

Minutes of the Executive Committee
November 28, 2011
Noon – 2:30 p.m., ADM 167

Present: Qayoumi, Von Till, Heiden, Kaufman, Gleixner, Nance, Ng, Sabalius, Bros-Seemann, McClory, Kimbarow, Selter, Kolodziejak, Bussani, Bibb

Absent: None

1. The Executive Committee discussed the recent demonstrations at UC Davis. A member commented that SJSU's police are much more disciplined, and that demonstrations at SJSU have been more peaceful. UPD will have a town hall meeting with Associated Students to discuss any concerns students may have this Wednesday, November 30, 2011.
2. President Qayoumi's Holiday Reception for the Senate is this Sunday, December 4, 2011. RSVPs are due to Sheri Bragg, Event Coordinator in President Qayoumi's Office, no later than COB on Tuesday, November 29, 2011.
3. Josee Larochelle, AVP for Finance, will give the annual Budget Report at the December 5, 2011 Senate meeting. A member asked if copies of the budget report would be mailed to each Senator before the meeting, as has been done in previous years. The response was that hard copies would not be sent out. However, the Budget Report will be available online this week.
4. A new AVP for Information Technology Services, Terry Bahey, has been hired and will start on January 10, 2012. AVP Bahey is very task-oriented, and she comes to SJSU from San Luis Obispo. AVP Bahey will handle the desktop and software support side of IT at SJSU. It was noted that Chip Leno is the CIO that the Chancellor announced will be shared between CSU Monterey Bay and SJSU. CIO Leno will be at SJSU one day a week and will be involved in strategic planning. AVP Bahey will handle Information Technology operations and implementation matters.

A member commented that the campus network has been very slow since the new website went online. Students have been unable to complete online exams in some instances. Members were told to report problems to the help desk.

The CIO will sit on the IT Governing Board, but AVP Bahey will be a designee on the IT Board. It was also noted that the Senate Chair sits on the IT Board.

5. Due to problems loading the video of the Provost candidate forums, the deadline to submit feedback was extended until this morning, Monday, November 28, 2011. The search committee categorized the written comments this afternoon. The search committee will prepare its final report and present it to President Qayoumi tomorrow morning. President Qayoumi hopes to be able to announce the new Provost within

one week. A member asked if the candidates would be ranked for President Qayoumi, and the response was that they would not. President Qayoumi noted that he had spoken one-on-one with all of the deans to get their input.

6. Chair Von Till noted that she has received comments and complaints about the lack of communication between Senators and their colleges. Chair Von Till suggested implementing the use of a one-page form to be filled out by the college representatives each month and sent to the deans describing action items their committee is working on. The form would also have a place to list the Senators from that college and their email addresses.

A member suggested posting all of the committee's minutes on the Senate website instead of creating this form. Chair Von Till noted that the Senate Office had only the one employee and that this would add too much to an already overburdened workload. In addition, a member noted that there is already so much data on the Senate website that many people do not want to sift through it.

Chair Von Till will send a draft of the proposed form to the policy committee chairs, and urged the chairs to attend monthly meetings with their deans.

7. The Executive Committee approved the consent calendar. The committee then discussed whether to remove the Chair of the Student Evaluation Review Board (SERB) from SERB, or to leave him in the Social Sciences seat for the remainder of the year. A situation arose earlier this year when the Chair of SERB's department was moved from under the College of Social Sciences (COSS) to under the College of Applied Sciences and the Arts (CASA). There is already a faculty member from CASA on SERB, so there is no vacant seat to move the chair into. A member suggested bringing the matter back to the COSS for input prior to voting on it. Another member commented about the difficulty in finding committee members willing to chair committees, and suggested this should be taken into consideration. A suggestion was made to refer the matter to the Organization and Government Committee. It was further suggested that a member from the General Unit be added to the membership if O&G looked into the matter.
8. The Executive Committee discussed proposed changes to AS 1466, The Frosh Housing Requirement Policy. A member commented that Senators were unhappy that the policy was being brought back after they had already approved it. However, in an attempt to show their good will, Senators were willing to modify the policy recommendation, but at the same time wanted to try to preserve the rights of students.
 - a. A member commented that the "or equivalent" part of "living with a family member or equivalent" in I.B.2. would be a "nightmare" for the appeals committee to try and determine. Another member suggested that parent or legal guardian would be clearer. A member noted that some committee members on I&SA had felt that there were cultural differences in

determining who could be considered a parent or legal guardian. A member suggested that students could petition and make a case for an extended family member instead of using the language, “or equivalent.”

