

**EXECUTIVE COMMITTEE MINUTES**  
**August 28, 2006**

Present: Lessow-Hurley, Sigler, McClory, Najjar, Lee, Phillips, Meldal,  
Hebert, Thames, David, Veregge, Van Selst, Bros

Absent: Gutierrez, Kassing

1. The consent calendar was approved.
2. There will be a Committee Chairs' Forum on October 10, 2006, from 2:00 to 3:30 p.m.
3. The Executive Committee discussed and approved the appointment of Lucy McProud to the Campus Fee Advisory Committee.
4. The Executive Committee discussed a public records request regarding grade distribution. SJSU will be providing grade distribution information to Pick-A-Prof. The Senate Chair will inform the Senate via email.
5. The Executive Committee discussed the Academic Senate Retreat on October 6, 2006. The subject will be "How Are We Doing: The Effectiveness of the Academic Senate.
6. The Executive Committee discussed Constitution Day. The Vice Chair and volunteers will read the Constitution in the Caret Plaza from 11:00 a.m. to Noon on September 18, 2006.
7. The Executive Committee discussed several faculty nominees for the vacant faculty-at-large spot on the Resource Planning Board. The elected members of the Executive Committee voted by secret ballot and Bethany Shifflett was selected.
8. The Executive Committee discussed having a time certain of 3:30 p.m. for Student Evaluation Review Board (SERB) to come to the September 25, 2006 Senate meeting and give a presentation about online Student Opinion of Teach Effectiveness (SOTEs).
9. The Executive Committee discussed nominees to be members on the President's Scholar, Distinguished Service, Outstanding Lecturer, and Outstanding Professor Award committees. Chair Lessow-Hurley will follow-up with nominees.
10. The Executive Committee discussed a possible referral to the Instruction and Student Affairs Committee (I&SA) regarding registration problems for second baccalaureate students. I&SA will review Senate policy S73-4, *Guidelines for*

*Second Baccalaureates*, and recommend any necessary changes. The Associate Vice Chair will prepare the referral to I&SA.

11. The Executive Committee discussed a possible referral to the Organization and Government (O&G) Committee to amend S05-10, *The Planning and Budget Process at SJSU*, to change "Deans" to "Academic Deans." The Executive Committee discussed the meaning of "Academic Deans." After consulting the Senate handbook, it was decided that "Academic Deans" included all Deans and Vice Presidents that currently report to the Provost.
12. The Executive Committee discussed a possible referral regarding Student Waiting Lists. There was discussion as to whether peoplesoft was capable of creating automated student waiting lists as are currently used in other universities. Several members said the latest version of peoplesoft had this capability; however, there are some problems with automated waiting lists. I&SA will invite Marilyn Radisch to come and talk about this issue, and will invite the elected members of the Executive Committee to attend the meeting.
13. The Executive Committee discussed whether the Curriculum and Research Committee (C&R) should host a forum on Interdisciplinary Program problems, or bring a resolution forward that would appoint a taskforce to study these issues. C&R Chair, Debra David, will bring a resolution to the September 25, 2006 Senate meeting seeking approval of the appointment of a taskforce.
14. The Executive Committee was given an update on the 150th Anniversary celebration. There will be a number of events including, a museum exhibit, a symphony production, and a processional through downtown San Jose. A presentation on the celebration and upcoming events will be given to the entire Senate in November 2006.
15. The Executive Committee discussed what is currently being done on campus to promote sustainability. A committee member stated that the university received a \$1.8 million grant, and has a lot of projects in the works. Anyone wanting further information can contact Tony Valenzuela.
16. The Executive Committee discussed the Retention-Tenure-Promotion (RTP) policy. The Chair of the Professional Standards Committee (PS) has met with the VP of Faculty Affairs and they have cleaned-up the contractual issues with the policy. A revised policy will be brought before the Senate at the September 25, 2006 meeting.
17. The Executive Committee discussed the President's Reading Group. Two volunteers from the Senate were requested. Past Chair Veregge agreed to volunteer if needed.
18. The meeting adjourned at 1:50 p.m.