

EXECUTIVE COMMITTEE MINUTES
October 8, 2007

Present: Kassing, Kaufman, Lessow-Hurley, McClory, Najjar, Phillips, Sivertsen, Van Selst, Von Till, Meldal, Henderson, Backer, Bros, Lee

Absent: Sigler

Guest: Nance (for Sigler)

1. The consent calendar was approved.
2. The Executive Committee was given updates in the following areas:
 - a. Chair Lessow-Hurley provided an update on the Ad-Hoc Presidential Search Committee meeting. After discussing various approaches, the committee proposed a meeting with the newly chosen reps, several representatives that have been on previous presidential search committees, and representatives from each division who would be asked to address the issues and challenges facing their divisions.
 - b. The Vice Chair commented that Constitution Day was a success. A number of International students joined the reading this year. Chair Lessow-Hurley explained the complex procedures that the Senate Office must go through to setup this event and asked that the President consider granting permanent approval for the event. President Kassing suggested that the Senate Chair pursue the matter with Gerry Selter.
 - c. The Vice Chair gave an update on the Senate Retreat. The agenda is complete pending confirmation that President Kassing will give opening remarks. President Kassing confirmed that he would give them.
 - d. The Executive Committee discussed the taskforce regarding the proposed MBA fee. The Curriculum and Research Committee (C&R) will be bringing a resolution to the Senate, but they will solicit feedback from the Instruction and Student Affairs Committee first.
3. A call for faculty nominees to replace two faculty who cannot serve on the AVP for Undergraduate Studies Review Committee went out campus-wide this week. The Chair has received one nomination to date.
4. The Executive Committee discussed the nominees for the Academic Council on International Programs (ACIP) representative from SJSU. The Executive Committee voted and David Mesher was selected.

5. The Executive Committee discussed nominees for the two vacant faculty-at-large seats on the Resource Review Board (RRB). The Executive Committee voted and Stacy Gleixner and Chris Hebert were selected.
6. The Executive Committee discussed last year's blood drive. President Kassing spoke with the Red Cross about its refusal to allow gay students to donate blood. The President asked for feedback from the Executive Committee and asked that the item be placed on the 10/22 Executive Committee agenda.
7. The Executive Committee discussed the Drops, Withdrawals, Incompletes, Repeats (DWIR) – Summary of Recommendations. CSU Statewide Senator Van Selst said that to his knowledge we are already in compliance with the recommendations. He noted that although the recommendations establish minimum standards, individual campuses can have more stringent requirements. The Student Success Committee has already reviewed and given their recommendations to the Instruction and Student Affairs (I&SA) committee.

The I&SA Committee has a concern that there is a maximum of 18 units that can be withdrawn, no matter what the circumstances are. It was noted that the first time a student withdraws from classes only 6 units are charged against the 18-unit maximum. There was also concern that students would need to know the financial aid consequences. The concern was raised that there is no way for students to appeal, and that a distinction should be made between serious unforeseen withdrawals and just wanting to withdraw. The Chair of I&SA will work with the Chair of Student Success on a draft proposal to bring to the Executive Committee for review.

8. Policy Committee Updates:
 - a. Professional Standards Committee (PS):

The PS Committee is working on online SOTES. They would like to move to online SOTES for online classes and are looking into the legal/contractual issues. The PS Committee is also working with the Center for Faculty Development on criteria for effective teaching as part of the forthcoming Peer Review policy. The PS Committee has decided not to pursue the Retention-Tenure-Promotion (RTP) policy at this time and instead to focus on guidelines for teaching and scholarly achievement that will reference the existing RTP policy.
 - b. Curriculum and Research Committee (C&R):

The C&R Committee is working on the accessible materials policy, the Graduate MBA Fee resolution, and looking into an issue related to the policy on MUSE classes.
 - c. Organization and Government Committee (O&G):

The O&G Committee will be bringing the Athletics Board policy for a first reading, and the Bylaw 1.6 resolution for a second reading to the October Senate meeting. The O&G Committee also has a referral to review the bylaws pertaining to voting in only one unit for lecturers that teach in several units.

- d. The Instruction and Student Affairs Committee (I&SA):
The I&SA Committee is working on accessibility and the early adoption of textbooks, and a referral from the UCCD related to scheduling. It was suggested that Chris Jochim, who made the referral, be invited to address the I&SA Committee. The I&SA Committee is also revisiting the notion of having an university hour for students.
- e. The Committee on Committees:
The Committee on Committees will be counting ballots from the four college elections to select college nominees to be considered by the Senate for the two Faculty Representatives to the Presidential Selection Advisory Committee to the Trustees on October 15, 2007 at 12:30 p.m. in ADM 167.
- f. Associated Students President:
Associated Students has been working on creating a Director of Environmental Affairs position, and on creating a student advising resolution.

9. The Senate Chair gave an update on the Senate Chairs' meeting held in San Francisco on October 4, 2007. Sustainability is an issue that is on everyone's screen. Senate Chairs met in joint session with provosts and VP's for Student Affairs, and were asked to discuss the Access to Excellence Plan, and remediation.