- b. A member expressed concern that the removal of “unsubsidized” before “loans” in II.F.2. would allow every student getting financial aid to claim financial hardship.
- c. A motion was made and seconded to substitute the last sentence in I.B.2. with, “Petitions for exemption will be evaluated on a case-by-case basis.” The Executive Committee voted and the motion was approved.
- d. A motion was made and seconded to drop, “or equivalent” from I.B.2. line 6. A friendly amendment was made to change it to read, “living with an immediate family member.” The Executive Committee voted and the motion was approved.
- e. A motion was made and seconded to reinsert, “unsubsidized” before “loans” in II.F.2. The Executive Committee voted and the motion was approved.
- f. The Executive Committee discussed the possibility of asking the Senate for an “up or down” only vote. This would require a 2/3rds vote.

The Executive Committee voted and AS 1466, FROSH Housing Requirement (Final Reading), was approved as amended.

- 9. The Executive Committee discussed the process whereby every campus prepares a Sense of the Senate Resolution supporting or opposing issues of concern to the CSU system. A member suggested that there really wasn’t a need for a Sense of the Senate Resolution regarding every issue from every campus. Another member suggested that a position, and/or other information, could be read into the minutes instead of issuing a Sense of the Senate Resolution every time.
- 10. The Executive Committee discussed two proposed resolutions from Senators regarding the recent actions at UC Davis. Committee members discussed the need to avoid responding to the anger, and to instead focus on resolving the issues. The committee decided to bring **AS 1469, Sense of the Senate Resolution, In Support of Rights to Peaceable Assembly (Final Reading)** to the upcoming Senate meeting on Monday, December 5, 2011.
 - a. A member suggested that the Chief of UPD, Peter Decena, be invited to the Senate meeting to speak to campus concerns. VP Bibb and Chair Von Till will invite him to address the Senate on Monday, December 5, 2011.

- b. A friendly amendment was made to drop “UC Students and” from the title of the resolution. The Executive Committee voted and the motion was approved.
- c. A friendly amendment was made and seconded to capitalize “Regents.”

The Executive Committee voted and AS 1469 passed as amended.

11. The Executive Committee discussed the online initiative. A member noted that President Qayoumi spoke out against the initiative. President Qayoumi said he spoke against the initiative because of the lack of funding, and a business plan. There are other issues that also need to be addressed, such as if you have an online MBA offered through several campuses, which program gets promoted more, etc. President Qayoumi noted that the initiative might be a good idea for smaller campuses, but it is not the most successful model for large campuses. However, joint offerings between campuses could be successful as long as issues are addressed, such as who confers the degree, etc.
- a. A member encouraged President Qayoumi to limit the amount of money contributed by SJSU to the initial \$50,000 contributed by each campus. Another member suggested that any future support, even if it only comes from the Chancellor’s Office, will be money that is diverted from the campuses.
 - b. A member suggested that the online initiative was an attempt to compete with private universities such as University of Phoenix. President Qayoumi suggested that the University of Phoenix is successful because they have an “immediate response time.”
 - c. A member suggested that if they do a poor job with promoting the online initiative it will reflect badly on us. President Qayoumi commented that campuses are free to do their own marketing.

12. Status Updates:

- a. From President Qayoumi:
The 2012-2013 Budget will have a 5% enrollment increase, and a 3% salary increase. There will be a modest increase in funds for infrastructure, but there is still a lot of time between now and when we actually get the budget. President Qayoumi still does not know if the 9% fee increase will be bought out. He will know more in the next few months.

President Qayoumi announced the selection of Dorothy Poole as the new Chief of Staff. Dorothy will start on January 10, 2012.

The Provost Search Committee will make their final recommendation tomorrow, and President Qayoumi hopes to make an announcement about the new Provost within a week to 10 days.

President Qayoumi encouraged everyone to send in their feedback about the Strategic Planning Process.

President Qayoumi will begin having meetings on the Academic Plan in the next few weeks. President Qayoumi will keep the same process as he had with Strategic Planning where Town Hall Meetings are held across campus, along with roundtables with the local industry/community.

