

## **Minutes of the Executive Committee September 29, 2008**

Present: Whitmore, Cavu-Litman, Lessow-Hurley, Meldal, Kaufman, Backer  
Van Selst, Najjar, McClory, Maldonado-Colon, Von Till, Sivertsen, Lee

Absent: Sigler, Phillips

Guests: Nance

1. AVC McClory announced that there was an addition to the consent calendar. Margo McBain was added to the Heritage, Preservation, and Public History Committee as the History Department Representative. The Executive Committee voted and the Consent Calendar was approved as amended.
2. The Executive Committee discussed a request from the Extended Studies Committee to be dissolved. The matter was referred to the Organization and Government Committee for further review.
3. Status Updates:
  - a. Provost:  
Vice Provost Nance announced that Dean Susan Meyers was retiring. The Provost's Office will be conducting a search to replace her.
  - b. VP for Finance and Administration:  
VP Lee announced that the May revised budget is the final budget. We have a flat budget, meaning that we received no additional funds for increased enrollment or to fund compensation and health care increases.

VP Lee informed the Executive Committee that although the budget did not get cut this year, budget cuts could have just been delayed until next year and may be even more severe than anticipated this year. VP Lee urged caution in spending and the funding of new programs.

President Whitmore commented that the CSU is asking for more money based on need next year, but it is felt it will be a bad budget year.

The Resource Review Board (RRB) will hold its first meeting on October 13, 2008.

VP Lee will present the annual budget and handout budget books to Senators at either the November or December Senate meeting.

VP Lee was asked if the university had acquired universal student email addresses yet. VP Lee said that the Enrollment Management Department was trying hotmail for students, but that the university did not have an official email address for students yet. VP Lee will report back to the Executive Committee on this matter.

VP Lee was asked if there would be money for senior faculty equity increases. VP Lee said that this cost the CSU \$7 million, and that SJSU was 7% of this cost. VP Lee commented that the 2% GSI cost the university \$4 million.

- c. AS President:  
President Cavu-Litman announced that AS would be conducting voter registration drives throughout the month. AS hopes to have voting booths in November.
  - d. President Whitmore:  
The President announced that he was moving ahead with the hiring of a CIO, and that a search committee would be setup.
  - e. CSU Statewide Senators:  
Senator Van Selst commented that the CSU Statewide Senate was working on a problem involving the community colleges Articulation Officers and the Lower Division Transfer Program (LDTP).
4. Chair Meldal asked the policy committee chairs to take home the pending referral logs and to update and return them to him. Chair Meldal will provide an updated list at each meeting.
5. Updates from Policy Committees:
- a. Professional Standards Committee (PS):  
Chair Maldonado-Colon said PS is reviewing the recommendations that the Senate suggested on September 22, 2008 to AS 1397, The Sabbatical Policy.
  - b. Curriculum and Research Committee (C&R):  
C&R is working on the 1<sup>st</sup> year experience, 1 ORU, and a Nursing waiver.
  - c. Organization and Government Committee (O&G):  
O&G has been discussing a referral to add a member to I&SA. O&G is against it, because the membership of I&SA is already so large. O&G has also been discussing a referral to make the Chair of Professional Standards a tenured, full professor seat. O&G is generally opposed to eliminating lecturers from the list of eligible chairs for this committee. The Executive Committee discussed the reasons for the referral and the matters that the PS becomes involved with.
  - d. Instruction and Student Affairs Committee (I&SA):  
I&SA is working on a referral to bring our policies into compliance with EO 1037.
6. Other:
- a. Unisex Bathrooms:  
The Executive Committee discussed developing unisex bathrooms on campus for transgender students and employees. Senator Sivertsen will prepare a Sense of the Senate Resolution from the Executive Committee to encourage the President and FD&O to so designate certain bathrooms, and will bring the resolution to the next Executive Committee meeting.

- b. Checklist to Evaluate Course Materials for Accessibility:  
Senator Von Till distributed the Checklist to Evaluate Course Materials for Accessibility.  
Chair Meldal will distribute the policy development checklist via email.
  
- c. Faculty Trustee Nominating Committee Representative:  
The Executive Committee asked Eva Joice, the Senate Administrative Analyst, how many nominees had been received in the Senate Office for the Faculty Trustee Nominating Committee Representative. Ms. Joice stated that as of today, only one nomination had been received and the deadline is this Friday, October 3, 2008. Chair Meldal will resend the email with all the information regarding the Faculty Trustee Nominating Committee to the Deans, Chairs, and Senate.

7. Adjournment: 1:07 p.m.