

Minutes of the Executive Committee

November 30, 2009

Present: Von Till, Backer, Roldan, Kaufman, Phillips, Heiden, Gleixner, Baker, McClory, Lessow-Hurley, Meldal, Selter, Whitmore, Lee

Absent: Najjar

Guest: Maguire

1. The Executive Committee discussed and approved appointing Melate Bekele, Student, to the Student Fairness Committee.
2. Chair Kaufman introduced Mr. Bill Maguire, the new Chief Information Officer (CIO). Members of the Executive Committee introduced themselves and welcomed the CIO. The CIO is working on several projects including:
 - a. Antivirus software that can be downloaded by SJSU employees and used on their home computers in addition to their work computers.
 - b. Share point
 - c. A wireless infrastructure that will allow us to cancel our contract with Comcast.
 - d. Traveler software that pushes email to your iphone.
 - e. The Desire to Learn pilot with Dr. Zlotolow. Blackboard is scheduled to be turned off next summer. Blackboard is not accessible to persons with disabilities.
 - f. A CMS interface that will allow information like grades to only have to be entered once.
 - g. Image Source, a pilot program in the Finance and Administration Division that will automate all forms in the P.O. process and will be integrated with Peoplesoft.
 - h. Voice-over-Internet, and unified messaging so that voice and email messages can be retrieved on your computer.
 - i. A Technology Vision Committee has been setup to work on the President's vision for technology over the next 5 years.

Questions:

A member asked if there was an organizational chart for the CIO's division, and whether it could be automated along with other forms. The CIO said that it could easily be done, and all he needed was the information to be included.

3. The Provost gave an update on improving graduation rates. The Chancellor has given us a mandate that we increase graduation rates for first-time freshmen by 9 percentage points by 2015. SJSU must submit a plan for achieving these goals by December 25, 2009, which really means by December 18, 2009, because the campus is closed after that for furlough and holidays. The Provost established a committee to come up with a plan, and they prepared a draft proposal. The

Provost distributed the draft proposal for the Executive Committee to review. Some of the highlights of the proposal include:

- a. By the end of Spring 2010, each college must provide the Provost with a list of barriers to student success. The provost (or designee) will prioritize the list and come up with an action plan.
 - b. The Academic Advising Retention Services (AARS) will be relocated in close proximity to other student support services, and will track all students with 120+ units.
 - c. Each college must provide a First-Year-Experience (FYE) course for Frosh and transfer students. These will be required for remedial students and optional for others.
 - d. There will be a central advising center for all students with undeclared majors, and advising centers in each college staffed with student services professionals (SSPs), or peer advisors.
 - e. Mandatory advising will be required at 30, 60, and 90 units. At 90 units students will be required to apply for graduation.
 - f. Incoming frosh that are remedial in both math and science will be required to complete remediation in one area through a summer bridge program before starting at SJSU.
 - g. Policy changes will be implemented that encourage students to take the WST as soon as they complete Engl 1B. A special session alternative demonstration course will be created that would satisfy the WST requirement. The current process will be amended to allow either the WST or an alternative demonstration course per the student's choice.
- h. Each college will develop and implement a pre-probation advising plan. In addition, by spring 2010, each college must submit a plan for probation advising to the Provost.
4. The Executive Committee discussed the VP for Student Affairs Search Committee nominees. Eighteen faculty and Seven department chairs were nominated. Ten of the nominees were recommended to the President. Twenty-One Administrators (includes all MPPs) were nominated. Ten were recommended to the President. A motion was made to have the Senate Chair and Chief of Staff interview the student nominees and then submit their recommendations to the President. The motion was seconded and approved.
 5. The Chair of the Curriculum and Research Committee distributed several draft proposals that are under consideration in C&R for the Executive Committee to review and then provide their feedback to her. These proposals included a revision to F96-5, Codification and Revision of Student Honors, and changes to the Program Planning Guidelines.
 6. The meeting adjourned at 2:30 p.m.