

**Minutes of the Executive Committee**  
**August 27, 2012**  
**Noon – 1:30 p.m., ADM 167**

Present: Von Till, Ng, Worsnup, Kimbarow, Du, Nance, Heiden, Bros-Seemann, Peter, Bibb, Junn, Qayoumi, Lessow-Hurley, McClory

Absent: Bussani

1. The minutes of August 13, 2012 were approved as amended by Senators Heiden, Peter, and Lessow-Hurley.
2. Announcements:
  - a. AS will be giving the committee a presentation on their efforts in support of Proposition 30, and increasing Voter Registration, at the September 10, 2012 meeting.
  - b. The Call for Nominations for members of the Search Committee for the Vice President of University Advancement was sent out campus-wide this week. The deadline for nominations is Thursday, September 6, 2012. The list of nominees and their statements will be brought to the Executive Committee on September 10, 2012.
  - c. Chair Von Till will host a potluck for the Executive Committee at her home on September 16, 2012 from 2 p.m. to 5 p.m.
  - d. The annual budget report will be presented to the Senate at the October meeting this year.
  - e. The President will host a holiday reception for Senators at his home on December 2, 2012 at 2 p.m.
  - f. Members of the committee can get tickets to the Stanford game by contacting Brian Bates.
  - g. The Senate Chair will host an orientation for new Senators before the Senate meeting, from 1 p.m. to 2 p.m., on September 24, 2012 in Engineering 285/287.
  - h. A search is currently underway for the Dean of the College of Engineering.
  - i. The AVC and Committee on Committees members will be conducting a campus-wide faculty vote on proposed changes to the CSU Statewide Senate Constitution endorsing Academic Freedom. The campus-wide faculty vote will be conducted between the end of September and the end of October 2012.

- j. A special election is underway in the College of Applied Sciences and Arts to replace Senator Gorman who had to resign unexpectedly due to a family emergency.
3. The consent calendar was approved.
  4. The committee discussed a possible Sense of the Senate Resolution showing support for the CSU resolution supporting Proposition 30. The committee decided that a resolution supporting voter registration, and also educating the campus and community about Proposition 30, would be best. Senators Worsnup, Peter, and Lessow-Hurley will draft a Sense of the Senate Resolution to be brought to the September 10, 2012 meeting.
  5. The committee discussed a possible Sense of the Senate Resolution in support of the President's theme for the year—Civility. Senator Bros-Seemann and Heiden will prepare a draft resolution under the umbrella of finding common ground, constructive involvement, and civil discourse.
  6. Updates:
    - a. President:

The Board of Trustees will be meeting to narrow down recommendations on what action to take if Proposition 30 is defeated.

There is still no news from the Chancellor search committee.
    - b. Curriculum and Research Committee (C&R):

C&R is working with Undergraduate Studies to resolve the issue of PE required activity units. C&R is also working on streamlining the ORTU process.
    - c. Associate Vice Chair (AVC):

The AVC has prepared a survey regarding university service for faculty using survey monkey. The AVC is also considering a possible referral to craft appointment letters to include service expectations.
    - d. Associated Students (AS):

The AS President has set a deadline of September 19, 2012 for student appointments to Senate committees.

AS asked the Student Fairness Committee to change its meeting time so that more students can be appointed to the committee.

AS asked for a report to the Senate on how the Success-Excellence-Technology fee is being used.

VTA is planning on increasing fees by 30%. AS cannot support this increase. The AS President asked for university support in speaking out against the proposed increase.

e. Vice President for Student Affairs:

Classes started last Wednesday, and we are 3.5% over target. Classes are also packed. However, the Deans have been given a little flexibility to add students, since we are under the 5% over target limit.

Student Affairs expects to see deferred graduation happen down the road as more juniors are unable to get classes such as the 100W until their senior year.

Housing is as full as it was last year. The university had 150 housing appeals last year, nearly all of which were granted. That number is similar and perhaps slightly lower this year. The good news is that after several years of the mandatory housing requirement, the requirement does not seem to be a major issue, and hasn't been a major topic of conversation over recent months

f. Vice President for Administration and Finance:

The Division of Administration and Finance has had excellent feedback regarding the book buying policy. Several committee members commented that they had experienced some instances when adoptions didn't work. However, the system is a lot better than it was two years ago.

g. Instruction and Student Affairs Committee (ISA):

There are two pending referrals that carried over from last year. The first is regarding online SOTES, and the second is about class scheduling.

h. Organization and Government Committee (O&G):

O&G will be working on a possible amendment to S06-7.

i. Professional Standards Committee (PS):

PS has several referrals that were carried forward from last year. The first is to review S91-9, Peer Review of Part-Time Faculty, and the second is to review and modify S06-6 where needed due to the new contract which allows for online SOTES. PS will consider a "bridge" policy to keep the current SOTES system in place for one additional semester while it works on modifications to S06-6 which covers SOTES implementation.

j. Provost:

The Provost would be open to modifications to the RTP process. The Provost would also like to see this process become more electronic (online and not hard copy) if contract changes allow it.

The Vice Provost for Administration and Personnel, Charles Whitcomb, has announced his intent to retire at the end of December 2012. The Provost will be revising this position and adding additional responsibilities.

k. Senate Administrator:

The Senate Administrator asked committee members to use caution when amending the minutes so that events and conversations that occur after the meeting are not mistakenly added as amendments to the minutes.

7. The committee discussed the Smoking Policy. Chair Von Till was contacted regarding the funds the county has for signage that are about to expire in 30 days. VP Bibb noted that all questions regarding this issue should be forwarded to Roger Elrod in the Student Health Center. The President's cabinet discussed how to proceed on this issue and will be creating a committee this Fall.

The minutes were taken and prepared by the Senate Administrator, Eva Joice, on August 28, 2012. The minutes were approved by the Executive Committee on September 10, 2012.