewing various aspects of senate membership including adding a staff; student senators; reviewing each operating committee and the committee structure in general. O&G has not determined whether they'll bring several individual resolutions or wait to bring several at one time. O&G is also looking at the organization of senate policies with an eye to making them more accessible to the campus. Regarding the policy that was presented for a first reading at the 2-22 senate, O&G decided to separate the resolutions on adding a chair and removing the AVP of Faculty Affairs in the final reading.

Donoho reported that the UNIT Board is pushing for wireless methodology on campus.

The Executive Committee decided that we do not want to schedule an extra senate meeting on May 3, largely because that would mean senate meetings 3 weeks in a row (5/3, 5/10, and 5/17). There would not be enough time in between for policy committees to respond to discussions in the senate.

3) Donoho reported that she and Chair Nellen are working with President Crowley to develop an approach and structure to devising a strategic plan for SJSU. They are examining how other entities and universities have created strategic plans.

4) Brent presented a report of the subcommittee consisting of Nellen, Brent, and Katz that was formed in Fall 2003 to prepare an initial report on the percentage of the university's general fund that should be allocated to the Division of Intercollegiate Athletics – a follow-up to a similar report done in 1993. He described the process of developing the reports and recommendations. Discussion and suggestions followed. The meeting was extended by 10 minutes to allow for discussion to continue.

The meeting adjourned at 1:45.

Minutes submitted by Thames (Eva Joice was absent).