

**EXECUTIVE COMMITTEE MINUTES**  
**November 6, 2006**

Present: McClory, Veregge, Bros, David, Van Selst, Thames, Hebert,  
Phillips, Sigler, Lessow-Hurley

Absent: Kassing, Lee, Gutierrez, Meldal, Najjar

1. The consent calendar was approved as amended.
2. The Chair of the Heritage Committee, Danelle Moon, gave a report on the committee's activities. Several suggestions were made for possible committee activities this coming year. It was further suggested that the committee look at its charge and see if it needed to be updated. The Executive Committee will review the charge and pass suggestions along to Danelle.
3. The Executive Committee discussed the status of the Retention-Tenure-Promotion (RTP) policy. The policy appears to have accidentally lost several paragraphs during editing. The Chair of the Professional Standards Committee is reviewing the edited policy, and will correct and resubmit it. There are also several legal issues still being discussed. It is anticipated that these problems will be worked out before the last Senate meeting of the semester. A member stated that the delay may push the timeline for implementation back one year.
4. A consultant has been hired by University Advancement to develop a plan for a capital campaign. The consultant is a former head development officer for U.C. Berkeley and Stanford universities. VP Najjar will give an update at the next Executive Committee meeting.
5. The Executive Committee discussed web and materials accessibility for disabled students. Provost Sigler attended a system-wide meeting that provided direction about implementation and will share the videos that the CO has produced that illustrate the challenges that disabled students face. It was decided that a Sense of the Senate Resolution was not in order at this time. Rather, the Senate will be involved in either revising or creating a policy regarding instructional materials. It might be useful to share the video when the appropriate policy recommendations are put forward. The committee discussed strategies for working with textbook publishers to would assure availability of accessible materials. It was pointed out that the campus is responsible for providing fully accessible materials irrespective of what is or is not available from publishers.

6. The Executive Committee discussed how campuses are informed of resolutions passed at the CSU Academic Senate, and how the CSU Academic Senate is informed of the campus response. Specifically, the CSU Academic Senate is interested in knowing if there is a connection here, and how it works. It was suggested that the SJSU Senate Chair query the issue with the other campus Senate Chairs.
7. The Executive Committee discussed the need for a Council on Intercollegiate Athletics (COIA) representative. Chair Lessow-Hurley will put a call out to the Senate listserv to see who might be interested.
8. Policy Committee Reports:
  - a. Professional Standards (PS):

The PS committee is currently working on resolutions pertaining to the terminal degree requirement, peer review, and the chair review process. The Student Evaluation Review Board (SERB) is currently addressing issues related to the Student Opinion of Teaching Effectiveness (SOTES).
  - b. Curriculum and Research (C&R):

The C&R committee will be bringing two resolutions to the Senate for a final reading at the November 20, 2006, meeting. These two resolutions are Program Planning, and the Humane Care and Use of Animals. The C&R committee is also working on a resolution regarding the Honors Program/Honors College.
  - c. Organization and Government (O&G):

The O&G Committee is currently reviewing the Resource Planning Board (RPB) policy, the composition of the Assessment Committee, a resolution that will address the format of Senate resolutions, and a referral for a change from the Athletics Board.
  - d. CSU Statewide Senator:

The CSU Statewide Senate is currently discussing the Lower Division Transfer Pattern (LDTP).