

Minutes of the Executive Committee November 24, 2008

Present: Cavu-Litman, Lessow-Hurley, Meldal, Kaufman, Sigler (12:12), Phillips, McClory, Maldonado-Colon, Backer (12:12), Sivertsen, Van Selst (12:13)

Absent: Najjar, Whitmore, Von Till, Lee

Guests: Brown, Gonzales

1. The Executive Committee voted and the consent calendar was approved (8-0-0).
2. Veril Phillips (VP of Student Affairs), Deanna Gonzales (Interim Director of Undergraduate and Graduate Admissions), and Colleen Brown (Interim AVP of Enrollment and Academic Services) gave a presentation on CSU Systemwide Impaction.
 - a. The Chancellor has declared CSU systemwide impaction. This means that San José State University is now officially impacted. SJSU's local service area for purposes of impaction is Santa Clara County.
 - b. The funded enrollment for 2007-2008, 2008-2009, and the expected funded enrollment for 2009-2010 is 22,460 FTES. Our Enrollment Management Plan must reduce the excess enrollment to the budgeted enrollment for CA residents. Penalties will be imposed by the system if our enrollment is 2% or more above our budget.
 - c. In 2007-2008 we were 6.6% over our target resident FTES, and we expect to be 10 or 11% over our target resident FTES for 2008-2009. To meet our target of 22,460 resident FTES for 2009-2010, we need a 9-12% reduction in enrollment.
 - d. Students that are denied admission will be referred to CSU East Bay and Monterey Bay.
 - e. No Lower Division Transfer, or Post Baccalaureate students can be admitted while we are impacted.
 - f. Transfer students must be fully eligible as upper division transfers (must have 60 units, all general education completed, and a 2.0 gpa).
 - g. Quotas are being established within the following CA resident categories; freshmen, transfer, credential, and graduate students.
 - h. All undergraduate applicants from a high school or local community college in Santa Clara county that apply by November 30, 2008, and meet the eligibility criteria will be admitted.

- i. All applicant files will be reviewed between July 15th and August 10th to ensure they meet eligibility requirements, e.g. completion of work in progress and work planned for a provision admission. Failure to meet eligibility will result in rescinding the admission.
 - j. The first step in the Enrollment Management Plan is early closure of the application period. November 30, 2008, is the earliest we have ever closed enrollment. Deadlines will be strictly adhered to and notices will refer students to MySJSU to check their status.
 - k. Students may still enroll in classes as an extended studies student on a space available basis.
 - l. SJSU's impaction is expected to last at least 2 years.
 - m. Another strategy to reduce enrollment will include restricting registration for students with 30+ units in excess of the number needed in their major for graduation. An advisor will have to register for these students.
 - n. The Executive Committee discussed the fact that the majority of our international students (2/3rds) are graduate students.
 - o. The Executive Committee discussed the need for VP Phillips to present this information to the full Senate.
- 3. The Executive Committee discussed whether another Executive Committee meeting needed to be held on December 8, 2008 in lieu of the Resource Review Board (RRB) meeting. It was decided that no meeting needed to be held unless new information regarding the impaction becomes available.
 - 4. The Executive Committee discussed and referred this issue (SJSU's Impaction) to the Instruction and Student Affairs Committee (I&SA) for them to draft a future Sense of the Senate Resolution in support of the Enrollment Management Plan.
 - 5. The meeting adjourned at 1:30 p.m.