- b. University Library Board – No report.
- c. Vice Chair – Richard Osborn from WASC will be visiting with AVP Dennis Jaehne on campus tomorrow [Tuesday, November 29, 2011.]
- d. Professional Standards Committee (PS) – The PS Committee will be bringing two resolutions to the Senate on Monday. The first is AS 1470, Policy Recommendation, Faculty Office Hours (First Reading), and the second is AS 1471, Policy Recommendation, Faculty Personnel Records: Confidentiality: Access (First Reading).

A member expressed concern that any problems with the Office Hours policy be dealt with during the Senate meeting, and not after the policy is approved by the Senate. Chair Von Till and Past Chair Kaufman explained that they had asked President Kassing not to sign the policy last year, because of complaints they received that there had not been enough widespread consultation and departments had issues with advising vs. teaching hours. Changes have now been made to the policy that leave advising vs. teaching hours up to the department.

The PS Committee is also jointly working on a referral on student tape recording of class lectures with the Instruction and Student Affairs Committee (I&SA).

- e. Curriculum and Research Committee (C&R) – C&R will be bringing two policies to the Senate in the spring. The first policy clarifies that for every credit unit a student is enrolled in, he/she must complete two hours of work outside of class each week. This is a federal requirement and may be addressed by revising the Greensheet policy. The second policy establishes guidelines for certificate programs.

- f. Organization and Government Committee (O&G) –
O&G has finished all of the hearings pertaining to the College of Humanities and the Arts department mergers. O&G will meet during the winter break to begin preparing their report to the Provost and the President. Chair Von Till thanked the members of O&G for the professional tone of the hearings and for their hard work.

- g. VP of Finance and Administration –
VP Bibb announced that he was saddened by the thought of losing Dorothy Poole, but was very excited to see her take over the position of Chief of Staff.

VP Bibb updated the Executive Committee on the progress of the student union construction. The location for the new Health Center has been moved and will now be put across from the Event Center next to the BBQ pits. Eventually, the red brick buildings will be tore down, and if the city approves it, the pool deck will be extended to 8th street where it will eventually connect to the new Student Recreation Center.

- h. VP for Student Affairs –
Finalists for the AVP of Enrollment Services will be on campus next week. Open forums will be held in the LARC area of the SSC at 1:30 p.m. on Monday and Wednesday.

- i. VP for University Advancement –
VP Bussani will give the annual fundraising report at the Senate meeting on Monday, December 5, 2011.

- j. Instruction and Student Affairs Committee (I&SA) –
I&SA is currently working on referrals pertaining to time, place, and manner, banners, and amplified sound on campus. In addition, I&SA will be working on policies about the appropriate use of the SJSU Logo, Scheduling, and Student Contact Information distribution.

- k. CSU Statewide Senators –
The CSU Statewide Senate is contemplating protest actions they may take next semester, such as bringing fewer resolutions. There will definitely be changes in the operations of the CSU Statewide Senate, but the form those changes will take has not yet been confirmed. In addition, there is a group calling for a vote of no confidence in Chancellor Reed.

- l. Provost –
The Provost has been working on finalizing reviews for several deans and AVPs this semester including, Michael Parrish, Joan Merdinger, Sutee Sujitparapitaya, and Karl Toepfer. The Provost hopes to have each of these reviews completed by the end of December 2011.

The Provost has signed MOUs with all the colleges on how the college Student Success Centers will operate.

The Provost has finalized the Academic Affairs Division budget and it is loaded on the Provost's website. The Academic Affairs Division breakdown shows how the general fund and CERF funds have been allocated. In addition, \$1 million has been allocated to the colleges for equipment.

The Provost will announce the faculty grants for RSCA next week. In addition, \$1 million in CERF funds has been allocated to hire 20 new staff members in the Academic Affairs Division. There will also be \$2 million held in reserve to ensure that these positions will be funded for at least 2 additional years.

A member asked if funding for the Athletics Division had remained at no more than 2%. Provost Selter responded that Athletics reports directly to the President and has nothing to do with the Academic Affairs Division. VP Bibb responded that the Administration and Finance Division does not go above the 2% state funding for Athletics as specified in the 2004 Sense of the Senate Resolution, SS-S04-4.

11. The meeting adjourned at 2:37 p.m.

These minutes were taken and transcribed by Eva Joice, Senate Administrator, on November 28, 2011. The minutes were approved by the Executive Committee on December 1, 2011.